

**SPECIAL MEETING**  
**BAY COUNTY BOARD OF COMMISSIONERS**

**A G E N D A**

**TUESDAY, MAY 15, 2018**

**4:15 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I            CALL TO ORDER (VICE CHAIRMAN DURANCZYK)**
- II            ROLL CALL**
- III           INVOCATION**
- IV           PLEDGE OF ALLEGIANCE**
- V            CITIZEN INPUT**
- VI           ITEMS FOR CONSIDERATION**
  - A.        Resolutions from 5/15/18 Personnel/Human Services Committee Meeting
    - 1            1.        No. 2018-114 - Golf Course Food Service Contract with Edward Lewandowski
    - 2            2.        No. 2018-115 - Independent Contractor Agreement with Mark Kaczmarek, Veterans' Service Officer
- VII           UNFINISHED BUSINESS**
- VIII           NEW BUSINESS**
- IX           MISCELLANEOUS**
- X            ANNOUNCEMENTS**
- XI           CLOSED SESSION**
- XII           RECESS/ADJOURNMENT**

BAY COUNTY BOARD OF COMMISSIONERS

MAY 15, 2018

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (5/15/18)
- WHEREAS, Bay County operated the Snack Shop at the Bay County Golf Course until approximately 2013; and
- WHEREAS, Since that time, various efforts have been made to contract with an independent contractor in to offer food service to the golfers; and
- WHEREAS, Edward Lewandowski would like to provide this service for the majority of the golf season and the Golf Course will receive 5% of the food sales from the contract holder; and
- WHEREAS, The contract holder is required to follow all food law/code; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves a contract between Bay County and Edward Lewandowski for a one (1) year term and authorizes the Chairman of the Board to execute said contract and related documents on behalf of Bay County following Corporation Counsel review/ approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

TOM RYDER, CHAIR  
AND COMMITTEE

Rec & Facilities - Golf Course Food Service Contract - Edward Lewandowski

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

- / -

BAY COUNTY BOARD OF COMMISSIONERS

MAY 15, 2018

RESOLUTION

**BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (5/15/18)

**WHEREAS,** The Board previously approved the County's request to put out an RFP for the Independent Contractor Position for Veterans' Affairs Officer, whose position is funded by the Veterans' Millage; and

**WHEREAS,** After materials were submitted and interviews conducted, the RFP Committee selected Mark Kaczmarek as the new Veterans' Affairs Officer. Keith Markstrom, representing the Soldiers' and Sailors' Relief Commission ("SSRC"), participated in the RFP process and approved the selection; and

**WHEREAS,** As per past practice, the Administrative Services Director and Finance Department for the County provide services to the SSRC by supervising that Independent Contractor and providing other administrative functions such as invoice processing, etc., which is attributed to the SSRC as indirect costs and is paid with millage funds; and

**WHEREAS,** In order for the County to continue providing these services to the SSRC and also to provide the Finance Department with the necessary supporting documentation to process bi-weekly payments to Mr. Kaczmarek, it is necessary for the County to enter into an Agreement with the SSRC and Mr. Kaczmarek to formalize this past practice as well as Mr. Kaczmarek's Independent Contractor position as the new Veterans' Affairs Officer; and

**WHEREAS,** There is no financial impact to the County, as the Veterans' Affairs Officer is paid from millage, rather than general fund, dollars, and the Agreement is simply documenting past practice of County Administration and formalizing the selection of Mr. Kaczmarek as the new Independent Contractor/ Veterans' Affairs Officer; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Independent Contractor and Supervision Agreement with Mark Kaczmarek and the Soldiers' and Sailors' Relief Commission (SSRC) and authorizes the Board Chair to sign said Agreement and related documents following review and approval by Corporation Counsel.

TOM RYDER, CHAIR  
AND COMMITTEE

Admin Serv - Independent Contractor Agreement - Mark Kaczmarek, Veterans Service Officer

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				TOM RYDER							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_