

# WAYS AND MEANS COMMITTEE

## AGENDA

TUESDAY, JUNE 2, 2015

**4:00 P.M.**

### COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (5/5/15)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 5- 6 A. Bay County Sheriff - Justice Assistance Grant (**Seeking authorization to make application for JAG Program funding; authorization for Board Chair to sign required application documents - proposed resolution attached**)
- B. Bay County Prosecutor
- 7- 8 1. 2016 CRP IV-D Application Amendment (**Seeking approval of amendment; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 9-10 2. 2016 IV-E Application Amendment (**Seeking approval of amendment; authorization for Board Chair to sign required documents - proposed resolution attached**)
- C. Personnel Director
- 11-17 1. 457 Deferred Compensation Fiduciary Liability Policy Renewal (**Seeking approval of policy renewal; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 18-26 2. Wellness Initiatives 2015 (Brief report by Wellness Coordinator) (**Receive**)
- 27-29 D. Director of Administrative Services - Bay 3 TV Contract Renewal (**Seeking approval of contract; authorization for Board Chair to sign - proposed resolution attached**)
- 30-31 E. Director of Recreation and Facilities - Mail Machine (**Seeking authorization to purchase new mail machine - proposed resolution attached**)
- 32-33 F. Juvenile Home Director - Funding to Purchase Radios (**Seeking appropriation of up to \$13,500 to replace current system - proposed resolution attached**)

- 34-36 G. 911 Director - Sanilac County - Next Generation 9-1-1 Phone System Intergovernmental Agreement Addition (**Seeking approval of inclusion of Sanilac County to Great Lakes Bay 9-1-1 Phone System Consortium; authorization for Board Chair; authorization for Board Chair to sign required document - proposed resolution attached**)
- H. Health Director
- 37-38 1. Funding for Naloxone/Narcan Distribution to Police and First Responders (**Seeking authorization to make application for grant funding; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 39-40 2. Amendments 3 and 4 to CPBC Agreement (**Seeking approval of amendments; authorization for Board Chair to sign required documents - proposed resolution attached**)
- 41-42 3. Amendment 2 to MDEQ Agreement (**Seeking approval of amendment; authorization for Board Chair to sign; approval of budget adjustments related to Amendment 2 - proposed resolution attached**)
- 43-44 I. Director of Division on Aging - Region VII Area Agency on Aging Carryover Funds (**Seeking authorization to accept carryover funds; authorization for Board Chair to sign required documents; approval of related budget adjustments - proposed resolution attached**)
- 45-46 J. Mosquito Control Manager - Tracking System (**Seeking authorization to purchase 10 in-vehicle GPS tracking and logistics platforms - proposed resolution attached**)
- 47-48 K. Community Corrections Manager - FY 2016 Grant Application (**Seeking authorization to seek grant funding; authorization for Board Chair to sign grant documents and contractual agreements covered by grant - proposed resolution attached**)
- 49 L. Payables: General; BAYANET; Center Ridge Arms (**Proposed resolution attached**)
- M. Finance Officer
- 50-52 1. Budget Adjustments (**Proposed resolution attached**)
- 53 2. 2015 Analysis of General Fund Equity (**Receive**)
- 54 3. Executive Directive #2007-11 (**Receive**)
- 55-56 4. 2016 Budget Calendar/Schedule (**Proposed resolution attached**)
- 57-58 5. Rehmann - Change Order for Preparation of CAFR and Implementation of GASB 67 (**Seeking approval of change order; authorization for Board Chair to sign - proposed resolution attached**)

a. MSHDA Housing Coordinator

- 59-60 1. Amendment # 3 to MSHDA Grant (**Seeking approval of amendment; authorization for Board Chair to sign - proposed resolution attached**)
- 61-62 2. Regional Housing Study Participation (**Seeking authorization to participate in 8 county study; authorization for Board Chair to sign required documents; approval of budget adjustments related to the Regional Housing Study - proposed resolution attached**)

63 N. Resolution in Opposition of SB 321 (**Proposed resolution attached**)

- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

**PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

**WAYS AND MEANS COMMITTEE  
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, MAY 5, 2015, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:04 P.M.

ROLL CALL:

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	P	Y	M/Y	Y	M/Y	Y	S/Y	M/Y	Y	M/Y	Y	M/Y	Y
MICHAEL J. DURANCZYK	P	S/Y	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	S/Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y
THOMAS M. HEREK	P	Y	Y	MY	Y	S/Y	Y	Y	Y	Y	Y	Y	Y
MICHAEL E. LUTZ	P	Y	S/Y	Y	S/Y	Y	M/Y	S/Y	Y	Y	Y	S/Y	S/Y
ERNE KRYGIER, EX OFFICIO	P	M/Y	Y	Y	Y	M/Y	Y	Y	M/Y	S/Y	M/Y	Y	M/Y

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN		Y	Y	Y	Y	Y	Y	Y					
DONALD J. TILLEY, V. CHRMN		M/Y	M/Y	Y	M/Y	Y	S/Y	Y					
MICHAEL J. DURANCZYK		Y	Y	Y	Y	S/Y	Y	Y					
VAUGHN J. BEGICK		Y	Y	Y	Y	Y	Y	Y					
THOMAS M. HEREK		Y	Y	S/Y	Y	Y	Y	Y					
MICHAEL E. LUTZ		S/Y	S/Y	Y	S/Y	Y	Y	S/Y					
ERNE KRYGIER, EX OFFICIO		Y	Y	M/Y	Y	M/Y	M/Y	M/Y					

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN													
DONALD J. TILLEY, V. CHRMN													
MICHAEL J. DURANCZYK													
VAUGHN J. BEGICK													
THOMAS M. HEREK													
MICHAEL E. LUTZ													
ERNE KRYGIER, EX OFFICIO													

OTHERS PRESENT: T.HICKNER, D.RUSSELL, C.GIGNAC, A.DAVIS-JOHNSON, T.QUINN, S.WALRAVEN, T.ROEHRS, J.COPPENS, F.MOORE, R.PABAIJS, J.MORSE, B.KRAUSE, C.LUCZAK, J.DECKERT, R.REDMOND, BAY 3 TV, D.BERGER

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**WAYS AND MEANS COMMITTEE  
MINUTES  
TUESDAY, MAY 5, 2015  
PAGE 2**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes, this Committee meeting was also video taped by Bay 3 TV and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

- 1**            **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE APRIL 7, 2015 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

- 2**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE HURON COUNTY NEXT GENERATION 9-1-1 PHONE SYSTEM INTERGOVERNMENTAL AGREEMENT ADDITION (911 CENTRAL DISPATCH).**

- 3**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE NETWORK NEXT GENERATION 9-1-1 PHONE SYSTEM (911 CENTRAL DISPATCH).**

- 4**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE CURRENT PRIORITY DISPATCH ProQA EMD SOFTWARE MAINTENANCE AGREEMENT, FUTURE MAINTENANCE AGREEMENTS TO BE HANDLED AT A FUTURE DATE ALONG WITH OTHER ROUTINE MAINTENANCE AGREEMENTS (911 CENTRAL DISPATCH).**

- 5**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND 5/5/15 BOARD APPROVAL OF THE AGREEMENT FOR ARCHITECTURAL SERVICES WITH SPICER ENGINEERING FOR THE COURT FACILITY AND 911 ROOFING SYSTEM (BUILDINGS AND GROUNDS).**

- 6**            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND 5/5/15 BOARD APPROVAL OF THE STRUCTURAL ASSESSMENT CONTRACT WITH MACMILLAN & ASSOCIATES FOR COUNTY MARKET COLUMNS AND CANOPY (BUILDINGS AND GROUNDS).**

**WAYS AND MEANS COMMITTEE**

**MINUTES**

**TUESDAY, MAY 5, 2015**

**PAGE 3**

**MOTION NO.**

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- 7            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND 5/5/15 BOARD APPROVAL OF THE RFP FOR ELEVATOR SERVICE AGREEMENT (BUILDINGS AND GROUNDS).**
- 8            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE LETTER OF INTENT TO REGION VII AREA AGENCY ON AGING FOR FY 2015-2016 GRANT FUNDING (DIVISION ON AGING).**
- 9            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BID AWARD TO STAR FLOORING CORPORATION FOR COMMUNITY CENTER GYM FLOOR; AUTHORIZATION FOR BOARD CHAIR TO SIGN REQUIRED DOCUMENTS; APPROVAL OF INCREASED USER FEES AFTER COMPLETION OF FLOORING PROJECT (RECREATION AND FACILITIES).**
- 10           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF CORRECTION TO CIVIC ARENA DRY FLOOR RENTAL FEE TO \$1,575 (RECREATION AND FACILITIES).**
- 11           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND 5/15/15 APPROVAL TO POST/FILL TYPIST CLERK III VACANCY IN THE REGISTER OF DEEDS OFFICE.**
- 12           **MOVED, SUPPORTED AND CARRIED TO RECEIVE NOTIFICATION OF TUITION REIMBURSEMENT TO BRIAN EMMENDORFER (ISD) (PERSONNEL).**
- 13           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF WELLNESS BUDGET ADJUSTMENT IN THE AMOUNT OF \$10,000 FOR THE PURCHASE OF FITNESS TRACKERS FOR EMPLOYEES MEETING FITNESS CRITERIA (PERSONNEL).**
- 14           **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PAYABLES RESOLUTION.**
- 15           **MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY ANALYSIS 2015 (FINANCE).**

**WAYS AND MEANS COMMITTEE  
MINUTES  
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**MOTION NO.**

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- 16            **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**
- 17            **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ANNUAL MAINTENANCE RENEWAL FOR TYLER MUNIS SOFTWARE (FINANCE).**
- 18            **MOVED, SUPPORTED AND CARRIED TO REFER THE JUDGE KEUVELAAR REQUEST RE WAIVER OF PERSONNEL POLICY BACK TO ADMINISTRATION FOR FURTHER REVIEW.**

**Commissioner Tilley advised of upcoming changes, effective July 1<sup>st</sup>, with regard to MI Works! Further information will be provided in the future.**

**Board Chair Krygier touched on the upcoming 9<sup>th</sup> annual Beach Wellness Event at Bay City State Recreation Area. Over \$80,000 has been raised at this event over the years with the proceeds going towards equipment and efforts to clean-up the beach.**

**There being no further business, it was**

- 19            **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:19 P.M.).**

**Submitted by:**

*Deanne Berger*

**Deanne Berger  
Board Coordinator**

*John E. Miller*  
*Sheriff Of Bay County*

Troy Cunningham  
Undersheriff

Troy A. Stewart  
Jail Administrator



DATE: May 13, 2015

TO: Commissioner Kim Coonan  
Chairman, Ways and Means Committee  
Bay County Board of Commissioners

FROM: Sheriff John E. Miller *JEM*

REF: Justice Assistance Grant

**BACKGROUND:** The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which we have utilized in the past. This year's allocation is \$15,149.00 and once again it will be shared 50/50 with the Bay City Police Department. Funds will be utilized for Law Enforcement Equipment in accordance to grant stipulations.

**FINANCE/ECONIMICS:** There will be no matching funds required and all funds received will be administered through Bay County. Deadline for the grant application is June 26, 2015.

**RECOMMENDATIONS:** I am requesting approval for Juli Reynolds to proceed with the JAG Grant application as the designee/contact person. I am further requesting the approval of the Board of Commissioners and the authorization for the Chairman to sign all necessary documents. I would also request that upon receipt of the funding the finance department set up appropriate measures to disperse the funds.

CC: Ernie Krygier, Chairman Bay County Board of Commissioners  
Juli Reynolds, Director Juvenile Home/Community Services  
Troy R. Cunningham, Undersheriff  
Deanne Berger, BOC  
Crystal Hebert, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
File Copy

Is/W&M.JAG Grant-15

Phone: (989) 895-4050

*Public Safety Depends On You!*  
503 Third Street, Bay City, Michigan 48708

Fax: (989) 895-4058



BAY COUNTY BOARD OF COMMISSIONERS

6/09/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15 )
WHEREAS, The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which the Bay County Sheriff Department has utilized in the past; and
WHEREAS, This year's allocation is \$15,149.00 and, once again, it will be shared 50/50 with the Bay City Police Department, funds will be utilized for law enforcement equipment in accordance with grant stipulations; and
WHEREAS, No matching funds are required and all funds received will be administered through Bay County; Therefore, Be It
RESOLVED That the bay County Board of Commissioners authorizes Juli Reynolds, Juvenile Home Director, to proceed with the JAG Grant application as the designee/contact person; Be It Further
RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application documents on behalf of Bay County following legal review/approval; Be It Further
RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - 2015 JAG Grant
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS:
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

# BAY COUNTY PROSECUTING ATTORNEY

## KURT C. ASBURY

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Victim's Rights Advocates

Cindy A. Howell  
Wendy D. Hoffard  
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko  
Chief Assistant

Barbara J. Hayward  
Margaret A. Leaming  
Sylvia L. Linton  
Jordan Case  
Jeffrey D. Stroud  
Bernard J. Coppolino  
Michael A. Huber

TO: Kim J. Coonan  
Chairperson, Ways & Means Committee

FROM: Kurt C. Asbury *KCA*  
Bay County Prosecutor

RE: 2016 CRP IV-D Application Amendment

DATE: May 26, 2015

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**Request:** To be placed on the agenda for the next Ways and Means Committee for approval of the Prosecutor's (Title IV-D Cooperative Reimbursement Program) Application Amendment Extension.

**Background:** This proposed Application Amendment Extension between the State of Michigan and the Bay County Prosecutor's Office covers the time period, October 1, 2015 thru September 30, 2016. This application covers part of an Assistant Prosecutor's wages, and investigator's wages and wages for a unit secretary and other costs directly related to the Prosecutor's IV-D program for paternity and child support establishment.

The projected one year revenue (from the "Department") under this Grant Application is \$128,110.69, the match amount from the County ("Contractor") is \$65,996.41. This reimbursement amount represents an increase from the first year of the previous 3 year contract, and a decrease for 2014 and 2015. The 3 year average from the previous contract was \$133,492.33

**Recommendation:** Request Board approval including authorization for the Board Chair to approve this application and any other required documents after Corporation Counsel review, along with any future budge adjustments that may be necessary to comply with this grant along with any necessary or related documents and any necessary amendments to comply with grant requirements.

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cc: Amber Johnson, Corporation Counsel

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167  
TDD [HEARING IMPAIRED]: (989) 895-2059

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BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, An Application Amendment Extension between the State of Michigan and Bay County (Prosecutor's Office) for the 2016 CRP IV-D Grant, which covers the time period October 1, 2015 thru September 30, 2016, has been submitted for execution; and

WHEREAS, This grant funding covers part of an Assistant Prosecutor's wages, investigator's wages and wages for a unit secretary and other costs directly related to the Prosecutor's IV-D Program for paternity and child support establishment; and

WHEREAS, The projected one year revenue under this Grant is \$128,110.69 and the County's match is \$65,991.41 which has been budgeted; and

WHEREAS, This reimbursement amount represents an increase from the first year of the previous 3 year contract and a decrease for 2014 and 2015; the 3 year average from the previous contract was \$133,492.33; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Prosecutor's 2016 CRP IV-D Grant Amendment Extension and authorizes the Board Chair to execute said Amendment and documents related to this Amendment on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Prosecutor - Title IV-D CRP Grant Amendment

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

# BAY COUNTY PROSECUTING ATTORNEY

## KURT C. ASBURY

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Victim's Rights Advocates

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Bernard J. Coppolino  
Michael A. Huber

TO: Kim J. Coonan  
Chairperson, Ways & Means Committee

FROM: Kurt C. Asbury *KCA*  
Bay County Prosecutor

RE: 2016 IV-E Application Amendment for current Agreement PROFC 14-09001  
between the State of Michigan Department of Human Services (DHS) and the  
Bay County Prosecutor's Office for a 1 year extension.

DATE: May 26, 2015

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Request: To be placed on the agenda for the next Ways and Means Committee for approval of the 2016 IV-E Application Amendment for current Agreement PROFC 14-09001 between the State of Michigan Department of Human Services (DHS) and the Bay County Prosecutor's Office, for the fiscal period October 1, 2015, through September 30, 2016.

Background: This proposed Application Amendment between DHS and the Bay County Prosecutor's Office covers a one (1) year period to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children. This agreement covers part of an Assistant Prosecutor's wages and other costs directly related to the IV-E agreement for legal services providing to DHS regarding abuse/neglect of children.

The projected one (1) year revenue under this Agreement is \$100,699.50. The County match is \$100,699.50. This represents an increase from last years Contract which was \$100,462.50.

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Recommendation: Request Board approval including authorization for the Board Chair to approve this application and any other required documents after Corporation Counsel review, along with any future budget adjustments that may be necessary to comply with this grant along with any necessary or related documents and any necessary amendments to comply with grant requirements.

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cc: Amber Johnson, Corporation Counsel

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BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167  
TDD [HEARING IMPAIRED]: (989) 895-2059

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BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, A 2016 IV-E Application Amendment for current Agreement PROFC 14-09001 between the State of Michigan Department of Human Services (DHS) and Bay County (Prosecutor's Office) for the 2016 CRP IV-E Grant for the current Agreement (PROFC 14-09001) which covers the time period, October 1, 2015 thru September 30, 2016, has been submitted for execution; and

WHEREAS, The grant funding covers a one (1) year period to provide legal services to DHS regarding abuse/neglect proceedings in Probate Court involving children and the Agreement covers part of an Assistant Prosecutor's wages and other costs directly related to the Prosecutor's IV-E agreement for legal services provided to DHS regarding abuse/neglect of children; and

WHEREAS, The projected one year revenue under this Grant is \$100,699.50 and the County's match is \$100,699.50 which represents an increase from last year's contract which was \$100,462.50; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Prosecutor's 2016 CRP IV-E Grant Amendment and authorizes the Board Chair to execute said Amendment and documents related to this Amendment on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Prosecutor - Title IV-E CRP Grant Amendment for Agreement PROFC 14-09001

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include MICHAEL J. DURANCZYK, ERNIE KRYGIER, VAUGHN J. BEGICK, KIM J. COONAN, THOMAS M. HEREK, DONALD J. TILLEY, and MICHAEL E. LUTZ.

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**Thomas L. Hickner**  
County Executive

**Tim Quinn, Director**  
[quinnt@baycounty.net](mailto:quinnt@baycounty.net)  
(989) 895-4098 (T)  
(989) 895-2076 (F)

**Tiffany Jerry, Payroll/Benefits Supervisor**  
[jerryt@baycounty.net](mailto:jerryt@baycounty.net)  
(989) 895-4032 (T)  
(989) 895-2076 (F)

**Rebecca Marsters, Retirement Administrator/Accountant**  
[marstersr@baycounty.net](mailto:marstersr@baycounty.net)  
(989) 895-4043 (T)  
(989) 895-2076 (F)

To: Kim Coonan, Chairman, Ways and Means Committee

**Jeanie Deckert, Wellness Coordinator**  
[deckertj@baycounty.net](mailto:deckertj@baycounty.net)  
(989) 895-4087 (T)  
(989) 895-2076 (F)

From: Tim Quinn, Director, Personnel and Employee Relations *TQ*

Re: 457 Deferred Compensation Fiduciary Liability Policy Renewal

**Becky Smutek, Payroll Clerk**  
[smutekb@baycounty.net](mailto:smutekb@baycounty.net)  
(989) 895-4044 (T)  
(989) 895-2076 (F)

Date: May 27, 2015

**Request**

Authorize the Chairman of the Board of Commissioners to sign the renewal for the policy.

**Background**

The Board of Commissioners is the designated fiduciary for employees' 457 trust fund. The policy has been renewed every year in recent history, but the Chairman of the Board has not signed the policy in the past. There are three other trusts covered by this policy and each will have to be signed by its fiduciary:

1. Bay County Voluntary Employees' Benefit Association<sup>1</sup>
2. Bay County Employees' Retirement System<sup>2</sup>
3. Bay County Employees' 401k savings plan<sup>3</sup>

The current plan expires on August 17, 2015. This is a one year policy.

**Finances**

These funds are already budgeted. This is simply for authorization to renew.

**Recommendation**

Move this to the Board of Commissioners meeting and authorize the Chairman to sign the application and any subsequent documents required for renewal of this policy.

<sup>1</sup> Retirement Board is the fiduciary

<sup>2</sup> Retirement Board is the fiduciary

<sup>3</sup> 401k Board is the fiduciary

*-11-*

BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, The Bay County Board of Commissioners is the designated fiduciary for employees' 457 trust fund; and

WHEREAS, The 457 Deferred Compensation Fiduciary Liability Policy has been renewed every year in recent history, however, the Board Chair has not signed the policy in the past. The current one (1) year policy expires August 17, 2015; and

WHEREAS, There are three (3) other trusts covered by this policy and each will have to be signed by its fiduciary:

- 1. Bay County Voluntary Employees' Benefit Association (Retirement Board is the fiduciary);
2. Bay County Employees' Retirement System (Retirement Board is the fiduciary); and
3. Bay County Employees' 401k savings plan (401k Board is the fiduciary)

WHEREAS, Funds are budgeted for the fiduciary policy; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners authorizes renewal of the 457 Deferred Compensation Fiduciary Liability Policy and authorizes the Chairman of the Board to execute the renewal application and subsequent related documents on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR
AND COMMITTEE

Personnel - Renewal of 457 Deferred Compensation Fiduciary Liability Policy

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, Donald J. Tilley, and Michael E. Lutz.

VOTE TOTALS:
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

CHUBB GROUP OF INSURANCE COMPANIES  
MOUNTAIN VIEW ROAD, WARREN, NJ

MICHIGAN PUBLIC ENTITY  
FIDUCIARY LIABILITY  
POLICY

COMPLETE A SEPARATE APPLICATION FOR EACH TRUST

Name of Trust:		Bay County 457 Deferred Compensation	
Name of Authorized Representative:		Bay County Board of Commissioners (see Attachment #1)	
Address of Authorized Representative:		515 Center Avenue, Bay City, MI 48708	
Insurance Representative:		Johnston Lewis Associates, Inc.	
COVERAGE REQUESTED		Fiduciary Liability and Defense Costs Coverage	\$5,000,000
		Deductible Requested: (Minimum \$10,000)	\$10,000
Policy Period		August 17, 2015	TO August 17, 2016
Size of Trust (Past 3 years): Attach Latest financial statement and auditor's report and opinion.			
YEAR	TOTAL ASSETS	CONTRIBUTIONS MADE DURING THE PAST YEAR	NUMBER OF PARTICIPANTS
2014	\$17,968,596	\$752,221	475 (275 actively deferring)
2013	\$16,952,348	\$632,345	468 (215 actively deferring)
2012	\$14,578,893	\$628,432	470 (217 actively deferring)
Year Trust was Established:		1980	
ATTACH A LIST OF NAMES AND CURRENT POSITION OF ALL CURRENT TRUSTEES			

	NAME	YEARS EMPLOYED
Fund Manager, or Contract Administrator:	See attachment #3	
Actuary/Consultant	N/A	
C.P.A.:	Rehmann	13 years
Legal Counsel:	Amber Davis-Johnson, Corporation Counsel	1 year
Investment Manager:	N/A	
Custodian of Assets:	See attachment #3	

RECENT TRUST CHANGES (3 years):

Has the name of the Trust been changed?	Yes ___	No <u>X</u>
Has any other Trust been added or merged into the Trust?	Yes ___	No <u>X</u>
If yes, please explain:		
Are the Plan benefits      Insured ___      Self Insured ___      Combination ___		
Benefits are not insured		
Are the daily operations actually administered by (give names):  The employers (see attachment #2), Nationwide & Manulife all have day-to-day responsibilities.	Bank or Trust ___	Fund Office ___
	Insurance Company ___	Contract Administrator <u>X</u>
If the Trust does not retain an independent investment manager, who does make the investment decisions?	Employees direct their own investments within the framework established by contract administrator.	
Is the Plan adequately funded as attested to by an actuary?	Yes ___	No ___
If no, explain:                      Not applicable		
How often are formal trustee meetings held?	Commissioners meet monthly. As necessary, issues relative to the 457 plan are placed on the Board Agenda.	
Are there any violations of prohibited transactions and party-in-interest rules?	Yes ___	No <u>X</u>
If yes, explain:		
Are there any current delinquent contributions:	Yes ___	No <u>X</u>
If yes, explain:		
Has any Fiduciary for whom insurance will be provided been:		
Sued, found guilty or held liable for a breach of trust:	Yes ___	No <u>X</u>
Refused coverage under a fidelity bond?	Yes ___	No <u>X</u>
Found guilty of a criminal complaint?	Yes ___	No <u>X</u>
If yes to any of the above, explain:		
PRIOR EXPERIENCE:		
(A) Have any claims (other than for benefits) been made during the past 5 years against the Plan or any of the current or past fiduciaries.	Yes ___	No <u>X</u>
If yes, explain:		
(B) Do any of the fiduciaries have knowledge or information of circumstances which may result in a claim being made against the Plan or any of the current or past fiduciaries which might involve the coverage of the proposed policy (other than for benefits)?	Yes ___	No <u>X</u>
If yes, explain:		

The person completing this application on behalf of all persons for whom coverage is requested affirms that all the information contained herein is complete and correct to his/her knowledge.

**FALSE INFORMATION:**

Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

Date: \_\_\_\_\_ 20 \_\_\_\_\_

Signed: \_\_\_\_\_

Amber Davis- Johnson  
Bay County Corporation Counsel  
Title (Trustee, Administrator)

ATTACHMENT [457 Plan - page 1 of 2]

#1

Trustees of the 457 Plan are the Bay County Board of Commissioners

2015 Bay County Board of Commissioners:

Vaughn Begick  
Kim Coonan  
Michael Duranczyk - effective 6/17/14  
Thomas Herek  
Michael Lutz  
Ernest Krygier  
Donald Tilley

#2

Employer Groups reported in Bay County 457 Plan.

Bay County  
515 Center Avenue  
Bay City, MI 48708

Thomas L. Hickner, Bay County Executive

Bay Medical Care Facility  
564 W. Hampton Road  
Essexville, MI 48732

Ruth McAlpine, Administrator

Bay County Library System  
500 Center Avenue  
Bay City, MI 48708

Kevin Ayala, Finance Officer/Assistant Director

Note: Each of the above entities processes its own payroll and is responsible for submitting employee contributions to the appropriate administrator

ATTACHMENT [457 Plan - page 2 of 2]

#3

Under the umbrella of Bay County's 457 Plan are two Plan Administrators

**Nationwide Retirement Solutions**

Plan Representative  
Ken Kelbel  
Retirement Specialist  
Two Nationwide Plaza  
Columbus, OH 43215

Payments processed as ACH Debit at

Website: <http://nrsretire.nrsservicecenter.com/nrs/?site=NRS>

# Wellness Initiatives 2015

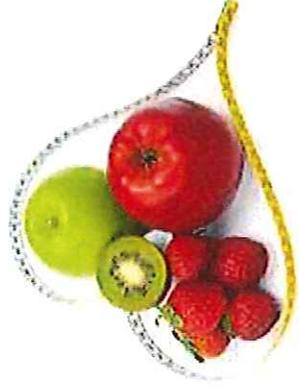
# Medical

Education on cost savings

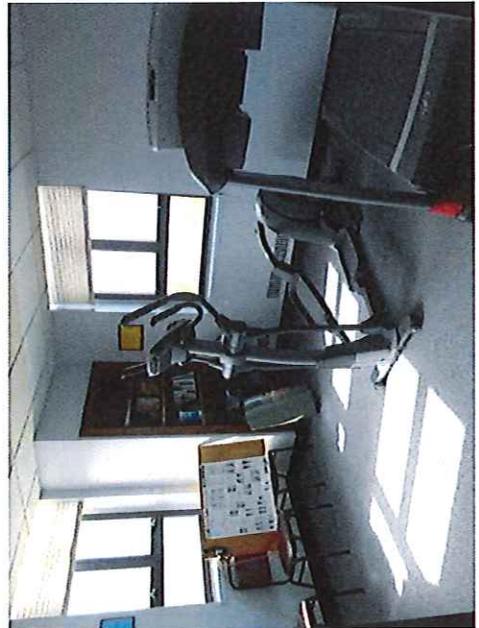
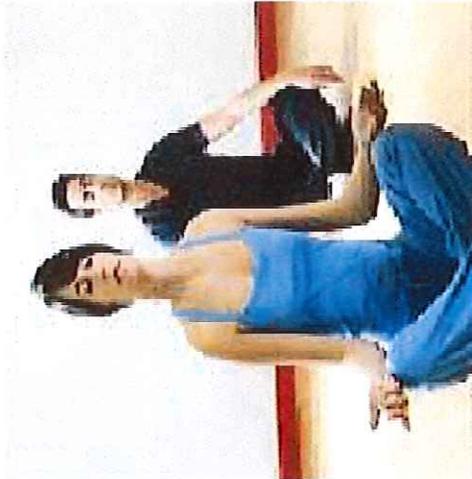
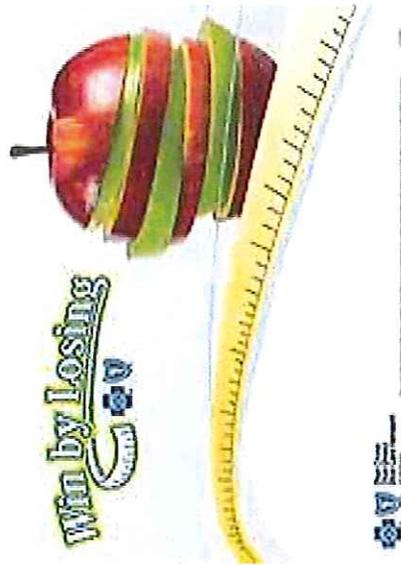


**Bay County  
Wellness Center**

Education on various topics



# Wellness



# Calendar of Events 2015

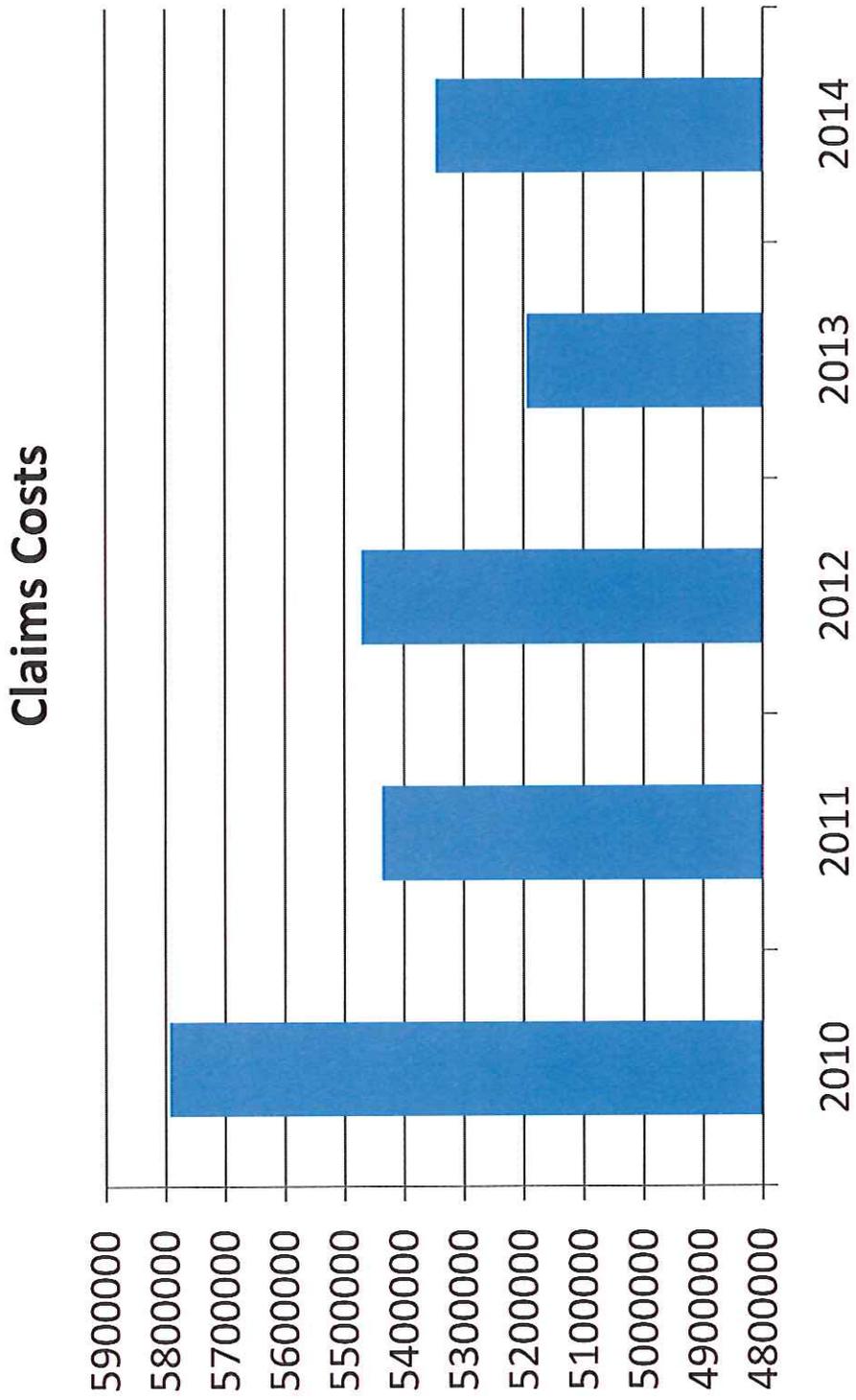
Date	Event
January – April	Biggest Loser Competition
February (24 <sup>th</sup> )	Lunch & Learn – Heart Health
February – April	Win-By-Losing Competition
March	St. Patty's Race reimbursement
May (13 <sup>th</sup> )	Lunch & Learn – Tobacco Cessation
June	Beach Wellness reimbursement
June – August	Step Challenge reimbursement
August (19 <sup>th</sup> )	Lunch & Learn – Cancer Education
September	Triathlon reimbursement
September – November	Win-By-Losing Competition
October	Speaker – Nutrition Education
November (18 <sup>th</sup> )	Lunch & Learn – Diabetes Education
November – December	Biggest Loser Competition
November – January	Step Challenge

# Wellness Budget

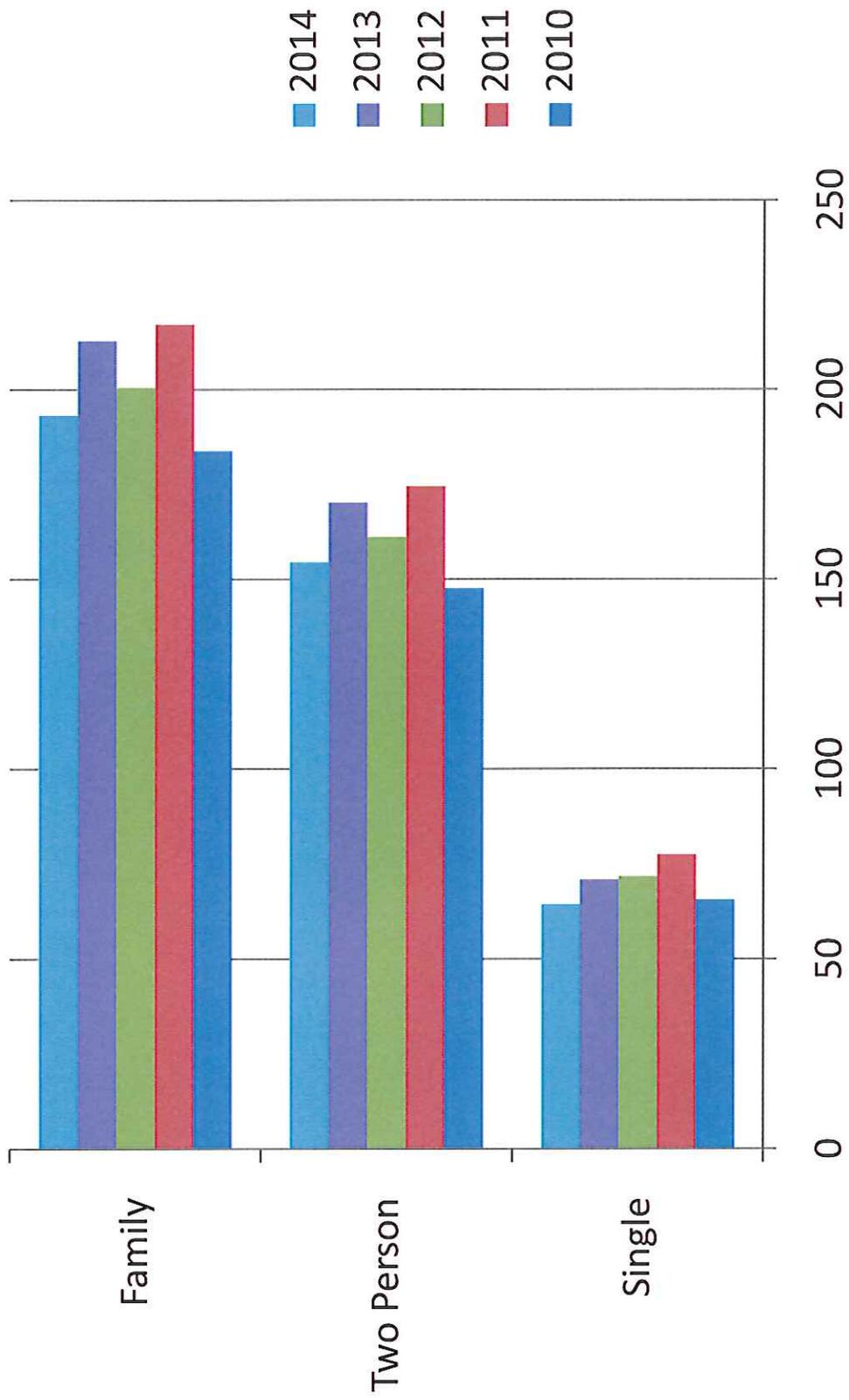
Event	Estimated Cost	Budget	Remaining
St. Patty's Race	\$1200	\$3,000	\$1,963.60
Step Trackers	\$10,000	\$13,903	\$3,903
Beach Wellness	\$800	\$1,963.60	\$1,163.60
Driathlon	\$600	\$1,163.60	\$563.60
Nutrition Speaker	\$800	\$1,500	\$700
Equipment	\$2,500	\$5,250	\$2,750
Athletic Supplies	\$1,000	\$3,903	\$2,903

1221

# Actual Claims Costs



# Employee Contribution



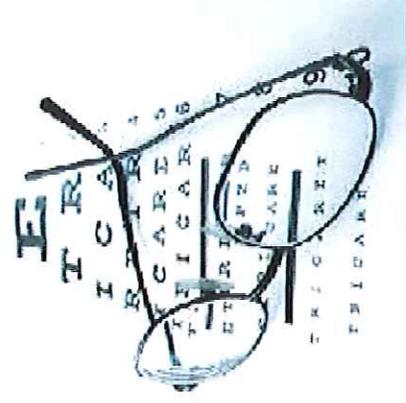
# Plan Changes

2014

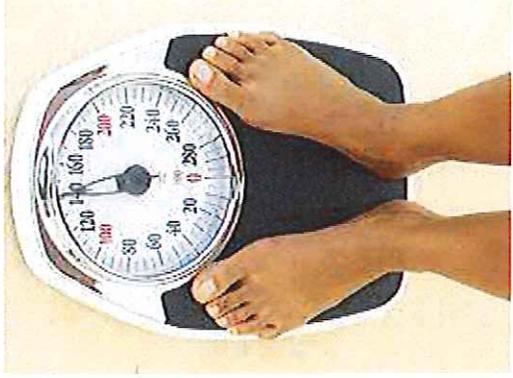
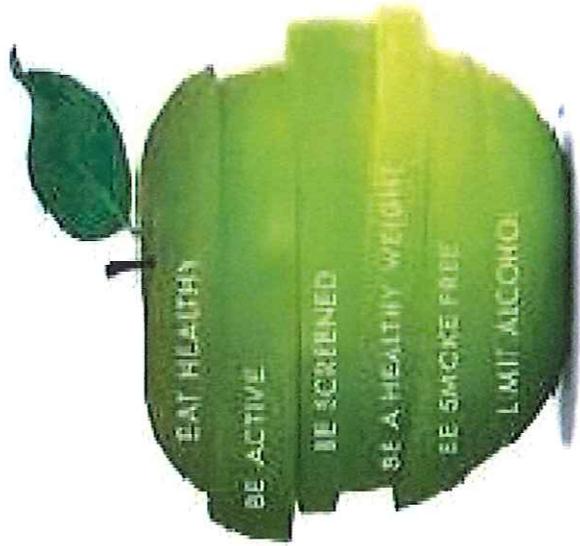
- Enhanced Plan & Standard Plan
- Office co-pay increase
- Deductible increase



**Bay County  
Wellness Center**



# 2016 and beyond



**THOMAS L. HICKNER  
BAY COUNTY EXECUTIVE**



---

**DEBRA RUSSELL**  
Director, Administrative Services Department  
[russelld@baycounty.net](mailto:russelld@baycounty.net)

To: Mr. Kim Coonan, Chairperson  
Ways & Means Committee

From: Debra Russell  
Director, Administrative Services

Subject: Bay 3 TV Annual Renewal of Contract

Date: May 26, 2015

**Request:**

Authorize annual contract renewal with Bay 3 TV Partner (Bay City Public Schools) for the contract period of July 1, 2015 through June 30, 2016. Bay 3 TV is a mechanism to provide our constituents with transparency in County government and also to provide informational programming as a public service to our viewers.

**Background:**

Since inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner, which is the Bay City Public Schools. Each year, the partners are requested to approve a new contract for the next calendar year. As you may recall, the City of Bay City withdrew in 2011.

Bay 3 TV provides event and program recording services to Bay County in areas such as public service announcements and programming for County offices, recording events for inclusion on our website, County-sponsored activities such as Beach Wellness and informational segments on various issues including wellness.

Bay 3 TV also offers programming through live streaming video at [www.livestream.com](http://www.livestream.com) to anyone with an Internet connection. Video can be provided through compatible devices such as cell phone, P.C., or tablet. This programming is available at no cost to viewers and can reach these rural areas.

**Financial Implications:**

The contribution from Bay County (and the other partner) has been \$41,000 for the last five years. The first 50 % of the new contract period has been budgeted (along with the last 50% of the current year) in the Administrative Services budget.

515 Center Avenue, Suite 402, Bay City, MI 48708-5125 (989) 895-4130  
FAX (989) 895-7658 TDD (hearing impaired) (989) 895-4049 [www.baycounty-mi.gov](http://www.baycounty-mi.gov)

Commissioner Kim Coonan  
and Ways & Means Committee  
May 26, 2015  
Page Two

Approval of the one year contract extension will commit the County to a second 50% payment in the first six months of 2016. This recommendation is predicated on Bay County funding of \$41,000.

**Recommendation:**

Approve contracting with the other Bay 3TV Partner for the period of July 1, 2015 through June 30, 2016 at the contribution of \$41,000.00 as Bay County's share, subject to concurrence at the same level by the Bay City Public Schools. Authorize Board Chair to sign the agreement on behalf of Bay County, with review and approval as to legal form only by Corporation Counsel.

cc: Tom Hickner  
Tim Quinn  
Crystal Hebert  
Amber Johnson

**BAY COUNTY BOARD OF COMMISSIONERS**

**6/09/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/6/14)

WHEREAS, Bay County, along the Bay City Public Schools, is a partner in the operations of Bay 3 TV; and

WHEREAS, Since the inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner which is the Bay City Public Schools; and

WHEREAS, Each year the partners are requested to approve a new contract and, as a result, a proposed contract covering the period July 1, 2015 through June 30, 2016 has been submitted; and

WHEREAS, The contribution for Bay County (and the other partner) has been \$41,000 for the past 5 years; and

WHEREAS, The first 50% of the new contract period has been budgeted (along with the last 50% of the current year) in the Administrative Services budget; and

WHEREAS, Approval of the one year contract extension will commit the County to a 2<sup>nd</sup> 50% payment in the first six months of 2016; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the contract with the other Bay 3 TV Partner for the period July 1, 2015 through June 30, 2016 in the amount of \$41,000, subject to concurrence at the same level by the Bay City Public Schools; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said contract on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR  
AND COMMITTEE

Bay 3 TV Contract - 2015-2016  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY**  
**Recreation & Facilities**

**Cristen M. Gignac**  
**Director of Recreation & Facilities**  
[gignacc@baycounty.net](mailto:gignacc@baycounty.net)

515 Center Avenue  
Bay City, Michigan 48708

Phone (989) 895-4130  
Fax (989) 895-2094  
TDD (989) 895-4049  
[www.baycounty-mi.gov](http://www.baycounty-mi.gov)



**Thomas L. Hickner**  
**County Executive**

**BUILDINGS & GROUNDS**  
Jon Morse, Supervisor  
[morsej@baycounty.net](mailto:morsej@baycounty.net)

**RECREATION**  
Brent Goik, Recreation & Clubhouse Supervisor  
[goikb@baycounty.net](mailto:goikb@baycounty.net)

**To:** Kim Coonan, Chairman of Ways & Means Committee  
**From:** Cristen Gignac, Director of Recreation and Facilities  
**Date:** May 27, 2015  
**Subject:** Mail Machine

---

**Request:** To gain approval from the Board of Commissioners to purchase a mail machine from Pitney Bowes for mail room operations and approval to enter into a maintenance agreement with the company.

**Background:** We purchased our current mail machine in 2006. It is now obsolete. Our current maintenance agreement is with Pitney Bowes, and we are satisfied with their customer service. We reviewed five machines from two different companies that are involved with the MIDeal program through the State of Michigan. We would like to purchase the Pitney Bowes Connect + 3000 at a cost of \$15,474.21. The first year of the maintenance agreement is free. With every mail machine, we must rent the postage meter at a cost of \$840.00.

**Economics:** The funds needed to purchase this machine are in the 2015 budget. No additional funds are necessary. Funds for meter rental and the maintenance agreement are budgeted yearly as well.

**Recommendation:** Grant authorization to purchase the mail machine from Pitney Bowes and for the Board Chairman to sign contracts related to this project upon favorable review from Corporation Counsel.

**cc:** Tom Hickner                      Jon Morse  
Crystal Hebert                      Robert Redmond

**BAY COUNTY BOARD OF COMMISSIONERS**

**6/9/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, The current mail machine, located on the ground floor of the County Building, was purchased in 2006 and it is now considered obsolete; and

WHEREAS, Bay County staff reviewed five machines from two different companies that are involved with the MIDeal program though the State of Michigan and it is recommended that a new machine - Pitney Bowes Connect + 3000 - be purchased the at a cost of \$15,474.21; and

WHEREAS, The first year of the maintenance agreement is free and, as with every mail machine, the County must rent the postage meter at a cost of \$840.00; and

WHEREAS, The funds needed to purchase this machine are included in the 2015 budget and no additional funds are necessary. Funds for meter rental and the maintenance agreement are budgeted annually; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the purchase the Pitney Bowes Connect + 3000 mail machine from Pitney Bowes, monies to come from funds included in the 2015 budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the required contract and related documents on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR  
AND COMMITTEE

Rec & Facilities - Purchase of Pitney Bowes Mail Machine

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY JUVENILE HOME**  
520 West Hampton Road  
Essexville, MI 48732  
989-892-4519

Thomas L. Hickner  
Executive

Juliann R. Reynolds  
Director  
[reynoldsj@baycounty.net](mailto:reynoldsj@baycounty.net)

Nancy Fischer  
Administrative Supervisor  
[fischern@baycounty.net](mailto:fischern@baycounty.net)

**To:** Kim Coonan, Ways and Means Committee  
**From:** Juli Reynolds  
**Date:** May 27, 2015  
**RE:** Request for funds to purchase radios

Please consider the following agenda item for the Ways and Means Committee.

**Request:** Funds to purchase new radio equipment for the Juvenile home to replace the outdated system currently be utilized.

**Background:** Due to licensing and upgrades the current radios at the Juvenile Home do not connect with emergency services. The radios the facility utilizes have been discontinued and will no longer be available. The facility is currently limited to number of radios in operation as some are no longer working. The Juvenile Home has discussed the issue with the Sheriff's Office, 911 Dispatch and Emergency Services and have been exploring options to replace the current system and still remain in connectivity to emergency services. All quotes have not been received. However, it appears the option to replace the current system will cost in the range of \$10,000 to \$13,500.

**Recommendation:** Approve the purchase to replace the radio equipment for use at the Bay County Juvenile Home. Quotes and recommendations will be made available when received.

BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, Due to licensing and upgrades the current radios at the Juvenile Home do not connect with emergency services; the radios the facility utilizes have been discontinued and will no longer be available; and

WHEREAS, The facility is currently limited to the number of radios in operation as some are no longer working; and

WHEREAS, The Juvenile Home has discussed the issue with the Sheriff's Office, 911 Dispatch and Emergency Services and have been exploring options to replace the current system and still remain in connectivity to emergency services; and

WHEREAS, All quotes have not been received, however, it appears the option to replace the current system will cost in the range of \$10,000 to \$13,500; and

WHEREAS, Funds are not budgeted for this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of radio equipment for use at the Bay County Juvenile Home and appropriates funds not to exceed \$13,500 from Fund Balance; recommendation on bid award to be provided upon completion of bid process.

KIM COONAN, CHAIR  
AND COMMITTEE

Juvenile Home - Radio Purchase&Appropriation

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY**  
**911 Central Dispatch**

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Christopher Izworski  
Director

Thomas L. Hickner  
Bay County Executive

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

**To: Kim Coonan, Chairperson, Ways & Means Committee**

**From: Christopher Izworski, 9-1-1 Director**

**Date: May 26, 2015**

**Subject: Sanilac County - Next Generation 9-1-1 Phone System Intergovernmental Agreement Addition.**

**Background:** Sanilac County 9-1-1 has requested membership into the Great Lakes Bay 9-1-1 Consortium per the provisions of the intergovernmental agreement of the consortium. Currently, the Intergovernmental Agreement is between Bay County, Midland County and Tuscola County.

The Next Generation 9-1-1 phone system Bay County 9-1-1 is implementing, offers the increased ability to handle and recover from disasters, obtain accurate caller location information, and enable applications such as text, video, and telematics, which can greatly improve emergency response, meet public expectations and in turn, save lives.

**Finance/Economics:** Bay County 9-1-1, Midland County 9-1-1, Huron 9-1-1, Tuscola County 9-1-1 and Sanilac County 9-1-1 recognize that cost efficiencies can be achieved by common technology purchasing and the coordination of certain technologies among and/or between their respective 9-1-1 operations.

The addition of Sanilac County 9-1-1 will not increase the cost of the project for Bay County. The addition of Sanilac County has the potential to decrease the cost of future needed phone equipment/software purchases as well as the sharing of phone system maintenance costs.

**Recommendation:** Upon favorable review by Corporation Counsel, Bay County 9-1-1 recommends the approval and signature of the resolution allowing Sanilac County 9-1-1 to join the Great Lakes Bay 9-1-1 Consortium.

Cc: Tom Hickner, Tim Quinn, Crystal Hebert, Amber Johnson, Shawna Walraven

**BAY COUNTY BOARD OF COMMISSIONERS**

**6/09/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, Sanilac County 9-1-1 has requested membership into the Great Lakes Bay 9-1-1 Consortium per the provisions of the intergovernmental agreement of the consortium; and

WHEREAS, Currently, the Intergovernmental Agreement is between Bay County, Midland County and Tuscola County; and

WHEREAS, The Next Generation 9-1-1 phone system Bay County 9-1-1 is implementing, offers the increased ability to handle and recover from disasters, obtain accurate caller location information, and enable applications such as text, video, and telematics, which can greatly improve emergency response, meet public expectations and in turn, save lives; and

WHEREAS, Bay County 9-1-1, Midland County 9-1-1, Sanilac 9-1-1 and Tuscola County 9-1-1 recognize that cost efficiencies can be achieved by common technology purchasing and the coordination of certain technologies among and/or between their respective 9-1-1 operations; and

WHEREAS, The addition of Sanilac County 9-1-1 will not increase the cost of the project for Bay County and the addition of Sanilac County has the potential to decrease the cost of future needed phone equipment/software purchases as well as the sharing of phone system maintenance costs; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Sanilac County Next General 9-1-1 Phone System Intergovernmental Agreement allowing Sanilac County 9-1-1 to join the Great Lakes Bay 9-1-1 Consortium and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR  
AND COMMITTEE

911 - Sanilac County - Addition to Next Generation 911 Phone System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

May 26, 2015

BY BAY COUNTY BOARD OF COMMISSIONERS, MIDLAND COUNTY CENTRAL DISPATCH AUTHORITY AND  
TUSCOLA COUNTY BOARD OF COMMISSIONERS

RESOLVED, that Sanilac County Central Dispatch is accepted as full member/collaborator of the Great Lakes Bay Consortium for the purpose of entering into a shared NG911 network, new telephone technologies and virtual backup capabilities for their 911 call answering and emergency service dispatch operations.

Execution

TUSCOLA COUNTY

By: \_\_\_\_\_ Date: \_\_\_\_\_, 2015  
Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

Attest: \_\_\_\_\_  
Jodi Fetting, Tuscola County Clerk

BAY COUNTY

By: \_\_\_\_\_ Date: \_\_\_\_\_, 2015  
Ernie Krygier, Chairperson  
Bay County Board of Commissioners

By: \_\_\_\_\_ Date: \_\_\_\_\_, 2015  
Tom Hickner, Bay County Executive

Attest: \_\_\_\_\_  
Cynthia A. Luczak, Bay County Clerk

MIDLAND COUNTY 911 AUTHORITY

By: \_\_\_\_\_ Date: \_\_\_\_\_, 2015  
Chairperson of its Administrative Policy Board

Attest: \_\_\_\_\_  
Administrative Assistant to the Board (Clerk)



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Public Health Director

1200 Washington Avenue  
Bay City, Michigan 48708

(989) 895-4003  
FAX (989) 895-4014  
TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

**TO:** Kim Coonan, Chairperson, Ways and Means Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** May 27, 2015  
**CC:** Dr. Howard Hurt, Dr. William Morrone, Tom Hickner, Amber Johnson, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell  
**RE:** Request Permission to Seek Funding for Community Based Naloxone/Narcan Distribution to Police and First Responders

**BACKGROUND:**

The number of opiate related overdoses has risen significantly in Bay County during the past five years. Prior to 2014, the number of persons dying from injuries in car accidents was the number cause of accidental death in Bay County. Since 2014, the number of persons dying from drug overdoses has exceeded deaths from car accidents. In the past month, approximately 10 individuals have been taken to the emergency room at McLaren Bay Regional Hospital due to heroin related overdoses and two have expired as a result of their overdose. Last week, the Medical Director and the Health Director held a meeting with local law enforcement, emergency medical and first responders to formulate a community based strategy to combat overdoses and educate the public about this recent trend. It was agreed that police and all first responders should have greater access to Naloxone/Narcan—an antidote that immediately reverses the effects of opioid overdoses. In October of 2014, Michigan became the 26th state to pass laws expanding Naloxone/Narcan usage to emergency responders. In similar communities that have adopted this strategy, the number of deaths from heroin or opiate overdoses has significantly diminished.

**FINANCIAL CONSIDERATIONS:**

There are no financial considerations, as all costs associated with the proposed funding would be included in the grant application(s).

**RECOMMENDATION:**

The Health Department recommends approval to seek funding for this purpose, as well as approval of any and all agreements and budget adjustments related to this grant.

BAY COUNTY BOARD OF COMMISSIONERS

6/09/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)
WHEREAS, The number of opiate related overdoses has risen significantly in Bay County during the past five years; and
WHEREAS, Prior to 2014, the number of persons dying from injuries in car accidents was the number one cause of accidental death in Bay County and, since 2014, the number of persons dying from drug overdoses has exceeded deaths from car accidents; and
WHEREAS, In the past month, approximately 10 individuals have been taken to the emergency room at McLaren Bay Regional Hospital due to heroin related overdoses and two have expired as a result of their overdose; and
WHEREAS, Last week, the Medical Director and the Health Director held a meeting with local law enforcement, emergency medical and first responders to formulate a community-based strategy to combat overdoses and educate the public about this recent trend and it was agreed that police and all first responders should have greater access to Naloxone/Narcan—an antidote that immediately reverses the effects of opioid overdoses; and
WHEREAS, In October of 2014, Michigan became the 26th state to pass laws expanding Naloxone/Narcan usage to emergency responders and, in similar communities that have adopted this strategy, the number of deaths from heroin or opiate overdoses has significantly diminished; and
WHEREAS, There are no financial considerations as all costs associated with the proposed funding would be included in the grant application(s); Therefore, Be It
RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Health Department to seek funding for the purpose stated above; Be It Further
RESOLVED That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant application and related grant application documents on behalf of Bay County following legal review/approval; Be It Further
RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR AND COMMITTEE

Health Dept - Grant Application for Naloxone-Narcan Distribution

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Public Health Director

1200 Washington Avenue  
Bay City, Michigan 48708

(989) 895-4003

FAX (989) 895-4014

TDD (989) 895-4049

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**TO:** Kim Coonan, Chairperson, Ways and Means Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** May 27, 2015  
**CC:** Tom Hickner, Amber Johnson, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell  
**RE:** FY 2014-2015 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #3 & 4

**BACKGROUND:**

The enclosed agreement amends the 2014-2015 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

**FINANCIAL CONSIDERATIONS:**

This Amendment reflects adjustments to funding levels as follows:

**Amendment List**

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	55,000.00	20,058.00	75,058.00
TOTAL :	55,000.00	20,058.00	75,058.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Public Health Emergency Preparedness (PHEP) Ebola Virus Disease (EVD)	0.00	4,159.00	4,159.00
Public Health Emergency Preparedness (PHEP) Two-Month Allocation	0.00	31,676.00	31,676.00
TOTAL :	0.00	35,835.00	35,835.00

ii. Budget Category changes

Project Title
Building Healthy Communities
Family Planning Services

**RECOMMENDATION**

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #3 & 4 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

**BAY COUNTY BOARD OF COMMISSIONERS**

**6/09/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, The 2014-2015 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, This Amendment reflects adjustments to funding levels as follows:

i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Eat Safe Fish	55,000.00	20,058.00	75,058.00
TOTAL :	55,000.00	20,058.00	75,058.00

i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Public Health Emergency Preparedness (PHEP) Ebola Virus Disease (EVD)	0.00	4,159.00	4,159.00
Public Health Emergency Preparedness (PHEP) Two-Month Allocation	0.00	31,676.00	31,676.00
TOTAL :	0.00	35,835.00	35,835.00

ii. Budget Category changes

Project Title
Building Healthy Communities
Family Planning Services

RESOLVED That the Bay County Board of Commissioners approves amendments 3 and 4 to the 2014-2015 CPBC Contracting Agreement; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required) the grant documents (application, grant award, amendments, and all related required documents) on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Health Dept - Amendments 3 and 4 to 2014-15 CPBC Agt

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-40-



Thomas L. Hickner  
Bay County Executive



Joel R. Strasz  
Public Health Director

1200 Washington Avenue  
Bay City, Michigan 48708

(989) 895-4003  
FAX (989) 895-4014  
TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

**TO:** Kim Coonan, Chairperson, Ways and Means Committee  
**FROM:** Joel R. Strasz, Health Director  
**DATE:** May 27, 2015  
**CC:** Tom Hickner, Amber Johnson, Crystal Hebert, Kim Priessnitz, Kathy Janer, Mark Pickell  
**RE:** FY 2014-2015 Agreement with the Michigan Department of Environmental Quality Amendment #2

**BACKGROUND:**

The enclosed agreement amends the 2014-2015 MDEQ Agreement between Bay County and the Michigan Department of Environmental Quality. The Amendment incorporates the addition of funding to Program C -Great Lakes Beach Monitoring. A rapid, analytical, laboratory method called quantitative polymerase chain reaction (QPCR) (in addition to a culture-based analytical method, e.g., colilert-18) will be used to analyze beach water samples from the following beaches:

- Bay 1. Bay City State Recreation Area
- Bay 2. South Linwood Beach
- Bay 3. Wenona Beach

Saginaw Valley State University has utilized and maintained the qPCR equipment since the Health Department was funded in 2010 from Great Lakes Regional Initiative (GLRI). SVSU has also developed a methodology to perform qPCR on fresh water sampling and will be assisting with collecting and processing samples with this project.

**FINANCIAL CONSIDERATIONS:**

This Amendment reflects adjustments to funding levels to a total of \$10,371.00 which is an increase in the amount of \$8,228.00 to the total.

**RECOMMENDATION**

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #2 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments and agreements relating to this Amendment .

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BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, An Agreement amending 2014-2015 MDEQ Agreement between Bay County and the Michigan Department of Environmental Quality has been submitted; and

WHEREAS, The Amendment incorporates the addition of funding to Program C -Great Lakes Beach Monitoring. A rapid, analytical, laboratory method called quantitative polymerase chain reaction (QPCR) (in addition to a culture-based analytical method, e.g., colilert-18) will be used to analyze beach water samples from the following beaches:

- Bay 1. Bay City State Recreation Area
Bay 2. South Linwood Beach
Bay 3. Wenona Beach

WHEREAS, Saginaw Valley State University has utilized and maintained the qPCR equipment since the Health Department was funded in 2010 from Great Lakes Regional Initiative (GLRI). SVSU has also developed a methodology to perform qPCR on fresh water sampling and will be assisting with collecting and processing samples with this project; and

WHEREAS, This Amendment reflects adjustments to funding levels to a total of \$10,371.00 which is an increase in the amount of \$8,228.00 to the total; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Amendment # to the 2014-2015 MDEQ Agreement and authorizes the Board Chair to execute said Amendment on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments relating to this specific Amendment 2 are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept. 2014-15MDEQ Agreement - Amendment 2

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM.

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS:
ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_
VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_
AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_

-42-



Thomas L. Hickner  
Bay County Executive

Tammy Roehrs  
Director

Bay County Building 2nd Floor, Suite 202  
515 Center Avenue  
Bay City, MI 48708-5123  
(989) 895-4100  
Toll Free (877) 229-9960

FAX (989) 895-4094  
TDD (989) 895-4049  
Web Site: [www.baycounty-mi.gov/aging](http://www.baycounty-mi.gov/aging)  
E-mail: [divonaging@baycounty.net](mailto:divonaging@baycounty.net)

To: Kim Coonan, Chairman, Ways and Means Committee

From: Tammy Roehrs, Division on Aging Director

Cc: Tom Hickner, Joel Strasz, Crystal Hebert, Kim Priessnitz

Date: May 18, 2015

RE: Request Permission to accept Carryover funds that are tentatively available to expand services to programs serving Bay County Division on Aging.

**BACKGROUND:**

A representative of Region VII Area Agency on Aging contacted our office on Thursday May 15, 2015 indicating that the carryover funds tentatively available for programs under Bay County Division on Aging had been identified. The funds can be used to expand service units and provide training. Our original resolution allows for the amendment of the current agreement with Region VII. However, the Region VII board requests the local board approve any award of Carryover funds.

**FINANCE AND ECONOMICS:**

These funds are only available through the end of the current fiscal year. It is anticipated that approximately \$17,180 will be available to the Division on Aging. We will be requesting \$15,307 be utilized in the home delivered meals program and \$1,873 be utilized in the caregiver program. The grant funds require matching funds, and the ten (10) percent match would come from the Bay County Senior millage fund.

**RECOMMENDATION:**

Upon favorable review by Corporation Counsel, the Division on Aging recommends to accept the award of Carryover funds for the fiscal year ending September 30, 2015, any agreements relating to this contract are signed by the Board Chair and seeks Board approval of any budget adjustments related to this agreement.

**BAY COUNTY BOARD OF COMMISSIONERS**

**9/09/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, The Bay County Division on Aging received notification that the Region VII Area Agency on Aging has identified the amount of carryover funding that would be available to the Division on Aging; and

WHEREAS, The Bay County Division on Aging can utilize the funds to expand service units and provide training; and

WHEREAS, These funds are only available through the end of the current fiscal year and total \$17,180 and the Division on Aging will request that \$15,307 be utilized in the Home Delivered Meals Program and \$1,873 be utilized in the Caregiver Program; and

WHEREAS, The grant funds require matching funds and the ten (10) percent match would come from the Bay County Senior Millage fund; and

WHEREAS, The Division on Aging already has a resolution that allows for the amendment of the current budgets to include additional grant funds , however, the Region VII Area Agency on Aging requests local board approval of the carryover funding; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Division on Aging to accept approximately \$20,404 in carryover funds with final award subject to action by the Region VII Area Agency on Aging Board of Directors, with the exact amounts for each service program to be negotiated with Region VII Area Agency on Aging; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documents related to and required for the final award following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR  
AND COMMITTEE

DOA - Carryover Funds 2015  
MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-44-

**BAY COUNTY MOSQUITO CONTROL**

810 Livingston  
Bay City, Michigan 48708

**TOM PUTT, MANAGER**

puttt@baycounty.net  
Phone (989) 894-4555  
Fax (989) 894-0526  
TDD (989) 895-4049  
<http://www.baycounty-mi.gov>



**LAURA OGAR, DIRECTOR**  
ogarl@baycounty.net

Community Initiatives  
Geographic Information Systems  
Gypsy Moth Suppression Program  
Mosquito Control  
Transportation Planning

**TOM HICKNER**  
County Executive

**MEMORANDUM:**

**To:** Commissioner Kim J. Coonan, Chairman  
Ways and Means Committee

**From:** Thomas J. Putt, Manager  
Bay County Mosquito Control

**Date:** May 19, 2015

**Re:** Placement on Ways and Means Agenda

**BACKGROUND:**

Bay County Mosquito Control has been utilizing *Datamasters*, a tracking system, for the last 12 years. It is no longer supported by the parent company and has become an obsolete system. Furthermore, our current computers are no longer compatible with this software.

Velocity Systems is a Michigan based company from Big Rapids that specializes in GPS tracking and logistics. They would provide BCMC with a fleet-vehicle tracking system for realtime tracking of mosquito spraying operations. We would like to purchase 10 in-vehicle platforms.

**FINANCE:**

Currently monies exist in the 2015 budget. The cost is approximately \$14,000.

**RECOMMENDATION:**

We recommend purchasing 10 in-vehicle platforms for the vehicle realtime tracking system, and approve all required budget adjustments.

cc: Tom Hickner  
Laura Ogar

BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, Bay County Mosquito Control has been utilizing Datamasters, a tracking system, for the last 12 years and it is no longer supported by the parent company and has become an obsolete system. Mosquito Control computers are no longer compatible with this software; and

WHEREAS, Velocity Systems is a Michigan-based company from Big Rapids that specializes in GPS tracking and logistics and they would provide Bay County Mosquito control with a fleet-vehicle tracking system for realtime tracking of mosquito spraying operations; and

WHEREAS, Bay County Mosquito Control wishes to purchase 10 in-vehicle platforms and funds required, \$14,000, are available in the 2015 Mosquito Control budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the purchase of 10 in-vehicle platforms for the vehicle realtime tracking system from Velocity Systems at a cost of \$14,000, monies to come from the 2015 Mosquito Control budget; Be It Further

RESOLVED That budget adjustments, if required for this purchase, are approved; Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute any contracts that may be required for this purchase on behalf of Bay County following legal review approval.

KIM COONAN, CHAIR AND COMMITTEE

Mosquito Control - Velocity Systems - GPS Tracking System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

To: Coonan, Chair Ways and Means Committee

From: Dujana Roberts, Community Corrections manager

Date: May 26, 2015

Subject: FY 2016 Grant Application

Request: Request for FY2016 Grant Approval

Background: Community Corrections has been operating on an approved multi-year grant for FY2013 – FY2015 and this grant ends on September 30, 2015. Also, beginning FY 2016, grants will have to be submitted on approved on a yearly basis instead of multiple years.

Finance/Economics: There is no change in the budget for FY2016; it will remain at \$136,350.

Recommendation: It is recommended that the Board authorize and approve the submitted Application for the Community Corrections Program FY2016 and sign and required documents, if needed.

**BAY COUNTY BOARD OF COMMISSIONERS**

**6/09/15**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)  
 WHEREAS, Bay County is required to submit a Comprehensive Community Corrections Plan to the State Office of Michigan Department of Corrections/Office of Community Corrections in order to be eligible to receive funding to implement programming that will help reduce prison admissions, manage jail populations and reduce recidivism without increasing risk to the public; and  
 WHEREAS, These objectives will be achieved through strategies focused on the implementation of evidence-based, community programming that encourages the utilization of alternative sentencing options and funding amounts are determined by the prior years' usage and current program needs; and  
 WHEREAS, Bay County has applied for and received grant funds through the Michigan Department of Corrections, Office of Community Corrections, for numerous years; and  
 WHEREAS, There are no match funds needed from Bay County to apply for and accept this grant; and  
 WHEREAS, The total funding requested for FY2016 is \$136,350; and  
 WHEREAS, While Community Corrections has been operating on an approved multi-year grant, FY2016 grants will have to be submitted on a yearly basis; Therefore, Be it  
 RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Community Corrections Advisory Board to apply for the PA-511 Community Corrections Grant for FY2016 and authorizes the Chairman of the Bay County Board of Commissioners to sign any and all related application and grant acceptance agreements and contractual agreements needed to implement the grant program all subject to legal review/approval; Be It Further  
 RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally  
 RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County.

KIM COONAN, CHAIR  
 AND COMMITTEE

Community Corrections - FY2016 Grant Funding

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-48-

BAY COUNTY BOARD OF COMMISSIONERS

5/12/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/5/15)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

5/13/15	\$ 405,375.47
5/20/15	\$ 493,484.22
5/27/15	\$ 896,648.85

BAYANET:

April 2015	
1. Payables	\$ 17,322.10
2. Payroll	\$ 8,467.09

HOUSING (Center Ridge Arms):

5/19/15	\$ 26,999.61
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KIM COONAN, CHAIR  
AND COMMITTEE

Payables-June

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-49-

RESOLUTION

NO. \_\_\_\_\_

BY: WAYS AND MEANS COMMITTEE 06/02/2015

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 06/09/2015 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2015-06-002	<b>GENERAL FUND</b> BOARD OF COMMISSIONERS BUILDINGS AND GROUNDS COMMUNITY CENTER Total GENERAL FUND		\$164	

TO BUDGET THE USE OF THE REMAINING CONTRIBUTION FROM THE RUNNERS CLUB AT THE COMMUNITY CENTER OF 163.60 THAT WAS RECEIVED IN A PRIOR YEAR AND RESTRICTED UNDER A DEFERRED REVENUE ACCOUNT. IN ADDITION THE RUNNERS CLUB CONTRIBUTED 500.00 ON APRIL 13, 2015. THESE CONTRIBUTIONS PLUS \$436.00 FROM BUILDING AND GROUNDS ARE GOING TO BE USED TO PURCHASE A NEW DRINKING WATER FOUNTAIN AT THE COMMUNITY CENTER. THE DRINKING WATER FOUNTAIN AT THE COMMUNITY CENTER DOES NOT WORK.

2015-06-003	<b>MOSQUITO CONTROL FUND</b> MOSQUITO CONTROL Total MOSQUITO CONTROL FUND			X
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TO BUGET FOR THE PURCHASE OF A VELOCITY TRACKING SYSTEM WHICH SPECIALIZES IN GPS TRACKING AND LOGISTICS FOR THE MOSQUITO CONTROL VEHICLES.

Kim Coonan, Chairman W. & M. and Committee

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-50-

## Budget Adjustment Detail

Journal Request Number **2015-06-002**

Ref: COMM

Desc: COMMUNITY

Eff Date: 06/09/2015

Org / Object	Description	I/D	Amount
<b>GENERAL FUND</b>			
<b>BOARD OF COMMISSIONERS</b>			
10110100 40001	FUND BALANCE	I	164
<b>BUILDINGS AND GROUNDS</b>			
10126500 93300	BLDG. REPAIR AND MAINTENANCE	D	436
<b>COMMUNITY CENTER</b>			
10175700 67501	CONTRIBUTIONS FROM INDIVIDUALS	I	500
10175700 93300	BLDG. REPAIR AND MAINTENANCE	I	1,100
			Favorable      Unfavorable
<b>Total GENERAL FUND</b>			. \$0                  \$164

**Explanation**

TO BUDGET THE USE OF THE REMAINING CONTRIBUTION FROM THE RUNNERS CLUB AT THE COMMUNITY CENTER OF 163.60 THAT WAS RECEIVED IN A PRIOR YEAR AND RESTRICTED UNDER A DEFERRED REVENUE ACCOUNT. IN ADDITION THE RUNNERS CLUB CONTRIBUTED 500.00 ON APRIL 13, 2015. THESE CONTRIBUTIONS PLUS \$436.00 FROM BUILDING AND GROUNDS ARE GOING TO BE USED TO PURCHASE A NEW DRINKING WATER FOUNTAIN AT THE COMMUNITY CENTER. THE DRINKING WATER FOUNTAIN AT THE COMMUNITY CENTER DOES NOT WORK.

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# Budget Adjustment Detail

Journal Request Number 2015-06-003

Ref: MOSQ

Desc: MOSQUITO

Eff Date: 06/09/2015

Org / Object	Description	I/D	Amount
MOSQUITO CONTROL FUND			
MOSQUITO CONTROL			
24062000 75300	CHEMICALS	D	14,000
24062000 96751	VEHICLE EQUIPMENT EXPENSE	I	14,000
Total MOSQUITO CONTROL FUND			
			Favorable
			Unfavorable
			\$0
			\$0

## Explanation

TO BUDGET FOR THE PURCHASE OF A VELOCITY TRACKING SYSTEM WHICH SPECIALIZES IN GPS TRACKING AND LOGISTICS FOR THE MOSQUITO CONTROL VEHICLES.

Description	Journal Number	2015 Fund Balance
Estimated Unaudited Assigned Fund Balance or (Deficit) 12/31/2014		\$6,595,170
Reverse previous years Assigned Fund Balance *		\$0

Assigned Fund Balance or (Deficit)		\$6,595,170
2015 Budgeted Surplus /(Deficit)		-\$445,055

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2015

Purchase a bed liner for the 2006 Sterling dump truck	15-02-0253	-\$1,600
To purchase a 2006 Sterling dump truck	15-02-0068	-\$48,500
Increase Corp. Counsel budget for reorganization to Dept head and pay grade PN12	15-02-0004	-\$7,698
Increase Corp. Counsel budget to fund the Assistant Corp. Counsel position	15-02-0003	-\$53,928
Civic Arena's purchase of skates & helmets funding source Bay Foundation	15-02-0002	-26,072
Budget for the repair of the southside elevator in County building	15-03-0026	-22,000
Increase GIS budget for enhanced LiDAR data Aerial Photography project	15-03-0002	-42,750
Correct GIS budget error revenue was entered a debit for 100. should be 200. credit	15-04-0049	300
Correct budget error health contribution under wrong activity	15-04-0011	2,152
Increase Sheriff budget for a replacement vehicle due to an accident	15-04-0365	-16,400
Increase budget for special audit	15-04-0312	-20,000
Increase Community Center budget for replacement of gym floor	15-04-0097	-30,000
Incr. Animal Control budget from rolled over 2014 money for remaining radios costs	15-04-0012	-1,918

May 27, 2015		-268,414
Assigned Fund Balance or (Deficit) 5/27/2015		\$5,881,701



**BAY COUNTY**  
FINANCE/INFORMATION SYSTEMS

Thomas L. Hickner  
Bay County Executive

**Crystal A. Hebert**  
Finance Officer  
[hebertc@baycounty.net](mailto:hebertc@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensi@baycounty.net](mailto:coppensi@baycounty.net)

**TO:** Kim Coonan, Chairperson  
Ways & Means Committee

**FROM:** Crystal Hebert *CH*  
Finance Officer

**RE:** Executive Directive #2007-11

**DATE:** May 26, 2015

**REQUEST:**

Please place this memo on the June 2, 2015, agenda for your committee's information.

**BACKGROUND:**

On May 7, 2015 an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2014 and/or 2015 appear to have no changes.

**RECOMMENDATION:**

To receive.

**c:** Tom Hickner  
Kim Priessnitz  
Tim Quinn

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**BAY COUNTY BOARD OF COMMISSIONERS**

**6/09/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)

RESOLVED By the Bay County Board of Commissioners that the attached 2016 Budget Schedule and Calendar is approved.

KIM COONAN, CHAIR  
AND COMMITTEE

Finance Dept - 2016 Budget Schedule/Calendar

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

BAY COUNTY, MICHIGAN  
2016 BUDGET SCHEDULE AND CALENDAR

Tuesday 2-Jun-15	WAYS AND MEANS COMMITTEE MEMBERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR.
Tuesday 9-Jun-15	BOARD OF COMMISSIONERS REVIEW AND APPROVE BUDGET SCHEDULE AND CALENDAR.
Monday 29-Jun-15	DISTRIBUTE 2016 BUDGET PACKAGE AND FORMS TO DEPARTMENTS.
Tuesday 21-Jul-15	DEPARTMENTS TO SUBMIT COMPLETED 2016 BUDGET REQUEST ON LINE TO BUDGET DEPARTMENT FOR SUMMARIZATION.
Monday 10-Aug-15	BUDGET PREPARATION REPORT AVAILABLE FOR REVIEW.
Friday 11-Sep-15	PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE 2016 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET.
Thursday 1-Oct-15	COUNTY EXECUTIVE SUBMITS 2016 BUDGET TO THE BOARD OF COMMISSIONERS.
Thursday 1-Oct-15	COUNTY EXECUTIVE SUBMITS 2016 BUDGET TO DEPARTMENT/DIVISION HEADS AND OTHER ELECTED OFFICIALS.
Tuesday 6-Oct-15	WAYS AND MEANS COMMITTEE REVIEWS BUDGET; ANNOUNCES PUBLIC HEARING FOR 2016 BUDGET TO BE HELD ON OCTOBER 13, 2015.
Tuesday 13-Oct-15	PUBLIC HEARING ON 2016 PROPOSED BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET.
Wednesday 11-Nov-15	TENTATIVE ADOPTION OF THE 2016 BUDGET BY THE BAY COUNTY BOARD OF COMMISSIONERS.



Client: Bay County (the "County")

Date: May 26, 2015

Project Description (and estimated completion date, if appropriate):

Preparation of CAFR and implementation of GASB 67

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Estimated Additional Fees: \$2,500

We believe it is our responsibility to exceed the County's expectations. This Change Order is being prepared because performance by us of the above project and/or additional service efforts was not anticipated in our original Agreement dated August 18, 2014. The estimated fees for the above project have been mutually agreed upon by the County and Rehmann. It is our goal to ensure that the County is never surprised by the price for any Rehmann service and, therefore, we have adopted the Change Order Policy. The estimated additional amount above is due and payable upon completion of the project described.

If management agrees with the above project description and the estimated fee amount, please authorize and date the Change Order below. A copy is enclosed for the County's records. Thank you for letting us serve the County.

Agreed to and accepted:

\_\_\_\_\_  
Officer Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, A Change Order has been submitted by Rehmann for additional service not included in the original Audit Agreement for the preparation of CAFR and implementation of GASB 67; and

WHEREAS, The estimated additional fee is \$2,500; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Change Order related to preparation of CAFR and Implementation of GASB 67 at an estimated cost of \$2,500 and authorizes the Chairman of the Board to execute Change Order on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

Finance - 2015 Audit - Change Order - CAFR; GASB 67

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_ DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_ AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



**BAY COUNTY**  
FINANCE/INFORMATION SYSTEMS

**Crystal A. Hebert**  
Finance Officer  
[hebertc@baycounty.net](mailto:hebertc@baycounty.net)

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[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

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Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

TO: Kim Coonan  
Chairman Ways & Means

FROM: Frances Moore   
Housing Rehabilitation Coordinator

DATE: May 21, 2015

RE: MSHDA Required Amendment #3

**REQUEST:**

Sign documents related to a MSHDA internal adjustment to the County's grant dollars.

**BACKGROUND:**

In April of last year MSHDA required a change in how the County's grant budget is appropriated in the OPAL grant management program. At that time they requested the County set aside a portion of the grant funds for emergency programs; then it was requested the funds be moved back into the general grant allocation. However, this change did not correct the error that has been occurring when attempting to ask for payment reimbursement. MSHDA now has the error corrected and has asked that we move the funds back to the emergency allocation fund.

This in no way impacts the assistance the County will bring to the citizens of Bay County. It is an internal adjustment at MSHDA that requires Board approval to complete the change.

**ECONOMICS:**

No Impact

**REQUEST:**

To authorize the Board Chair to sign the documents related to the adjustment request from MSHDA after approval by Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

6/9/2015

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (6/2/15)

WHEREAS, In April 2014, the Michigan State Housing Development Authority (MSHDA) required a change in how the County's grant budget is appropriated in the OPAL grant management program; and

WHEREAS, At that time MSHDA requested the County set-aside a portion of the grant funds for emergency programs; then it was requested the funds be moved back into the general grant allocation; and

WHEREAS, The change did not correct the error that has been occurring when attempting to request payment reimbursement. MSHDA now has the error corrected and has asked the County to move the funds to the emergency allocation fund; and

WHEREAS, This is no way impacts the assistance the County will bring to the citizens of Bay County as it is an internal adjustment at MSHDA that requires our Board's approval to complete; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Amendment # 3 Michigan State Housing Development Grant # MSC-2011-0757-HOA and authorizes the Chairman of the Board execute said Amendment on behalf of Bay County following legal review/approval.

KIM COONAN, CHAIR AND COMMITTEE

MSHDA - Amendment 3 to MSHDA Grant MSC-2011-0757-HOA

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Ernie Krygier, Vaughn J. Begick, Kim J. Coonan, Thomas M. Herek, and Donald J. Tilley.

VOTE TOTALS: ROLL CALL: YEAS NAYS EXCUSED VOICE: YEAS NAYS EXCUSED

DISPOSITION: ADOPTED DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED



**BAY COUNTY**  
FINANCE/INFORMATION SYSTEMS

Thomas L. Hickner  
Bay County Executive

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Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

May 18, 2015

To: Commissioner Kim Coonan  
Chair, Ways & Means Committee

From: Frances Moore *FM*  
Housing Rehabilitation Coordinator

Re: Regional Housing Study Participation

**REQUEST:**

Approve the participation in a regional target market analysis (TMA) housing study and use funds from the Housing Rehabilitation Program Income (PI) budget as the funding source.

**BACKGROUND:**

Bay County has been asked by James Espinoza from the Michigan State Housing Development Authority (MSHDA) to be a participant with seven (7) other counties (Arenac, Gladwin, Clare, Midland, Isabella, Gratiot and Saginaw) in a regional housing study.

These analyses will look at trends and potential for a relatively broad geographic area and will serve as a "platform" in which other, more localized or project-specific studies will nest. The goal of this study is to assist housing coordinators in using the grant dollars toward homes that are desired or needed in the community and to assist in the revitalization of neighborhoods.

The East Michigan Council of Governments will be the applicant for the MSHDA funds (50-50 match). Each of the eight (8) counties has been asked to contribute \$5,000. Bay County Housing Rehabilitation also asks the Board to consider allowing funds above the \$5,000 but not to exceed the total amount of the program income budget to be put toward this project for a more in depth study for Bay County, should this be necessary.

**ECONOMICS:**

The matching funds will be issued from the Housing Rehabilitation's Program Income account, which is the account that mortgage payments are deposited, there are no General Fund dollars required.

**RECOMMENDATION:**

Allow Housing Rehabilitation to participate in the Target Market Analysis using funds from the Program Income account. Approve any budget adjustments necessary and authorize the Board Chair to sign any necessary documents after approval by Corporation Counsel.

515 Center Avenue, Suite 701, Bay City, MI 48708-5128  
TEL (989) 895-4030 TDD (989) 895-4049 FAX (989) 895-4039  
[www.baycounty-mi.gov](http://www.baycounty-mi.gov)



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**BAY COUNTY BOARD OF COMMISSIONERS**

**6/9/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)  
 WHEREAS, Bay County has been asked by James Espinoza from the Michigan State Housing Development Authority (MSHDA) to be a participant with seven (7) other counties (Arenac, Gladwin, Clare, Midland, Isabella, Gratiot and Saginaw) in a regional housing study; and  
 WHEREAS, These analyses will look at trends and potential for a relatively broad geographic area and will serve as a "platform" in which other, more localized or project-specific studies will nest; and  
 WHEREAS, The goal of this study is to assist housing coordinators in using the grant dollars toward homes that are desired or needed in the community and to assist the revitalization of neighborhoods; and  
 WHEREAS, The East Michigan Council of governments will be the applicant for the MSHDA funds (50/50 match) and each of the eight counties has been asked to contribute \$5,000; and  
 WHEREAS, Bay County Housing Rehabilitation wishes the Board to consider allowing funds above the \$5,000 but not to exceed the total amount of the program income budget to be put towards this project for a more in-depth study for Bay County should this be necessary; and  
 WHEREAS, The matching funds will be issued from the Housing Rehabilitation's Program Income account which is the account mortgage payments are deposited and there are no General fund dollars required; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners authorizes Bay County Housing Rehabilitation to participate in the Target Market Analysis using from the Program Income account; Be It Further  
 RESOLVED That the Chairman of the Board is authorized to execute documents related to the Regional Housing Study on behalf of Bay County following legal review/approval; Be It Finally  
 RESOLVED That budget adjustments related to the Regional Housing Study, if required, are approved.

KIM COONAN, CHAIR  
 AND COMMITTEE

MSHDA - Regional Housing Study Participation

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY BOARD OF COMMISSIONERS**

**6/9/2015**

**RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (6/2/15)  
 WHEREAS, In 2012 the Michigan State Court Administrator’s Office (SCAO) performed a comprehensive review of the caseloads in the various Trial Courts in the State and, as a result, the SCAO made several recommendations to the State Legislature regarding the number of judgeships there should be in the various Trial Courts in the State of Michigan; and  
 WHEREAS, One of the recommendations of the SCAO applied to the 18<sup>th</sup> Circuit Court in Bay County and that recommendation was to eliminate 1 of the 3 current Circuit Court Judgeship positions. The elimination of one position was to occur when one of two events occurred: (a) the date on which a vacancy occurs in the office of circuit court judge in the eighteenth judicial circuit, (b) the beginning date of the term for which an incumbent circuit judge in the eighteenth judicial circuit no longer seeks election or reelection to that office; and  
 WHEREAS, The Michigan Legislature agreed with the SCAO’s recommendation by approving HB 5401 thereby enacting Public Act 38 of 2012. HB 5401 passed the House of Representatives by a vote of 88 yeas and 20 nays and passed the Senate by a vote of 37 yeas and 1 nay; and  
 WHEREAS, Senator Michael Green introduced Senate Bill 321 on May 12, 2015 and it was reported out of the Senate Judiciary Committee with a recommendation of immediate effect on May 26, 2015; and  
 WHEREAS, SB 321 would keep 3 Circuit Court judgeships and eventually eliminate a District Court Judgeship. This Bill, if passed, would cost Bay County at least \$130,000 per year until a District Court Judge chooses not to run or cannot run for reelection; and  
 WHEREAS, This proposed change was not reviewed by the State Court Administrator’s Office nor with representatives of the Bay County Board of Commissioners; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners hereby opposes Senate Bill 321 and calls for this resolution to be forwarded to our State Senator and Representatives, the State Court Administrator’s Office and the Michigan Association of Counties.

KIM COONAN, CHAIR  
 AND COMMITTEE

Opposition to SB 321 - Circuit Court Judge

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:  
 ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
 VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
 AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-63-