

BAY COUNTY IFB 082017 ADDENDA

1. IFB pdf document page 2 instructs vendors to label their bid BAY COUNTY FINANCE DEPARTMENT COST ALLOCATION PLAN” DELIVER TO THE PURCHASING OFFICE IMMEDIATELY, while IFB page 6 item 10. instructs vendors to return proposals in a sealed envelope clearly marked “Bay County Cost Allocation Plan”--- Deliver to Nicole LaDouce in the Purchasing Office immediately. Please clarify which instruction vendors should follow.
 - a. Nicole LaDouce is in the Purchasing Office and she is the person who should receive the submissions.
2. IFB page 6 item 10 instructs vendors to provide five (5) printed copies of the submission. Should all five be originals with original signatures or should there be one (1) original and four (4) copies?
 - a. Please provide one (1) original and four (4) copies.
3. IFB page 7 item 15 provides that bidder’s proposal is included in the order of precedence, but does not explicitly state that bidder's proposal will be incorporated into any resulting contract. Will the bidder's proposal be incorporated into the resulting contract?
 - a. The proposal will be incorporated into the contract.
4. On Page 4, #4, the County is requesting a copy of an external quality control review. These reports are typically mandated for CPA firms that are doing audit work for counties and private companies. They are not a requirement for consulting firms that provide Cost Allocation Plan services. Would the County consider removing the requirement again for this procurement?
 - a. The County waives this provision.