

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, APRIL 3, 2012

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (3/6/12)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 5-23 A. Bay Medical Care Facility - Millage Proposal (**Seeking placement of Bay Medical Care Facility millage proposal on August 2012 ballot, i.e. 2012 through 2017, .75 mill - proposed resolution attached**)
- 24-29 B. Bay County Sheriff
- 30-31 1. Equitable Sharing Agreement and Certification (**Seeking authorization for Board Chair to sign Agreement and related documents; approval of required budget adjustments - proposed resolution attached**)
- 32-33 2. JAG Grant (**Seeking authorization to apply for grant funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- 34-35 C. Circuit/District Court Administrator - Treatment Court Grant Funding (**Seeking authorization to apply for grant funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- 36-37 D. Probate Court Administrator
- 38-39 1. Family Treatment Court (**Seeking authorization to make application for FY 2012 Family Drug Court Programs; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- 40-44 2. Family Drug Court (**Seeking authorization to make application for FY 2012 Family Drug Court Programs; authorization for Board Chair to sign required documents; approval of required budget adjustments proposed resolution attached**)
- E. Prosecutor - VOCA Grant (**Seeking authorization to apply for grant funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- F. Environmental Affairs/Community Development
- 1. Director - Michigan Coastal Management Program Grant (**Seeking authorization to make application for grant funding; authorization for Board Chair to sign grant application documents only - proposed resolution attached**)

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, MARCH 6, 2012, IN THE COMMISSIONERS CONFERENCE ROOM, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR KRYGIER AT 4:03 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V.CHRMN.	P	M/Y	M/Y	Y	M/Y	Y	M/Y	Y	M/Y	S/Y	M/Y	S/Y	Y
MICHAEL J. DURANCZYK	P	Y	S/Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
BRANDON KRAUSE	P	S/Y	Y	Y	Y	S/Y	Y	Y	S/Y	Y	S/Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
JOE DAVIS	P	Y	Y	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y
TOM RYDER	P	Y	Y	M/Y	Y	Y	Y	Y	Y	Y	Y	M/Y	M/Y
CHRISTOPHER RUPP	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KIM COONAN, EX OFFICIO	P	Y	Y	S/Y	S/Y	M/Y	S/Y	M/Y	Y	Y	Y	Y	S/Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN		Y	Y	Y	Y								
DONALD J. TILLEY, V.CHRMN.		M/Y	Y	Y	Y								
MICHAEL J. DURANCZYK		Y	Y	M/Y	M/Y								
BRANDON KRAUSE		S/Y	Y	Y	Y								
VAUGHN J. BEGICK		Y	Y	Y	Y								
JOE DAVIS		Y	S/Y	Y	Y								
TOM RYDER		Y	M/Y	S/Y	Y								
CHRISTOPHER RUPP		Y	Y	Y	Y								
KIM COONAN, EX OFFICIO		Y	Y	Y	S/Y								

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN													
DONALD J. TILLEY, V.CHRMN.													
MICHAEL J. DURANCZYK													
BRANDON KRAUSE													
VAUGHN J. BEGICK													
JOE DAVIS													
TOM RYDER													
CHRISTOPHER RUPP													
KIM COONAN, EX OFFICIO													

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HEBERT, T.QUINN, K.PRIESSNITZ, L.LOGAR, ITC REPRESENTATIVES D.POPRAVE, D.ZALEWSKI, G.KIRSH, A.WALLACE, T.PUTT, R.PABALIS, T.ROEHRS, J.STRASZ, K.TIGHE, B.BELLOR, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE FEBRUARY 7, 2012 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

Committee Chair Krygier wished to address a request from the Probate Judge to authorize application for a Safe Havens: Supervised Visitation and Safe Exchange Grant. Judge Karen Tighe explained that the application would be made in the name of Bay County and the county would act as fiduciary and pass-through the funds to the Women's Center if the grant is awarded. She further explained that this grant will allow for a safe place for volatile parents or victims to visit with their children or for the exchange of children. This is a 3 year \$300,000 to \$400,000 grant with possible future extension. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF AUTHORIZATION TO MAKE APPLICATION FOR THE SAFE HAVENS: SUPERVISED VISITATION AND SAFE EXCHANGE GRANT (PROBATE FAMILY COURT).**

Laura Ogar, Director of Environmental Affairs/Community Development, explained that a letter was sent to International Transmission Co. (ITC) in November 2011 outlining specific desired improvements to Pinconning Park include a changing booth, fresh water rinse and solar channel light the cost of which was projected to be \$8,350. Daryl Poprave, Area Manager, ITC Local Government and Community Affairs, was present along with Donna Zalewski and Gary Kirsh to present a check to Bay County based on that request. The small program escalated to a larger gift from ITC in the amount of \$10,000. County Executive Tom Hickner received the check on behalf of Bay County and thanked ITC for its generous gift and for their involvement in Bay County. It was

- 3 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT AND CHECK.**
- 4 MOVED, SUPPORTED AND CARRIED TO RECEIVE UPDATE ON SAGINAW BAY WORK PLAN ACTIVITIES.**

Ms. Ogar touched upon Earth Day activities that will take place 4/14/12. A technology collection is scheduled on that day at the Fairgrounds. This collection includes tv, computers, vcr's, appliances, etc. There is \$25 fee for recovering Freon from refrigerators. The City of Bay City will host a composting day 4/21/12. A listing of all the events is on the County's web site. There will also be a battery drop-off at Bangor Township Hall.

WAYS AND MEANS COMMITTEE

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MOTION NO.

The next agenda item was a request to include a millage request for the Gypsy Moth Suppression Program on the August ballot. Commissioner Begick noted that while he supports all millages being on the November ballot when there is a larger voter turnout, he would support this request. The Board's Financial Analyst advised that there is a Board resolution that requires all millages to be placed on November ballots not August ballots. This resolution will be reviewed prior to next Tuesday's Board meeting.

- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PLACING THE GYPSY MOTH SUPPRESSION PROGRAM MILLAGE QUESTION ON THE BALLOT.**

- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SOIL EROSION AND SEDIMENTATION CONTROL STANDARDS (DRAIN COMMISSIONER).**

- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF A ONE (1) YEAR LEASE AGREEMENT WITH THE STATE OF MICHIGAN FOR OFFICE SPACE AT THE COURT FACILITY.**

- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BAY COUNTY COMMUNITY FOUNDATION GRANT TO SUPPORT COMMUNITY HEALTH IMPROVEMENT PLANNING (CHIP) (HEALTH DEPT.).**

- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE HOUSEHOLD HAZARDOUS WASTE COLLECTION GRANT FROM DOW CHEMICAL COMPANY (HEALTH DEPT.).**

- 10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BIO-MONITORING AGREEMENT (HEALTH DEPT.).**

- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF EXTENSION OF THE CONTRACT WITH CLARKE AERIAL TREATMENT (MOSQUITO CONTROL).**

- 12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO INITIATE THE BID PROCESS FOR THE HEALTH CARE INITIATIVE (PERSONNEL DEPT.)**

Commissioner Begick voiced concern about outside companies coming into our community to provide these services when there are companies within the community. It was noted that there will be a RFP, there are 2 locals interested in bidding on this and criteria will be established. Board Chair Coonan commended Personnel Director Tim Quinn and staff on efforts to address our health care costs.

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MOTION NO.

- 13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF SUBMITTED BUDGET ADJUSTMENTS (FINANCE DEPT.).**
- 14 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2012 (FINANCE DEPT.).**
- 15 MOVED, SUPPORTED AND CARRIED TO RECEIVE UPDATE RE EXECUTIVE DIRECTIVE 2007-11.**

Commissioner Begick reminded the Commissioners of the upcoming MAC Conference and pointed out that early bid registration ends this week.

Bob Redmond advised that the Board will be approached in the near future relative to refinancing Wirt Library project as well as hiring bond counsel.

Commissioner Davis advised of a fund raiser 3/8/12 from 4 pm to 8 pm to benefit the children of John and Alice Atkinson (who recently passed away) all under the age of 16. Hot dogs and sloppy joes will be served and the charge is \$7.00.

There being no further business, it was

- 16 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:32 P.M.).**

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

BAY COUNTY MEDICAL CARE FACILITY

564 W. Hampton Rd.
Essexville, Michigan 48732
(989) 892-3591 * Fax (989) 892-6991
Web Site: www.BayCountyMCF.com

Bay County Department of Human Services Board
Jane F. Smith, Chairman
J. Donald David, Vice-Chair
Thomas Starkweather, Board Member



Ruth MacAlpine
Administrator

March 27, 2012

Ernie Krygier
Committee Chair
Ways and Means Committee
Bay County Building
515 Center Avenue
Bay City, MI 48708

Dear Mr. Chairman:

The Bay County Medical Care Facility is requesting to be placed on the Agenda of the Ways and Means Meeting scheduled for Tuesday, April 3, 2012; this request is for the purpose of presenting a Millage Proposal for Bay County Medical Care Facility. Enclosed please find details of the proposal.

Sincerely,

Ruth MacAlpine, Administrator
Bay County Medical Care Facility

RAM/jmh

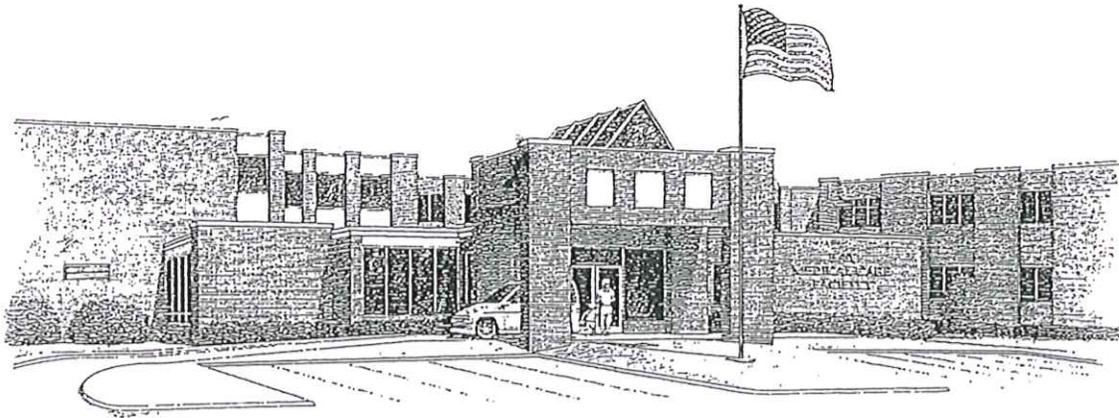
BAY COUNTY MEDICAL CARE FACILITY

MILLAGE

RENEWAL

PROPOSAL

2012 - 2017



BAY COUNTY MEDICAL CARE FACILITY

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Bay County Department of Human Services Board
Jane F. Smith, Chairman
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Thomas Starkweather, Board Member



Ruth MacAlpine
Administrator

BAY COUNTY MEDICAL CARE FACILITY MILLAGE PROPOSAL

Shall the limitation of the amount of property taxes which may be assessed each year against all taxable real and personal property in Bay County be increased by not more than .75 of a mill (.75¢ per \$1000 of taxable value) for a period of five (5) years, December 1, 2012 to November 30, 2017, inclusive, to provide funds for the operation, maintenance, and capital costs of the Bay County Medical Care Facility and shall Bay County levy the millage for this purpose thereby raising an estimated \$2,187,485.61 in the first year of the levy.

512.00 SOCIAL WELFARE-BAY COUNTY MEDICAL CARE FACILITY FUND

FUNCTION:

The Bay County Board of Supervisors established the Bay County Medical Care Facility on April 16, 1962. This action was pursuant to Public Act 182 of 1962 of the Social Welfare Act. The Bay County Department of Human Service Agency Board governs the Facility.

The Facility is a licensed skilled nursing facility and provides long-term, highly skilled care to residents of Bay County who are at least 15 years of age and require such services. Residents are usually admitted to the Facility under one of the following circumstances;

1. The resident has been transferred from a local hospital and requires convalescent care.
2. The resident has been transferred from a private facility and requires specialized care that the private home cannot provide.
3. The resident is terminally ill and the family can no longer take care of him/her.
4. The resident requires rehabilitation.

In 2011, 269 residents were admitted, 133 residents were discharged or transferred, and 63 residents expired.

The Facility maintained an average yearly census of 96% in 2011, which is about 198 residents daily. The average breakdown of the payor source for 2011 is 84% Medicaid, 12% Private, 3% Medicare, and 1% Other (BC/BS).

The **Medical Staff** of the Facility consists of a **Medical Director**, as well as three physicians, one being the Medical Director, who have attending physician privileges. **Laboratory** services are provided by Detroit Bio-Medical Laboratories. **X-Rays** are provided by In-House Diagnostic Solutions. The Facility has a contact with **Specialized Pharmacy**, which provides 24 hour coverage by a **Pharmacist**. A **Registered Physical Therapist** provides services in the Rehabilitation Center. Various **Social Services** are provided by the Facility, including resident/family consultations. **Activities** are also available to residents, including bingo, movies, hobby, and craft center, as well as bedside visitation programs. **Speech Therapy** and **Occupational Therapy** are also provided in house. The Facility also provides the services of a **Respiratory Therapist**, a **Registered Dietitian**, **Podiatrist**, **Optometrist**, and a **Dentist**.

The Facility has four resident care units of 45-58 residents per unit with the following staffing;

DAY SHIFT:

- | | |
|----|--------------------|
| 4 | R.N.'s |
| 6 | L.P.N.'s |
| 30 | NURSING ASSISTANTS |

AFTERNOON SHIFT:

- 2 R.N. (The RN is in charge of two resident care units on the same floor, 100-103 residents).
- 7 L.P.N.'s
- 22 Nursing Assistants

NIGHT SHIFT:

- 1 R.N.
- 5 L.P.N.
- 12 Nursing Assistants

Currently the Bay County Medical Care Facility has approximately 100 volunteers, in addition to the Auxiliary Group, which meets monthly and is very supportive and active in fund raising.

The Facility is funded by Medicare, Medicaid, and Private Pay insurances. A tax levy of .5 mill was approved in 1982, renewed in 1987, 1996, 2000, 2004, and 2008. The Bay County General Fund or Senior Citizen's Fund had allocated funds to the Facility before this tax levy was approved.

During the Medicaid Audit for Fiscal Year ending December 31, 2009, the voluntary funding of VEBA was disallowed as an allowable cost. It can only be considered allowable when actually paid out. The Facility has appealed this request and was denied in that appeal; another appeal request has been requested. During the appeal steps, the Facility must follow the audit findings and not present voluntary VEBA payments on the cost reports. To date, the financial Medicaid impact to the Facility is about \$559,000.00/year. There is a possibility that Medicaid could go back to the date Bay County Medical Care Facility started making voluntary payments to VEBA.

The Facility also, through recommendations of the Facility accountants, the firm of Plante & Moran, needs to have at least six months of cash available to cover expenses during any type of catastrophic event (s).

GOALS AND OBJECTIVES – BAY COUNTY MEDICAL CARE FACILITY

The goal of the Bay County Medical Care Facility is to continue to provide quality care to the residents of Bay County.

The 2012 objectives:

1. To continue compliance with State and Federal nursing home regulations.
2. To work with the County/Community to develop the best possible healthcare for the residents of Bay County.
3. To continue to work with the local hospitals/Assisted Living Facilities/Adult Foster Care Homes to provide for the best possible physical, social, and emotional well-being of the aged.
4. To evaluate ways of improving resident care, such as sub-acute, rehabilitation, neighborhood dementia units, or small residential homes.
5. To continue to enhance skills/knowledge of staff with comprehensive in-service programs, college tuition benefits, and approved educational seminars/conferences.
6. To purchase modern equipment to help with resident care, such as lifts, extra large wheelchairs, and positioning chairs.
7. To develop an individualized care plan for each resident of the facility.
8. To develop financial plans contingent upon Medicare/Medicaid reimbursement.
9. To improve communication skills with employees, visitors, and residents.
10. To work with State and Federal legislation to improve Nursing Home regulations and reimbursement.

CENSUS REPORT 2008-2011

YEAR	ADMITS	DIS/TRANSFER	TOTAL DAYS
2008	215	200	74,171
2009	203	195	73,869
2010	269	266	73,181
2011	306	293	72,104

TOTAL DAYS 2008-2011

YEAR	MEDICARE	MEDICAID	PRIV/OTHER	TOTAL
2008	4943	60,279	8,949	74,171
2009	4451	61,409	8,009	73,869
2010	5828	60,368	6,985	73,181
2011	6,986	57,655	7,463	72,104

FOUR YEAR SUMMARY OF MILLAGE FUND 2008-2011

ACTUAL MILLAGE INCOME

2008, 2009, 2010, 2011 \$5,956,004

EXPENSES:

2008, 2009, 2010, 2011

Capital Expenditures \$4,882,700

Construction 32,893

Maintenance of Effort 1,846,258

TOTAL: \$6,761,851

MILLAGE PROPOSAL FOR 2012, 2013, 2014, 2015, 2016

INCOME:

$\frac{3}{4}$ mill = .75 per 1,000 state equalized value

\$2,187,485.61 x 5 = \$10,937,428.05

EXPENSE:

Maintenance of Effort \$459,000.00 x 5 years = \$ 2,295,000.00

Renovation \$ 3,100,000.00

Capital \$ 2,715,450.00

Construction \$ 3,200,000.00

Operating \$ 1,625,000.00

TOTAL: \$ 12,935,450.00

CAPITAL EXPENDITURE TOTAL – 2012

Nursing	43,000
Dietary	1,541,000
Housekeeping/Laundry	105,000
Therapy	8,000
Activities	56,000
Maintenance	714,000
TOTAL	\$ 2,467,000

CAPITAL EXPENDITURE TOTAL – 2013

Nursing	45,000
Dietary	48,500
Housekeeping/Laundry	111,000
Therapy	5,500
Activities	35,000
Maintenance	850,000
TOTAL	1,095,000

CAPITAL EXPENDITURE TOTAL – 2014

Nursing	43,000
Dietary	48,400
Housekeeping/Laundry	63,800
Therapy	4,000
Activities	27,000
Maintenance	790,000
TOTAL	\$976,200

CAPITAL EXPENDITURE TOTAL – 2015

Nursing	28,000
Dietary	33,750
Housekeeping/Laundry	3,800
Therapy	4,000
Activities	110,000
Maintenance	470,000
TOTAL	\$649,550

CAPITAL EXPENDITURE TOTALS – 2016

Nursing	36,000
Dietary	24,500
Housekeeping/Laundry	63,000
Therapy	12,000
Activities	11,000
Maintenance	530,000
TOTAL	\$676,500

CAPITAL EXPENDITURES – NURSING 2012

Wheel Chair – 10 Replacements	5,000
Wheel Chair Cushions, Bedside mats, wedge cushion, etc.	5,000
Electric Lifts	8,000
Rock-n-go Wheel chairs/Recliners	10,000
Chair Alarms/Lap Buddies/Door Alarms/Bedside mats	10,000
Defined Parameter Mattresses	5,000
TOTAL	\$43,000

CAPITAL EXPENDITURES – NURSING 2013

Electric Lift	8,000
Bladder Scan Machine	12,000
Wheelchair cushions-50 replacement	5,000

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Defined Perimeter Mattresses	5,000
Chair Alarms/Lap Buddies/Door Alarms/Bedside mats	10,000
Air Mattresses	5,000
TOTAL	\$45,000

CAPITAL EXPENDITURES – NURSING 2014

Wheelchairs	10,000
Wheelchair cushions – replacements	5,000
Rock-n-go w/c/recliners	10,000
Mechanical Lift	8,000
EKG Diagnostic Machine	5,000
Bedside mats, wedge cushions, etc.	5,000
TOTAL	\$43,000

CAPITAL EXPENDITURES – NURSING 2015

Mechanical Lift	8,000
Rock-N Go's/Recliners	5,000
Chair/Door Alarms/Bed Side Mats	5,000
Defined Perimeter Mattresses	5,000
Air Mattresses	5,000
TOTAL	\$28,000

CAPITAL EXPENDITURES – NURSING 2016

Mechanical Lift W/Scale	14,000
Rock – N Go/Recliners	5,000
Chair/Door Alarms/Bed Fall Mats	5,000
Defined Perimeter Mattresses	5,000
Wheelchair Cushions	2,000
Air Mattresses	5,000
TOTAL	\$36,000

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CAPITAL EXPENDITURES – DIETARY 2012

Food Warmers	3,000
Meat Slicer – (Replacement)	5,000
Steamtables (4-5 well portable for all units)	25,000
Stainless Steel Utility Carts (6)	3,000
Food Processor-(replacement)	5,000
County Kitchen – (all four units)	1,500,000
TOTAL	1,541,000

CAPITAL EXPENDITURES – DIETARY 2013

Cambro Food Transport Carts (4) Replacements	10,000
New Table for Equipment (slicer & coffee pot)	4,000
Food Processor (replacement)	5,500
Food Blender-Replacement	3,000
Refrigerators (all four units)	20,000
30 quart floor Mixer-(replacement)	6,000
TOTAL	\$48,500

CAPITAL EXPENDITURES – DIETARY 2014

Dish Machine- (Replacement)	27,000
Steamer (Replacement)	12,000
Stainless Steel Utility Carts-(all four units)	2,400
Convection Oven – (replacement)	7,000
TOTAL	\$48,400

CAPITAL EXPENDITURES – DIETARY 2015

Walk In Cooler-(Replacement)	20,000
Reach In Cooler-(2)(Replacement)	8,000
Food Processor-(Replacement)	5,750
TOTAL	\$33,750

CAPITAL EXPENDITURES – DIETARY 2016

Coffee Machine	1,500
Steamer – Replacement	8,000
Dishes/Pots & Pans – Replacements	5,000
Food Blender	3,500
Meat Slicer	6,500
TOTAL	\$24,500

CAPITAL EXPENDITURES-HOUSEKEEPING/LAUNDRY 2012

Resident Room Window Dressings/Cubicles	55,000
Replace Washer/Dryer	50,000
TOTAL	\$105,000

CAPITAL EXPENDITURES – HOUSEKEEPING/LAUNDRY 2013

Ironer/Folder	100,000
Clothing Labeler	3,000
Replace Canvas Laundry Carts	5,000
Micro Fiber Mop Replacements	3,000
TOTAL	\$111,000

CAPITAL EXPENDITURES – HOUSEKEEPING/LAUNDRY 2014

Replace Washer/Dryer	60,000
Laundry Carts	800
Micro Fiber Mop Replacements	3,000
TOTAL	\$63,800

CAPITAL EXPENDITURES – HOUSEKEEPING/LAUNDRY 2015

Micro Fiber Mop Replacements	3,000
Total	3,000

CAPITAL EXPENDITURES – HOUSEKEEPING/LAUNDRY 2016

Micro Fiber Mop Replacements	3,000
Washer/Dryer Replacement	60,000
TOTAL	\$63,000

CAPITAL EXPENDITURES – THERAPY DEPT. 2012

Reachers (30), Sock Aid (10), Rollator Walker (2), Misc.	3,000
Wheelchair Brake Systems	3,000
Batteries/Power Chairs	1,000
Specialty Bowls/Utensils	1,000
TOTAL	\$8,000

CAPITAL EXPENDITURES –THERAPY DEPT. 2013

Reachers, Sock Aid, Shoe Horn, Misc.	3,000
Specialty Bowls/Utensils	1,000
Batteries/Power Chairs	1,500
TOTAL	\$5,500

CAPTIAL EXPENDITURES – THERAPY DEPT. 2014

Reachers, Sock Aid, Shoe Laces, Rollator Walker, Misc.	3,000
Specialty Bowls/Utensils	1,000
TOTAL	\$4,000

CAPITAL EXPENDITURES - THERAPY DEPT. 2015

Reachers, sock aid, shoe laces, Misc.	3,000
Specialty Bowsl/Utensils	1,000
TOTAL	\$4,000

CAPITAL EXPENDITURES – THERAPY DEPT 2016

Reachers, sock aid, shoe laces, Misc.	3,000
Specialty Bowles/Utensils	1,000
Therapy Exercise Equipment	8,000
TOTAL	\$12,000

CAPITAL EXPENDITURES – ACTIVITIES DEPT. 2012

Televisions & wall mounts	10,000
Tables Recreation Room/Activity Dept.	10,000
Counter Top/Kitchen	5,000
Pavillion Furniture	3,000
Station Wagon	25,000
Tiki Bars	3,000
TOTAL	\$56,000

CAPITAL EXPENDITURES – ACTIVITIES DEPT. 2013

Privacy Room Furniture	5,000
Library Shelves	5,000
Recreation Room Furniture	10,000
Ice Cream Cart	3,000
TV's/Wall Mounts	12,000
TOTAL	35,000

CAPITAL EXPENDITURES – ACTIVITIES DEPT. 2014

TV/Wall Mounts	13,000
Out Door Furniture/Each Nursing Wing	4,000
Appliances/Activity Kitchen	10,000
TOTAL	27,000

CAPITAL EXPENDITURES – ACTIVITIES DEPT. 2015

TV's/Wall Mounts	14,000
Atrium Room Off of Activity Room	200,000
TOTAL	\$ 214,000

CAPITAL EXPENDITURES – ACTIVITIES 2016

Activity New Furniture	8,000
Stove/Refrigerator/Double Oven	3,000
TOTAL	\$11,000

CAPITAL EXPENDITURES-MAINTENANCE 2012

Upgrade Electric Resident Rooms	60,000
Basement Inservice Room A/C	15,000
Resident room doors	25,000
Installation Phone Jacks all resident room	25,000
Hot water tank	10,000
Replace Lighting in Laundry Room	50,000
Floor Scrubber	4,000
Laundry HVAC	40,000
Renovate Resident Shower Rooms	400,000
Main Elevator Doors	85,000
TOTAL	\$714,000

CAPITAL EXPENDITURES – MAINTENANCE 2013

Retube Boiler Front	50,000
Replace 40 Room HVAC Systems	100,000
Kit- Make up air unit &Hood AC	175,000
Replace/repair steam traps	3,000
Resident Room Doors	27,000
P.T./O.T. HVAC System & Duct Work	90,000
Garage Roof	5,000
Resident Room Renovation	400,000
TOTAL	\$850,000

CAPITAL EXPENDITURES – MAINTENANCE 2014

Resident room doors	30,000
Cooling Towers (2)	190,000
Replace Room HVAC'S	100,000
Resident room renovation	400,000
Heat Exchanger	20,000
Dietary Hall Doors & Frames	50,000
TOTAL	\$790,000

CAPITAL EXPENDITURES – MAINTENANCE 2015

Heat Exchanger	20,000
Resident Room Doors	50,000
Resident Room Renovations	400,000
TOTAL	\$470,000

CAPITAL EXPENDITURES – MAINTENANCE 2016

Roof Top Units (2) – Replacements	200,000
Boiler Replacements (3)	180,000
Generator Replacement	150,000
TOTAL	\$530,000



MEMO

To: Department of Human Services Board Members
From: Bay County Equalization Department
Kelly Rifenbark, Deputy Director
Date: November 28, 2011
Subject: Renewal/Increase in Millage Rate

With the Bay Medical Care Facility millage expiring, and the possibility of a renewal or increase, please see the following calculations regarding said millage:

2011 Taxable Value x (Millage Rate / 1,000) = Approximate taxes levied

2,916,647,488 x .00050 = 1,458,323.74 (Renewed -- .5000 mills)

2,916,647,488 x .00075 = 2,187,485.61 (Increased -- .7500 mills)

Please let me know if you have any questions or need anything further.

**BAY COUNTY BOARD OF COMMISSIONERS
4/10/12**

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

RESOLVED That, subject to the approval of the County Election Scheduling Committee, the following ballot question be submitted to the electors of this County on August 7, 2012, for the purpose of renewing the property tax limitation by .75 of a mill for the purpose of operation, maintenance and capital costs of the Bay Medical Care Facility; And Be It Further

RESOLVED That the question to be submitted to said electors at said election shall be in the following form: "Shall the limitation of the amount of property taxes which may be assessed each year against all real and personal property in Bay County be increased by not more than .75 of a mill (75 cents per \$1,000) for a period of 5 years, December 1, 2012 to November 30, 2017 inclusive, for the operation, maintenance and capital costs of the Bay Medical Care Facility? (This millage will raise estimated revenues of \$2,187,485.61 in the first year of the levy.); Be It Further

RESOLVED That changes as to form made by Corporation Counsel are permitted.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

MedicalCareFacilityMillage 2012 to 2017

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, The US Department of Justice, Department of the Treasury, has submitted an Equitable Sharing Agreement and Certification to the Bay County Sheriff Department; and

WHEREAS, This Agreement allows for participation in the federal equitable sharing program and outlines restrictions upon the use of federally forfeited cash, property, proceeds and interest earned thereon, which are equitably shared with the participating law enforcement agencies; and

WHEREAS, The Board Chair's signature is required on the Equitable Sharing Agreement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to execute Equitable Sharing Agreement and Certification on behalf of Bay County, said Agreement having been approved as to form by Corporation Counsel; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff - Equitable Sharing Agt & Certification

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

-24-

Summary of Shared Monies Spent		Justice Funds	Treasury Funds
a	Total spent on salaries for new, temporary, not-to-exceed one year employees Refer to § VIII.A.2.a.3 of the <i>Justice Guide</i>		
b	Total spent on overtime		
c	Total spent on informants, "buy money," and rewards		
d	Total spent on travel and training		
e	Total spent on communications and computers		
f	Total spent on weapons and protective gear		
g	Total spent on electronic surveillance equipment		
h	Total spent on buildings and improvements		
i	Total transfers to other state and local law enforcement agencies (complete Table C, page 2)		
j	Total spent on other law enforcement expenses (complete Table D, page 3)		
k	Total Expenditures in Support of Community-based Programs (complete Table E, page 3)		
l	Total Windfall Transfers to Other Government Agencies (complete Table F, page 3)		
m	Total spent on matching grants (complete Table G, page 3)		
n	Total	\$0.00	\$0.00
o	Did your agency receive non-cash assets? <input type="radio"/> Yes <input type="radio"/> No If yes, complete Table H, page 3.		

Please fill out the following tables, if applicable.

Table A: Members of Task Force

Agency Name	NCIC/ORI/Tracking Number																				
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				

Table B: Equitable Sharing Funds Received from other Agencies

Total the amount transferred to each agency on separate lines

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds																		
Agency Name: <input style="width: 400px;" type="text"/>																				
NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				

Table C: Equitable Sharing Funds Transferred to Other Agencies

Total the amount transferred to each agency on separate lines

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds																		
Agency Name: <input style="width: 400px;" type="text"/>																				
NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table>																				

-26-

Table D: Other Law Enforcement Expenses

Description of Expense	Justice Funds	Treasury Funds

Table E: Expenditures in Support of Community-based Programs

Refer to § VIII.A.1.m and Appendix C of the *Justice Guide*

Recipient	Justice Funds	

Table F: Windfall Transfers to Other Government Agencies

Refer to § VIII.A.1.n of the *Justice Guide* and pp. 25-26 of the *Treasury Guide*

Recipient	Justice Funds	Treasury Funds

Table G: Matching Grants

Refer to § VIII.A.1.h of the *Justice Guide* and p. 22 of the *Treasury Guide*

Matching Grant Name	Justice Funds	Treasury Funds

Table H: Other Non-Cash Assets Received

Source	Description of Asset
Justice <input type="radio"/>	
Treasury <input type="radio"/>	

Table I: Civil Rights Cases

Name of Case	Type of Discrimination Alleged			
Tammy Ware v County of Bay	<input checked="" type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin	<input type="checkbox"/> Gender
	<input type="checkbox"/> Disability	<input type="checkbox"/> Age	<input type="checkbox"/> Other	

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, Program Operations Unit, 1400 New York Avenue, N.W., Tenth Floor, Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal equitable sharing program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal equitable sharing program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

- 1. Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature page (page 5) submitted by fax. This will constitute submission to the Department of Justice and the Department of Treasury.
- 2. Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
- 3. Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
- 4. Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of Treasury, depending on the source of the funds, that the receiving agency is a federal Equitable Sharing Program participant and has a current Equitable Sharing Agreement and Certification on file.
- 5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal forfeiture fund account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public monies as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

- 6. Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Martha R. Fitzhugh 3/27/12
MARTHA R. FITZHUGH
BAY COUNTY CORPORATION COUNSEL

Affidavit - New Participant

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the Equitable Sharing Agreement and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the Justice and/or Treasury Guides during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? Yes No

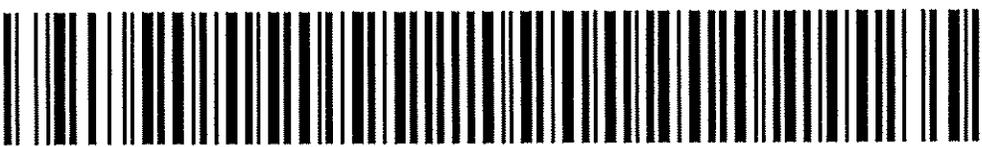
If you answered yes to the above question, complete Table I

Agency Head
See ¶ 2 on page
Signature: *John Miller*
Name: John Miller
Title: Sheriff
Date: 02/23/2012

Governing Body Head
See ¶ 2 on page
Signature: _____
Name: Kim Coonan
Title: Chairman Board of Commissioner
Date: 02/23/2012

Subscribe to Equitable Sharing Wire:
The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

- Final Instructions:**
- Step 1: Click to save for your records
 - Step 2: Click to save in XML format
 - Step 3: E-mail the XML file to aca.submit@usdoj.gov
 - Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

FOR AGENCY USE ONLY		
Entered by _____		
Entered on _____		
<input checked="" type="radio"/> FY End: 12/31/2011	Date Printed: February 23, 2012 11:34	
<input type="radio"/> NCIC: MI0910900	Agency: Bay County Sheriff's Office	Phone: 989-895-4050
<input type="radio"/> State: MI	Contact: John Miller	E-mail: millerj@baycounty.net

-29-

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



To: Commissioner Ernie Krygier
Chairman, Ways and Means Committee
Bay County Board of Commissioners

From: Sheriff John E. Miller *JEM*

Date: March 28, 2012

Ref: Justice Assistance Grant

BACKGROUND: The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions which we have utilized in the past. This year's allocation is \$17,961.00 and once again it will be shared 50/50 with the Bay City Police Department. Funds will be utilized for Law Enforcement Equipment in accordance to grant stipulations.

FINANCE/ECONIMICS: There will be no matching funds required and all funds received will be administered through Bay County.

RECOMMENDATIONS: I am requesting approval for Juli Reynolds to proceed with the JAG Grant application as the designee/contact person. I am further requesting the approval of the Board of Commissioners and the authorization for the Chairman to sign all necessary documents. I would also request that upon receipt of the funding the finance department set up appropriate measures to disperse the funds.

Cc: Kim Coonan, Chairman Bay County Board of Commissioners
Juli Reynolds, Director Juvenile Home/Community Services
Kim Priessnitz, Budget Supervisor
File

-30-

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, The Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions which has been utilized by the Bay County Sheriff Department in the past; and

WHEREAS, This year's allocation is \$17,961 and this funding will be shared 50/50 with the Bay City Police Department and the funds will be utilized for law enforcement equipment in accordance with grant stipulations; and

WHEREAS, There are no matching funds required and the grant funds will be administered through Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes Julie Bollman to proceed with the JAG Grant application as the designee/contact person; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff - 2012 JAG Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 31 -



18th JUDICIAL CIRCUIT COURT
74th JUDICIAL DISTRICT COURT

1230 Washington Avenue
Bay City, Michigan 48708-0010

KIM B. MEAD
Court Administrator
Phone: (989) 895-4266
Fax: (989) 895-4099
meadk@baycounty.net

March 16, 2012

Ernie Krygier, Chair
Ways and Means Committee
Bay County Commissioners
515 Center Avenue
Bay City, Michigan 48708

Commissioner Krygier:

Grant applications supporting Treatment Court services for fiscal year 2013 from the Federal Byrne Grant and the State Court Administrator's Office Grant will soon be released. Because the timeline between actual release of the application forms and required submission dates do not coincide with the Board calendar, I ask your consideration for recommendation to the Board of Commissioners to allow submission of these applications, and furthermore, to authorize the Board Chair to sign the applications once they are completed. Signature of the application only supports the request; it does not commit the County. A formal request for funding will be submitted during the County's budget process.

The 74th District Court has been a successful recipient of both Byrne and SCAO grants for the past several years. In order to continue operation of our Treatment Court, grant dollars from these sources are very important as they make up the bulk of the Treatment Court's funding. This funding has paid for a full-time case manager, treatment services at local substance abuse providers including the Bay County Sheriff's Department who provides breath testing services for the court.

Sincerely,

Kim Brian Mead
Administrator

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, The 74th District Court has been a successful recipient of both Byrne and SCAO grants for the past several years; and

WHEREAS, Grant applications supporting Treatment Court services for FY 2013 from the Federal Byrne Grant and the State Court Administrator's Office Grant will soon be released; and

WHEREAS, Because the time line between actual release of the application forms and required submission dates do not coincide with the Board's calendar, authorization to submit the completed applications with the Board Chair's signature is requested. The signed application supports the request but does not commit the County; and

WHEREAS, The formal request for funding will be submitted during the County's budget process; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submission of grant applications for funding for the 74th District Court Treatment from both the Federal Byrne Grant and the State Court Administrator's Office Grant for FY 2013; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Dist Ct - Treatment Court Grant Applications

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

- 33 -



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

March 19, 2012

FAX (989) 895-4194
TDD (989) 895-2059

Commissioner Ernie Krygier, Chair
Ways & Means Committee
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Commissioner Krygier:

The Court has been operating a Family Treatment Court since January of 2008. We are very pleased with the results we have seen to date with this intensive program which aims to maintain the family relationship while keeping children safe from abuse and neglect caused by parental substance abuse. The court uses a community-based team approach with intensive, individualized treatment and rehabilitation services with families where substance abuse is an identified issue.

Family Treatment Court changes lives, and that does not come easily or quickly. Most of our program participants are in Treatment Court well over a year. To date we have had twenty-three children reunited with thirteen parents who successfully completed the program. The numbers may not seem staggering, but to the children and families involved, the success is indeed especially exceptional. The success rate is double what we would have seen without drug court.

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) recently announced that it is seeking applications for funding under the OJJDP Fiscal Year 2012 Family Drug Court Programs. The funds are to be used to either implement new drug courts or enhance pre-existing drug courts for substance-abusing adults involved with the family dependency court as a result of child abuse and neglect issues. OJJDP will make awards of up to \$350,000 per award for up to 3 years for enhancement grants. A 25 percent match is required, but most of the match can be made with in-kind contributions. The court is requesting that the Board of Commissioners designate the 18th Circuit Court-Family Division as its representative for the purpose of applying for this grant. The deadline for applications is April 23, 2012.

Thank you for your consideration and your support in this project.

Sincerely,

Marge Marchlewicz
Court Administrator

cc: Judge Karen A. Tighe

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (4/3/12)
WHEREAS, The Court has been operating a Family Treatment Court since January 2008 and is very pleased with the results to date with this intensive program which aims to maintain the family relationship while keeping children safe from abuse and neglect caused by parental substance abuse; and
WHEREAS, The Court uses a community-based team approach with intensive, individualized treatment and rehabilitation services with families where substance abuse is an identified issue; and
WHEREAS, The Office of Juvenile Justice and Delinquency Prevention (OJJDP) recently announced that it is seeking applications for funding under the OJJDP Fiscal Year 2012 Family Drug Court Programs; and
WHEREAS, The funding is to be used to either implement new drug courts or enhance pre-existing drug courts for substance-abusing adults involved with the family dependency court as a result of child abuse and neglect issues; and
WHEREAS, OJJDP will make awards of up to \$350,000 per award for up to 3 years for enhancement grants and while there is a 25% match required, most of the match can be met with in-kind contributions; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners designates the 18th Circuit Court - Family Division as its representative for the purpose of applying for the OJJDP Fiscal Year 2012 Family Drug Court Program funds; Be It Further
RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR AND COMMITTEE

Probate Court - 2012 Family Treatment Court Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include Michael J. Duranczyk, Brandon Krause, Vaughn J. Begick, Joe Davis, Ernie Krygier, Kim Coonan, Tom Ryder, Christopher Rupp, Donald J. Tilley.

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION**

1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

MARGE MARCHLEWICZ
Court Administrator

March 19, 2012

FAX (989) 895-4194
TDD (989) 895-2059

Commissioner Ernie Krygier, Chair
Ways & Means Committee
Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Commissioner Krygier:

The Probate & Juvenile Court wishes to apply for a grant through the State Court Administrative Office for a Family Drug Court Program. The funding would be used to continue our Family Drug Court for substance-abusing adults who are involved with the family court due to child abuse and/or neglect issues.

This is an annual grant that we have sought funding from in previous years and have been granted funding. While there is no local match required, nearly \$100,000 is contributed to the Family Drug Court from area agencies such as Riverhaven Coordinating Agency and the local Department of Human Services as in-kind contributions.

We respectfully request that the Ways & Means Committee support our application and recommend that the Board of Commissioners do the same and authorize the Probate & Juvenile Court to file the application and the Board Chairman to sign any documents in conjunction with the application and subsequent agreement.

Thank you for your consideration.

Sincerely,

Marge Marchlewicz
Court Administrator
Bay County Probate & Juvenile Courts

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, The Bay County Probate & Juvenile Court again wishes to make application for grant funding through the State Court Administrative Office for a Family Dependency Drug Court Program; and

WHEREAS, The Probate & Juvenile Court would also like to apply for a grant for a new initiative, a Juvenile Drug Court; and

WHEREAS, The grant funding would be used to continue developing and utilizing a Family Drug Court for substance-abusing adults who are involved with the family court due to child abuse and/or neglect issues; and

WHEREAS, Any Juvenile Drug Court money received would be used to expand the current TODAY program in a full-fledged drug court aimed at reducing substance abuse in the juvenile population; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Probate & Juvenile Court to file the grant application to continue the Family Drug Court as well as a grant application for a Juvenile Drug Court; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Probate Court - Family & Juvenile Drug Court Program Grants

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

TO: Ernie Krygier, Ways & Means Committee Chair
Bay County Board of Commissioners

FROM: Kurt C. Asbury, Prosecuting Attorney

DATE: March 16, 2012

SUBJECT: Request to renew the *Victims of Crimes Act (VOCA) Grant*.

Request: To be placed on the agenda for the Ways & Means Committee meeting on April 3, 2012, for approval to renew the *Victims of Crime Act (VOCA) Funding Agreement* for 2012-2013 grant cycle.

Background: This is a grant we began receiving in 2000 to fund a full-time crime victim rights advocate specializing in domestic violence and child sexual abuse cases. It is an 80% / 20% grant. The 20% matching funds are **in-kind** and do not involve any county dollars being expended for this employee's position.

The total amount of VOCA funding we are requesting is \$71,416.

Again, this is not a new position, just a continuation for the VOCA funding for this position.

Recommendation: Requesting the committee refer to full Board for approval: this would include authorization of Board Chair to sign any required documents after Corporation Counsel review, and approval of any future required budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS
4/10/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (4/3/12)
- WHEREAS, Since 2000, the Bay County Prosecutor, with Board approval, received Federal Victims of Crime Act (VOCA) Grant funding to enhance the services to domestic violence and child sexual assault victims; and
- WHEREAS, An additional victim advocate was hired and is paid for entirely by the VOCA grant; and
- WHEREAS, The VOCA grant is an 80%/20% grant and the County's 20% match is in-kind with no direct County dollars being spent for the position; and
- WHEREAS, The Prosecutor again wishes to apply for VOCA grant funding in the amount of \$71,416 for the 2012-2013 grant cycle to continue services to domestic violence and child sexual abuse victims; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Prosecutor's Victims of Crime Act (VOCA) grant application in the amount of \$71,416 for the 2012-2013 grant period; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That it is understood that if grant funding for the Victim Advocate position(s) under the VOCA grant is terminated, Bay County shall not be responsible to fund the position or pick up any costs associated with this position; Be It Finally
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Pros-VOCA-2012-13

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY DEPARTMENT OF
ENVIRONMENTAL AFFAIRS
& COMMUNITY DEVELOPMENT**

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone (989) 895-4135
Fax (989) 895-4068
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LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

DATE: March 28, 2012

TO: Commissioner Ernie Krygler, Chair
Ways & Means Committee

FROM:  Laura Oggar, Director
Environmental Affairs & Community Development

RE: **Authorization to Apply for Michigan Coastal Management Program Grant**

Background:

As part of the Saginaw Bay Coastal Initiative (SBCI) the Bay County Environmental Affairs & Community Development department works with multiple community representatives on efforts to improve the Saginaw Bay. A top priority is to increase access to the bay and provide a multi-generational bay-front recreational experience on our 35 miles of shoreline. Historically our local shoreline had several amusement parks with a pier out over the bay, dance pavilion, swimming beach, café, etc. It is our intent to bring that bay experience back and re-establish Paraleon Beach pier at the same location where it once was, at the end of State Park drive. We are currently working with the Bay Area Chamber Community Development Council, Save Our Shoreline, the City of Bay City, Bay County Historical Museum, Friends of State Park and the local Bay City State Recreational Area (DNR) managers as part of the early planning efforts.

The Michigan Department of Environmental Quality (MDEQ) Coastal Management Program Grant has a grant open to local governments for proposals to increase public access. I request authorization to apply for this grant for the Preliminary Engineering and Site Design for an accessible fishing and bay-viewing pier and amenities at the former Paraleon Beach Pier site location. The estimated Coastal Management grant request will be \$45,000 and requires a 1:1 local match which will be provided through in-kind commitments such as research by the Historical Museum and other community promotional efforts. Letters of Commitment and Letters of Support are being collected. No General Funds are being requested. **The grant application with the attached Resolution of Support must be submitted by April 16, 2012.**

Finance & Economics:

Grant funding is available through the Coastal Management Program estimated request to be \$45,000 with a 1:1 local match provided through in-kind services. The total project cost is estimated not to exceed \$90,000. No General Funds are being requested.

Recommendation:

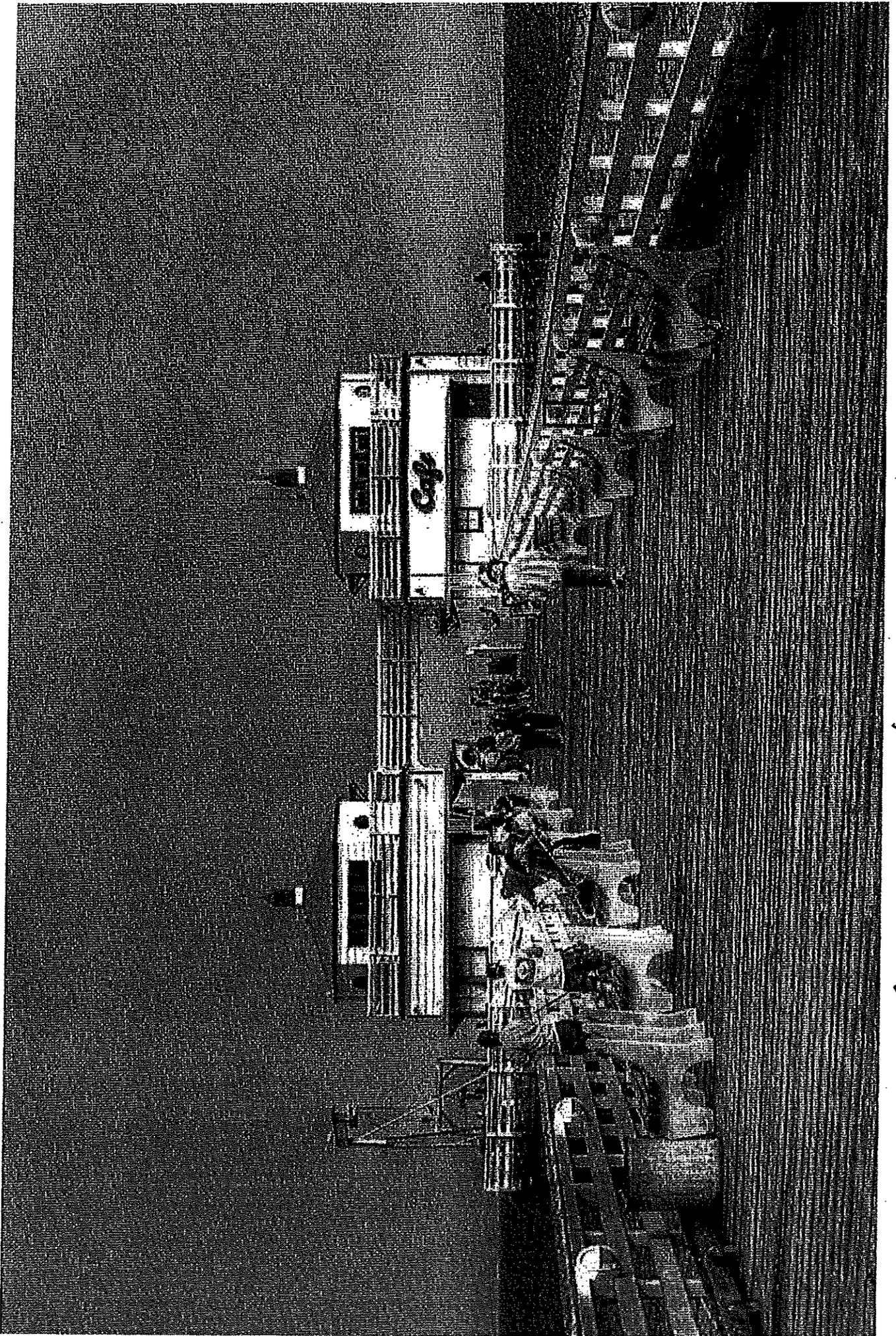
Upon favorable review of Corporation Council, provide authorization to apply for MDEQ Coastal Management Program grant with the local match requirement. Also, request authorization to make budget adjustments and any other documents necessary to carry out the grant, and any signatures required and documentation associated with this request.

cc: Tom Hickner, Marty Fitzhugh, Mike Gray, Deanne Berger, Crystal Hebert

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This is what it could be

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, The Bay County Environmental Affairs & Community Development Department requests approval to apply for the Michigan Department of Environmental Quality (MDEQ) Coastal Management Program Grant for the Preliminary Engineering and Site Design for the Saginaw Bay Paraleon Beach pier project; and

WHEREAS, The project is needed to explore the technical considerations of re-establishing a bay-front access location where currently there is none on our 35 miles of Saginaw Bay shoreline; and

WHEREAS, The property at the end of State Park Drive is the exact location of the former Paraleon Beach pier and amusement park and is currently an underdeveloped bayfront parcel adjacent to the Bay City State Recreational Area owned by the Michigan Department of Natural Resources (MDNR) who is supportive of the project, which is consistent with the Master Development Plan of the park showing the site is reserved for shoreline recreation activities; and

WHEREAS, Funding is available from the U.S. Department of Commerce through the Coastal Management Program; and

WHEREAS, Total project cost is estimated not to exceed \$90,000.00, 50 percent of which would be funded through the Coastal Program and 50 percent would be a local match; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$90,000.00 for the improvements to the Saginaw Bay; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant application documents only on behalf of Bay County following Finance Department and legal review/approval.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Env. Affairs - Paraleon Beach Pier Project

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY GYPSY MOTH
SUPPRESSION PROGRAM**

515 Center Avenue, Suite 503
Bay City, Michigan 48708

ALICIA WALLACE, COORDINATOR
wallacea@baycounty.net

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TDD 989-895-4049
<http://www.baycounty-mi.gov>



LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

TOM HICKNER
County Executive

MEMORANDUM

DATE: March 28, 2012

TO: Ernie Krygier, Chairman
Ways & Means Committee *AKW*

FROM: Alicia Wallace, Michigan Green Schools Coordinator/Gypsy Moth Program Coordinator
Bay County Environmental Affairs & Community Development Department

RE: Michigan Green Schools Initiative Participation and School Recognition

Background:

In 2010, the Bay County Board of Commissioners approved (Board Resolution 2010-69) participation in the Michigan Green School Initiative which grants "Michigan Green School" designation to any public or private school in Michigan which meet certain criteria. The enabling law is known as the Michigan Green School Law (a bill to amend 1994 PA 451, entitled "Natural resources and environmental protection act," (MCL 324.101 to 324.90106) by adding section 2511.) We have received a Michigan Green School application from the Auburn Catholic School which meets the requirements outlined in the Act to qualify as a Michigan Green School

Finance & Economics:

We are requesting authorization to continue participation in the Michigan Green School Initiative with the administration of the program being provided through the Environmental Affairs and Community Development Department. In addition, we ask the Bay County Board of Commissioners to recognize Auburn Catholic School for this accomplishment. **No match funds required.**

Recommendation:

Upon favorable review, approval to participate in the Michigan Green School Initiative with the administration of the program being provided through the Environmental Affairs and Community Development Department and Board recognition of the participating school that has worked to achieve Michigan Green School Status: Auburn Catholic School.

cc: Laura Ogar
Tom Hickner
Marty Fitzhugh
Deanne Berger

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BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, In May 2006 Governor Jennifer Granholm signed the "Michigan Green School Act" which grants "Michigan Green School" designation to any public or private school in Michigan that meets certain criteria; and

WHEREAS, A Michigan Green School application has been submitted by the Auburn Catholic School; and

WHEREAS, Pursuant to Board resolution no. 2010-69, adopted 4/13/10, the Bay County Board of Commissioners recognized Bangor West Elementary School, Christa McAuliff Middle School, Lincoln Elementary School and Pinconning High/Middle Schools for their participation and efforts; and

WHEREAS, The Environmental Affairs and Community Development Department wishes to continue participation in the Michigan Green School Initiative and to administer said program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves participation in the Michigan Green School Initiative with administration of the program being provided through the Environmental Affairs and Community Development Department; Be It Further

RESOLVED That the Bay County Board of Commissioners goes on record recognizing the Auburn Catholic School for their participation and efforts toward achieving Michigan Green School designation.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Michigan Green School Designation

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Ernie Krygier, Chairperson, Ways and Means Committee
FROM: Barbara MacGregor, Health Director
DATE: March 28, 2012
CC: Tom Hickner, Michael Gray, Marty Fitzhugh, Crystal Hebert, Tim Quinn, Kim Priessnitz, Joel Strasz, Marilyn Laurus, and Melissa Maillette
RE: FY 2011-12 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #2

BACKGROUND:

The enclosed agreement amends the 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects positive adjustments to funding levels as follows:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$26,772	\$79,421	\$52,649
TB Control	\$0	\$100	\$100
TOTAL CPBC FUNDING	\$1,148,510	\$1,236,470	\$52,749

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #2 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

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BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12/)

WHEREAS, The 2011/2012 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued. This amendment reflects positive changes to funding levels:

<u>PROGRAM ELEMENT</u>	<u>PREVIOUS LEVEL</u>	<u>REVISED LEVEL</u>	<u>CHANGE</u>
Saginaw River/Bay Safe Fish/Game	\$26,772	\$79,421	\$56,497
TB Control	\$0	\$ 100	\$ 100
TOTAL CPBC FUNDING	\$1,148,510	\$1,236,470	\$52,749

RESOLVED That the Bay County Board of Commissioners approves amendment # 2 to the 2011-2012 CPBC Contracting Agreement and authorizes the Chairman of the Board to execute all required documents on behalf of Bay County; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Amendment 2 CPBC Agt
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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Thomas L. Hickner
Bay County Executive



Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman, Ways and Means Committee

From: Tracy Metcalfe, Community Health Educator/Analyst

Date: March 28, 2012

RE: Request Permission to Apply to the Future of Public Health Award for Technical Assistance in Quality Improvement (QI).

BACKGROUND:

The Bay County Health Department is seeking to develop and fully integrate a Quality Improvement Program into its current activities. This project will coincide with the Community Health Assessment and Improvement (CHAI) project. The purpose of this award is to assist Health Department staff in becoming proficient in the application of quality improvement practices within its programs. Establishing a culture of quality amongst the Health Department staff will allow the Health Department to continue to improve upon the services it provides, especially in the current atmosphere of limited resources. In addition to ensuring the Health Department's programs and services are performing at their best, implementing QI measures will help position the Health Department for National Public Health Accreditation through the Public Health Accreditation Board (PHAB).

FINANCE AND ECONOMICS:

There is no financial cost to the Health Department as all costs associated with the project are included in the award. This award does not provide a monetary award. The Future of Public Health Award would provide for on-site technical assistance and training for staff in QI.

RECOMMENDATION:

The Health Department recommends approval to apply for this grant. Upon favorable review by Corporation Counsel, any agreements relating to this grant are signed by the Board Chair and Board approval of any budget adjustments related to this grant.

CC: Barbara MacGregor, Health Director
Thomas Hickner, County Executive
Martha Fitzhugh, Corporation Counsel
Michael Gray, Administrative Services
Crystal Hebert, Finance
Tim Quinn, Personnel and Employee Relations

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BAY COUNTY BOARD OF COMMISSIONERS

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)
 WHEREAS, The Bay County Health Department is seeking to develop and fully integrate a Quality Improvement Program into its current activities and this project will coincide with the Community Health Assessment and Improvement (CHAI) Project; and
 WHEREAS, The purpose of the award is to assist Health Department staff in becoming proficient in the application of quality improvement practices within its programs and establishing a culture of quality amongst the Health Department staff will allow the Health Department to continue to improve upon the services it provides especially in the current atmosphere of limited resources; and
 WHEREAS, In addition to ensuring the Health Department's programs and services are performing at their best, implementing QI measures will help position the Health Department for National Public Health Accreditation through the Public Health Accreditation Board (PHAB); and
 WHEREAS, The Health Department wishes to apply for this non-monetary grant award which provides for on-site technical assistance and training for staff in the Quality Improvement Program with no financial cost to Health Department as all associated costs are included in the award; Therefore, Be It
 RESOLVED By the Bay County Board of Commissioners that authorization is granted to make application to the Future of Public Health Award for Technical Assistance in Quality Improvement (QI); Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute the grant application documents only on behalf of Bay County following Finance Department and legal review/approval

ERNIE KRYGIER, CHAIR
 AND COMMITTEE

Health Dept - Technical Assistance in Quality Improvement Award

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman, Ways and Means Committee

From: Tracy Metcalfe, Community Health Educator/Analyst

Date: March 28, 2012

RE: Request Permission to apply to the Robert Wood Johnson Foundation (RWJF) for funding to support the implementation of strategies identified in the Community Health Improvement Plan.

BACKGROUND:

The Bay County Health Department is completing a comprehensive Community Health Assessment (CHA) in collaboration with McLaren Bay Region, the Bay Health Plan and Bay Arenac Behavioral Health Association. It is anticipated the Community Health Assessment will be completed by late April, 2012. The next phase of the project will be the development and implementation of a Community Health Improvement Plan (CHIP) to address those health issues identified by the CHA. The Health Department is seeking grant funds to cover costs associated with the development and implementation of the CHIP.

FINANCE AND ECONOMICS:

There is a 100 percent match required, including a cash match of at least 50 percent with the balance as in-kind support. The RWJF is awarding up to 20 grants for up to \$200,000 over 24 months. It is the intent of the Health Department to apply for at least \$100,000 to support the project. Given the county's financial situation and the collaborative nature of the grant/projects it is the intent of the Health Department to approach local funders and foundations to supply the required cash match.

RECOMMENDATION:

The Health Department recommends approval to apply for this grant. Upon favorable review by Corporation Counsel, any agreements relating to this grant are signed by the Board Chair and Board approval of any budget adjustments related to this grant.

CC: Barbara MacGregor, Health Director
Thomas Hickner, County Executive
Martha Fitzhugh, Corporation Counsel
Michael Gray, Administrative Services
Crystal Hebert, Finance
Tim Quinn, Personnel and Employee Relations

BAY COUNTY BOARD OF COMMISSIONERS

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)
 WHEREAS, The Bay County Health Department is completing a comprehensive Community Health Assessment (CHA) in collaboration with McLaren Bay Region, the Bay Health Plan and Bay Arenac Behavioral Health Authority and it is anticipated the Community Health Assessment will be completed by late April 2012; and
 WHEREAS, The next phase of the project will be the development and implementation of a Community Health Improvement Plan (CHIP) to address those health issues identified by the CHA; and
 WHEREAS, The Health Department wishes to apply to the Robert Wood Johnson Foundation (RWJF) for grant funds to cover costs associated with the development and implementation of the CHIP; and
 WHEREAS, There is a 100% match required, including a cash match of at least 50% with the balance as in-kind support; and
 WHEREAS, The RWJF is awarding up to 20 grants for up to \$200,000 over 24 months and it is the intent of the Health Department to apply for at least \$100,000 to support the project; and
 WHEREAS, Given the County's financial situation and the collaborative nature of the grant/projects, it is the intent of the Health Department to approach local funders and foundations to supply the required cash match; Therefore, Be It
 RESOLVED By the Bay County Board of Commissioners that authorization is granted to apply to the Robert Wood Johnson Foundation for funding to support implementation of strategies identified in the Community Health Improvement Plan; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute the grant application documents only on behalf of Bay County following Finance Department and legal review/approval.

ERNIE KRYGIER, CHAIR
 AND COMMITTEE

Health Dept - Robert Wood Johnson Foundation Grant Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RESOLUTION

NO. _____

BY: WAYS AND MEANS COMMITTEE 04/03/2012

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 04/10/2012 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2012-04-005	GENERAL FUND PINCONNING PARK Total GENERAL FUND			X
	BUDGET FOR ITC \$10,000. CONTRIBUTION FOR PINCONNING PARK. TO BE USED FOR SAND, WOODEN CHANGING BOOTH, FRESH WATER RINSE SHOWER, SOLAR CHANNEL LIGHTS AND SIGNS.			
2012-04-006	GENERAL FUND PINCONNING PARK Total GENERAL FUND			X
	TO RE-ALLOCATE THE REMAINING GRANT PORTION FOR THE PINCONNING PARK MICHIGAN NATURAL RESOURCES TRUST FUND GRANT. THE GRANT WAS ORIGINALLY BUDGETED AT \$325,000. WITH IN KIND MATCH OF \$184,100. PROJECT TO BE COMPLETED 11-01-2012.			

Ernie Krygier, Chairman W. & M. and Committee

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Budget Adjustment Detail

Journal Request Number **2012-04-006**

Ref: MI.NGT

Desc: MI.NAT.GNT

Eff Date: 04/10/2012

Org / Object	Description	I/D	Amount
GENERAL FUND			
PINCONNING PARK			
10176300 50100	FEDERAL GRANTS	D	41,247
10176300 80200	CONTRACTUAL SERVICES	I	7,982
10176300 96711	LAND IMPROVEMENT EXPENSE	D	25,000
10176300 97101	LAND IMPROVEMENTS	I	25,000
10176300 97101	LAND IMPROVEMENTS	D	49,229
		Favorable	Unfavorable
Total GENERAL FUND		\$0	\$0

Explanation

TO RE-ALLOCATE THE REMAINING GRANT PORTION FOR THE PINCONNING PARK MICHIGAN NATURAL RESOURCES TRUST FUND GRANT. THE GRANT WAS ORIGINALLY BUDGETED AT \$325,000. WITH IN KIND MATCH OF \$184,100. PROJECT TO BE COMPLETED 11-01-2012.

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THOMAS L. HICKNER
Bay County Executive



CRYSTAL A. HEBERT
Finance Officer
hebertc@baycounty.net

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128

KIMBERLY A. PRIESSNITZ
Assistant Finance Officer
priessnitzk@baycounty.net

TO: Ernie Krygler, Chair, Ways and Means Committee
FROM: Crystal Hebert, Finance Officer *CM*
DATE: March 28, 2012
SUBJECT: MAXIMUS Consulting Services, Inc. Contract Extension

REQUEST:

For the Ways and Means Committee to favorably recommend to the April 2012 Board of Commissioner's meeting, a one-year contract extension with MAXIMUS for the development of Bay County's County-Wide Central Services Cost Allocation Plan.

BACKGROUND:

MAXIMUS has provided quality professional services to Bay County for several years in the preparation of our Central Service Cost Allocation Plan (CAP). MAXIMUS was selected via Qualifications-Based Selection (QBS), as permitted under Bay County's Purchasing Policy. They are located in Bay City and are very knowledgeable of our accounting structure; therefore, are very responsive to our needs and efficient in the production of our CAP. A plan to seek bids for the CAP is being developed for release in late 2012.

FINANCE/ECONOMICS:

MAXIMUS' fee for 2011 was \$12,750.00. They have quoted us a fee of \$12,000.00 for the one-year extension. Funds are currently available in my 2012 budget. Therefore, no additional appropriation will be necessary.

RECOMMENDATION:

To favorably recommend to the full Board a one (1) year extension of the MAXIMUS contract subject to Corporation Counsel review and approval, for the preparation of Bay County's 2011 County-Wide Cost Allocation Plan and authorize the Board Chair to sign the same.

c: Tom Hickner, County Executive
Michael Gray, Assistant County Executive
Tim Quinn, Personnel Director
Robert Redmond, Financial Analyst
Kimberly Priessnitz, Assistant Finance Officer
Marty Fitzhugh, Corporation Counsel

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BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

WHEREAS, MAXIMUS has provided quality professional services to Bay County for several years in the preparation of the Central Service Cost Allocation Plan (CAP); and

WHEREAS, MAXIMUS, selected via Qualifications-Based Selection (QBS) as permitted under Bay County's Purchasing Policy, is located in Bay City, is very knowledgeable of Bay County's accounting structure and is very responsible to Bay County's needs and efficient in the production of the Cost Allocation Plan; and

WHEREAS, A plan to seek bids for the CAP is being developed for release in late 2012; and

WHEREAS, MAXIMUS' fee for 2011 was \$12,750 and they have quoted a fee of \$12,000 for the one-year extension and funds are budgeted in the 2012 budget for this expense; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a one (1) year extension of the MAXIMUS Contract for preparation of Bay County's 2011 County-Wide Cost Allocation Plan and authorizes the Chairman of the Board to execute said Contract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That any related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Finance - MAXIMUS Contract Extension

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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Analysis of General Fund Unreserved/Undesignated Fund Balance 2012

Description	Res. or Motion #	2012 Fund Balance
Estimated Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2011		\$3,500,000
Reverse previous years reserved/designated Fund Balance *		\$0
Unreserved/Undesignated Fund Balance or (Deficit)		\$3,500,000
2012 Budgeted Surplus / (Deficit)		\$111,945
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MARCH 2012		
To budget for rollover of 2011 PO's @12/31/11*		\$0
Budget for licensing costs for additional users for employee self serve	12-02-0002	(\$5,560)
Budget for \$1,000 insurance deductible for marine patrol boat repair	12-02-0004	(\$1,000)
Corr. MSU budget contractual expense s/b \$9,043 less offset coord wages	12-02-0005	\$4,155
To budget for seasonal help at \$8.00 an hour for Pinconning Park grant	12-02-0006	(2,811)
March 28, 2012		(5,216)
Estimated Unreserved, Undesignated Fund Balance or (Deficit) 3/28/2012		\$3,606,729

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THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
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Assistant Finance Officer
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TO: Ernie Krygier, Chairperson
Ways & Means Committee

FROM: Crystal Hebert, Finance Officer *CH*

RE: Executive Directive #2007-11

DATE: March 28, 2012

REQUEST:

Please place this memo on the April 3, 2012 agenda for your committee's information.

BACKGROUND:

On March 13, 2012, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2011 and/or 2012 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn



**BAY COUNTY
PERSONNEL DEPARTMENT**

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March 14, 2012

To: Mr. Tom Ryder, Chairman, Personnel and Judicial

From: Tim Quinn, Director of Personnel and Employee Relations 

Re: Hiring of seasonal help

Request: To refer the request for hiring temporary help, with respect to the Golf Course operation this year, to the Ways and Means Committee on April 3, 2012

Background: Each year the County hires a number of part-time employees to work on the golf course during the season. During the last budget cycle, budget cuts were made which eliminated the positions of rangers and starters.

The Recreation Supervisor, Brent Golk, has formulated a plan which details a yearly operational proposal (see attached) which he would like to review at the Ways and Means Committee meeting on April 3, 2012.

Economics: To be provided at that meeting.

Recommendation: To refer this matter to the Ways and Means Meeting on April 3, 2012.

BAY COUNTY BOARD OF COMMISSIONERS

4/10/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (4/3/12)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies, monies for said positions to come from the respective departmental budgets:

- A. 2012 Seasonal Positions
 - 1. Community Center - Summer Recreation
 - A. Supervisor (2)
 - B. Counselor (7-10)
 - 2. Golf Course - Seasonal
 - A. Starter, Team Leader (1)
 - B. Starter/Ranger (6)

RESOLVED That budget adjustments, if required, are approved.

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Vacancies - Seasonal - April

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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