

WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, MAY 1, 2012

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 5 III MINUTES (4/3/12)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
- 6- 7 A. Bay County Sheriff - Road Patrol "Pooled" Contracts - FTY 2013 **(Seeking approval continuation of Township Road Patrol Contracts w/Pooled Townships through 3/31/13; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
- 8- 9 B. Bay County Prosecutor - Crime Victim Rights Grant **(Seeking approval of grant agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
- 10-13 C. Recreation & Clubhouse Supervisor - Civic Arena Soccer Proposal **(Seeking authorization to enter into a one (1) year Lease Agreement for Professional Arena for turf activities; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
- 14-15 D. Superintendent of Buildings and Grounds - Law Enforcement Center Compressor **(Seeking funding from Fund Balance for replacement of compressor at Law Enforcement Center and related maintenance program; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
- E. Health Department
- 16-17 1. Funding Sources for Robert Wood Johnson Foundation Grant **(Seeking authorization to seek grant funding to match RWJF grant; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
- 18-19 2. Great Lakes Regional Initiative Funding **(Seeking authorization to make application for GLRI funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

- 20-21 3. **Healing Our Waters Grant (Seeking authorization to make application for HOW Grant; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**
- 22-23 4. **Delta College Fitness and Recreation Center Membership Renewal (Seeking approval of renewal Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
- F. Finance Director
- 24 1. **Analysis of General Fund Unreserved/Undesignated Fund Balance 2012 (Receive)**
- 25 2. **Executive Directive #2077-11 (Receive)**

- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

WAYS AND MEANS COMMITTEE

MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, APRIL 3, 2012, IN THE COMMISSIONERS CONFERENCE ROOM, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR KRYGIER AT 4:00 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
ERNIE KRYGIER, CHRMN P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V.CHRMN.	E	X	C	U	S	E	D					
MICHAEL J. DURANCZYK P	Y	S/Y	S/Y	MY	Y	M/Y	Y	Y	Y	S/Y	S/Y	Y
BRANDON KRAUSE P	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	M/Y	Y
VAUGHN J. BEGICK P	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y
JOE DAVIS P	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y
TOM RYDER P	M/Y	M/Y	M/Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP P	S/Y	Y	Y	Y	MY	S/Y	M/Y	Y	Y	Y	Y	Y
KIM COONAN, EX OFFICIO P	Y	Y	Y	S/Y	Y	Y	Y	M/Y	M/Y	M/Y	Y	MY

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
ERNIE KRYGIER, CHRMN	Y	Y	Y	Y	Y	Y	Y	Y				
DONALD J. TILLEY, V.CHRMN.	E	X	C	U	S	E	D					
MICHAEL J. DURANCZYK	S/Y	M/Y	S/Y	Y	Y	M/Y	Y	M/Y				
BRANDON KRAUSE	Y	S/Y	Y	M/Y	S/Y	S/Y	Y	Y				
VAUGHN J. BEGICK	Y	Y	Y	S/Y	Y	Y	Y	Y				
JOE DAVIS	Y	Y	Y	Y	Y	Y	Y	Y				
TOM RYDER	Y	Y	Y	Y	Y	Y	S/Y	Y				
CHRISTOPHER RUPP	Y	Y	Y	Y	Y	Y	Y	S/Y				
KIM COONAN, EX OFFICIO	M/Y	Y	MY	Y	M/Y	Y	M/Y	Y				

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
ERNIE KRYGIER, CHRMN												
DONALD J. TILLEY, V.CHRMN.												
MICHAEL J. DURANCZYK												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
JOE DAVIS												
TOM RYDER												
CHRISTOPHER RUPP												
KIM COONAN, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.FITZHUGH, C.BEBERT, T.QUINN, J.MILLER, C.HOWELL, J.STRASZ, L.LOGAR, T.METCALFE, A.WALLACE, B.GOIK, K.MEAD, M.MARCHLEWICZ, J.SMITH, M.SZCZEPANSKI, R.REDMOND, B.BELLOR, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

**WAYS AND MEANS COMMITTEE
TUESDAY, APRIL 3, 2012
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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycountymi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MARCH 6, 2012 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

The first agenda item was a request to place the Bay Medical Care millage renewal on the August ballot. Commissioner Begick felt the millage should be place on the November ballot. Robert Redmond, the Board's Financial Analyst, concurred and noted that a larger number of people vote in November. Jane Smith, a member of the Department of Human Services Board of Directors, had no objection to inclusion on the November ballot if that was the Committee's wishes. After brief discussion, it was

- 2** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF AN AMENDED RESOLUTION PLACING THE BAY MEDICAL CARE MILLAGE RENEWAL ON THE NOVEMBER BALLOT RATHER THAN THE AUGUST BALLOT.**

- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE EQUITABLE SHARING AGREEMENT AND CERTIFICATION FOR THE BAY COUNTY SHERIFF DEPARTMENT.**

- 4** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE JAG GRANT FOR THE SHERIFF DEPARTMENT.**

- 5** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION FOR APPLICATION FOR THE TREATMENT COURT GRANT FUNDING FOR THE CIRCUIT/DISTRICT COURT.**

- 6** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION FOR THE GRANT APPLICATION FOR FUNDING FOR THE FAMILY TREATMENT COURT (PROBATE COURT).**

- 7** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION FOR THE GRANT APPLICATION FOR FUNDING FOR THE FAMILY DRUG COURT (PROBATE COURT).**

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PAGE 3**

MOTION NO.

- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION FOR THE VOCA GRANT RENEWAL (PROSECUTOR'S OFFICE).**

Laura Ogar, Director of Environmental Affairs and Community Development, outlined the Paraleon Beach project and the ongoing desire to develop increased access to the bay and multi-generational use. The amount of grant funding is \$45,000 with a 1.1 local match provided through in-kind services. No general funding is being requested. Other sources of funding for local match commitments are being pursued and some funding has already been secured. Initial funding will be used for engineering and site plans. Commissioner Coonan voiced his support of this project.

- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION FOR THE GRANT APPLICATION TO THE MICHIGAN COASTAL MANAGEMENT PROGRAM FOR THE PARALEON BEACH PROJECT.**

- 10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION AUTHORIZING PARTICIPATION IN THE MICHIGAN GREEN SCHOOLS INITIATIVE WITH ENVIRONMENTAL AFFAIRS AND COMMUNITY SERVICES TO ADMINISTER PROGRAM; RECOGNITION OF AUBURN CATHOLIC SCHOOL FOR MICHIGAN GREEN SCHOOL DESIGNATION.**

- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE AMENDMENT # 2 TO THE CPBC AGREEMENT (HEALTH DEPARTMENT).**

- 12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE THE FUTURE OF PUBLIC HEALTH AWARD FOR TECHNICAL ASSISTANCE IN QUALITY IMPROVEMENT (HEALTH DEPARTMENT).**

- 13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE ROBERT WOOD JOHNSON GRANT (HEALTH DEPARTMENT).**

- 14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS.**

**WAYS AND MEANS COMMITTEE
TUESDAY, APRIL 3, 2012
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MOTION NO.

- 15 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE MAXIMUS CONTRACT 1 YEAR EXTENSION**

- 16 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2012.**

- 17 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE THE INCREASED RATES AT THE BAY COUNTY GOLF COURSE.**

- 18 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11.**

- 19 MOVED, SUPPORTED AND CARRIED TO AUTHORIZE THE HIRING OF SEASONAL HELP (COMMUNITY CENTER - SUMMER RECREATION PROGRAM; GOLF COURSE)CONTINGENT UPON MICHAEL GRAY'S APPROVAL.**

Commissioner Begick updated the Committee on his recent attendance at the MAC Conference. Also attending were Commissioner Davis, Tom Hickner, and Bob Redmond. Revenue sharing and property tax were a couple of the important issues discussed. MAC recommends continued pressure on our legislators. Changes to property tax should be handled through the constitution. Commissioner Coonan commented it is unfair for the State to hold a hammer over employees as regards the increase in health insurance contribution from 15% to 20%. The health care solution involves addressing health care costs.

Commissioner Coonan reminded of the upcoming Beach Wellness at the Bay City State Recreation Facility on June 23rd. Events including 5K & 10K walk and run, volleyball, classic car show, music will take place. All monies go towards improving the beach resulting in a positive economic benefit to our community. In addition to beach clean-up, other project being pursued are floating docks, a boardwalk, clean-up of the beach in front of the spray park, a dog park.

Committee Chair Krygier advised of the upcoming electronics disposal scheduled for 4/14/12 at the Bay County Fairgrounds from 10 a.m. to 2 p.m. \$25 fee for disposal of refrigerators, freezers, air conditioners, and dehumidifiers will be accepted. Batteries, not car batteries, can be dropped off at Bangor Township hall but the battery ends must be taped.

**WAYS AND MEANS COMMITTEE
TUESDAY, APRIL 3, 2012
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MOTION NO.

There being no further business, it was

20 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:37 P.M.).

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Troy A. Stewart
Jail Administrator



TO: Ernie Krygler
Chairman of Ways & Means

FROM: Sheriff John E. Miller *JEM/SS*

DATE: April 13, 2012

REF.: Road Patrol "Pooled" Contracts FTY-2013

Background:

The Road Patrol Service Agreements for Pooled Contracts have been in effect since the year 2010.

Finance/Economics:

These services will be budgeted as a continuance of services budgeted as in years past.

Recommendations:

Recommend the Chairman sign all contractual Road Patrol Service Agreements renewal with the Pooled Townships, and upon approval to make necessary budget adjustments.

CC: Undersheriff Michael T. Janiskee
Crystal Hebert, Finance Director
Kim Priessnitz, Budget Supervisor
File Copy

Ls/W&M.RP-ContractAgree2013

Phone: (989) 895-4050

Public Safety Depends On You!
503 Third Street, Bay City, Michigan 48708

-6-
Fax: (989) 895-4058



**BAY COUNTY BOARD OF COMMISSIONERS
5/8/12
RESOLUTION**

BY: WAYS AND MEANS COMMITTEE (5/1/12)

WHEREAS, Currently various townships contract with Bay County for Sheriff Department road patrol services and these contracts have been in effect since 2010; and

WHEREAS, These services will be budgeted as a continuance of services budgeted in years past;

RESOLVED That the Bay County Board of Commissioners approves continuation of the Township Road Patrol Contracts with the Pooled Townships through 3/31/13 under the current agreed to terms; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contracts on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - Road Patrol Contracts thru 3-31-13

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

TO: ERNIE KRYGIER, Ways & Means Committee Chair
Bay County Board of Commissioners

FROM: Kurt C. Asbury, Prosecuting Attorney

DATE: April 16, 2012

SUBJECT: Request to renew the *Crime Victim Rights Grant Agreement*.

Request: To be placed on the agenda for the Ways & Means Committee meeting on May 1, 2012, for approval to renew the *Crime Victim Rights Grant Agreement* for 2012-2013 grant cycle.

Background: This is a grant we began receiving in 1985 to fund a full-time crime victim rights advocate, then expanding to two full-time crime victim rights advocates in 1994.

There is no county match required for this grant, ^{WITH THE EXCEPTION OF RETIREMENT COSTS} The monies come from defendants who have been convicted of a crime in the state of Michigan.

Crime Victim Services has allocated a total amount of \$128,238 for Bay County's program.

Recommendation: Requesting the committee refer to full Board for approval; this would include authorization of Board Chair to sign this agreement and any related documents after Corporation Counsel review, and approval of any required budget adjustments.

No. 2012-

BAY COUNTY BOARD OF COMMISSIONERS
5/8/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/1/12)

WHEREAS, Since 1985, the Bay County Prosecutor's Office has been the recipient of a State grant provided to Prosecuting Attorney's offices to fund Crime Victim services with expansion of the program in 1993; and

WHEREAS, The Bay County Prosecutor has been notified of approval of Victim Rights funding for FY 2012-2013 in the amount of \$128,238; and

WHEREAS, There is no county match required for this grant, with the exception of retirement costs which are not reimbursed by this grant, and there are no tax dollars expended for this grant which is funded from monies from defendants who have been convicted of a crime; and

WHEREAS, The Crime Victim Rights funding covers two (2) full-time employees for the Victim Rights Unit in the Prosecutor's Office; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Crime Victim Rights Funding Agreement for the Prosecutor's Office for FY 2012-2013 is approved and the Chairman of the Board authorized to execute said Agreement and related documents on behalf of Bay County following legal review; And Be It Further

RESOLVED That it is understood that if grant funding for the Crime Victim Rights Program is terminated, Bay County shall not be responsible to fund the positions (2) or absorb up any costs associated with the positions; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Pros - CrimeVictimRights-2012-2013

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY
Administrative Services

Michael K. Gray
Assistant County Executive for
Administrative Services
graym@baycounty.net

515 Center Avenue
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-7658
TDD (989) 895-4049
www.baycounty-mi.gov



Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Pabaliss, Superintendent
pabalissr@baycounty.net

INFORMATION SYSTEMS
Brandon Short, Interim Director
shortb@baycounty.net

PURCHASING
Frances Horgan, Purchasing Agent
horganf@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

MEMORANDUM

TO: Ernie Krygier, Chairperson of Ways and Means and Commissioners
FROM: Brent Goik, Recreation and Clubhouse Supervisor
RE: Civic Arena Soccer Proposal
DATE: March 25, 2012

Request: For Drago Dumbovic (Bay County SportsPlex L.L.C.) to enter an agreement to lease the professional arena for turf activities and to lease and take over full operation of the concession area at the Bay County Civic Arena.

Background: Mr. Dumbovic is the current Head Woman's Soccer Coach at Saginaw Valley State University. In addition he operates a soccer facility at the Midland Fairgrounds. His proposal consists of installing his own turf in the Professional Arena. This would eliminate one sheet of ice. His proposal dictates Mr. Dumbovic is responsible to fill the space utilizing his own staff which would include activities like soccer, lacrosse, football, baseball, and more. From the Civic Arena's standpoint we would be responsible for utilities such as lights, heat, etc. Mr. Dumbovic would be in charge of maintaining the turf and anything related to his operation. In addition Mr. Dumbovic proposes to take full control of our concession operation while providing his own staff. We would receive monthly installments for payment for the arena space and concessions.

Economics: Mr. Dumbovic intended to sign into a five year agreement. However, given the time needed to meet the requirements of such a detailed contract a request for short term agreement is being asked for until the long term contract is completed. For the space of the Professional Arena Mr. Dumbovic proposed lease amount for year 1 would total \$75,000 in the following monthly installments:

- \$1000 on July 15, 2012
- \$1000 on August 15, 2012
- \$1000 on September 15, 2012
- \$1000 on October 15, 2012
- \$2500 on November 15, 2012
- \$2500 on December 15, 2012
- \$5000 on January 15, 2012
- \$5000 on February 15, 2012

- \$10,000 on March 15, 2012
- \$10,000 on April 15, 2012
- \$17,500 on May 15, 2012
- \$18,500 on June 15, 2012

Mr. Dumbovic would also lease the concession area for \$12,000 in the first year. The following are his proposed seven installment payments:

- \$1000 on December 15, 2012
- \$1000 on January 15, 2013
- \$1000 on February 15, 2013
- \$1000 on March 15, 2013
- \$1500 on April 15, 2013
- \$3000 on May 15, 2013
- \$3500 on June 15, 2013

After the first year we would evaluate the financials and a long term contract would be put into place. This contract would include a clause to allow for a re-evaluation each year. His long term plan shows a yearly lease increase. A yearly evaluation would allow both parties to evaluate the status of the relationship. There is a chance if Mr. Dumbovic's venture is not successful the Civic Arena would suffer as well.

In addition to the revenue generated by Mr. Dumbovic the Arena would see a savings in operating only one sheet of ice. Before our Operations Manager's job was eliminated he did a cost study on the savings of operating one sheet of ice compared to our current two sheets. The total savings is roughly 30% of our current building operation which would save the arena \$95,424. That figure includes wages that amounts to \$24,651. If wages were not included and we looked at just the building operation the savings would amount to \$70,773.

However, looking at the other side of the coin not having two sheets of ice for our current user groups would put them under constraints. There would be full attempt on our part to move as much of the user groups activities over to the Olympic Arena, however attrition is inevitable. The extent of the loss of our current user groups is uncertain, because of their current and future needs, many of whom are attempting to increase teams thus ice time. We would work with each group to accommodate the best we could, but there would be some groups that we would not be able to meet their needs. I have had discussions with a few of our current user groups and they expressed their concern because of their future plans and not having enough ice time with only one sheet.

Recommendation: Under the review and recommendation of our financial analyst it is asked to recommend the leasing of the Professional Arena and Concession area at the Bay County Civic Arena to Mr. Drago Dumbovic (Bay County SportsPlex L.L.C.).

BJG

Cc: Tom Hickner
 Michael Gray
 Rick Pabalis
 Tim Watkins
 Bob Redmond
 Crystal Hebert
 Kim Prlessnitz

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (5/1/12)
- WHEREAS, Bay County has been approached with a proposal from Drago Dumbovic (Bay County SportsPlex, L.L.C.) to enter into an agreement to lease the professional arena for turf activities and to lease and take over full operation of the concession area at the Bay County Civic Arena; and
- WHEREAS, Mr. Dumbovic is the current Head Woman's Soccer Coach at Saginaw Valley State University and, in addition, operates a soccer facility at the Midland Fairgrounds; and
- WHEREAS, Mr. Dumbovic's proposal consists of installing and maintaining his own turf in the Civic Arena's Professional Arena, eliminating one sheet of ice, as well as being responsible for anything related to his operation; and
- WHEREAS, Under his proposal, Mr. Dumbovic will be responsible to fill the space, utilizing his own staff, to include activities like soccer, lacrosse, football, baseball, and more: the Civic Arena will be responsible for utilities (heat, lights, etc.); and
- WHEREAS, Mr. Dumbovic proposes to take full control of the concessions operation, utilizing his own staff, and Bay County will receive monthly installments for payment for the arena space (\$75,000) and concessions (\$12,000) as follows:

Arena Space:

- \$1,000 on July 15, 2012
- \$1,000 on August 15, 2012
- \$1,000 on September 15, 2012
- \$1,000 on October 15, 2012
- \$2,500 on November 15, 2012
- \$2,500 on December 15, 2012
- \$5,000 on January 15, 2013
- \$5,000 on February 15, 2013
- \$10,000 on March 15, 2013
- \$10,000 on April 15, 2013
- \$17,500 on May 15, 2013
- \$18,500 on June 15, 2013

Concessions:

- \$1,000 on December 15, 2012
- \$1,000 on January 15, 2013
- \$1,000 on February 15, 2013
- \$1,000 on March 15, 2013
- \$1,500 on April 15, 2013
- \$3,000 on May 15, 2013
- \$3,500 on June 15, 2013

WHEREAS, In addition to the revenue generated by Mr. Dumbovic, the Arena would realize a savings in operating only one sheet of ice compared to the current two sheets; and

WHEREAS, The total savings is roughly 30% of the current building operation which would save the arena \$95,424, said amount including wages. Excluding wages the savings would amount to \$70,773; and

WHEREAS, While there is a loss of one sheet of ice, Bay County would fully attempt to move as much of the user groups' activities over to the Olympic Arena recognizing attrition is inevitable, however, there may be a loss of current user groups whose needs may not be able to be met; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a one (1) year Lease Agreement between Bay County and Drago Dumbovic (Bay County SportsPlex, L.L.C.) for the Professional Arena and Concession Area at the Bay County Civic Arena with the terms outlined above; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Lease Agreement on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Civic Arena - Lease Agt - Drago Dumbovic

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



**BAY COUNTY
BUILDINGS & GROUNDS DIVISION**

Richard C. Pabalis
Superintendent of Buildings & Grounds
pabalisr@baycountv.net

¹
Thomas L. Hickner
County Executive

TO: ERNIE KRYGIER
CHAIRMAN, WAYS AND MEANS

FROM: RICHARD PABALIS
SUPERINTENDENT OF BUILDINGS & GROUNDS

DATE: APRIL 24, 2012

RE: LAW ENFORCEMENT CENTER (LEC) COMPRESSOR

REQUEST:

Approve replacing 100-ton Hellrouter compressor on the Law Enforcement Center (LEC) chiller which runs their air conditioning. Approve a two (2) year Maintenance program for the west chiller.

BACKGROUND:

There are two (2) chillers at the LEC. Each chiller has two compressors. One chiller has a compressor with bad bearings. We would have a company replace the compressor with a factory rebuilt. The rebuilt compressor comes with a two (2) year warranty. We will need the maintenance program also for this chiller.

ECONOMICS:

The LEC does not have the funding to cover the compressor replacement and the maintenance program. We would request funds from the Fund Balance. The compressor replacement would be approximately \$19,000 and the maintenance program would be \$1,900 per year.

RECOMMENDATION:

Respectfully request \$19,000 to replace the compressor in the chiller and \$1,900 for the maintenance program from the Fund Balance.

CC: Mike Gray
Sheriff Miller
Under Sheriff Janiskee
Captain Stewart
Crystal Hebert

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (5/1/12)
- WHEREAS, There are two (2) chillers at the Bay County Law Enforcement Center (LEC) and each chiller has two compressors; and
- WHEREAS, One chiller has a compressor with bad bearings and it is recommended that the compressor be replaced with a factory rebuilt unit which carries a two year warranty and requires a maintenance program; and
- WHEREAS, The compressor replacement cost is approx. \$19,000 and the maintenance program cost is \$1,900 annually; and
- WHEREAS, Funds were not budgeted for this expense and an appropriation from Fund Balance is being requested; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves an appropriation of \$20,900 (\$19,000 for compressor and \$1,900 for maintenance program for 2012), monies to come from Fund Balance; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any documentation required on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That related budget adjustments are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Bldgs & Grnds - LEC Compressor

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



BAY COUNTY
Health Department
Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4003
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman, Ways and Means Committee

From: Tracy Metcalfe, Community Health Educator/Analyst

Date: April 23, 2012

RE: Request Permission to apply to the following organizations for funding to support the Community Health Improvement Plan initiatives: Dow Chemical, Dow Foundation, Dow Corning Donor Advisory Foundation, the Skillman Foundation, the United Way of Bay County, the McLaren Bay Region Foundation, the Gerstaker Foundation, and Strosacker Foundation

BACKGROUND:

The Bay County Health Department is currently pursuing funding from the Robert Wood Johnson Foundation (RWJF) to support the Community Health Improvement Plan (CHIP) Project. There is a 100 percent match required, including a cash match of at least 50 percent with the balance as in-kind support. The RWJF is awarding up to 20 grants for up to \$200,000 over 24 months. It is the intent of the Health Department to apply for at least \$100,000 from the RWJ Foundation to support the project. The Health Department is seeking to leverage matching funds from the aforementioned foundations.

FINANCE AND ECONOMICS:

There is no financial cost to the Health Department as all costs associated for the project are included in the grant applications.

RECOMMENDATION:

The Health Department recommends approval to apply to the above funding sources to support the CHIP Project. Upon favorable review by Corporation Counsel, the Health Department also recommends any agreements relating to these grant applications are signed by the Board Chair and requests Board approval of any budget adjustments related to these grant applications.

CC: Barbara MacGregor, Health Director
Thomas Hickner, County Executive
Martha Fitzhugh, Corporation Counsel
Michael Gray, Administrative Services
Crystal Hebert, Finance
Tim Quinn, Personnel and Employee Relations

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/1/12)

WHEREAS, The Bay County Health Department is currently pursuing funding from the Robert Wood Johnson Foundation (RWJF) to support the Community Health Improvement Plan (CHIP) Project; and

WHEREAS, A 100 percent match is required, including a cash match of at least 50 percent with the balance as in-kind support; and

WHEREAS, The RWJF is awarding up to 20 grants for up to \$200,000 over 24 months; and

WHEREAS, It is the intent of the Health Department to apply for at least \$100,000 from the RWJ Foundation to support the project and the Health Department is seeking to leverage matching funds from the following foundations:

Dow Chemical
Dow Foundation
Dow Corning Donor Advisory Foundation
The Skillman Foundation
The United Way of Bay County
The McLaren Bay Region Foundation
The Gerstaker Foundation
The Strosacker Foundation

WHEREAS, There is no financial cost to the Health Department as all costs associated for the project are included in the grant applications; Therefore, Be It

RESOLVED That the Chairman of the Board is authorized to execute the above listed grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - Grants to Match RWJF Grant
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



BAY COUNTY
Health Department
Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

Joel R. Strasz
Public Health Services Manager

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman
Ways and Means Committee

From: Joel R. Strasz
Public Health Services Manager

Date: April 24, 2012

RE: Request Permission to Apply for Great Lakes Regional Initiative (GLRI) Funding

BACKGROUND: The U.S. Environmental Protection Agency today announced that it is requesting applications from states, municipalities, tribes, universities and nonprofit organizations for new projects to restore and protect the Great Lakes. EPA will distribute approximately \$20 million through the Great Lakes Restoration Initiative grant program during Fiscal Year 2012.

Grants have been made available on a competitive basis to fund a wide range of projects in the Great Lakes basin, including work to target invasive species, to protect public health, and to reduce the impact of toxic substances and nonpoint source pollution.

The Health Department is a current recipient of GLRI funding and wishes to seek supplemental funding to cover costs associated with its work and implement new projects.

FINANCE AND ECONOMICS: There is no financial cost to the Health Department as all costs associated will be included in the grant, if funded.

RECOMMENDATION: The Health Department recommends approval to seek funding for this purpose, as well as approval of any and all agreements and budget adjustments related to this grant.

CC: Thomas Hickner, County Executive
Mike Gray, Administrative Services
Tim Quinn, Finance
Crystal Hebert, Finance
Kim Priessnitz, Finance
Barb MacGregor, Health Director

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (5/1/12)
- WHEREAS, The U. S. Environmental Protection Agency has announced it is requesting applications from states, municipalities, tribes, universities and nonprofit organizations for new projects to restore and protect the Great Lakes; and
- WHEREAS, The EPA will distribute approximately \$20 million through the Great Lakes Restoration Initiative grant program during FY 2012; and
- WHEREAS, Grants have been made available on a competitive basis to fund a wide range of projects in the Great Lakes basin, including work to target invasive species, to protect public health, and to reduce the impact of toxic substances and non-point source pollution; and
- WHEREAS, The Bay County Health Department is a current recipient of GLRI funding and wishes to seek supplemental funding to cover costs associated with its work and implement new projects; and
- WHEREAS, There is no financial cost to Bay County as all costs associated will be included in the grant, if funded; Therefore, Be It
- RESOLVED That the Chairman of the Board is authorized to execute the GLRI grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - GLRI Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-19-



Thomas L. Hickner
Bay County Executive



BAY COUNTY
Health Department

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

Joel R. Strasz
Public Health Services Manager

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

To: Ernie Krygier, Chairman
Ways and Means Committee

From: Joel R. Strasz
Public Health Services Manager

Date: April 24, 2012

RE: Request Permission to Apply for Healing Our Waters (HOW) Grant

BACKGROUND: The goal of the Healing Our Waters GLRI/Federal Project Support grants program is to provide financial support that will aid in the development and implementation of Great Lakes Restoration Initiative and other Federal proposals or projects by organizations working to directly impact the Healing Our Waters Priority Areas with awards up to \$15,000. The Health Department is the recipient of GLRI funding and wishes to seek supplemental funding to cover costs associated with its work.

FINANCE AND ECONOMICS: There is no financial cost to the Health Department as all costs associated will be included in the grant, if funded.

RECOMMENDATION: The Health Department recommends approval to seek funding for this purpose, as well as approval of any and all agreements and budget adjustments related to this grant.

CC: Thomas Hickner, County Executive
Mike Gray, Administrative Services
Tim Quinn, Finance
Crystal Hebert, Finance
Kim Priessnitz, Finance
Barb MacGregor, Health Director

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/1/12)

WHEREAS, The Bay County Health Department is the recipient of Great Lakes Restoration Initiative funding and wishes to seek supplemental funding to cover costs associated with its work via a Healing Our Waters (HOW) Grant; and

WHEREAS, The goal of the Healing Our Waters GLRI/Federal Project Support grants program is to provide financial support that will aid in the development and implementation of Great Lakes Restoration Initiative and other Federal proposals or projects by organizations working to directly impact the Healing Our Waters Priority Areas with awards up to \$15,000; and

WHEREAS, There is no financial cost to the Health Department as all costs associated will be included in the grant, if funded; Therefore, Be It

RESOLVED That the Chairman of the Board is authorized to execute the HOW grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Health Dept - HOW Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

MEMORANDUM

TO: Ernie Krygier, Chairperson, Ways and Means Committee

FROM: Julie Chamberlain, Health Educator

DATE: April 25, 2012

CC: Barbara MacGregor, Melissa Maillette, Tom Hickner, Michael Gray, Marty Fitzhugh, Tim Quinn, Crystal Hebert, Kim Priessnitz

RE: Delta College Fitness and Recreation Center Membership Renewal

BACKGROUND

For seven years Bay County employees have enjoyed full use of the Delta College Fitness and Recreation Center through shared corporate memberships. From May 18, 2011 through April 18, 2012, a total of 39 Bay County employees have utilized the facility a total of 615 times for an average of 15.8 uses per employee. This utilization by County employees of the facility is consistent with past years.

FINANCIAL CONSIDERATIONS

Per the agreement with Delta College, Bay County purchases nine memberships. The total cost for nine memberships is \$2,925 (\$325 per membership). The nine memberships are shared among the eligible employees of Bay County. This amount has been budgeted in the 2012 budget.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.

BAY COUNTY BOARD OF COMMISSIONERS

5/8/12

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (5/1/12)

WHEREAS, Bay County has had a contractual arrangement with Delta College for the past 7 years for full use of the Delta College Fitness and Recreation Center through nine (9) shared corporate memberships; and

WHEREAS, The total cost for nine memberships, shared among eligible County employees, is \$2,925; and

WHEREAS, County employee use of the Delta College Fitness and Recreation Center has been consistent with past years; and

WHEREAS, Funds for the memberships have been budgeted for 2012; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves renewal of the Delta College Fitness and Recreation Center Membership Agreement and authorizes the Chairman of the Board to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Delta College Fitness Ctr Agt - 2012

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygier				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Analysis of General Fund Unreserved/Undesignated Fund Balance 2012

Description	Res. or Motion #	2012 Fund Balance
Estimated Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2011		\$3,500,000
Reverse previous years reserved/designated Fund Balance *		\$0
		<hr/>
Unreserved/Undesignated Fund Balance or (Deficit)		\$3,500,000
		<hr/>
2012 Budgeted Surplus / (Deficit)		\$111,945
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH APRIL 2012		
<hr/>		
To budget for rollover of 2011 PO's @12/31/11*		\$0
Budget for licensing costs for additional users for employee self serve	12-02-0002	(\$5,560)
Budget for \$1,000 insurance deductible for marine patrol boat repair	12-02-0004	(\$1,000)
Corr. MSU budget contractual expense s/b \$9,043 less offset coord wages	12-02-0005	\$4,155
To budget for seasonal help at \$8.00 an hour for Pinconning Park grant	12-02-0006	(2,811)
		<hr/>
April 25, 2012		(5,216)
		<hr/>
Estimated Unreserved, Undesignated Fund Balance or (Deficit) 4/25/2012		\$3,606,729

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THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



CRYSTAL A. HEBERT
Finance Officer
hebertc@baycounty.net
KIMBERLY A. PRIESSNITZ
Assistant Finance Officer
priessnitzk@baycounty.net

TO: Ernie Krygler, Chairperson
Ways & Means Committee

FROM: Crystal Hebert, Finance Officer *CH/dep*

RE: Executive Directive #2007-11

DATE: April 26, 2012

REQUEST:

Please place this memo on the May 1, 2012 agenda for your committee's information.

BACKGROUND:

On April 10, 2012, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2012 and/or 2013 appear to have no changes.

RECOMMENDATION:

To receive.

c: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn