

HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, NOVEMBER 20, 2012

4:15 P.M. or immediately following the Personnel/Judicial Committee mtg.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 2 III MINUTES (10/16/12)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Health Department
 - 1. Community Health Assessment - PowerPoint Presentation by Tracy Metcalfe, Community Health Educator
 - 2. Medicaid Health Plan Care Coordination Agreement and Addendum (**Seeking approval of Agreement and Addendum with the following - proposed resolutions attached**)
 - 3- 4 a. Meridian Health Plan of Michigan
 - 5- 6 b. Molina Healthcare of Michigan
 - 7- 8 c. HealthPlus of Michigan
 - 9-10 3. Update of Environmental Health Food Enforcement Procedure (**Seeking approval of updates to Food Enforcement Procedures In accordance with the 2009 Food Code adopted by the State of Michigan - proposed resolution attached**)
 - 11-12 B. Director, Division on Aging - Memorandum of Agreement for Matter of Balance Program (**Seeking approval of MOA w/Region VII Area Agency on Aging - proposed resolution attached**)
- VI REFERRALS
- VIII UNFINISHED BUSINESS
- IX NEW BUSINESS
- X MISCELLANEOUS
- XI ADJOURNMENT

PLEASE NOTE:

THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, OCTOBER 16, 2012, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:17 p.m. by Vice Chair Krause.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT	1	2	3	4	5	6	7	8	9	10	11
DONALD J. TILLEY, CHAIR	E	X	C	U	S	E	D				
BRANDON KRAUSE, VICE CHAIR P	Y	Y	Y	Y							
JOE DAVIS P	S/Y	Y	M/Y	S/Y							
ERNIE KRYGIER	E	X	C	U	S	E	D				
TOM RYDER P	Y	S/Y	Y	Y							
CHRISTOPHER RUPP P	Y	M/Y	S/Y	M/Y							
KIM COONAN, EX OFFICIO P	M/Y	Y	Y	Y							

MOTION NO.

COMMISSIONERS PRESENT	12	13	14	15	16	17	18	19	20	21	22
DONALD J. TILLEY, CHAIR											
BRANDON KRAUSE, VICE CHAIR											
JOE DAVIS											
ERNIE KRYGIER											
TOM RYDER											
CHRISTOPHER RUPP											
KIM COONAN, EX OFFICIO											

MOTION NO.

COMMISSIONERS PRESENT	23	24	25	26	27	28	29	30	31	32	33
DONALD J. TILLEY, CHAIR											
BRANDON KRAUSE, VICE CHAIR											
JOE DAVIS											
ERNIE KRYGIER											
TOM RYDER											
CHRISTOPHER RUPP											
KIM COONAN, EX OFFICIO											

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, C.HIEBERT, T.QUINN, T.METCALFE, K.PRIESSNITZ, L.NORMAN, R.BRZEZINSKI, R.JIMINEZ, R.REDMOND, J.ENGELS, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN;E-EXCUSED; A-ABSENT

- / -

HUMAN SERVICES COMMITTEE
TUESDAY, OCTOBER 16, 2012
PAGE 2

MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1** **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2012 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one wishing to address the Committee.

A power point presentation on the Bay County Community Health Assessment results for 2012 was given by Tracy Metcalfe, Community Health Educator/Analyst. Following the presentation and a brief comment period, it was

- 2** **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE BAY COUNTY COMMUNITY HEALTH ASSESSMENT RESULTS FOR 2012.**
- 3** **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE BAY HEALTH PLAN AMENDMENT (HEALTH DEPT.)**
- 4** **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:44 P.M.).**

Sincerely,

Deanne Berger

Deanne Berger
Board Coordinator



Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director
Marilyn Laurus, RN, BSN
Maternal Child Services Manager

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MEMO

To: Donald Tilley, Chairperson, Human Services
From: Barbara MacGregor, Health Director
Date: November 7, 2012
CC: Kathy Janer, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Kim Priessnitz
Re: Children's Special Health Care Services (CSHCS) Provider and Meridian Health Plan of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum

Background

The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; and Medicaid-covered CSHCS services will be provided through arrangements between MDCH, Meridian Health Plan of Michigan and Bay County Health Department; and

Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all Local Health Departments in the plans' service area. Likewise, Local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHPs in their jurisdiction.

The proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between Meridian Health Plan of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program.

Financial Considerations

Bay County Health Department will bill and receive reimbursement from Meridian Health Plan of Michigan MHP for CSHCS services.

Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement and Addendum be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement and Addendum.

BAY COUNTY BOARD OF COMMISSIONERS

12/11/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (11/20/12)
 WHEREAS, The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; Medicaid-covered CSHCS services will be provided through arrangements between MDCH, Meridian Health Plan of Michigan and Bay County Health Department; and
 WHEREAS, Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all local Health Departments in the plans' service area and local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHP's in their jurisdiction; and
 WHEREAS, A proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between Meridian Health Plan of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program; and
 WHEREAS, The Bay County Health Department will bill and receive reimbursement from Meridian Health Plan of Michigan MHP for CSHCS services; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the Children's Special Health Care Services (CSHCS) Provider and Meridian Health Plan of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum and authorizes the Board Chair to execute the Agreement and Addendum and all related documents on behalf of Bay County following legal review/approval; Be It Further
 RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR
 AND COMMITTEE

Health Dept - Meridian

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____



BAY COUNTY Health Department

Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director
Marilyn Laurus, RN, BSN
Maternal Child Services Manager

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TDD (989) 895-4049

MEMO

To: Donald Tilley, Chairperson, Human Services
From: Barbara MacGregor, Health Director
Date: November 7, 2012
CC: Kathy Janer, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Kim Priessnitz
Re: Children's Special Health Care Services (CSHCS) Provider and Molina Healthcare of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum

Background

The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; and Medicaid-covered CSHCS services will be provided through arrangements between MDCH, Molina Healthcare of Michigan and Bay County Health Department; and

Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all Local Health Departments in the plans' service area. Likewise, Local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHPs in their jurisdiction.

The proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between Molina Healthcare of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program.

Financial Considerations

Bay County Health Department will bill and receive reimbursement from Molina Healthcare of Michigan MHP for CSHCS services.

Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement and Addendum be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement and Addendum.

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BAY COUNTY BOARD OF COMMISSIONERS

12/11/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (11/20/12)

WHEREAS, The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; Medicaid-covered CSHCS services will be provided through arrangements between MDCH, Molina Healthcare of Michigan and Bay County Health Department; and

WHEREAS, Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all local Health Departments in the plans' service area and local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHP's in their jurisdiction; and

WHEREAS, A proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between Molina Healthcare of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program; and

WHEREAS, The Bay County Health Department will bill and receive reimbursement from Molina Healthcare of Michigan MHP for CSHCS services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Children's Special Health Care Services (CSHCS) Provider and Molina Healthcare of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum and authorizes the Board Chair to execute the Agreement and Addendum and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - Molina

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director
Marilyn Laurus, RN, BSN
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MEMO

To: Donald Tilley, Chairperson, Human Services
From: Barbara MacGregor, Health Director
Date: November 7, 2012
CC: Kathy Janer, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Kim Priessnitz
Re: Children's Special Health Care Services (CSHCS) Provider and HealthPlus of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum

Background

The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; and Medicaid-covered CSHCS services will be provided through arrangements between MDCH, HealthPlus of Michigan and Bay County Health Department; and

Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all Local Health Departments in the plans' service area. Likewise, Local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHPs in their jurisdiction.

The proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between HealthPlus of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program.

Financial Considerations

Bay County Health Department will bill and receive reimbursement from HealthPlus of Michigan MHP for CSHCS services.

Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement and Addendum be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement and Addendum.

BAY COUNTY BOARD OF COMMISSIONERS

12/11/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (11/20/12)

WHEREAS, The Michigan Department of Community Health (MDCH) has contracted with health plans that are deemed to be qualified to provide specified health care services to CSHCS and Medicaid enrollees; Medicaid-covered CSHCS services will be provided through arrangements between MDCH, HealthPlus of Michigan and Bay County Health Department; and

WHEREAS, Medicaid Health Plans are required by the Michigan Department of Technology, Management and Budget (DTMB)/Medicaid Health Plan contract, to establish and maintain coordination of care agreements with all local Health Departments in the plans' service area and local Health Departments are required by the MDCH/CSHCS contract to establish and maintain coordination of care agreements with all MHP's in their jurisdiction; and

WHEREAS, A proposed Agreement and Addendum describes the services to be coordinated and the essential aspects of collaboration between HealthPlus of Michigan Medicaid Health Plan and the Bay County Health Department's Children's Special Health Care Services Program; and

WHEREAS, The Bay County Health Department will bill and receive reimbursement from HealthPlus of Michigan MHP for CSHCS services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Children's Special Health Care Services (CSHCS) Provider and HealthPlus of Michigan Medicaid Health Plan (MHP) Care Coordination Agreement and Addendum and authorizes the Board Chair to execute the Agreement and Addendum and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - HealthPlus
MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive



Barbara MacGregor, RN, BSN
Health Director

Joel R. Strasz
Public Health Services Manager

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To: Donald Tilley, Chairperson,
Human Services Committee

From: Joel R. Strasz
Public Health Services Manager

Date: November 7, 2012

RE: Update of Environmental Health Food Enforcement Procedure

BACKGROUND: The Environmental Health Division of the Bay County Health Department is given the authority to inspect food service establishments and implement protection practices, including progressive enforcement actions via the Michigan Food Law and the Michigan Public Health Code. The Food Enforcement Procedures were adopted in 2003 (see Resolution 2003-7) and reflected the Michigan Food Code of 2000. Recent adoption of the 2009 Food Code by the State of Michigan has resulted in changes of syntax (i.e. "Critical" and "Non-Critical" violations are now "Priority" and "Priority Foundation" violations), inspection procedures, and other food safety regulatory methods. The established procedure needs to be updated to reflect these changes in the state food code and in current, associated county food service licensing and administrative fees.

FINANCE AND ECONOMICS: There is no financial cost to the Health Department to make the necessary changes.

RECOMMENDATION: Upon favorable review by Corporation Counsel, the Health Department recommends approval to make updates to the procedure as necessary.

CC: Thomas Hickner, County Executive
Mike Gray, Administrative Services
Crystal Hebert, Finance
Barb MacGregor, Health Director

BAY COUNTY BOARD OF COMMISSIONERS

12/11/12

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (11/20/12)

WHEREAS, The Environmental Health Division of the Bay County Health Department is given the authority to inspect food service establishments and implement protection practices, including progressive enforcement actions via the Michigan Food Law and the Michigan Public Health Code; and

WHEREAS, The Food Enforcement Procedures were adopted in 2003 (res. No. 2003-7) and reflected the Michigan Food Code of 2000; and

WHEREAS, Recent adoption of the 2009 Food Code by the State of Michigan has resulted in changes of snytax (i.e."Critical" and "Non-Critical" violations are now "Priority" and "Priority Foundation" violations), inspection procedures, and other food safety regulatory methods; and

WHEREAS, The established procedure needs to be updated to reflect these changes in the state food code and in current, associated county food service licensing and administrative fees; and

WHEREAS, There is no financial impact to the Health Department to make the necessary changes; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves updates to Food Enforcement Procedures in accordance with the 2009 Food Code adopted by the State of Michigan.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - Food Enforcement Procedures Update

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davls				Tom Ryder			
Brandon Krause				Ernle Krygler				Christopher Rupp			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director



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Web Site: www.baycounty-mi.gov/aglng
E-mail: dionaging@baycounty.net

To: Donald J. Tilley, Chair, Human Services Committee
From: Tammy Roehrs, Division on Aging Director
Date: October 12, 2012
CC: Tom Hickner, Barbara MacGregor, Marty Fitzhugh
RE: Memorandum of Agreement for the Matter of Balance Program

BACKGROUND:

The Memorandum of Agreement is between Region VII Area Agency on Aging and the Bay County Division on Aging in developing, implementing and assessing Matter of Balance programs. The contract will cover the period of October 1, 2012 through September 30, 2013.

FINANCIAL IMPLICATIONS:

The Division on Aging is required that all Title IIID funding be used for programs and activities which have been demonstrated to be evidenced-based. Region VII Area Agency on Aging will provide \$100.66 per hour of training conducted up to a maximum of three sessions of training. The grant funds require matching funds and the (11.5) percent match per unit would come from in-kind services.

RECOMMENDATION:

It is recommended that the Memorandum of Agreement between Region VII Area on Aging and the Bay County Division on Aging be approved, subject to Corporation Counsel review, and further that any subsequent addendums or amendments that may become necessary in the course of the next fiscal year be approved. All budget adjustments related to this action are approved.

BAY COUNTY BOARD OF COMMISSIONERS

12/11/12

RESOLUTION

BY HUMAN SERVICES COMMITTEE (11/20/12)

WHEREAS, The Division on Aging is required to utilize all Title III-D funding for programs and activities which have been demonstrated to be evidenced-based; and

WHEREAS, Region VII Area Agency on Aging will provide \$100.66 per hour of training conducted up to a maximum of three sessions of training; and

WHEREAS, The grant funds require matching funds and the 11.5 percent match per unit would come from in-kind services; and

WHEREAS, A Memorandum of Agreement between Region VII Area Agency on Aging and the Bay County Division on Aging to develop, implement and assess Matter of Balance programs covering the period 10/1/12 through 9/30/13 has been submitted; Therefore, Be It

RESOLVED That the Bay County Board of Commissions approved the Memorandum of Agreement between Region VII Area Agency on Aging and Bay County (Division on Aging) to develop, implement and assess Matter of Balance programs covering the period 10/1/12 through 9/30/13 is approved and the Chairman of the Board authorized to execute said MOA and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

DOA - MOA - Matter of Balance Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Joe Davis				Tom Ryder			
Brandon Krause				Ernie Krygler				Christopher Rupp			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____