

**ADDENDUM
TO THE
BOARD OF COMMISSIONERS' AGENDA
TUESDAY, APRIL 9, 2013
4:00 P.M.
FOURTH FLOOR, BAY COUNTY BUILDING**

A G E N D A

I ADDITIONS TO AGENDA

1- 2 A. Res. No. 2013-71 - Amendment to MSHDA Grant (Housing Dept.)

3- 4 B. Res. No. 2013-72 - Banfield Charitable Trust Grant (Division on Aging)

II Closed Session

A. Corporation Counsel - Legal Opinion

Motion: To go into closed session pursuant to MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute. The statute relied upon is the Michigan Freedom of Information Act which exempts from disclosure "public records subject to the attorney-client privilege." [MCL 15.243(g)]



BAY COUNTY
FINANCE DEPARTMENT
Crystal A. Hebert
Finance Officer
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Thomas L. Hickner
Bay County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
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Frances A. Horgan
Purchasing/Housing Rehab
horganf@baycounty.net

TO: Mr. Ernie Krygler
Chair, Bay County Board of Commissioners

FROM: Frances Horgan 
Housing Rehabilitation Coordinator

DATE: April 8, 2013

RE: Amendment to Housing Rehabilitation Grant #MSC-2010-0757-HOA

BACKGROUND:

We are seeking approval of the attached amendment which will extend the expiration date of the above mentioned grant from March 31, 2013 to May 31, 2013. This request is being made to allow enough time to expend all the program income to ensure that grant funds would be fully utilized.

FINANCIAL/ECONOMICS:

None

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Housing Rehabilitation Program recommends this Amendment be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to this Amendment

CC: Bob Redmond, Financial Analyst, BOC
Michael Gray, Assistant County Executive for Recreation & Administrative Services
Crystal Hebert, Bay County Finance Officer
Thomas Hickner, Bay County Executive
Martha Fitzhugh, Bay County Corporation Counsel
Tim Quinn, Bay County Personnel Director
Erin Riley, President & CEO Bay Area Housing, Inc.

BAY COUNTY BOARD OF COMMISSIONERS

4/9/13

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (4/9/13)

WHEREAS, The Michigan State Housing Development Authority (MSHDA) has authorized an amendment to Grant # MSC-2010-0757-HOA to extend the term of the grant from 7/1/2010 - 3/31/2013 to 7/1/2010 - 5/31/2013; and

WHEREAS, No other terms of the grant are being amended; Therefore, Be It

RESOLVED That the Chairman of the Board is authorized to execute the grant amendment and all related required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

MSHDA Grant Amendment - Term

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| BRANDON KRAUSE | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____



Thomas L. Hickner
Bay County Executive

Tammy Roehrs
Director

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Web Site: www.baycounty-mi.gov/aging
E-mail: divonaging@baycounty.net

To: Ernie Krygler, Chairman
From: Tammy Roehrs, Division on Aging Director
Date: April 9, 2013
CC: Tom Hickner, Barbara MacGregor, Marty Fitzhugh
RE: Request Permission to Apply to the Banfield Charitable Trust for a grant to help support pet food distribution to Home Delivered Meal clients companion animals.

BACKGROUND:

The Bay County Division on Aging is seeking to apply for a grant to the Banfield Charitable Trust through the Meals on Wheels Association of America. The purpose of the grant is to help assist the Division on Aging in providing a pet food delivery program that will enable our homebound clients to receive food and litter for their companion animals.

FINANCIAL IMPLICATIONS:

There is no financial cost to the Division on Aging as all costs associated with the project are included in the grant.

RECOMMENDATION:

The Division on Aging recommends approval to apply for this grant. Upon favorable review by Corporation Counsel, and agreements relating to this grant are signed by the Board Chair and Board approval of any budget adjustments related to this grant.

BAY COUNTY BOARD OF COMMISSIONERS

4/9/13

RESOLUTION

BY: BOARD OF COMMISSIONERS (4/9/13)

WHEREAS, The Bay County Division on Aging is seeking to apply for a grant to the Banfield Charitable Trust through the Meals on Wheels Association of America for a grant to help support pet food distribution to Home Delivered Meal clients for companion animals; and

WHEREAS, The purpose of the grant is to help assist the Division on Aging in providing a pet food delivery program that will enable homebound clients to receive food and litter for their companion animals; and

WHEREAS, There is no financial cost to the Division on Aging as all costs associated with the project are included in the grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Director of Division on Aging to make application to the Banfield Charitable Trust to support pet food distribution to Home Delivered Meals clients; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND BOARD

DOA - Banfield Charitable Trust Grant
MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|------------------|---|---|---|-----------------|---|---|---|
| BRANDON KRAUSE | | | | KIM J. COONAN | | | | MICHAEL E. LUTZ | | | |
| ERNIE KRYGIER | | | | THOMAS M. HEREK | | | | | | | |
| VAUGHN J. BEGICK | | | | DONALD J. TILLEY | | | | | | | |

VOTE TOTALS:
 ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____