WAYS AND MEANS COMMITTEE

AGENDA

TUESDAY, DECEMBER 3, 2013

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.			
	I		CALL TO ORDER
	II		ROLL CALL
1- 4	III		MINUTES (11/5/13)
	IV		PUBLIC INPUT
	V		PETITIONS AND COMMUNICATIONS
5		A.	Commissioner Donald J. Tilley, 6th District - Resolution Supporting Efforts of Bay Future in Exploring Economic Development Partnership with Saginaw Future **(Seeking referral to the full Board for adoption)**
6- 7		B.	Probate & Juvenile Court Administrator - Recording Equipment **(Seeking upgrade of recording equipment in hearing room in 2013 and funds to be budgeted in 2014 for Judge's court room; $10,000 appropriation from Fund Balance for 2013 upgrade; approval of required budget adjustment - proposed resolution attached)**
		C.	BAYANET Grants **(Seeking approval of grants; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolutions attached)**
8- 9			1. Bay County Prosecutor
10-11			2. Bay County Sheriff
12-13		D.	Bay County Sheriff - Purchase of 2 Chairs ($800 ea.) and 2 Cameras ($400 ea.) **(Seeking appropriation of $2,400 from Fund Balance for purchases; approval of required budget adjustment - proposed resolution attached)**
14-15		E.	Register of Deeds - Computer Purchase **(Seeking approval of purchase of 12 computers and 3 laptops, monies from Register of Deeds' Automation Fund; approval of required budget adjustments - proposed resolution attached)**
16-17		F.	Friend of the Court - FY 2014 Federal Visitation and Access Grant for Bay County Friend of the Court **(Seeking approval of grant application; authorization for Board Chair to sign all related documents and contracts pertaining to said Grant; approval of required budget adjustments - proposed resolution attached)**

18-20 G. Corporation Counsel - Renewal of Liability Insurance for 2014 and Budget Adjustment for 2013 Self-Insured Retention Fund **(Seeking approval of property and liability insurance coverage and risk management services for 2014 at a cost of $457,056 and approval of budget adjustment required to pay the $25,000 quarterly payment; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

21-23 H. Remonumentation Coordinator - 2014 Remonumentation Grant **(Seeking approval of grant; authorization for Board Chair to sign required documents and contract; approval of required budget adjustments - proposed resolution attached)**

24-25 I. Housing Director - Elevator Modernization Project at Center Ridge Arms (Arms **(Seeking authorization to pursue elevator modernization project at the high rise; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

26-27 J. Recreation Supervisor - Community Center User Fees **(Seeking approval of additional fee schedule for Community Center; approval of required budget adjustments - proposed resolution attached)**

K. Purchasing Agent

28-30 1. Award of Bay County RFP #062013 - Prosecutor and Court System Electronic Content Management System **(Seeking approval of Licensing Agreement w/ImageSoft, Inc.; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

31-32 2. Vending Services Contract **(Seeking approval of Vending Services Contract w/REM Vending; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

L. Health Director

33-34 1. Amendments to FY2013-2014 Comprehensive Agreement **(Seeking approval amendments; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached)**

35-36 2. FY 2013-2014 Amended Agreement w/Bay Health Plan **(Seeking approval of amended Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

37-38 3. MDEQ Agreement **(Seeking approval of Agreement reflecting reduced funding; approval for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

39-40 M. GIS Coordinator - GIS Program Update **(Receive)**

41-42 N. Personnel Director - Health Care Cost Allocation **(Seeking 85 (County)/15 (Employee) Health Care Allocation - proposed resolution attached)**

43-95 O. Director of Environmental Affairs and Community Development - PACE Program and Creation of District PACE = Property Assessed Clean Energy Program **(Seeking authorization to initiate formal consideration of a PACE Program and District, explore potential users in the community and for subsequent findings (to include full review of other existing PACE Districts and Programs and potential impacts to county, with a recommendation from Corporation Counsel) to be presented to the Board for a formal recommendation)**

P. Finance Officer

96-110 1. Budget Adjustments **(Seeking full Board approval of budget adjustments)**

111 2. Analysis of General Fund Equity 2013 **(Receive)**

112 3. Executive Directive #2007-11 **(Receive)**

113-174 4. 2014 General Appropriation Act Resolution **(Seeking referral to the full Board for approval on 12/10/13)**

VI REFERRALS

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX CLOSED SESSION (when requested)

X MISCELLANEOUS

XI ANNOUNCEMENTS

A. ***Adoption of 2014 Bay County Budget on Tuesday, December 10, 2013 @ 4:00 P.M. meeting***

XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

WAYS AND MEANS COMMITTEE
MINUTES

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, NOVEMBER 5, 2013, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR COONAN AT 4:01 P.M.

ROLL CALL:

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KIM J. COONAN, CHRMN	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DONALD J. TILLEY, V. CHRMN	P	S/Y	S/Y	M/Y	M/Y	M/Y	Y	Y	Y	M/Y	Y	M/Y	Y
BRANDON KRAUSE	P	M/Y	M/Y	Y	Y	Y	M/Y	Y	S/Y	Y	M/Y	Y	M/Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
THOMAS M. HEREK	P	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y
MICHAEL E. LUTZ	P	Y	Y	S/Y	S/Y	S/Y	Y	M/Y	M/Y	S/Y	S/Y	S/Y	S/Y
ERNIE KRYGIER, EX OFFICIO		E	X	C	U	S	E	D					

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
KIM J. COONAN, CHRMN	Y	Y	Y	Y	Y	Y	Y					
DONALD J. TILLEY, V.CHRMN	M/Y	Y	Y	S/Y	S/Y	S/Y	S/Y					
BRANDON KRAUSE	Y	M/Y	S/Y	Y	MY	Y	M/Y					
VAUGHN J. BEGICK	Y	Y	Y	Y	Y	Y	Y					
THOMAS M. HEREK	Y	Y	MY	Y	Y	Y	Y					
MICHAEL E. LUTZ	S/Y	S/Y	Y	M/Y	Y	M/Y	Y					
ERNIE KRYGIER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
KIM J. COONAN, CHRMN												
DONALD J. TILLEY, V.CHRMN												
BRANDON KRAUSE												
VAUGHN J. BEGICK												
THOMAS M. HEREK												
ERNIE KRYGIER, EX OFFICIO												
KIM COONAN, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.FITZHUGH, C.HEBERT, T.QUINN, K.PRIESSNITZ, A.CHARTIER, B.GOIK, J.DECKERT, V.ROUPE, T.PAIGE, M.McCARRY, J.TAYLOR, T.ROEHRS, J.STRASZ, K.MEAD, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

MOTION NO.

NOTE: **In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.**

1 **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE OCTOBER 1, 2013 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

The first item on the agenda was a resolution for Water Supply System Revenue Bonds, Series 2013-C. Tom Paige, Director of the Department of Water and Sewer, spoke to the status of the project which is going very well. He touched on the bonding and interest rates, which are locked in. This bond issue is for $50,000,000 and instead of $6 million, the project will get $15 million at a 2.5% interest rate. There is also an available energy grant for $1,464,715 which is being pursued. All is proceeding very well on this project. It was

2 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION FOR WATER SUPPLY SYSTEM REVENUE BONDS, SERIES 2013-C (DEPARTMENT OF WATER & SEWER).**

3 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE RESOLUTION ACCEPTING GRANT FUNDS FOR THE SWIFT AND SURE SANCTIONS PROGRAM (CIRCUIT COURT).**

4 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE REPLACEMENT OF PATROL VEHICLE (SHERIFF DEPT.)**

5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE PURCHASING POLICY AMENDMENTS (FINANCE DEPT.).**

MOTION NO.

6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PROPOSED RESOLUTION RE SCRAP TIRE GRANT (MOSQUITO CONTROL).

7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE BUSINESS ASSOCIATE AGREEMENT (DIVISION ON AGING).

8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE PURCHASE OF SERVICE AGREEMENT (DIVISION ON AGING).

9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE APPROPRIATION FOR PURCHASE OF A NEW WELDER (BUILDINGS AND GROUNDS).

10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE APPROPRIATION FOR CAPITAL IMPROVEMENT PURCHASES REQUESTED BY THE SUPERINTENDENT OF BUILDINGS AND GROUNDS (BUILDINGS AND GROUNDS).

11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE COMMUNITY CENTER USER GROUP FEE - HOURLY GYM RATE FOR MICHIGAN FASTBREAK PROGRAM (RECREATION DIVISION).

12 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH INNOVATION GRANT (HEALTH DEPT.)

13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICIALS (NACCHO) GRANT (HEALTH DEPT.).

MOTION NO.

14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE PURCHASE OF A RECUMBENT CROSS TRAINER FOR THE WEIGHT ROOM AT THE COMMUNITY CENTER (WELLNESS PROGRAM).

15 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING POSTING/ FILLING THE TYPIST CLERK III VACANCY IN THE REGISTER OF DEEDS' OFFICE (PERSONNEL DEPT.).

16 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION APPROVING THE SUBMITTED BUDGET ADJUSTMENTS (FINANCE DEPT.).

17 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2013 (FINANCE DEPT.).

18 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE DEPT.).

Commissioner Begick spoke to the presentation given by Laura Ogar, Director of Environmental Affairs and Community Development, at today's Eye Opener Breakfast sponsored by the Chamber of Commerce. She spoke to the improved access and recreation development on Saginaw Bay to include beach wellness, a pier, and possible restaurant at the north end of Henry Street. It was a very good presentation.

There being no further business, it was

19 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:18 P.M.).

Submitted by:

Deanne Berger

Deanne Berger
Board Coordinator

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Established in 2004, Bay Future, Inc. is a private-public alliance of government, business and other organizations that support economic growth in our community; and

WHEREAS, Bay Future, Inc. is dedicated to facilitating economic development strategies that promote and secure opportunities for business retention, growth, and the attraction of new industries that create quality jobs for community residents; and

WHEREAS, Bay County is a place where businesses believe in the strength of family, knowing your neighbors, and giving an honest days work, where one can find quality medical and educational facilities, recreation resources, cultural attractions, and easy accessibility to a number of major cities; and

WHEREAS, Bay County believes in fiscal responsibility and wise investments in our community; and

WHEREAS, Bay County seeks efficiencies in government and our community, including collaborative efforts with our neighboring municipalities; and

WHEREAS, The Great Lakes Bay Region moniker provides for a richer marketing tool showcasing our region as a whole, while allowing each community to maintain their individual identities; and

WHEREAS, Bay County was a founding member of Bay Future, serves on its board of directors, and is the organization's leading investor; Therefore, Be It

RESOLVED, That the Bay County Board of Commissioners supports the efforts of the Bay Future Board of Directors in exploring an economic development partnership with Saginaw Future and encourages our municipal and private sector partners to consider taking the same action.

KIM COONAN, CHAIR
AND COMMITTEE

Bay Future - Partnership

Resolution sponsored by Commissioner Donald J. Tilley, 6th District

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY PROBATE COURT
EIGHTEENTH JUDICIAL CIRCUIT COURT - FAMILY DIVISION
1230 Washington Ave., Suite 715
Bay City, Michigan 48708-5737

KAREN A. TIGHE
Judge of Probate / Family Court

MARGE MARCHLEWICZ
Court Administrator

Estates Division (989) 895-4205
Juvenile Division (989) 895-4206

FAX (989) 895-4194
TDD (989) 895-2059

November 25, 2013

Commissioner Kim Coonan, Chair
Ways & Means Committee
Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Commissioner Coonan:

The Probate & Juvenile Court would like to upgrade its current court recording equipment. Michigan Court Rule 8.109(A) mandates that any audio or video recording devices used for making the record of court proceedings must be approved by the State Court Administrative Office (SCAO). In considering a vendor for approval, the SCAO evaluates not only the technology but also the vendor's long-term commitment to servicing the court. The SCAO has approved two vendors to provide video recording to courts in Michigan. Quotes from both are provided.

We currently have video court recording equipment in use in the referee's hearing room which has worked out very well for us for over seven years now. However, as technology goes, it has become outdated. The quote from BIS Digital to install equipment was $14,157.50. The court can contribute $5000 from its current operating budget and would like to proceed with this installation this (2013) fiscal year.

Current equipment in the judge's court room does not include any kind of video recording equipment. We believe switching to video equipment would be efficient and cost effective in the long run. BIS Digital has submitted a quote of $19,419.50 to install equipment which would allow us to video record. In addition we would need a PC, which is not included in the quote. We would like to proceed with this installation in 2014.

We respectfully request that the Ways & Means Committee support our request and approve the appropriation to upgrade and install video equipment in the Probate & Juvenile Courts.

Thank you for your consideration.

Sincerely,

Marge Marchlewicz

Marge Marchlewicz
Court Administrator
Bay County Probate & Juvenile Courts

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Probate & Juvenile Court would like to upgrade its current court recording equipment; and

WHEREAS, Michigan Court Rule 8.109(A) mandates that any audio or video recording devices used for making the record of court proceedings must be approved by the State Court Administrative Office (SCAO). In considering a vendor for approval, the SCAO evaluates not only the technology but also the vendor's long-term commitment to servicing the court. The SCAO has approved two vendors to provide video recording to courts in Michigan. Quotes from both are provided; and

WHEREAS, Currently video court recording equipment is in use in the referee's hearing room and this has worked very well for over seven years now; however, as technology goes, it has become outdated and the quote from BIS Digital to install equipment was $17,630.50. The hearing room should be upgraded; and

WHEREAS, Current equipment in the judge's court room does not include any kind of video recording equipment and it is believed switching to video equipment would be efficient and cost effective in the long run. BIS Digital has submitted a quote of $19,419.50 to install equipment which would allow video recording. A PC is also required but is not included in the quote. Purchase and installation of this equipment is included in the 2014 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Probate & Juvenile Court request to upgrade recording equipment in the hearing room at a cost of $17,630.50 with $10,000.00 being appropriated from Fund Balance and the balance coming from the 2013 Probate Court budget; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Probate Ct - Recording Equipment

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY PROSECUTING ATTORNEY
KURT C. ASBURY

Victim's Rights Advocates

Cindy A. Howell
Wendy D. Hoffard
Kristin M. Monaghan

Assistant Prosecuting Attorneys

Nancy E. Borushko
Chief Assistant

J. Dee Brooks
Barbara J. Hayward
John C. Keuvelaar
Margaret A. Leaming
Sylvia L. Linton
Jordan Case
Jeffrey D. Stroud

MEMORANDUM

TO: Kim J. Coonan
Chairman, Ways & Means

FROM: Kurt C. Asbury
Bay County Prosecuting Attorney

DATE: November 18, 2013

RE: Request to Renew the BAYANET Grant Agreement

BACKGROUND: The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant, and its grant application requested funds to pay for a portion of the salary of an Assistant Prosecuting Attorney. The Bay County Prosecutor's Office will be the recipient of these funds in the amount of $8,592.00 as a Subcontractor. There is no change in the amount from last year. We have participated in this program in the past and would like permission to continue to accept the funds through BAYANET in order to supplement the funding of one of the Attorney positions in the Prosecutor's Office. The Subcontract covers the period of October 1, 2013, to September 30, 2014. Also, the Prosecutor's Office is requesting matching funds from the County in the amount of $8,592.00, which are required for our office to receive the BAYANET Grant funding.

RECOMMENDATION: Requesting that this matter be referred to the full Board for approval, including authorization of the Chairman of the Board to sign any required documents after Corporation Counsel Review.

cc: Crystal Hebert
Martha Fitzhugh
Kim Priessnitz
Richelle Jimenez

-8-

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MICHIGAN 48708

TELEPHONE: (989) 895-4185 FAX: (989) 895-4167
TDD (HEARING IMPAIRED): (989) 895-2059

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Bay Area Narcotics Enforcement Team (BAYANET) has again received a Governor's Discretionary Grant which includes funds to pay for a portion of the salary of an Assistant Prosecuting Attorney; and

WHEREAS, The Bay County Prosecutor's Office will be the recipient of $8,592 as a subcontractor; and

WHEREAS, The Bay County Prosecutor's Office has participated in the BAYANET Program in the past and wishes to accept the available funding through BAYANET; and

WHEREAS, The County match is budgeted in 2014 and no new funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2013-2014 grant in the amount of $8,592.00; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally

RESOLVED That the Chairman of the Board is authorized to execute said Subcontract on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Prosecutor - 2013-2014 BAYANET Grant

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: November 25, 2013

TO: Kim J. Coonan
Chairman Ways and Means

FROM: Sheriff John E. Miller J. E. M

RE: B.A.Y.A.N.E.T. Grant Renewal (Byrne Memorial – subcontract 2013-2014)

Background: The subcontract addresses the funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team during the grant period. This grant is a continuance for working with the MSP BAYANET team in our area.

Finance/Economics: This is budgeted in the 2014 budget (10131200).

Recommendation: I am requesting the committee's approval and the authorization to approve the match for the B.A.Y.A.N.E.T. grant and to make necessary budget adjustments upon the 2014 county approved budget. Our wish is for the committee to grant the renewal to continue.

Thank you for your consideration. If you have any questions please call me at 985-4069.

Cc: Undersheriff Troy R. Cunningham
Crystal Hebert, Finance Director
Kim Priessnitz, Budget Supervisor
File Copy

Ls/W&M.bayanetrenewal-14

-10-

No. 201

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Bay County Sheriff Department, through formal agreement, is a party to a subcontract which provides funding for the assignment of a Deputy Sheriff to the Bay Area Narcotics Enforcement Team (B.A.Y.A.N.E.T.) during the grant period; and

WHEREAS, The Bay County Sheriff wishes to continue this arrangement and is recommending approval of the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract; and

WHEREAS, There is a cash match for the grant and those funds are included in the Sheriff's 2014 budget: Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Michigan Department of Community Health, Office of Drug Control Policy, Byrne Memorial Justice Assistance Grant Subcontract covering the 2013-2014 grant year, in the amount of $33,560 ($16,780 Byrne Funds and $16,780 local match), local match to come from funds budgeted in the 2014 Sheriff Department budget; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the grant documents (application, grant award, all related required documents) on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is understood that if grant funding for BAYANET position(s) under the BAYANET grant is terminated, Bay County shall not be responsible to fund the position(s) or pick up any costs associated with the position(s); Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

ERNIE KRYGIER, CHAIR
AND COMMITTEE

Sheriff Dept - BAYANET Grant Renewal - 2013-2014

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

-11-

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

John E. Miller
Sheriff Of Bay County

Troy Cunningham
Undersheriff

Troy A. Stewart
Jail Administrator

DATE: November 26, 2013

TO: Kim J. Coonan
Chairman, Ways and Means Committee

FROM: Sheriff John E. Miller

RE: Request for Supplies

Background: The Sheriff's Office - Jail Division is in need of 2 heavy duty 24/7 chairs. Chairs for the jail have a great deal of wear and tear and the budget can only replace two low quality chairs a year. The Road Division is requesting 2 covert cameras for surveillance purposes. Our current cameras are old and the pixel is not longer gives the definition needed for high-quality prints.

Finance: Request for 2 Hon heavy duty chairs at $700-$800 each. The Surveillance cameras at $400 each.

Recommendation: I am requesting the committee's approval and authorizations to purchase these items listed; and upon approval to make necessary budget adjustments for purchasing equipment.

CC: Undersheriff Troy Cunningham
Captain Troy Stewart
Crystal Hebert, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File

ls/W&M RequestForSupplies

-12-

Phone: (989) 895-4050
503 Third Street, Bay City, Michigan 48708
Fax: (989) 895-4058

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Sheriff's Office, Jail Division, is in need of two (2) heavy duty 24/7 chairs and the Road Division has requested two (2) covert cameras for surveillance purposes to replace the current cameras that are old and provide poor quality prints; and

WHEREAS, The cost per Hon heavy duty chair is $700-$800 and the surveillance camera cost is $400 each; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners appropriates $2,400 from Fund Balance for the purchase of chairs (2) and cameras (2) for the Bay County Sheriff Department; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Sheriff Dept - Chairs & Cameras

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Victoria L. Roupe

Bay County Register of Deeds

515 Center Ave., Suite 102
Bay City, MI 48708
www.baycounty-mi.gov/rod

JILL M. RAYNAK
Chief Deputy Register of Deeds
Phone (989) 895-4228
Fax (989) 895-4296
TDD (989) 895-4049

November 22, 2013

TO: Kim Coonan, Chair
Ways and Means Committee

FROM: Vicki Roupe
Register of Deeds

SUBJECT: **COMPUTER PURCHASE**

REQUEST: I am requesting permission to replace 12 computers (5 for staff, 4 for public use, 1 for the scanning station, and 2 for the counter) as well as 3 laptops for the independent contractors indexing off-site.

FINANCE/ECONOMICS: The estimated cost of this project is not to exceed $12,000 and funds to come from the Automation Fund. (See attached quote).

RECOMMENDATION: Grant approval to purchase 12 computers and 3 laptops and approve any required budget adjustments.

Thank you for your consideration of this request.

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Bay County Register of Deeds wishes to replace twelve (12) computers (5 for staff, 4 for public use, 1 for the scanning station, and 2 for the counter) as well as 3 laptops for the independent contractors indexing off-site; and

WHEREAS, The estimated cost of this project will not exceed $12,000 and funds are available to cover this purchase in the Register of Deeds' Automation Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the purchase of twelve (12) computers and three (3) laptops for the Register of Deeds' Office at a cost not to exceed $12,000, monies to come from the Register of Deeds' Automation Fund; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Register of Deeds - Computer Purchases

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Memorandum

To: Kim Coonan, Chairperson, Ways and Means Committee

From: Jennifer Gwizdala, Office Manager, Friend of the Court

Date: 11/25/13

Re: FY 2014 Federal Visitation and Access Grant for the Bay County Friend of the Court

REQUEST:

For this item to be placed on the Ways and Means Agenda for December 2013 and for the Board Authorization for the Chairman of the Board to sign all related documentation and/or contracts pertaining to the Federal Access and Visitation Grant for the Bay County Friend of the Court.

BACKGROUND:

The State Court Administrative Office (SCAO) is the administrative agency of the Michigan Supreme Court and is responsible for administering the Federal Access and Visitation Grants to courts for the provision of direct services that increase non-custodial parents' access to and visitation with their children.

SCAO is contracting with the Bay County Friend of the Court for the provisions of direct services that support and facilitate non-custodial parents' access to and visitation with their children. The direct Service Provider Agency for the Bay County Friend of the Court is Wellspring Lutheran Services (formally known as Lutheran Child & Family Service). Wellspring Lutheran Services will provide supervised parenting time based on Court Order referrals from the Friend of the Court office. Supervised (including monitored and therapeutic) parenting time is eligible for reimbursement under this Agreement.

FINANCE:

The total Access and Visitation funding available FY 2014, to the Bay County Friend of the Court is $1,650. FY 2013, the allocation was $2,300, which demonstrates a decrease in the FY 2014 of $650. This number is based upon the available budget by the State of Michigan.

RECOMMENDATION:

The Friend of the Court requests the Board of Commissioners authorize the Chairman of the Board to sign all related documentation and / or contracts pertaining to the Federal Access and Visitation Grand after review by the Corporation Counsel.

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS
12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The State Court Administrative Office (SCAO) is the administrative agency of the Michigan Supreme Court and is responsible for administering the Federal Access and Visitation Grants to courts for the provision of direct services that increase non-custodial parents' access to and visitation with their children;

WHEREAS, The SCAO is contracting with the Bay County Friend of the Court for the provision of direct services that support and facilitate non-custodial parents' access to and visitation with their children; and

WHEREAS, The direct Service Provider Agency for the Bay County Friend of the Court is the Wellspring Lutheran Services (f/k/a Lutheran Child & Family Service) which will provide supervised parenting time based on Court Order referrals from the Friend of the Court office; and

WHEREAS, Supervised (including monitored and therapeutic) parenting time is eligible for reimbursement through contractual agreement; and

WHEREAS, The total Access and Visitation funding available to the Bay County Friend of the Court is $2,650, the FY 2013 allocation was $2,300, a decrease for FY 2014 of $650. This number is based upon the available budget by the State of Michigan; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the FY 2014 Federal Access and Visitation Grant is approved and the Chairman of the Board is authorized to execute the grant and related documents as well as contracts pertaining to the Federal Access and Visitation Grant following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

FOC-FY 2014 Visitation & Access Grant

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

DEPARTMENT OF CORPORATION COUNSEL **BAY COUNTY**

MARTHA P. FITZHUGH
Corporation Counsel/Risk Manager
fitzhughm@baycounty.net

THOMAS L. HICKNER
County Executive

DEBRA A. RUSSELL
Executive/Legal Coordinator/Administrative Assistant
russelld@baycounty.net

MEMORANDUM

TO: KIM COONAN, CHAIR, WAYS & MEANS COMMITTEE
BAY COUNTY BOARD OF COMMISSIONERS

FROM: MARTY FITZHUGH, CORPORATION COUNSEL mf

RE: RENEWAL OF LIABILITY INSURANCE FOR 2014 and
BUDGET ADJUSTMENT FOR 2013 SIR BALANCE

DATE: NOVEMBER 25, 2013

BACKGROUND

Property and liability insurance coverage and risk management services have been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for the past several years. Bay County Corporation Counsel and also other departments in Bay County government have been satisfied with the coverage, value and services provided by MMRMA. We have benefitted from risk assessments, updated building appraisals and Risk Avoidance Program grants to assist in our risk management.

FINANCIAL IMPACT:

Renewal exposure materials for MMRMA have been completed by the Department of Corporation Counsel and submitted to MMRMA for evaluation and computation of Bay County's premium amount for 2014. Due to Bay County's recent claim and loss history our premium for 2014 will reflect a 2% increase, or $457,056.00, a portion of which is paid from Health Department funds. This increase will have no impact on our proposed budget and is less than our projection.

As background, it should be mentioned that our proactive risk management measures and past loss history resulted in premium costs in 2011, 2012 and 2013 that reflected reductions from our 2010 premium.

Due to increased costs in 2013, Bay County's self-insured retention fund (SIR) has been utilized, resulting in insufficient fund balance for the remaining 2013 quarterly payment of $25,000. Current budget funds of $10,114.00 remain, leaving a deficit of $14,886.00. Sufficient funds exist in Corporation Counsel (101026600) and it is requested a budget adjustment be prepared for that amount.

515 Center Avenue, Suite 402, Bay City, MI 48708-5125 (989) 895-4131
FAX (989) 895-7658 TDD (hearing impaired) (989) 895-4049

Memo to Ways & Means
November 25, 203

For 2014, MMRMA has requested that Bay County contribute $150,000 (invoiced in quarterly payments) toward maintaining a healthy fund balance for our self-insured retention.

RECOMMENDATION

It is recommended that the Committee forwards to the full Board this recommendation to renew property and liability insurance for the period 1/1/2014 through 12/31/2014 with Michigan Municipal Risk Management Authority. At that time, the Board is requested to authorize the Board Chair to execute any necessary documentation following Corporation Counsel review.

It is further requested that a Budget Adjustment in the amount of $14,886.00 be prepared for the remaining $25,000 quarterly payment to our SIR for 2013. Our 2013 Risk Management budget balance of $10,114.00 will be used for the remaining portion of the $25,000 quarterly payment, with funds being taken from Corporation Counsel's budget with no impact on fund balance.

515 Center Avenue, Suite 402, Bay City, MI 48708-5125 (989) 895-4131
FAX (989) 895-7658 TDD (hearing impaired) (989) 895-4049

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Property and liability insurance coverage and risk management services for Bay County has been provided through Bay County's membership in the Michigan Municipal Risk Management Authority (MMRMA) for the past several years; and

WHEREAS, Bay County Corporation Counsel and other departments in Bay County government have been satisfied with the coverage, value and services provided by MMRMA and Bay County has benefitted from risk assessments, updated building appraisals and Risk Avoidance Program (RAP) grants to assist in risk management; and

WHEREAS, Renewal exposure materials for MMRMA have been completed by the Department of Corporation Counsel and submitted to MMRMA for evaluation and computation of Bay County's premium amount for 2013. Bay County's costs for 2014 are $457,056; and

WHEREAS, It should be noted that Bay County's proactive risk management measures and past loss history resulted in premium costs in 2011, 2012 and 2013 that reflected reductions from the 2010 premium; and

WHEREAS, Due to increased costs in 2013, Bay County's self-insured retention (SIR) fund has been utilized, resulting in an insufficient fund balance to cover the remaining 2013 quarterly payment of $25,000 (balance of $10,114 leaving a deficit of $14,886.00), however, sufficient funds exist in Corporation Counsel's 2013 budget (101026600) to cover the remaining 2013 quarterly payment; and

WHEREAS, For 2014, MMRMA has requested that Bay County contribute $150,000 (invoiced quarterly) toward maintaining a health fund balance for Bay County's self-insured retention; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves property and liability insurance coverage and risk management services for Bay County for 1/1/2014 through 12/31/2014 through MMRMA at a cost of $457,056; Be It Further

RESOLVED That a budget adjustment in the amount of $14,886 from Corporation Counsel's 2013 budget approved and combined with the 2013 Risk Management budget balance of $10,114 to be used to pay the remaining portion of the $25,000 quarterly payment, with no impact on Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any and all documents required for the insurance renewals on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That budget adjustments, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Corp Counsel - MMRMA 2014 Renewal

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

MEMORANDUM

DATE: November 25, 2013

TO: Kim Coonan, Chairman, Ways & Means

FROM: Mark Basket, Bay County Remonumentation Administrator

RE: Remonumentation Program Administration Items:
Authorization to execute the 2014 Remonumentation Grant and Resulting Documentation and Contracts

---

Background: We are in our 21st year of our program with the State of Michigan. The grant program requires a yearly submission of an application identifying the land corners to be re-monumented and corners to obtain state plane coordinates.

I am requesting approval of the Remonumentation Grant as well as authorization to have the Board Chair sign all resulting documentation and contracts for the Remonumentation Program, including the awarding of the contracts for the survey work, subject to a review by Corporation Counsel.

Finances: The remonumentation program is funded through a combination of state grant dollars and a $2.00 per first page fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account. No funding from the general fund is requested.

Recommendation: Approval of Grant and authorization of Board Chair signatures.

2014 SURVEY AND REMONUMENTATION GRANT APPLICATION

Attachment A To Annual Grant Agreement

Complete and Submit This Application No Later Than December 31, 2013

Authority: 1990 PA 345

Department of Licensing and Regulatory Affairs (LARA) Bureau of Construction Codes **Office of Land Survey and Remonumentation** Shipping Address: 2501 Woodlake Circle, Okemos, MI 48864 Mailing Address: PO Box 30254, Lansing, MI 48909 Telephone: (517) 241-6321 Facsimile: (517) 241-6301 Email: bccolsr@michigan.gov	**APPLICANT** (County): Bay **FEDERAL I.D. #:** 38-600-4837 **Grant #: BCC-14-** **MAIN Mail Code:** **P.O. #:**

County Grant Administrator	County Representative	Grantee Address for Payments
Name: Mark Basket	Name: Mark Basket	Name:Finance Department
Address: 515 Center Ave Suite 601	Address: 515 Center Ave Suite 601	Address: 515 Center Ave, Suite 701
City: Bay City	City: Bay City	City: Bay City
State, Zip: MI, 48708	State, Zip: MI, 48708	State, Zip: MI, 48708
Telephone: (989) 895-4290	Telephone: (989) 895-4290	Telephone:(989) 895-4030
Fax: (989) 895-4292	Fax: (989) 895-4292	
Email: basketm@baycounty.net	Email: basketm@baycounty.net	

2014 GRANT REQUESTED

If expedited amount is included, the county must have an approved Expedited County Plan.

2014 State Grant	Local Contributions	Expedited Amount	Reimbursement for Expedited Expenditures (≤ 50% of Item 1)	2014 Total Annual Budget
$ 94,958.00	$ 30,000.00	$	$	$ 124,958.00

I certify the information in this grant application is correct and request a 40% Start-Up Payment upon approval of an Annual Grant Agreement.

Signature of County Grant Administrator (Originals Only) — Date

Signature of County Representative (Optional) — Date

Chris Beland, P.S., Director
Office of Land Survey and Remonumentation — Date

BCC-980 (Rev. 09/13)

-22-

No. 2013

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Bay County is in its 22ND year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of a grant application identifying the land corners to be re-monumented and corners to obtain state plane coordinates; and

WHEREAS, The Remonumentation Program is funded through a combination of state grant dollars and a $2.00 per first page fee on deed recordings which are specifically allowed by state law to be allocated to the program in a reserve account; and

WHEREAS, No General Fund dollars are required; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners approves submittal of the 2014 Remonumentation Grant application and authorizes the Board Chair to sign all required grant documentation as well as contracts for the Remonumentation Program, including awarding of the contracts for the survey work, following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments related to the Remonumentation Program, if required, are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Drain Office - 2014 Remonumentation Program Grant

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY HOUSING DEPARTMENT

Rachelle J. Anderson
Director

Thomas L. Hickner
County Executive

To: Kim Coonan, Chair
Ways and Means Committee
Bay County Board of Commissioners

From: Rachelle Anderson
Housing Director

Subject: Elevator Modernization

Date: November 6, 2013

BACKGROUND:

Center Ridge Arms currently has two hydraulic elevators, which are original to the building; they are approximately 30 years old and the controls have outlived their life expectancy. The elevators require regular repair work be completed because the controls malfunction. It is imperative we have working elevators as the population we serve are elderly and disabled.

ECONOMICS:

We would have to put out an RFP due to the cost to modernize the elevators. Funding to modernize the elevators is available from HUD funding.

RECOMMENDATION:

It is recommended that the Bay County Board of Commissioners authorize completion of elevator modernization project at Center Ridge Arms and any required budget adjustments.

Center Ridge Arms, 798 N. Pine Rd., Essexville, Michigan 48732
(989) 895-8191 FAX (989) 895-7419
andersonr@baycounty.net
www.baycounty-mi.gov/housing

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Center Ridge Arms currently has two hydraulic elevators that are original to the building, approximately 30 years old, and the controls have outlived their life expectancy; and

WHEREAS, The elevators require constant repair because the controls malfunction and it is imperative that the Center Ridge Arms elevators work properly to accommodate the elderly and disabled population residing at the high rise; and

WHEREAS, It is recommended that an RFP be issued for modernization of the elevators at Center Ridge Arms; and

WHEREAS, Funding for the elevator modernization project is available from HUD; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the elevator modernization project at Center Ridge Arms in accordance with County's adopted Purchasing Policy; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any documents required for the elevator modernization project on behalf of Bay County following legal review/approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Housing Dept - Center Ridge Arms - Elevator Modernization Project

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
Administrative Services

Tim Quinn, Interim Director of
Recreation & Administrative Services
quinnt@baycounty.net

515 Center Avenue, Suite 403
Bay City, Michigan 48708

Phone (989) 895-4130
Fax (989) 895-7658
TDD (989) 895-4049
www.baycounty-mi.gov

Thomas L. Hickner
County Executive

ANIMAL CONTROL
Michael Halstead, Manager
halsteadm@baycounty.net

BUILDINGS & GROUNDS
Richard Pabalis, Superintendent
pabalisr@baycounty.net

RECREATION
Brent Goik, Recreation & Clubhouse Supervisor
goikb@baycounty.net

TO: Kim Coonan, Chairperson of Ways & Means Committee and Commissioners
FROM: Brent Goik, Recreation Supervisor

RE: Community Center User Fees
DATE: 11-12-13

REQUEST:
Add additional fees to the daily fee schedule to increase usage at the community center and better serve the general public.

BACKGROUND:
Times have changed as well as buying habits and the need to review our current fee structure at the community center is necessary. Our goal is to attract and bring as many individuals through the doors while being fiscally responsible. Adding the proposed fees would address the concerns of many constituents while help promote the community center through cost effective pricing.

ECONOMICS:
The proposed additional rates for the Community Center are:

- Daily Open Gym fee only = $3.00 *(currently it is $4.25, but includes the weight room.)*
- Daily Senior fee for Weight Room = $3.00 *(currently do not offer a senior price.)*
- Fitness Class = $5.00 each *(taught by Beth Trahan)*
- All ½ hour Fitness Classes = $3.00 each *(taught by Beth Trahan)*
- With Gym Membership Fitness Class = $3.00 each *(taught by Beth Trahan)*
- With Gym Membership ½ hour Fitness Class = $2.00 each *(taught by Beth Trahan)*
- Punch Card for Fitness Classes = $50.00 *(10 classes and get the 11th class free or $4.55 each class. Taught by Beth Trahan)*

RECOMMENDATION:
Add the proposed fees to the Community Center daily fee schedule.

BJG

CC: Tom Hickner, Tim Quinn, Crystal Hebert, Kim Priessnitz, Robert Redmond

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, With changing times and buying habits, it is necessary to review the current fee structure at the Bay County Community Center with a goal of attracting as many individuals through the doors while being fiscally responsible; and

WHEREAS, The addition of the following proposed fees would address the concerns of many constituents while promoting the Community Center through cost effective pricing:

The proposed additional rates for the Community Center are:

- Daily Open Gym fee only = $3.00 *(currently it is $4.25, but includes the weight room.)*
- Daily Senior fee for Weight Room = $3.00 *(currently do not offer a senior price.)*
- Fitness Class = $5.00 each *(taught by Beth Trahan)*
- All ½ hour Fitness Classes = $3.00 each *(taught by Beth Trahan)*
- With Gym Membership Fitness Class = $3.00 each *(taught by Beth Trahan)*
- With Gym Membership ½ hour Fitness Class= $2.00 each *(taught by Beth Trahan)*
- Punch Card for Fitness Classes = $50.00 (10 classes and get the 11th class free or $4.55 each class. Taught by Beth Trahan)

RESOLVED That the Bay County Board of Commissioners approves the above outlined additional fee schedule for the Bay County Community Center, effective immediately; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Community Center - Additional Community Center User Fees

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
FINANCE DEPARTMENT
Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Thomas L. Hickner
Bay County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

TO: Kim Coonan, Chairman
Ways & Means Committee

FROM: Frances Moore
Purchasing Agent

RE: Award of Bay County RFP #062013 Prosecutor and Court ECM System

DATE: November 25, 2013

REQUEST:

Consideration of the Ways & Means Committee regarding purchase of Prosecutor and Court ECM System.

BACKGROUND:

Over the past several months, the County has completed a thorough process of conducting a Justice system Electronic Content Management (ECM) system selection in preparation for replacement of the County's current document management system. Plante Moran's Government Technology Consulting Team was engaged by the County in late 2012 to provide professional consulting services to support the County's effort in replacing its document management system with a fully functional ECM system.

As part of the effort to define the requirements for the new ECM environment, a project Steering Committee was formed. The project Steering Committee includes key stakeholders from the following departments: Circuit Court, District Court, Probate Court, and Friend of the Court, Prosecuting Attorney, Purchasing, Administration, Finance, Board of Commissioners and Information Systems. The Steering Committee assisted Plante Moran in development of a project scope, determined vendor selection criteria, and approved the request for proposal as drafted by our consulting firm.

The process included three (3) rounds of evaluations as developed and led by Plante Moran:

- Round one (1) required the submissions meet the minimum requirements of the bid.
- Round two (2) reviewed the functional requirements, implementation approach and methodology, technical requirements, staffing and experience of proposed implementation team including ECM implementation in Court and Public Safety Environment, General Vendor, including company history and financial stability, completeness of response and overall quality of proposal response. This round also took into account the site visits and vendor demonstrations.
- Round three (3) the pricing was reviewed and analyzed by the committee members. Pricing consisted of initial startup costs as well as long term maintenance pricing and training fees.

After the three rounds, the scoring, as calculated by Plante Moran, determined that ImageSoft averaged 92.11 out of a possible 100 points and General Code averaged 67.46 out of 100 possible points. Based on the score tallies, site visits and vendor demonstrations the committee recommended ImageSoft, with Plante Moran's concurrence, as the vendor that most met the needs of the end users and of the evaluation criteria.

ECONOMICS:

The one-time cost for ImageSoft is approximately $788,894, total ongoing costs are estimated at $69,638 for the first year and it is estimated they will increase three (3) percent annually.

In order to implement the new software ISD estimates an additional need for monitors, servers/storage with maintenance, VM licensing and support and Microsoft licensing. The total for this investment is estimated to cost $226,800.

The funding sources will be primarily the General Fund fund balance expended through various activities and some funding through the FOC Fund by reimbursement through FOC's Cooperative Reimbursement Grant program.

RECOMMENDATION:

That the Board of Commissioner approves the licensing agreement with ImageSoft, Inc. and approval for the Board Chair to sign any and all necessary agreements, after approval as to form by Corporation Counsel, so that the software can be purchased and deployed in an expedited manner.

cc: Bob Redmond, Financial Analyst, BOC
Crystal Hebert, Bay County Finance Officer
Thomas Hickner, Bay County Executive
Martha Fitzhugh, Bay County Corporation Counsel
Tim Quinn, Bay County Personnel Director
Evaluation Committee

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Over the past several months, the County has thoroughly conducted a Justice Electronic Content Management (ECM) system selection in preparation for replacement of the County's current document management system; and

WHEREAS, Plante Moran's Government Technology Consulting Team was engaged by the County in late 2012 to provide professional consulting services to support the County's effort in replacing its document management system with a full function ECM system; and

WHEREAS, A project Steering Committee with representatives from Circuit, District and Probate Courts, the Friend of the Court, Prosecuting Attorney, Purchasing, Administration, Finance, Board of Commissioners and Information Systems, assisted Plante Moran in development of a project scope, determined vendor selection criteria, and approved the request for proposal as drafted by the consulting firm; and

WHEREAS, The process included three rounds of evaluations and after the three rounds, the scoring, as calculated by Plante Moran, determined that ImageSoft averaged 92.11 points out of a possible 100; and

WHEREAS, The one-time cost for ImageSoft is approximately $788,894, total ongoing costs are estimated at $69,638 for the first year and it is estimated they will increase three (3) percent annually; and

WHEREAS, In order to implement the new software ISD estimates there is a need for additional monitors, servers/storage with maintenance, VM licensing and support and Microsoft licensing with this total cost estimated to be $226,800; and

WHEREAS, The funding source will primarily be the General Fund fund balance expended through various activities and some funding through the FOC Fund by reimbursement through FOC's Cooperative Reimbursement Grant program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Licensing Agreement with ImageSoft, Inc. and authorizes the Chairman of the Board to execute the Licensing Agreement and all documents related to implementation of the Courts and Prosecutor Electronic Content Management System, on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Courts & Prosector - ECM System

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
FINANCE DEPARTMENT
Crystal A. Hebert
Finance Officer
hebertc@baycounty.net

Thomas L. Hickner
Bay County Executive

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

TO: Kim Coonan, Chairman
Ways & Means Committee

FROM: Frances Moore
Purchasing Agent

REQUEST:

Consideration of the Ways & Means Committee regarding a Vending Services contract.

BACKGROUND:

Last year we were approached by Chris Elliot who is the East Region Promotional Agent Business Enterprise Program representative to contract our vending services to REM Vending. The Randolph-Sheppard Act 260 of 1978 "authorized the operation of vending stands in Federal building by blind person to enlarge the economic opportunities of the blind and for other purposes."

Due to the fact that the Bay County building has one office occupied by a federal and state representative the County is bound by MCL 393.359 to contract with REM Vending.

ECONOMICS:

At this time we are still working through the product pricing.

RECOMMENDATION:

That the Board of Commissioner approves the vending contact with REM Vending as the provider of pop and snack machines at the County Building facility effective January 2014.

cc: Bob Redmond, Financial Analyst, BOC
Crystal Hebert, Bay County Finance Officer
Thomas Hickner, Bay County Executive
Martha Fitzhugh, Bay County Corporation Counsel
Tim Quinn, Bay County Personnel Director

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, In 2012 Bay County was approached by a representative of the East Region Promotional Agent Business Enterprise Program to contract vending services to REM Vending; and

WHEREAS, The Randolph-Sheppard Act 260 of 1978 "authorized the operation of vending stands in Federal buildings by blind persons to enlarge the economic opportunities of the blind and for other purposes"; and

WHEREAS, Due to the fact that the Bay County Building has one office occupied by a federal and state representative, the County is bound by MCL 393.359 to contract with REM Vending; and

WHEREAS, Product pricing is under review; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a Vending Contract with REM Vending as the provider of pop and snack machines at the Bay County Building facility effective January 2014; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Contract and all related documents on behalf of Bay County following legal review/ approval; Be It Finally

RESOLVED That related required budget adjustments are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Purchasing - 2014 Vending Contract

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Thomas L. Hickner
Bay County Executive

BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: November 26, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette
RE: FY 2013-2014 Comprehensive Planning, Budgeting and Contracting Agreement (CPBC) Amendment #1

BACKGROUND:

The enclosed agreement amends the 2013/2014 CPBC Agreement between Bay County and the Michigan Department of Community Health. The Amendment incorporates the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued.

FINANCIAL CONSIDERATIONS:

This Amendment reflects adjustments to funding levels as follows:

Project Title	Current Amount	Amended Amount	New Amount
Eat Safe Fish	12,556.00	38,150.00	50,706.00
WIC Breastfeeding	0.00	15,000.00	15,000.00
TOTAL :	12,556.00	53,150.00	65,706.00

The increase for the Eat Safe Fish project reflects the remainder of the allocation for the coming year that was not on the original CPBC contract from by the Michigan Department of Community Health (MDCH). The WIC Breastfeeding funding is in addition to the WIC funds already allocated to Bay County.

RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends Amendment #1 be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The 2013-2014 CPBC Agreement between Bay County and the Michigan Department of Community Health (MDCH) is being amended to incorporate the Annual Budget, Output Measures, Funding/Reimbursement Matrix, updated program language and revised allocations received since the original agreement was issued; and

WHEREAS, Amendments are as follows:

PROJECT TITLE	CURRENT AMOUNT	AMENDED AMOUNT	NEW PROJECT
Eat Safe Fish	$12,556.00	$38,150.00	$50,706.00
WIC Breastfeeding	-0-	$15,000.00	$15,000.00
TOTAL FUNDING	**$12,556.00**	**$53,150.00**	**$65,706.00**

RESOLVED That the Bay County Board of Commissioners approves amendments 2013-2014 CPBC Contracting Agreement;

RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required) the grant documents (application, grant award, amendments, and all related required documents) on behalf of Bay County following legal review/ approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments relating to this amendment are approved.

KIM J. COONAN, CHAIR
AND COMMITTEE

Health Dept - Amendments to 2013-14 CPBC Agt

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED____ REFERRED_____

Thomas L. Hickner
Bay County Executive

BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: November 26, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette
RE: FY 2013-2014 Amended Agreement with the Bay Health Plan

BACKGROUND:

Bay Health Plan is a nonprofit corporation whose purposes include promoting, organizing, managing, and administering programs to create a system of providing or arranging health care services for low-income persons who are not covered under other public or private health care programs. The BHP Corporation contracts under a separate agreement with certain hospitals to establish a program of health care service for certain persons for who health care is not available. The Health Department provides and arranges for the provision of health care services as part of its programs, and the County provides HIPAA compliant office space to BHP at BCHD.

This is an amendment of the Agreement originally entered into on October 1, 2012. All other terms and conditions of the Agreement remain in full force and effect.

FINANCIAL CONSIDERATIONS:

There are no adverse financial considerations for Bay County. The Bay Health Plan Corporation continues its compensation to the County for services rendered under this Agreement. The County sends intergovernmental transfers to the State of Michigan to support Indigent Care Agreement-based Disproportionate Share payments to certain hospitals (McLaren Bay Region). As a result of these payments the Disproportionate Share payments will increase to a total of $386,176.00 for FY2014.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends the Amendment be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Amendment .

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS
12/10/13
RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, Bay Health Plan is a non-profit corporation whose purposes include promoting, organizing, managing, and administering programs to create a system of providing or arranging health care services for persons who are not covered under other public or private health care programs; and

WHEREAS, The BHP Corporation contracts under a separate agreement with certain hospitals to establish a program of health care service for certain persons for who health care is not available; and

WHEREAS, The Health Department provides and arranges for the provision of health care services as part of its programs and the County provides HIPAA compliant office space to BHP at BCHD; and

WHEREAS, An amendment to the Agreement originally entered into on 10/1/2012 has been submitted; and

WHEREAS, The County sends intergovernmental transfers to the State of Michigan to support Indigent Care Agreement-based Disproportionate Share payments to certain hospitals (McLaren Bay Region) and, as a result of these payments, the Disproportionate Share payments will increase to a total of $386,176 for FY 2014;

WHEREAS, All other terms and conditions of the Agreement and Exhibits remain in full force and effect; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the FY 2013-2014 amended Agreement between Bay Health Plan (BHP) Corporation and Bay County (Health Department) is approved and the Chairman of the Board authorized to execute the required documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required are approved.

KIM COONAN, CHAIR
AND COMMITTEE

Health Dept - 2013-2014 Bay Health Plan Agt - Amendment

MOVED BY COMM._____

SUPPORTED BY COMM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

Thomas L. Hickner
Bay County Executive

BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Joel R. Strasz
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

TO: Kim Coonan, Chairperson, Ways and Means Committee
FROM: Joel R. Strasz, Health Director
DATE: November 26, 2013
CC: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Kim Priessnitz, Kathy Janer, and Melissa Maillette

RE: Michigan Department of Environmental Quality (MDEQ) Agreement with the Bay County Health Department

BACKGROUND:

The proposed agreement for FY 2012-13 is a renewal of the current agreement between Bay County, on behalf of the Bay County Health Department (BCHD), and the MDEQ. The agreement engages the BCHD to render certain technical services related to Non-Community Water Supply, Drinking Water Long-Term Monitoring, Great Lakes Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds.

FINANCIAL CONSIDERATIONS:

The agreement specifies that BCHD will receive $3,802 to provide the aforementioned program services. Compared to last year's total of $16,306 this decrease of $12,504 reflects minor reductions in the Non-Community Water, Drinking Water and Campground programs. The overwhelming bulk of the reduction is that the Beach Monitoring program which by way of the current state budget, is not funded. If the legislature does not restore the funding, the Bay County Health Department, with its community partners (notably Saginaw Valley State University) will seek funding from other sources so that beaches will be monitored in 2014.

RECOMMENDATIONS:

Upon favorable review by Corporation Counsel, the Department recommends this Agreement be approved and signed by the Board Chair, as well as approval of all budget adjustments relating to this Agreement.

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, The Michigan Department of Environmental Quality (MDEQ) Renewal Agreement between Bay County (Health Department) and the MDEQ has been submitted; and

WHEREAS, This Agreement for FY 2013-2014 provides $3,802 to funding and engages the Bay County Health Department to provide various technical services related to Non-Community Water Supply, Drinking Water Long Term Monitoring, Great Lakes Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds; and

WHEREAS, The Agreement specifies that BCHD will receive $3,802 to provide the aforementioned program services compared to last year's total of $16,306; and

WHEREAS, The decrease in funding of $12,504 reflects minor reductions in the Non-Community Water, Drinking Water and Campground programs with the overwhelming bulk of the reduction in the Beach Monitoring program which, by the way of the current state budget, is not funded; and

WHEREAS, If the State Legislature does not restore the funding, the Bay County Health Department, with its community partners (notably Saginaw Valley State University), will seek funding from other sources so that beaches will be monitored in 2014; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the State of Michigan, Department of Environmental Quality (MDEQ) - Local Health Department (LHD) Contract for FY 2013/2014 for the Environmental Health Division to provide various services (Non-Community Water Supply, Drinking Water Long Term Monitoring, Federal Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds) is approved and the Chairman of the Board authorized to execute said Agreement and all related documents on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Health Dept - 2013-14 MDEQ Agt

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
515 Center Avenue, Suite 505
Bay City, Michigan 48708

David Engelhardt, GIS COORDINATOR
engelhardtd@baycounty.net

Phone (989) 895-4064
Fax (989) 895-4068
TDD (989) 895-4049
http://www.baycounty-mi.gov

TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM

DATE: November 26, 2013

TO: Commissioner Kim Coonan, Chair
Ways & Means Committee

FROM: Dave Engelhardt, GIS Coordinator DJE
Environmental Affairs & Community Development

RE: **Bay County Geographical Information Systems (GIS) Program – GIS 2013 Work Plan Status - Informational Update**

Background: The Bay County GIS Program serves the internal Bay County organization, associated governmental agencies, and external customers in mapping geographical location or address data for a variety of purposes. Briefly, the mapping of geographical data provides a visual display of locational activity or occurrences as well as areas of non-activity. The visual display of data facilitates strategic planning, efficient response and resource allocation. For example, mapping the locations of home delivered meal sites has allowed much more efficient routing for delivery, saving time and fuel costs, and resulting in hotter meals and better service.

Each spring Mosquito Control collects data from light traps and field monitoring throughout the county. The monitoring data is entered into a GIS database that provides a mapping display of the locations and the mosquito population density. GIS allows Mosquito Control to target those areas with certain species where earlier treatment may be needed instead of broadly spreading expensive resources with little return. West Nile Virus is also monitored this way allows Mosquito Control to most effectively utilize staff and equipment resources while providing an efficient response and cost savings.

An update on the GIS Work Plan Program Goals:

Goal 1.) Area System Coordination – To most effectively utilize the limited county GIS staff and resources, early recognition was made of the need to coordinate and cooperate with other external GIS system providers to share costs and efficiencies whenever possible and prevent duplication of services.

Objectives are being met through regular coordination, communication and information sharing with the area's other GIS systems, staff and important users including the Saginaw GIS Authority, Midland County GIS Program, City of Bay City and Bay City Electric, Bay Future, Inc. for enhanced system

compatibility, sharing of data, and provide greater service at a substantially lower cost.

Goal 2.) Internal GIS Integration - To most effectively and broadly utilize the scarce resources of the county GIS system, the GIS Coordinator makes a priority of outreach and training to internal departments and operations to show how GIS can be used to enhance their work efforts.

Internal GIS outreach and training efforts have resulted in the GIS system being integrated into the following operations: Bay County Health Department staff is currently developing an On-Site Septic system and drinking water well location database for GIS mapping purposes in order to better identify potential public health risk areas and response needs.

A county-wide Fire Hydrant layer is being finalized showing mapped locations of all fire hydrants throughout the county for Bay County 911 and emergency fire suppression in coordination with all city and local first responders. These efforts result in effective service delivery and improved life-saving response.

GIS Integration with the Bay County Treasurer's office has provided for a visual display of countywide mapping showing locations of all tax reverted properties available for auction. The Sheriff's office and Bay City police have used the GIS to map crime occurrence locations in order to better serve the public and reduce crime through an increased presence in those areas.

Goal 3.) Enhanced Access - Data collection occurs in most departments and operations of Bay County, in order to maximize the use of the various data sets available, GIS actively promotes enhanced access by the public and other potential users.
Parcel data maintained by GIS is frequently purchased by lands based industry for leasing, pipeline corridors, easement locations etc.

The Interactive Mapping feature is an On-Line tool available on the Bay County homepage frequently used by local zoning officials, realtors, residents for school district boundaries, floodplain locations, utilities and roadways.

Bay County GIS provides an important and necessary tool utilized by internal and external customers. The primary focus is to maintain accurate lands and features data in order to ensure the most up-to date and accurate data for down the line mapping applications.

Finance & Economics:
Bay County strives to utilize and encourage the use of free downloaded application templates from firms such as ESRI. Effective external and internal coordination must continually be maintained and enhanced. The total Bay County GIS work effort is done with a total of 0.6 FTE's (full time equivalents) less than one full time staff person. There are systems and coordination needs that are going unmet and could and probably should be enhanced but would require additional staff. Currently GIS staff costs Bay County a total of $36,000 of general funds with a total program costs (equipment, licenses) of $60,000 annually.

Recommendation: The GIS Coordinator recommends acceptance of this as an information update.

cc: Tom Hickner Laura Ogar Marty Fitzhugh Deanne Berger
Crystal Hebert Bob Redmond Tim Quinn Jay Anderson

BAY COUNTY
PERSONNEL DEPARTMENT

Tim Quinn, Director
quinnt@baycounty.net
(989) 895-4098 (T)
(989) 895-2076 (F)

Thomas L. Hickner
County Executive

Tiffany Jerry, Payroll/Benefits Super.
jerryt@baycounty.net
(989) 895-4032 (T)
(989) 895-4039 (F)

Retirement Adm./Acct.
(989) 895-4043 (T)
(989) 895-4113 (F)

Rebecca Smutek, Payroll Clerk
smutekr@baycounty.net
(989) 895-4044 (T)
(989) 895-4039 (F)

To: Kim Coonan, Chair, Ways and Means

From: Tim Quinn, Director of Personnel and Employee Relations

Date: November 6, 2013

Re: **Health Care Cost Allocation**

Request

Continue the allocation of health care costs of 85% to the County and 15% to employees.

Background

For a number of years before other governmental entities, Bay County employees contributed 15% of the cost of their health care. In addition, they did not receive wage increases to base salary from 2009 through 2012. During that time, employees were required to significantly increase their co-pays on prescriptions, and, beginning in 2014, will pay increased office co-pays and deductibles.

As a result, we have entered into tentative collective bargaining agreements which do not contemplate an increase from the 15% currently allocated.

Finances

The 85/15 allocation was contemplated in the Executive proposed budget.

Recommendation

Forward to the Board of Commissioners for approval.

Thank you for your consideration.

cc: Tom Hickner, Marty Fitzhugh, Crystal Hebert, Tiffany Jerry, Jeanie Deckert

No. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

12/10/13

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (12/3/13)

WHEREAS, For several years, County represented and non-represented employees have borne a 15% cost contribution to their health care coverage, long before most counties; and

WHEREAS, County employees have not had a raise in base pay from 2009 to 2012 however their monetary contribution to health care continues to increase with inflation and, beginning in 2014, will pay increase office co-pays and deductibles; and

WHEREAS, Bay County has entered into tentative collective bargaining agreements which do not contemplate an increase from the 15% currently allocated and the 85/15 allocation was included in the Executive's proposed 2014 budget; and

WHEREAS, On September 27, 2011, Act 152, Public Acts of 2011, became effective and provided, among other items, that the employer shall bear no more than 80% of total health care costs (Section 3 of the Act) unless, "Sec 8.(1) By a 2/3 vote of its governing body each year, a local unit of government exempt itself from the requirements of this act for the succeeding year."; and

WHEREAS, This provision is made as part of the consideration of the agreements reached with the County's various bargaining units; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, pursuant to Sec. 8.(1) of Public Act 152 of 2011, hereby exempts itself of the requirements of P.A. 152 of 2011 for the calendar year 2014.

KIM COONAN, CHAIR
AND COMMITTEE

Personnel - Health Care - Employee Percentage Contributions 2014

MOVED BY COMM._____

SUPPORTED BY COMM._____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
BRANDON KRAUSE				KIM J. COONAN				MICHAEL E. LUTZ			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				DONALD J. TILLEY							

VOTE TOTALS:
ROLL CALL: YEAS_____ NAYS_____ EXCUSED_____
VOICE: YEAS_____ NAYS_____ EXCUSED_____

DISPOSITION: ADOPTED_____ DEFEATED_____ WITHDRAWN_____
AMENDED_____ CORRECTED_____ REFERRED_____

BAY COUNTY DEPARTMENT OF ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone 989-895-4135
Fax 989-895-4068
TDD 989-895-4049
http://www.baycounty-mi.gov

TOM HICKNER
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

MEMORANDUM

DATE: November 26, 2013

TO: Commissioner Kim Coonan, Chair
Ways & Means Committee

FROM: Laura Ogar, Director
Environmental Affairs & Community Development

RE: **Request Authorization to Consider PACE Program and Creation of District**
PACE = Property Assessed Clean Energy Program

Background: Bay County has been a recognized leader in promoting energy efficiency throughout the Great Lakes Bay region. We led the Regional Energy Efficiency Strategy for the Great Lakes Bay Region with American Revitalization and Recovery Act (ARRA) funds, and with those funds have invested in substantial upgrades of energy efficient internal and exterior lighting, heating and cooling equipment, and renewal energy generation through the wind turbines we've located throughout the county.

Bay County was recently approached to consider sharing opportunities for energy efficiency with local businesses through the possible development of a PACE program and District. PACE is an acronym for Property Assessed Clean Energy and was created through Act No. 270, Public Acts of Michigan, 2010 for the purpose of promoting renewable energy systems and energy efficiency improvements for eligible local businesses.

Oftentimes high energy use type business operations would realize substantial energy use reductions and cost savings if needed upgrades or improvements in equipment or infrastructure were to occur, however these upgrades can be cost prohibitive. The PACE legislation created authorization for local units of government to support local investment by local industry by allowing a PACE program and District to be created.

Once a program and district is established, local businesses within the district can seek private financing to cover the upfront costs of energy efficient improvements or equipment or creation of renewable energy generation systems, with the total investment cost to be recouped through a special assessment on the property with language: "No County monies, general County funds, taxes, or County credit of any kind whatsoever shall be pledged, committed, or used in connection with any project as required by and subject to Act 270."

Finance & Economics: Per the legislative language, "No County monies, general County funds, taxes, or County credit of any kind whatsoever shall be pledged, committed, or used in connection with any project as required by and subject to Act 270." It appears that no county general funds would be requested or required. However this would need to be reviewed and accepted by the Corporate Counsel.

Recommendation:

The Director of the Environmental Affairs and Community Development Department recommends authorization to initiate formal consideration of a PACE Program and District, explore potential users in the community and for subsequent findings to be presented to the Board of Commissioners for a formal recommendation. Subsequent findings to include full review of other existing PACE Districts and Programs and potential impacts to county, with a recommendation by Corporation Council.

cc: Tom Hickner
Marty Fitzhugh
Tim Quinn
Deanne Berger
Crystal Hebert
Bob Redmond

lean & green MICHIGAN™

COUNTY OF BAY, MICHIGAN
PROPOSED PACE PROGRAM

DATE

LEVIN ENERGY PARTNERS

MILLER CANFIELD

-45-

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Lean & Green Michigan™
PACE Program

Executive Summary

Public Act No. 270 of 2010 ("Act 270") authorizes local units of government to adopt Property Assessed Clean Energy ("PACE") programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by the local unit of government. Act 270 allows private commercial lenders to finance energy projects; authorizes local units of government to issue bonds, notes and other indebtedness; and authorizes the assessment of properties for the cost of the energy projects. Act 270 provides for repayment to the local unit of government through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

Lean & Green Michigan™ ("LAGM") has developed a collaborative approach to initiating PACE programs for local units of government by standardizing the administrative and legal process under which PACE programs are created and administered. Several local units of government throughout the state have or are in the process of joining LAGM utilizing a "shared services" approach to eliminate upfront and ongoing program costs. Further, this approach allows property owners to utilize a standardized process for PACE financing as they pursue PACE support in multiple jurisdictions throughout the state.

This documentation package includes the report required by Section 9 of Act 270 and provides model forms of documents for the PACE program. As many of the details of a PACE transaction are determined on a project specific basis, adjustments to the model documents may be required to fit a particular transaction. Additionally, there are several blanks left in the documents that should be filled in when the corresponding information is known.

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lean & green MICHIGAN™

COUNTY OF BAY, MICHIGAN

PACE PROGRAM REPORT

This Lean & Green Michigan™ PACE Program Report contains the information required by Section 9 of Act 270. Additional information is available from the County of Bay ("Bay County"). The PACE Program and Report were approved by the Bay County Board of Commissioners on _____, 2013, subsequent to a public hearing held on _____, 2013.

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INTRODUCTION

In order to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare in Bay County, the Board of Commissioners established the Bay County Property Assessed Clean Energy Program pursuant to Public Act No. 270 of 2010 ("Act 270") by joining Lean & Green Michigan™ ("LAGM," the "PACE Program" or "Program"). The PACE Program has identified specific sources of commercial funding to finance the implementation of energy efficiency improvements, renewable energy systems and energy projects within the Bay County PACE district (which is coterminous with Bay County jurisdictional boundaries).

[to be inserted by municipality outlining brief history of establishment of the PACE Program, including timing of actions (resolution of intent, public hearing and adoption of resolution of intent), publication dates, etc.]

The purpose of this PACE Report (hereinafter the "Report") is to fulfill the requirements of Act 270. Section 9 of Act 270 requires a Report that includes: a form of contract between Bay County and the record owner; identification of an official authorized to enter into program contracts on behalf of Bay County; a maximum aggregate amount for financing under the program; an application process and eligibility requirements; a method for determining interest rates, repayment periods and the maximum amount of assessment; explanation of how assessments will be made and collected; a plan for raising capital; information regarding reserve funds and fees of the program; a requirement that the term of the assessment not exceed the useful life of the energy project; a requirement of an appropriate ratio of the amount of assessment to the assessed value of the property; requirement of consent from the mortgage holder; provisions for marketing and participant education; provisions for adequate debt service reserve fund; quality assurance and antifraud measures; and a requirement for baseline energy audits, ongoing savings measurements and performance guarantees for projects over $250,000 in assessments.

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1. Form of PACE Contract

A form of model PACE Special Assessment Agreement is attached as **Appendix A**. Individual property owners may negotiate project specific terms to be included in the model Agreement based upon the specific energy efficiency and renewable energy improvements that are subject of the individual agreement, subject to the limitations set forth herein.

2. Authorized Official/PACE Administrator/Legal Counsel

The County Executive, or his designee, and the County Treasurer, or his designee (the "Authorized Official(s)") are authorized to enter into PACE Program contracts on behalf of Bay County in consultation with Levin Energy Partners, LLC ("LEP"), such agreements shall conform to the parameters set forth herein. The Authorized Official is further authorized to sign any agreement, documents or certificates necessary to facilitate the participation of property owners and to facilitate the purposes hereunder.

As part of Lean & Green Michigan™, LEP will act as PACE administrator to administer of Bay County's PACE Program. LEP is authorized to negotiate with credit providers and PACE project participants to facilitate the use of the PACE Program. LEP and the Authorized Official are authorized to assist PACE project applicants in obtaining owner-arranged financing.

Miller, Canfield, Paddock & Stone, P.L.C. ("PACE Counsel") will act as legal counsel to coordinate with the Authorized Official and LEP in the review of each PACE project being considered for approval by Bay County to assure compliance with Act 270 and the PACE Program. If Bay County is represented by PACE Counsel in matters unrelated to the PACE project being considered, the Authorized Official is authorized to waive and consent to PACE Counsel's continued representation of Bay County.

3. Financing Parameters

The dollar amount for financing of a particular project will be established by the property owner seeking to make the property improvement and the commercial lender seeking to finance the energy improvements. The maximum aggregate annual dollar amount for all financing to be provided by Bay County shall be established not less often than annually and may be adjusted and amended by the Board of Commissioners.

Owner-arranged and other financing from commercial lenders, as allowed under Act 270, Section 9(1)(g)(iii), are separate sources of financing from the financing provided by Bay County. Owner-arranged and other financing from commercial lenders is not included under the maximum aggregate annual dollar amount for all financing provided by Bay County under the Program.

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4. Application Process/Eligibility Requirements

Application Process:

The application process for financing projects under the Program shall be those of LAGM. The current application form is attached as **Appendix B**. This form may be changed or amended as necessary by LEP.

Eligibility Requirements:

The eligibility requirements for financing projects under the Program shall be those of LAGM. Eligibility requirements may be changed or amended as necessary by LEP. The current list of eligibility requirements is attached as **Appendix C**.

5. Financing Terms of Assessments

For funds supplied by Bay County, the interest rate on a PACE special assessment shall be sufficient to pay principal and interest on the financing as determined by the Authorized Official. Additional financing terms shall be negotiated between the property owner and entity providing the financing.

For funds supplied by commercial lenders, the interest rate for PACE special assessment installments will be negotiated by the parties based on current market conditions.

The maximum allowable repayment period of a PACE special assessment must be included in the PACE Special Assessment Agreement and will be determined on a project specific basis and shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years.

The maximum dollar amount of a PACE special assessment shall be negotiated on a project specific basis between the property owner and the entity providing the financing based upon the specific energy efficiency improvement(s) and/or renewable energy system(s) included in the individual PACE Special Assessment Agreement.

6. Assessment Collection Process

Based upon the request of the Authorized Official, within the parameters set forth herein, he will determine to:

i. Finance energy projects by the issuance of bonds and to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements, but only with the approval of the County Commission and each Authorized Official; or

ii. Will determine to authorize commercial lenders to provide financing to defray all or part of the cost of the energy improvements by special assessment upon the Special

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Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements.

The Special Assessment Roll, attached as **Appendix E**, will be spread by the Authorized Official on behalf of Bay County and without objection by the property owner to allocate one hundred percent (100%) of the PACE special assessment levy created hereby to the Special Assessment Parcel.

The PACE special assessment, as allocated by the Authorized Official on behalf of Bay County without objection by the property owner, will be finally established against the property and the energy projects to be constructed on the Special Assessment Parcel. The PACE special assessment will be effective immediately upon the execution and delivery of the PACE Special Assessment Agreement by the property owner. The PACE special assessment may be paid in semi-annual installments pursuant to Section 13(2) of Act 270. The Authorized Official, on behalf of Bay County will confirm the Special Assessment Roll.

If the project is financed with bonds, the Special Assessment Roll shall bear interest at a rate sufficient to pay principal and interest on the bonds. If funds are supplied by commercial lenders, the interest rate for PACE special assessments will be negotiated by the parties based on current market conditions.

7. Financing Program

LAGM is developing and will continue to develop an active roster of financial institutions, institutional investors and other sources of private capital available to finance PACE projects in Michigan. By participating in LAGM, Bay County helps its constituent property owners gain access to private capital made available through the statewide program. Bay County authorizes the use of owner-arranged financing from commercial lenders to finance qualified energy projects under the Program.

Bay County may also raise capital to finance qualified energy projects from the sale of bonds or notes, or may finance qualified energy projects under the Program from funds available to it from any other source.

8. Reserve Fund

In the event Bay County decides to issue bonds to provide financing for a PACE Program, Bay County can determine at that time to fund a bond reserve account from any legally available funds, including funds from the proceeds of bonds.

By participating in LAGM, Bay County assists its constituent property owners in taking advantage of any and all appropriate loan loss reserve and gap financing programs of the Michigan Economic Development Corporation ("MEDC"). Such financing mechanism can similarly be used to finance a reserve fund.

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9. Fee Schedule

Application, administration and program fees for record owners shall be those of LAGM. Administration and program fees will be determined on a project specific basis and will depend on the size, nature and complexity of the energy project(s) and financing mechanism(s) involved.

10. Useful Life

The maximum length of time allowable for repayment of a PACE assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years and will be determined on a project specific basis by LEP. Projects involving multiple energy efficiency improvements and/or renewable energy systems may aggregate the useful life of each improvement to determine an overall useful life figure for financing purposes. In aggregating the improvements, the property owner must appropriately weigh each improvement's dollar cost.

11. Property Eligibility Parameters

As set forth in the PACE Special Assessment Agreement, energy projects shall generally not exceed 25% of the State Equalized Value, in the year prior to completion of the application; and the lien to value ratio of the property cannot exceed 70% of two times the State Equalized Value in the year prior to completion of the application (does not include energy assessment amount). The Authorized Official may permit projects that exceed 25% of State Equalized Value for good cause on a case-by-case basis in consultation with LEP.

12. Mortgage Consent Requirement

As set forth in the PACE Special Assessment Agreement, if a property is subject to a mortgage then the record owner must obtain written consent from the mortgagee to participate in the Program. Proof of lender consent must be submitted with the PACE Program Application. A form of model lender consent to participate in a PACE Program is attached as **Appendix G**.

13. Marketing Program

LAGM has developed an ongoing marketing and participant education program. By joining LAGM, Bay County gains access to this program and agrees to partner with LAGM in educating businesses in Bay County about opportunities to save energy, save money and improve their property value and the County authorizes the use of Bay County's logo by LAGM to be incorporated into the LAGM website and other communication vehicles. More information regarding the Program can be obtained at LAGM's website: www.leanandgreenmi.com; or at Bay County's website at http://www.co.Bay.mi.us.

14. Quality Assurance and Antifraud Measures

LAGM includes the following quality assurance and antifraud measures:

i. Business integrity review;

ii. Background check process; and

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iii. Other general due diligence as may be necessary or required.

15. Audit Requirement

As set forth in the PACE Program Application, a baseline energy audit conducted by a third-party approved by the Authorized Official and LEP must be completed before an energy project is undertaken. Each contract will require and provide adequate funding for monitoring and verification of energy savings throughout the life of the special assessment, to be conducted by independent third-parties and/or dedicated software, as determined appropriate by the Authorized Official and LEP for each project. LEP shall conduct an independent technical and financial review of the audit at the property owners expense, as part of the application process for projects under the PACE Program.

16. Projects Over $250,000

As set forth in the PACE Special Assessment Agreement, energy projects financed with more than $250,000 require ongoing measurements to establish energy savings and a guarantee from the contractor that the energy project will achieve a savings to investment ratio greater than one (1). Provisions to provide for ongoing measurements and to provide performance guarantees shall be included with the PACE Program Application, attached as **Appendix B**.

17. Amendments to the Program

A public hearing shall not be required to amend this Program except for paragraph 11. Paragraph 11 may be amended only after holding a public hearing on such amendments.

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_____SPACE ABOVE FOR RECORDING PURPOSES_____

PACE SPECIAL ASSESSMENT AGREEMENT

between

COUNTY OF BAY, MICHIGAN

and

_____

Dated _____ ___, 20__

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PACE SPECIAL ASSESSMENT AGREEMENT

THIS PACE SPECIAL ASSESSMENT AGREEMENT (the "Agreement") is made this ___ day of _____, 20__, between_____ (the "Property Owner"), a _____, whose address is _____, and the County of Bay whose address is 515 Center Avenue, Bay City, Michigan 48413.

RECITALS:

A. Bay County desires to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare.

B. Act No. 270, Public Acts of Michigan, 2010 provides that Bay County may create a special assessment to defray the cost of certain energy improvements and that a special assessment may be levied in connection therewith, whereby the property owner(s) benefited thereby shall contribute toward the cost thereof.

C. Based upon the authority set forth in the Lean & Green Michigan™ ("LAGM") PACE Program Report approved by Resolution, adopted on _____, 20___, the parties have determined that it is necessary and appropriate to enter into this Agreement.

In consideration of the foregoing and the mutual covenants contained in this Agreement, Property Owner and Bay County hereby enter into this Agreement and covenant and agree as follows:

ARTICLE I

DEFINITIONS

Section 1.01 Definitions

(a) The capitalized terms used in this Agreement shall have the following meanings, except to the extent the context in which they are used requires otherwise:

(b) "**Act 270**" means Act No. 270, Public Acts of Michigan, 2010, commonly referred to as the PACE Act.

(c) "**Agreement**" means this PACE Special Assessment Agreement as same may be amended and/or restated.

(d) "**Authorized Official**" means NAME OF OFFICIAL, who is authorized to enter into this agreement under the Lean & Green Michigan™ PACE Program.

(e) "**Energy Efficiency Improvement**" means equipment, devices, or materials intended to decrease energy consumption, including, but not limited to, all of the following: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-

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reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; and any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners.

(f) "**Energy Project**" means the installation or modification of an energy efficiency improvement or the acquisition, installation, or improvement of a renewable energy system.

(g) "**Force Majeure**" means unforeseeable events beyond a party's reasonable control and without such party's failure or negligence including, but not limited to, acts of God, acts of public or national enemy, acts of the federal government, fire, flood, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, and delays of contractors due to such causes, but only if the party seeking to claim Force Majeure takes reasonable actions necessary to avoid delays caused thereby.

(h) "**Lean & Green Michigan™**" shall mean a consortium of local units of government and private entities involved in facilitating PACE-financed transactions.

(i) "**LEP**" shall mean Levin Energy Partners, LLC, a Michigan Limited Liability Company.

(j) "**Municipality**" means the County of Bay, its coordinate agencies and political subdivisions and their respective successors and assigns.

(k) "**Owner-Arranged Financing**" means the process by which a property owner secures financing for improvements to its property that does not involve bonds or any other form of funding provided by or supported by the Municipality.

(l) "**PACE**" shall mean Property Assessed Clean Energy as defined in Act 270.

(m) "**PACE Program**" shall mean a program implemented by a municipality to stimulate energy efficiency and renewable energy projects in conformity with Act 270.

(n) "**Renewable Energy Improvement**" means a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one (1) or more renewable energy resources to generate electricity. Renewable energy includes a biomass stove but does not include an incinerator or digester.

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(o) "**Special Assessment**" means the money obligation created pursuant to this Agreement, used to defray the cost of the Improvements and which shall, until paid, be a lien upon the Special Assessment Parcel (as defined below) of the same priority and status as other property tax liens and other assessment liens as provided in Act 270.

(p) "**Special Assessment District**" means the Special Assessment District established as part of the LAGM™ PACE Program pursuant to Act 270.

(q) "**Special Assessment Parcel**" means the property to which one hundred percent (100%) of the Special Assessment Roll has been spread by Bay County and which is more particularly described on the attached **Appendix D**.

(r) "**Special Assessment Roll**" means the roll of properties with a PACE Special Assessment that sets forth a description of the property, the amount of the assessment, and the name of the person to whom the property was assessed, and as set forth by the Authorized Official, attached as **Appendix E**.

ARTICLE II

DESCRIPTION OF IMPROVEMENTS

Section 1.02 **Description of Improvements**

(a) The Improvements to be constructed, installed and financed under the PACE Program are described in **Appendix H** attached hereto. If after project approval, the Property Owner seeks to undertake additional Improvements, **Appendix H** may be amended or supplemented from time to time. Such additional Improvements must meet all the eligibility criteria of the PACE Program and may be added to the original application as a modification; or submitted as a new project at the discretion of LEP and the Authorized Official.

ARTICLE III

COVENANTS OF NAME OF ENTITY

Section 1.03 **Acquisition, Construction and Installation of the Project**

(a) NAME OF ENTITY, shall acquire, construct and install the Improvements as described in **Appendix H**.

ARTICLE IV

COVENANTS OF BAY COUNTY

Section 1.04 [Project specific provisions related to collection of PACE special assessments, such provisions may include a requirement to turn over delinquent special

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assessments to the County Treasurer for collection as determined by the Authorized Official and LEP].

ARTICLE V

PACE SPECIAL ASSESSMENT

Section 1.05 PACE Special Assessment Created

(a) The Board of Commissioners has determined to establish a PACE Program and allow the financing of Improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official under the PACE Program finds is especially benefited in proportion to the costs of the Improvements. The Special Assessment Roll has been spread by the Authorized Official and this Agreement without objection by NAME OF ENTITY to allocate one hundred percent (100%) of the special assessment levy created hereby to the Special Assessment Parcel.

(b) The PACE special assessment, as allocated by the Authorized Official without objection by NAME OF ENTITY, is hereby finally established against the property and the Improvements now located or to be constructed on the Special Assessment Parcel as described on the attached **Appendix D** in an amount of: AMOUNT OF FINANCING Dollars ($_____) as stated on the Special Assessment Roll attached hereto as **Appendix E**. The PACE special assessment is effective immediately upon the execution and delivery of this Agreement by NAME OF ENTITY. The amount of the PACE special assessment set forth in the Special Assessment Roll may be reduced as agreed between the NAME OF ENTITY and Bay County [include any security provisions required by owner-arranged financing]. The PACE special assessment may be paid in semi-annual installments pursuant to the property tax collection mechanism of Bay County. Delinquent PACE special assessment payments [shall/shall not] be turned over to the County Treasurer pursuant to the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155. The Authorized Official hereby confirms the Special Assessment Roll attached hereto as **Appendix E** and a payment schedule for the PACE special assessment payments due attached hereto as **Appendix F** (the "Payment Schedule").

Section 1.06 Agrees to PACE Special Assessment; Waiver

(a) NAME OF ENTITY, hereby irrevocably agrees and confirms the creation of the Special Assessment Roll established pursuant to this Agreement and EXPRESSLY WAIVES ANY AND ALL CLAIMS CHALLENGING THE LEGALITY, VALIDITY OR COLLECTIBILITY OF THE PACE SPECIAL ASSESSMENT, including, but not limited to, claims arising from or based upon any theory of procedural defect concerning the approval of the Improvements, the establishment of the Special Assessment District, confirmation of the Special Assessment Roll and the Payment Schedule, Bay County's right to place the special assessment lien on the Special Assessment Parcel, the collectibility and due dates of the PACE special assessment installments, or any other theory or claim. NAME OF ENTITY further waives notice of hearing and the right to file objections.

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(b) Following the signing of this Agreement, no suit or action of any kind shall be instituted or maintained for the purpose of contesting or enjoining the collection of any PACE special assessment, and NAME OF ENTITY, for itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Special Assessment Parcel, hereby irrevocably waives its rights to contest the PACE special assessment with any adjudicative body having jurisdiction over the subject matter, including, but not limited to, the Michigan Tax Tribunal.

(c) NAME OF ENTITY shall not sell, transfer, alienate or convey any of its interest in the Special Assessment Parcel without first having given written notice of the PACE special assessment to any successors in interest, lessees, purchasers or assigns and made a copy as part of any purchase contract, sale contract, lease agreement, deed or any other conveyancing instrument by which NAME OF ENTITY purports to assign all or any part of its interest in the Special Assessment Parcel to any successors in interest, lessees, purchasers, and assigns. This Agreement shall be recorded against the real property constituting the Special Assessment Parcel by Bay County with the Bay County Register of Deeds.

(d) Bay County agrees that following payment to Bay County in full of the PACE special assessment, as same may be expanded and/or amended, to promptly execute and deliver documentation discharging the County's interest with respect to the property. Until the PACE special assessment liability has been fully satisfied and the lien discharged, each purchaser of all or any part of the Special Assessment Parcel, as a condition of closing on such purchase, shall execute and deliver to the County a written notice: (i) acknowledging the principal amount unpaid and outstanding on the PACE special assessment; (ii) agreeing to the assumption of the liability to pay the PACE special assessment on a timely basis, when due, until the remaining balance and interest on said PACE special assessment has been paid in full; and (iii) acknowledging that the title insurance policy will state that the PACE special assessment has not been paid at time of closing thereon.

(e) NAME OF ENTITY agrees that it, its successors and assigns shall, during the term of this Agreement and the PACE special assessment, pay all ad valorem real property taxes and assessments levied against the property when due and NAME OF ENTITY specifically waives, irrevocably for itself, its successors and assigns as to any and all portions of the Special Assessment Parcel, the right to pay ad valorem real property taxes and assessments on any other installment method which may be available to property owners in Bay County.

Section 1.07 **Lien**

(a) The PACE special assessment is an obligation with respect to the Special Assessment Parcel, and shall, until paid, be and continue to be a lien upon all such property assessed for the amount of the PACE special assessment and all interest and charges apportioned to such property which may accrue thereon. Such lien shall be of the same character and effect as liens created pursuant to the General Property Tax Act, and shall be treated as such with respect to procedures for collection, including accrued interest and penalties. The PACE special assessment confirmed hereby is a debt to Bay County that has been assigned to NAME OF ENTITY and its successors in interest, lessees, purchasers and assigns. The transfer of title to all or any part of the Special Assessment Parcel shall not, in and of itself, trigger an acceleration of the

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PACE special assessment. No judgment or decree shall destroy or impair any lien of the County upon the premises assessed for such amount of the assessment as may have been equitably or lawfully charged and assessed thereon. Failure of NAME OF ENTITY or any subsequent property owner to receive any notice required to be sent shall not invalidate any PACE special assessment or the Special Assessment Roll and shall not be a jurisdictional requirement.

Section 1.08 **Installment Payments**

(a) Payments shall be made in accordance with attached **Appendix F**.

Section 1.09 **Delinquent Payments**

(a) In the event the payment by NAME OF ENTITY of a PACE special assessment installment shall be due and unpaid for more than NUMBER OF DAYS (__) days, then such installment shall be deemed delinquent and NAME OF ENTITY shall pay thereon, in addition to the interest described above, an administrative fee in an amount equal to the product of unpaid balance due multiplied by an annual rate equal to __% over the annual rate of interest borne by the bonds, multiplied by the number of days that the same remains unpaid and then divided by 365, together with the costs of collection, including actual attorneys' fees. All such amounts shall constitute a lien against the Special Assessment Parcel. [To be modified depending on terms of owner-arranged financing].

Section 1.10 **Use of Assessment**

(a) [To be determined based on owner-arranged financing; provided, however, the Authorized Official shall ensure that such uses include payment of any application, administration or legal fees associated with the PACE project. The Authorized Official is permitted to allow payment be made directly to the financing source and not through the traditional assessment collection process, if such change is made, conforming changes shall be made throughout the Agreement.] If the project was financed by a source other than by bonds, the assessment, as collected, may be forwarded by Bay County to said financing source as identified in **Appendix I** attached hereto to be credited towards principal and interest owed by NAME OF ENTITY to said financing source in accordance with a specific agreement entered into between NAME OF ENTITY and said financing source.

Section 1.11 **Invalidity; Cure**

(a) In the event of any invalidity of the PACE special assessment because of irregularity in the proceedings, or the adjudgment of the PACE special assessment as illegal by a court of competent jurisdiction, the Authorized Official may cause a new special assessment to be made for the Improvements, and NAME OF ENTITY, on behalf of itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Improvements as reasonably determined by the County, hereby waives any objections to and agrees to the imposition of such new PACE special assessment. [Authorized Official to make modifications for owner-arranged financing to limit discretion to change Special Assessment Roll and to obligate itself to revise the Special Assessment Roll to ensure owner-arranged financial institution is made whole.]

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ARTICLE VI

CONDITIONS PRECEDENT

Section 1.12 Conditions Precedent to Bay County's Obligations

(a) The obligations of Bay County to issue and/or sell bonds under this Agreement and/or to approve owner-arranged financing between NAME OF ENTITY and a third-party financing source are subject to the following conditions precedent as required herein, or waived in writing by Bay County, except as specifically hereinafter provided:

(b) The County and NAME OF ENTITY shall have authorized, executed and delivered this Agreement and all approvals required hereby shall have been secured.

(c) No action, suit, proceeding or investigation shall be pending before any court, public board or body to which NAME OF ENTITY or Bay County is a party, or is threatened in writing against NAME OF ENTITY or Bay County, contesting the validity or binding effect of this Agreement, the PACE special assessment, or the bonds, which could result in an adverse decision that may have a material adverse effect upon the ability of NAME OF ENTITY to pay, or Bay County to levy and collect the PACE special assessments to pay the bonds or to pay a third-party financing source, including, without limitation, any determination by any agency or official as to the ability to levy the PACE special assessments, or which would have a material adverse effect on NAME OF ENTITY or Bay County's ability to comply with any of the obligations and terms of this Agreement or the bonds.

(d) There shall be no ongoing breach of any of the covenants and agreements of NAME OF ENTITY required to have been observed or performed by NAME OF ENTITY under the terms of this Agreement and no Event of Default by NAME OF ENTITY or no event which with notice or the passage of time could become an Event of Default by NAME OF ENTITY under this Agreement shall have occurred.

(e) All documents, schedules, materials, maps, plans, descriptions and related matters which are contemplated to be made Appendices to this Agreement shall have been fully completed by NAME OF ENTITY to Bay County's reasonable satisfaction and shall have been appended hereto.

(f) No objection shall have been made by NAME OF ENTITY or any other party claiming an interest in the Special Assessment Parcel at Bay County's Board of Commissioners meeting at the time the Authorized Official has spread the roll.

(g) NAME OF ENTITY shall meet all eligibility requirements as set forth in **Appendix C**.

(h) NAME OF ENTITY shall not have filed bankruptcy or sought the protections of any state and federal law insolvency statutes providing protections to debtors.

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ARTICLE VII

REPRESENTATIONS AND WARRANTIES

Section 1.13 **Representations and Warranties of Bay County**

(a) Bay County represents and warrants to NAME OF ENTITY that:

(i) The execution and delivery of this Agreement has been duly authorized by Bay County, and this Agreement constitutes a valid and binding agreement of the County, enforceable in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principals of equity, including those relating to equitable subordination.

(ii) Neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated herein is in violation of any provision of any existing law, ordinance, rule, resolution or regulations, order or decree of any court or governmental entity, or any agreement to which Bay County is a party or by which the County is bound.

(iii) Bay County has taken all preliminary action necessary to empower the County to adopt the bond Resolution [For bond transactions only] authorizing the issuance and sale of the bonds and/or has taken all action necessary to empower the County to permit owner-arranged financing.

Section 1.14 **Representations and Warranties of NAME OF ENTITY**

(a) NAME OF ENTITY represents and warrants to Bay County that:

(i) NAME OF ENTITY is duly organized and validly existing as a TYPE OF ENTITY in good standing under the laws of the State of Michigan, with power under the laws of this state to carry on its business as now being conducted, and is duly qualified to do business in the State of Michigan; and NAME OF ENTITY has the power and authority to own the property and carry out the obligations to complete the Improvements.

(ii) The execution and delivery of this Agreement will not result in a violation or default by NAME OF ENTITY of any provision of its Articles of Organization or Operating Agreement, or under any indenture, contract, mortgage, lien, agreement, lease, loan agreement, note, order, judgment, decree or other instrument of any kind or character to which it is a party and by which it is bound, or to which it or any of its assets are subject.

(iii) NAME OF ENTITY represents and warrants that it is the sole and exclusive legal and equitable title owner of fee simple title to the Special

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Assessment Parcel and the Improvements located, or to be located, thereon and has full legal power and authority to consent to the finalization and levying of the PACE special assessment as provided herein.

(iv) The execution and delivery of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized by all requisite action, and this Agreement constitutes a valid and binding agreement enforceable in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

ARTICLE VIII

DEFAULT

Section 1.15 NAME OF ENTITY **Default**

(a) If NAME OF ENTITY breaches any covenant of this Agreement or any other agreement related to this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (__) days after the written notice thereof has been received, NAME OF ENTITY shall be deemed to have committed an event of default ("Event of Default").

Section 1.16 **Remedies**

(a) If NAME OF ENTITY commits an Event of Default under this Agreement, Bay County, after giving written notice as required, without further notice of any kind, shall be entitled to seek and obtain a decree of specific performance of this Agreement from a court of competent jurisdiction; or the right to recover from NAME OF ENTITY any damages incurred by Bay County and any costs incurred by the County in enforcing or attempting to enforce this Agreement or the PACE special assessment, including attorneys' fees and expenses; or to foreclose on the Special Assessment Parcel and to sell all or any part of the Special Assessment Parcel to the extent necessary to recover any damages and costs; or any combination of the foregoing.

Section 1.17 **Bay County's Default**

(a) If Bay County breaches any covenant of this Agreement or any other agreement related to the carrying out of this Agreement and fails to pursue a cure of such breach within NUMBER OF DAYS (__) days after written notice thereof has been received, Bay County shall be deemed to have committed an Event of Default.

Section 1.18 **Remedies**

(a) If the County commits an Event of Default under this Agreement and NAME OF ENTITY shall have otherwise fully performed all of its obligations hereunder, NAME OF ENTITY,

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after giving written notice as required, without further notice or demand, shall be entitled to seek and obtain a decree of specific performance from a court of competent jurisdiction; but NAME OF ENTITY shall not have the right to seek to recover any money damages against the County incurred by NAME OF ENTITY and any costs incurred by NAME OF ENTITY against the County, including the costs of enforcing or attempting to enforce this Agreement. If the County defaults in any of its express obligations, NAME OF ENTITY shall be entitled to pursue its remedies as may be contained therein, but such default shall not negate NAME OF ENTITY obligation to pay the PACE special assessment and other costs due hereunder.

Section 1.19 **Waiver**

(a) Failure to act upon discovery of a default or to act upon the existence of an Event of Default, shall not constitute a waiver or right to pursue the remedies provided.

ARTICLE IX

MISCELLANEOUS

Section 1.20 **Term**

(a) Except as otherwise provided in this Agreement, the terms of this Agreement shall commence on the date first written above and shall expire upon the payment in full of the PACE special assessment created herein.

Section 1.21 **Assignment of this Agreement**

(a) Except as provided herein, no party to this Agreement may transfer, assign or delegate to any other person or entity all or any part of its rights or obligations arising under this Agreement without the prior written consent of the other party hereto excepting as otherwise expressly provided herein.

Section 1.22 **Notices**

(a) All notices, certificates or communications required by this Agreement to be given shall be in writing and shall be sufficiently given and shall be deemed delivered when personally served, or when received if mailed by registered or certified mail, postage prepaid, return receipt requested, addressed to the respective parties as follows:

If to the County: Bay County
515 Center Avenue, Ste. 101
Bay City, MI 48708
Attn: County Executive

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With a copy to: Bay County
515 Center Avenue, Ste. 402
Bay City, MI 48708
Attn: Corporation Counsel/Risk Manager

If to NAME OF ENTITY: _____

_____

_____, _____
Attn: _____

With a copy to: _____

_____

_____, _____
Attn: _____

or to such other address as such party may specify by written notice. To the extent the County is advised in writing by NAME OF ENTITY of the name, address and contact person for any lender, the County shall provide written notice to said Lender of any default hereunder by NAME OF ENTITY simultaneously with providing such written notice to NAME OF ENTITY.

Section 1.23 **Amendment and Waiver**

(a) No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by each party hereto. No waiver of any term of this Agreement shall be binding upon any party until such waiver is reduced to writing, executed by the party to be charged with such waiver, and delivered to the other party hereto.

Section 1.24 **Entire Agreement**

(a) This Agreement and the agreements and documents specifically referenced herein, contain all agreements between the parties. There are no other representations, warranties, promises, agreements or understandings, oral, written or implied, among the parties, except to the extent reference is made thereto in this Agreement.

Section 1.25 **Execution in Counterparts**

(a) This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

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Section 1.26 **Captions**

(a) The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

Section 1.27 **Applicable Law**

(a) This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

Section 1.28 **Mutual Cooperation**

(a) Each party to this Agreement shall take all actions required of it by the terms of this Agreement as expeditiously as possible and shall cooperate to the fullest extent possible with the other party to this Agreement. Each party to this Agreement shall exercise reasonable diligence in reviewing, approving, executing and delivering all documents necessary to accomplish the purposes and intent of this Agreement. Each party to this Agreement also shall use its best efforts to assist the other party to this Agreement in the discharge of its obligations hereunder and to assure that all conditions precedent to the issuance of the bonds and/or other financing arrangements are satisfied.

Section 1.29 **Binding Effect**

(a) This Agreement, being for the benefit of the property, shall be binding upon the parties hereto and upon their respective successors and assigns.

Section 1.30 **Force Majeure**

(a) No party hereto shall be liable for the failure to perform its obligations hereunder if said failure to perform is due to Force Majeure. Said failure to perform shall be excused only for the period during which the event giving rise to said failure to perform exists; provided, however, that the party seeking to take advantage of this Section shall notify the other party in writing, setting forth the event giving rise to said failure to perform, within NUMBER OF DAYS (__) business days after the occurrence of said event.

[SIGNATURES ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, Bay County and NAME OF ENTITY have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

Witnessed:

_____
Signature of:

_____
Signature of:

By: _____, a Michigan _____

By: _____
Signature of: _____
Its: Authorized Signatory

Witnessed as to both signatures by:

_____
Signature of:

_____
Signature of:

County of Bay, Michigan
Municipal corporation

By:_____
Signature of: _____
Its: _____

By: _____
Signature of: _____
Its: Clerk

State of Michigan)
) ss
County of Bay)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____ the Authorized Signatory of _____ on behalf of the _____.

_____
Notary Public
_____County, Michigan
My commission expires _____

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State of Michigan)
) ss
County of Bay)

The foregoing instrument was acknowledged before me this_____ day of_____, 20___, by AUTHORIZED OFFICIAL, the TITLE OF AUTHORIZED OFFICIAL of Bay County, Michigan and _____, the County Clerk of Bay County, Michigan on behalf of the County of Bay.

_____
Notary Public
_____County, Michigan
My commission expires _____

DRAFTED BY, WITH THE ACTIVE PARTICIPATION OF REPRESENTATIVES:

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson Ave., Suite 2500
Detroit, Michigan 48226

WHEN RECORDED RETURN TO:

David P. Massaron, Esq.
Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson Ave., Suite 2500
Detroit, Michigan 48226

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APPENDIX B

Lean & Green Michigan™ PACE Program Application

Public Act 270 of 2010 ("Act 270") authorizes local units of government to adopt Property Assessed Clean Energy ("PACE") programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by Bay County. Act 270 allows private commercial lenders to finance energy projects and authorizes local units of government to issue bonds, notes and other indebtedness. Act 270 authorizes the assessment of properties for the cost of the energy projects and provides for repayment to local governments through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

LAGM has developed a PACE program that provides voluntary special assessments for certain energy efficiency improvements and renewable energy systems that are associated with real property.

The property eligibility requirements are as follows:

Property is privately owned commercial or industrial real property within Bay County's jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his or her discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application's submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE Program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

An appropriate ratio must be determined for the amount of assessment in relation to the assessed value of the property. The ratio will be determined on a project-by-project basis by LEP and shall not exceed 25% of the State Equalized Value without written approval of the Authorized Official. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP and the Authorized Official. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).

For projects financed for more than $250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than $250,000, an agreement to conduct annual energy and financial audits must be established with committed financial and logistical arrangements for ongoing verification and measurement of energy savings that meet standards set by LEP. MCL 460.939(p).

Bonds or notes issued under Act 270 shall not be general obligations of the local unit of government, but shall be secured by the voluntary assessments and other security mechanisms provided in the statute. MCL 460.945(2).

The applicant assumes all risk with respect to the implementation of a PACE Program in respect of the applicant's property. Bay County is an accommodation party only, and is providing access to the PACE Program so as to enable property owners to make decisions regarding energy improvements to their property in a manner which allows the property owner to make the improvements in a cost-effective manner and for the property owner's benefit.

Energy projects that may be eligible for PACE assessments include, but are not limited to: equipment, devices, or materials intended to decrease energy consumption, including: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; and a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one (1) or more renewable energy resources to generate electricity, but does not include an incinerator or digester.

Mail or deliver your application and attachments to:

Attention:
Program Administrator for Bay County PACE Program
c/o Levin Energy Partners, LLC
6895 Telegraph Road
Bloomfield Hills, MI 48301

Applications and attachments may also be e-mailed to the Program Administrator through the webpage www.levinenergypartners.com. For questions regarding the status of your application please contact the Program Administrator at 248.808.1420.

Applicant Information
(Use attachments as necessary)

1. Property Owner(s) Legal Name(s) (as they appear on property tax records)

	Name	Parcel #
Owner 1	_____	_____
Owner 2	_____	_____
Owner 3	_____	_____

2. Property Owner(s) Contact Information

Name	Address	E-mail Address	Telephone No.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Property Owner(s) Type

☐ Individual ☐ LLP ☐ LLC
☐ Corporation ☐ Other (please specify) _____

4. Property Type (Check all that apply)

☐ **Commercial**

- ☐ Grocery/convenience store
- ☐ Health care/clinic
- ☐ Mixed use
- ☐ Multi-family unit (3 or more)
- ☐ Office
- ☐ Other - Please describe_____
- ☐ Retail
- ☐ Restaurant
- ☐ Recreational
- ☐ Warehouse

☐ **Industrial**

Please describe_____

5. **Property Addresses and Parcel Number**

Physical Property Address of Improvements

_____

Mailing Address (if different)

_____

Assessor's Parcel #

_____

6. **Balance of Any Mortgage(s):**

	Amount of Mortgage	Name of Mortgage Holder
First Mortgage	$_____	_____
Second Mortgage	$_____	_____
Other	$_____	_____
State Equalized Value (SEV)	$_____	
Requested assessment amount	$_____	

The lien to value ratio (*including* the mortgage, if any, and *excluding* the requested financing amount) cannot exceed 70% of two times the State Equalized Value.

☐ Consent by mortgage holder(s) obtained, if subject to a mortgage. Please attach consent.

7. **Existing Liens Against Property** (tax, special assessment, water or sewer charges, etc.)

Amount	Type	End Date
$_____	_____	_____
$_____	_____	_____
$_____	_____	_____

Total: $_____

8. Requested Assessment Amount

Energy Project	$_____
Energy Audit	$_____
Engineering/Architect Plans	$_____
Building Permit Fees	$_____
Other (Please explain)	$_____
Total	$_____

The lien to value ratio (*including* the mortgage, if any, and *excluding* the requested financing amount) cannot exceed 70% of two times the State Equalized Value.

The assessment to assessed value ratio cannot exceed 25% of the State Equalized Value without written approval of the Authorized Official.

9. Requested Assessment Repayment Period (Term may not exceed the lesser of the useful life of the energy project or 25 years.)

Term: _____ years

10. Projects Over $250,000

Please attach details regarding provisions for ongoing measurements of energy savings and information regarding performance guarantees.

11. Baseline Energy Audit

Please attach the baseline energy audit performed on the property and all supporting documentation.

APPENDIX C

PROGRAM ELIGIBILITY CHECKLIST

Property is privately owned commercial or industrial real property within Bay County's jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his or her discretion, may disqualify properties that although not currently delinquent, have been delinquent within six months of the application's submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

An appropriate ratio must be determined for the amount of assessment in relation to the assessed value of the property. The ratio will be determined on a project-by-project basis by LEP and shall not exceed 25% of the State Equalized Value without written approval of the Authorized Official. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LEP and the Authorized Official. Such approval may be granted retroactively if the audit meets the standards of LEP. MCL 460.939(o).

For projects financed for more than $250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LEP.

For projects financed for more than $250,000, an agreement to conduct annual energy and financial audits must be established with committed financial and logistical arrangements for ongoing verification and measurement of energy savings that meet standards set by LEP. MCL 460.939(p).

APPENDIX D

SPECIAL ASSESSMENT PARCEL WHICH IS ENCUMBERED BY THE PACE SPECIAL ASSESSMENT ROLL

[PROJECT SPECIFIC]

Parcel

Tax Parcel I.D. No.: _____.

APPENDIX E

PACE SPECIAL ASSESSMENT ROLL

[PROJECT SPECIFIC]

APPENDIX F

PAYMENT SCHEDULE

[PROJECT SPECIFIC]

APPENDIX G

Lender Consent and Acknowledgement of Owner Participation in
County of Bay, Michigan PACE Program[1]

This acknowledgement is granted _____ ___, 20__, by NAME OF MORTGAGE HOLDER (the "Lender"), and for the benefit of NAME OF ENTITY (the "Property Owner"), and Bay County in the State of Michigan.

Recitals

A. Pursuant to Public Act No. 270 of 2010, Bay County established the Bay County Property Assessed Clean Energy ("PACE") Program on _____ ___, 20___, by RESOLUTION # to promote installation of energy efficiency improvements and/or renewable energy systems.

B. The Property Owner has applied to the Program to finance the amount of $ AMOUNT OF FINANCING, to be paid back as an assessment on Property Owner's real property, described in **Appendix D** attached hereto (the "Property"), over a period of NUMBER OF YEARS years.

C. Owner has previously executed a mortgage, deed of trust, dated _____ ___, 20___, to the Lender, covering the Property, to secure a promissory note in the sum of $ AMOUNT OF LOAN, and recorded on _____ ____, 20___ at Liber ___, Page ____, Bay County Register of Deeds.

D. Repayment by the Property Owner under the PACE Special Assessment Agreement will be a statutory assessment levied against the Property notice of which shall be recorded against the Property in the Office of the Register of Deeds for Bay County, Michigan, and which assessment, together with interest and any penalties, shall constitute a lien (the "Lien") on the Property, and shall be collected subject to the terms agreed to between the parties and as contained in the PACE Special Assessment Agreement.

Consent and Acknowledgement

Lender acknowledges that it has been informed of the Property Owner's participation in the Bay County PACE Program, and agrees that Property Owner's execution of the PACE Special Assessment Agreement will not constitute a default under Lender's Deed of Trust.

Execution of this Consent and Acknowledgement by Lender's representative shall constitute full and complete consent to the Property Owner's participation in the Bay County PACE Program.

[1] If property being improved has no mortgage, please submit documentation demonstrating such.

Lender Consent and Acknowledgement
APPENDIX G

Name of Lender: _____ Date: _____

By: _____

Title: _____

STATE OF MICHIGAN)
) ss
COUNTY OF BAY)

The foregoing instrument was acknowledged before me this ___ day of _____, 20__, by _____, on behalf of _____.

_____
_____, Notary Public
_____County, State of _____
Acting in _____ County
My Commission Expires:

APPENDIX H

DESCRIPTION OF IMPROVEMENTS

[PROJECT SPECIFIC]

APPENDIX I

SOURCE OF PRIVATE FINANCING

[PROJECT SPECIFIC]

COUNTY OF BAY
STATE OF MICHIGAN

RESOLUTION OF INTENT TO ESTABLISH A PROPERTY ASSESSED CLEAN ENERGY PROGRAM AND CALLING PUBLIC HEARING

Minutes of a regular meeting of the Board of Commissioners of the County of Bay, Michigan (the "County"), held on the _____, at _____, prevailing Eastern Time.

PRESENT: Commissioners _____

_____

ABSENT: Commissioners _____

WHEREAS, the Bay County Board of Commissioners intends to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners intends to find that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County; and

WHEREAS, the types of energy projects, either energy efficiency improvements or renewable energy systems, that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (includes a biomass stove but does not include an incinerator or digester); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Board of Commissioners intends to create a PACE district having the same boundaries as the County's jurisdictional boundaries; and

WHEREAS, the Board of Commissioners intends to join Lean & Green Michigan™, and intends to utilize Levin Energy Partners, LLC as PACE administrator (the "PACE Administrator") to administer its PACE Program; and

WHEREAS, the Board of Commissioners intends to utilize Miller, Canfield, Paddock and Stone, P.L.C. ("PACE Counsel") as legal counsel to coordinate with the authorized official and the PACE Administrator in the review of each PACE project being considered for approval by the County to assure compliance with Act 270 and the PACE Program; and

WHEREAS, the report referenced in Section 9(1) of Act 270 (the "PACE Report") shall be available on the County's website at http://www.baycounty-mi.gov, and shall be available for viewing at the office of the County Clerk located at: 515 Center Avenue, Ste. 101, Bay City, Michigan 48708.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Commissioners, being fully apprised of the PACE Program, finds that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County.

2. The Board of Commissioners, by adoption of this Resolution, formally states its intention to establish a PACE district having the same boundaries as the County's jurisdictional boundaries and a PACE Program as described in and for the reasons set forth in this Resolution.

3. The Board of Commissioners formally states its intention to provide a property owner based method of financing and funds for energy projects, including from the sale of bonds or notes which shall not be a general obligation of the County, amounts advanced by the County from any other source permitted by law, or from owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any project as required by and subject to Act 270.

4. The Board of Commissioners, by adoption of this Resolution, formally states its intention to join Lean & Green Michigan™, and to utilize Levin Energy Partners, LLC as PACE Administrator.

5. The Board of Commissioners, by adoption of this Resolution, formally designates Miller, Canfield, Paddock and Stone, P.L.C. as legal counsel to coordinate with the authorized official and the PACE Administrator in the review of each PACE project being considered for approval by the County to assure compliance with Act 270 and the PACE Program. The

engagement of Miller, Canfield, Paddock and Stone, P.L.C., as PACE Counsel is approved notwithstanding Miller, Canfield, Paddock and Stone, P.L.C.'s representation from time to time of parties to PACE transactions in matters unrelated to the County's PACE transactions.

6. The Board of Commissioners hereby sets a public hearing for _____, at _____, in the Board of Commissioners office, 515 Center Avenue, Ste. 405, Bay City, Michigan 48708 to receive comments on the proposed PACE Program, including the PACE Report.

7. The County Clerk is authorized and directed to publish a notice of intent to establish a PACE district and a PACE Program, and a notice of the public hearing set by this Resolution in a newspaper of general circulation in the County as a display advertisement prominent in size. The County Clerk shall maintain on file for public review a copy of the PACE Report and shall cause the PACE Report to be available on the County's website in accordance with the requirements of Act 270.

8. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

YEAS: Commissioners _____

_____

NAYS: Commissioners _____

RESOLUTION DECLARED ADOPTED.

_____
Cynthia A. Luczak
County Clerk

I HEREBY CERTIFY that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Bay, Michigan, at a regular meeting held on _____, 2013, at ____, prevailing Eastern Time, and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by Act 267.

_____
Cynthia A. Luczak
County Clerk

NOTICE OF PUBLIC HEARING

COUNTY OF BAY, STATE OF MICHIGAN

ON THE ESTABLISHMENT OF A PACE
PROGRAM AND A PACE DISTRICT

TO ALL INTERESTED PERSONS IN BAY COUNTY:

PLEASE TAKE NOTICE that the Board of Commissioners, County of Bay, State of Michigan, (the "County") will hold a public hearing on _____, at _____, in the Board of Commissioners office, 515 Center Avenue, Ste. 405, Bay City, Michigan 48708 to receive comments on the proposed Property Assessed Clean Energy ("PACE") program and the proposed PACE report.

TAKE FURTHER NOTICE that the Board of Commissioners intends to establish a PACE program and to establish a PACE district, having the same boundaries as the County's jurisdictional boundaries, pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purposes of encouraging economic development, improving property valuation, increasing employment, reducing energy costs, reducing greenhouse gas emissions, and promoting the use of renewable energy systems and energy efficiency improvements.

TAKE FURTHER NOTICE that the PACE report, required by Section 9(1) of Act 270, is available on the County's website at http://www.baycounty-mi.gov, and is available for viewing at the office of the County Clerk located at 515 Center Avenue, Ste. 101, Bay City, Michigan 48708.

THIS NOTICE is given by order of the Board of Commissioners of Bay County, Michigan.

Cynthia A. Luczak
Bay County Clerk

COUNTY OF BAY
STATE OF MICHIGAN

RESOLUTION APPROVING THE ESTABLISHMENT OF A PROPERTY ASSESSED CLEAN ENERGY PROGRAM

Minutes of a regular meeting of the Board of Commissioners of Bay County, Michigan (the "County"), held on the _____, at _____, prevailing Eastern Time.

PRESENT: Commissioners _____

_____

ABSENT: Commissioners _____

WHEREAS, the Board of Commissioners of Bay County, Michigan previously has adopted a Resolution of Intent to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners hereby finds that financing energy projects is a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County; and

WHEREAS, the types of energy projects, either energy efficiency improvements or renewable energy systems, that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Board of Commissioners; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (includes a biomass stove but does not include an incinerator or digester); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Board of Commissioners conducted a public hearing on _____, 2013, at _____, in the Board of Commissioners office, 515 Center Avenue, Ste. 405, Bay City, Michigan 48708 to receive comments on the proposed PACE Program, including the Report referenced in Section 9(1) of Act 270 (the "PACE Report"); and

WHEREAS, the Board of Commissioners intends to establish a PACE Program as described in the PACE Report, so as to provide a property owner based method of financing and funds for energy projects, including from the sale of bonds or notes which shall not be a general obligation of the County, amounts advanced by the County from any other source permitted by law, or from owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any project as required by, and subject to Act 270.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The PACE Program for the County is established and approved.

2. The PACE district, having the same boundaries as the County's jurisdictional boundaries, is established.

3. The PACE Program constitutes a valid public purpose because it stimulates economic development, improves property values, reduces energy costs, reduces greenhouse gas emissions, and increases employment in the County.

4. The PACE Report is incorporated herein in full by reference, and is approved and adopted.

5. The County formally joins Lean & Green Michigan™ and Levin Energy Partners, LLC is designated as PACE administrator to administer the PACE Program.

6. In accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing, with the exception of amendments regarding property eligibility parameters found in paragraph 11 of the PACE Report.

7. In accordance with Act 270, an assessment imposed under the PACE Program, including any interest on the assessment and any penalty, shall constitute a lien against the property on which the assessment is imposed until the assessment, including any interest or penalty, is paid in full. The lien runs with the property and has the same priority and status as other property tax and assessment liens. The County has all rights in the case of delinquency in the payment of an assessment as it does with respect to delinquent property taxes. When the assessment, including any interest and penalty, is paid, the lien shall be removed from the property. The County Executive, or his designee,, are authorized and directed to execute and

deliver any special assessment agreement, document or certificate necessary or appropriate to create, establish and record an assessment under the PACE Program.

8. In accordance with Act 270, installments of assessments due under the PACE Program may be included in each summer and winter tax bill issued under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155 ("Act 206"), and may be collected at the same time and in the same manner as taxes collected under Act 206. Under owner-arranged financing, the County may impose an assessment and forward payments to the commercial lender or the record owner may pay the commercial lender directly. In all projects where the property owner will pay the installments of assessments through periodic payments to the County, the PACE special assessment agreement will provide for the County to be reimbursed for the actual costs of administering the billing and payment process.

9. The County may join with any other local unit of government, or with any person, or with any number or combination thereof, by contract or otherwise as may be permitted by law, for the implementation of the County's PACE Program, in whole or in part, and the County Executive, or his designee, are authorized to execute and deliver such documents, agreements or certificates as may be necessary or advisable to permit the cooperative implementation of the PACE Program as provided by Act 270 or other applicable law.

10. The County Executive, or his designee, are authorized to sign necessary documents, agreements or certificates, and to take all other actions necessary or convenient to implement a PACE Program consistent with the PACE Report.

11. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

YEAS: Commissioners _____

_____

NAYS: Commissioners _____

RESOLUTION DECLARED ADOPTED.

_____
Cynthia A. Luczak
County Clerk

I HEREBY CERTIFY that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Bay, Michigan, at a regular meeting held on _____, 2013, at _____, prevailing Eastern Time, and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by Act 267.

_____

Cynthia A. Luczak
County Clerk

21482753.1\DEPT-PBFN

On Oct 31, 2013, at 4:54 PM, Laura Ogar <OgarL@baycounty.net> wrote:

Greetings David and Andy,

Thank you for the above documents and info below that describes the structure of PACE...we are working to move this forward here however there have been some questions posed that I have not been able to answer and I trust you will be able to do so. In particular it's unclear how the actual process works...for example, as I recall, the financing is available only to business's, not residents, is this correct? Is there actual eligibility criteria available somewhere?

Would you be able to run through a possible scenario such as .." if a local dairy/frozen products business wants to upgrade their freezers for better energy efficiency...what would they do first..survey, energy audit? , who would they talk to after that, (bank/private financier?) and then what are the next steps involved in assisting these folks? What role does the County play? How does the financial re-couping actually work?

I apologize in advance if these are dupid questions..but I've realized I don't understand enough of the PACE to artfully speak on it. Thanks for any info you can offer. Your email response to all would be helpful..as this moves forward for Board consideration I will let you know so you can attend if further questions come up ok, thank you.

Laura Ogar, Director
Bay County Environmental Affairs and Community Development
515 Center Avenue, Suite 500
Bay City, Michigan 48708
989-895-4135
ogarl@baycounty.net

Before printing this message, please be sure it is necessary.

From: Andy Levin [mailto:andy@levinenergypartners.com]
Sent: Sunday, November 03, 2013 10:05 PM
To: Laura Ogar

Cc: David P. Massaron; Tom Hickner; Donald Tilley; Ernie Krygier; Robert Redmond; Vaughn Begick; brandon_krause@aol.com; Deanne Berger; Marty Fitzhugh; Tim Quinn; Crystal Hebert; Trevor M. Keyes; Brian D. Eggers CP; Alexis Blizman J.D.; Kyle M. Peczynski; Jennifer Mefford

Subject: Re: Lean & Green Michigan PACE documents for Bay County

These are actually great questions, Laura. But they sort of cover the water front. I wonder if we should set up a little webinar or conference call to go over the program with you and any folks you wanted to

assemble. I could also conceivably come up and do it in person, depending on the timing. Or one of the cc's I added could.

But let me answer a few right up front.

- Michigan's PACE statute covers businesses and non-profits - not home owners or government buildings. So we are talking about virtually any business that has a building that can be improved - warehouses, apartments, retail, factories, office buildings - and private nonprofits like hospitals, private colleges and private schools.

- So let's take a local dairy that processes and chills and ships large quantities of milk.

- The first step is to assess their energy use and possible energy savings.

o They can look at anything that saves energy, saves water, or adds renewable energy generating capacity (solar, wind, geothermal, biomass). They can really look at their whole operation from top to bottom, from indoor and outdoor lighting, to insulation, doors and windows, to their boilers, chillers, everything.

o If they haven't already picked an energy firm to work with, I can help them find one (or several to choose from) - that's part of what we do, matchmaking. The energy company would look at their year or two or three of electricity, gas and water bills (and anything else like wastewater fees, dumping or landfill fees, etc.).

o They would visit the site and do an assessment, usually for free, and then if they thought there was a good project there they would make a proposal to the dairy company. It would usually be something like this: we are quite sure you could cut 35% of the energy use out of your operation saving you $XXXX/year. In order to prepare an exact plan and identify exact savings, we need to do an investment grade energy audit that would cost $YYYY. If you sign a contract with us, we will do that work and the cost of the audit will be folded into the project financed through PACE. If you decide not to go forward, you would pay us for our work and that would be the end of it.

- After the property owner has a project that looks like it will be a clear winner for him financially (it has to be cash-flow positive for us to use PACE to fund it), we can also help identify a finance partner or partners. It may include a local bank to cover the financing up front and other investors in the PACE market to "take out" the bank's loan over the long term (10-20 years) of the actual PACE financing.

- The property owner enters into a special assessment agreement with the County to agree to pay off the loan through a special assessment that will appear on his property tax bill for the term of the project. Then County collects the assessment each property tax period and forwards it to the bank or other investor. We put language in the resolution the County Commission passes to say the County may include a fee for the actual cost of doing this work.

- Levin Energy Partners does the work of creating and running the PACE district. And Miller Canfield draws up the special assessment agreements and any financial documents on behalf of the

County. If County economic development staff want to help market it, that's great. But aside from that, we do all the work. We are paid through fees on each deal - typically the contractor pays LEP 2% of the deal up front and we get 50 basis points (0.5%) of the finance spread for the life of the loan. The private parties to the deal pay Miller Canfield for its legal work on behalf of the County as part of each closing.

- If there are problems with repayment, the County enforces the tax obligation just like it does for any other special assessment. But it's important to understand that's not super likely, as PACE deals tend to involve healthy properties (or the banks won't invest in them). So in Sonoma County, CA, which has the nation's most mature commercial PACE district, they have closed 61 PACE projects and had zero delinquencies.

If I can answer more questions, or you want to set up a call or whatever, please let me know.

Best,

Andy

Andrew S. Levin
Managing Partner, Levin Energy Partners, LLC
President, Lean & Green Michigan™
andy@levinenergypartners.com
http://www.leanandgreenmi.com
248.808.1420
6895 Telegraph Road
Bloomfield Hills, MI 48301
Before printing this message, please be sure it is necessary.

Laura, please e-meet Dave Massaron. Dave is a partner at Miller Canfield, and he is in charge of the firm's work with jurisdictions creating a PACE district by joining Lean & Green Michigan.

I have asked Dave to create the PACE documents for Bay County, including a draft resolution of intent, a draft resolution of adoption, and the PACE report required by the statute. The steps in the process are as follows:

- Dave sends you the draft docs.

- We finalize them, based on your input.

o The only really significant decision you folks need to make is whom to name as the "designated official" who will sign the PACE special assessment at the heart of each deal. Ingham County chose the "County Treasurer or his designee." It looks like Macomb County is doing the same. Huron County seems to be heading towards naming the "Chair of the County Commission or his designee.) Bay County

could make it the County Executive or designee, Treasurer or designee, or whatever makes the most sense.

- The County Commission passes the resolution of intent.
- The Commission publishes the PACE report and provides sufficient notice (whatever your own rules require) of a public hearing.
- The Commission holds a public hearing.
- The Commission passes a final resolution adopting or enacting the program. (This vote can be at the same meeting as the public hearing if you wish.)

Please reach out to Dave or me any time if you have questions.

Thanks!

Andy

Andrew S. Levin
Managing Partner, Levin Energy Partners, LLC
President, Lean & Green Michigan™
andy@levinenergypartners.com
http://www.leanandgreenmi.com
248.808.1420
6895 Telegraph Road
Bloomfield Hills, MI 48301

NOTICE TO PERSONS SUBJECT TO UNITED STATES TAXATION (MCPS)

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice, if any, contained in this document and its attachments may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties.

RESOLUTION NO. _____

BY: WAYS AND MEANS COMMITTEE **12/03/2013**

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on **12/10/2013** and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on behalf of Bay County:

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
2013-12-002	**HEALTH DEPT - DIST HEALTH FUND** ENVIRONMENTAL HEALTH Total HEALTH DEPT - DIST HEALTH FUND			X
	TO ADJUST FOR INCREASED DEMAND FOR SERVSAFE CLASSES AND MATERIALS.			
2013-12-006	**VETERANS' TRUST FUND** VETERANS' TRUST BOARD Total VETERANS' TRUST FUND			X
	TO INCREASE MICHIGAN VETERANS TRUST BUDGET $12,400. FUND 2940 IS 100% FUNDED THRU THE STATE OF MICHIGAN AND THEY APPROVED TO INCREASE THIS ANNUAL BUDGET FROM $47,600 TO $60,000.			
2013-12-007	**GENERAL FUND** BOARD OF COMMISSIONERS PAYROLL, RETIREMENT, INSURANCE Total GENERAL FUND		$3,285	
	TO BUDGET FOR PAYROLL DEPARTMENT CLERK RETIREMENT PAYOUT.			
2013-12-008	**SOCIAL WELFARE FUND** MI DEPT HUMAN SERV-BAY COUNTY MI DEPT HUMAN SERV-ARENAC CTY MI DEPT HUMAN SERV BD-ARENAC C Total SOCIAL WELFARE FUND	$20,800		
	THE STATE OF MICHIGAN "COMBINED OPERATIONS" FOR DEPARTMENT OF HUMAN SERVICES IN BAY COUNTY.			
2013-12-009	**GENERAL FUND** DEPARTMENT OF PUBLIC DEFENDER Total GENERAL FUND			X

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	TO REALIGN THE PUBLIC DEFENDER BUDGET.			
2013-12-010	GENERAL FUND			
	COUNTY SURVEY/REMONUMENTATION			
	Total GENERAL FUND		$20,000	
	TO REALIGN THE REMONUMENTATION BUDGET 10127801 FY2013.			
2013-12-011	GENERAL FUND			
	BOARD OF COMMISSIONERS			
	PUBLIC GUARDIAN			
	Total GENERAL FUND	$80,000		
	CORRECTS KEYING ERROR: WHEN THE GRANT REVENUE WAS KEYED TO THE BUDGET PROGRAM IT WAS ENTERED AS A DEBIT, WHICH SHOULD HAVE BEEN A CREDIT.			
2013-12-012	HOUSING FUND			
	UNRESTRICTED NET ASSETS			
	INTEREST ON GENERAL FUND INV.			
	OTHER INCOME			
	STAFF TRAINING			
	ACCOUNTING FEES			
	EMPLOYEE BENEFITS - ADMIN			
	TELEPHONE			
	OTHER ADMINISTRATIVE EXPENSE			
	CONTRACT COSTS, TRNG & OTHER			
	WATER			
	ELECTRICITY			
	GAS			
	LABOR			
	MATERIALS			
	CONTRACT COSTS			
	PAYMENTS IN LIEU OF TAXES			
	NON ROUTINE MAINTENANCE			
	CONTRIBUTIONS EARNED - OP SUB.			
	Total HOUSING FUND		$233,798	
	TO ADJUST THE 2013 HOUSING FUND BUDGET TO AGREE WITH THE HUD GRANT AGREEMENT.			
2013-12-014	GENERAL FUND			
	BOARD OF COMMISSIONERS			
	PROBATE COURT			
	Total GENERAL FUND		$10,000	
	TO PURCHASE A RECORDER FOR THE PROBATE			

Journal Request Number	Fund Involved Department Involved	Favorable Impact	Unfavorable Impact	No Impact
	COURT HEARING ROOM.			

Kim Coonan, Chairman W. & M. and Committee

Budget Adjustment Detail

Journal Request Number **2013-12-002**

Ref: EH Desc: SERV SAFE Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
HEALTH DEPT - DIST HEALTH FUND ENVIRONMENTAL HEALTH				
22161500	67104	MISCELLANOUS REVENUES	I	3,000
22161500	72700	OFFICE SUPPLIES	I	3,000

	Favorable	Unfavorable
Total HEALTH DEPT - DIST HEALTH FUND	$0	$0

Explanation

TO ADJUST FOR INCREASED DEMAND FOR SERVSAFE CLASSES AND MATERIALS.

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Budget Adjustment Detail

Journal Request Number **2013-12-006**

Ref: INCREV Desc: INC REVENU Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
VETERANS' TRUST FUND				
VETERANS' TRUST BOARD				
29468300	68300	REIMBURSEMENTS-STATE	I	12,400
29468300	93000	REPAIR AND MAINTENANCE	I	11,000
29468300	93100	EQUIPMENT REPAIR & MAINTENANCE	I	1,400

	Favorable	Unfavorable
Total VETERANS' TRUST FUND	$0	$0

Explanation

TO INCREASE MICHIGAN VETERANS TRUST BUDGET $12,400. FUND 2940 IS 100% FUNDED THRU THE STATE OF MICHIGAN AND THEY APPROVED TO INCREASE THIS ANNUAL BUDGET FROM $47,600 TO $60,000.

Budget Adjustment Detail

Journal Request Number **2013-12-007**

Ref: RETPAY Desc: RETIRE PAY Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	3,285
PAYROLL, RETIREMENT, INSURANCE				
10120200	71203	TERMINATION SICK PAY	I	3,285

	Favorable	Unfavorable
Total GENERAL FUND	$0	$3,285

Explanation

TO BUDGET FOR PAYROLL DEPARTMENT CLERK RETIREMENT PAYOUT.

Budget Adjustment Detail

Journal Request Number **2013-12-008**

Ref: DHS AR Desc: DHS ARENAC Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
SOCIAL WELFARE FUND				
MI DEPT HUMAN SERV-BAY COUNTY				
29067000	40003	FUND BALANCE-RESRVS/DSGNATIONS	D	20,800
29067000	67104	MISCELLANOUS REVENUES	D	50,000
29067000	67601	REIMBURSEMENT - INDIVIDUALS	D	3,000
29067000	67602	REIMBURSEMENT - PRIVATE AGENCY	D	1,000
29067000	68300	REIMBURSEMENTS-STATE	D	440,000
29067000	80203	COUNTY PROJECTS D.S.S.	D	30,000
29067000	83401	NON-RESIDENT HOSPITALIZATION	D	500
29067000	83402	ENP MIGRANT HOSPITALIZATION	D	1,000
29067000	83403	NON-ENP MIGRANT HOSPITALIZATIO	D	500
29067000	84201	YOUTH IN TRANSITION	D	20,000
29067000	84300	EMPLOYMENT & TRAINING-M.O.S.T.	D	252,307
29067000	84501	STATE FAMILY/DISAB. ASSIST.	D	5,000
29067000	84504	STATE EMERGENCY RELIEF	D	15,000
29067000	84505	STRONG FAMILIES/SAFE CHILDREN	D	8,493
29067000	84602	FAMILY REUNIFICATION	D	25,000
29067000	84609	COMMUNITY PARTNER CHILD PROTEC	D	6,000
29067000	84700	SPECIAL COLLECTIONS	D	48,000
29067000	86700	MEDICAL TRANSPORTATION	D	23,000
29067000	95500	MISCELLANEOUS	D	50,000
29067000	99900	TRANSFERS OUT TO OTHER FUNDS	D	30,000
MI DEPT HUMAN SERV-ARENAC CTY				
29067002	68300	REIMBURSEMENTS-STATE	D	131,000
29067002	84201	YOUTH IN TRANSITION	D	3,000
29067002	84300	EMPLOYMENT & TRAINING-M.O.S.T.	D	30,000
29067002	84501	STATE FAMILY/DISAB. ASSIST.	D	3,000
29067002	84504	STATE EMERGENCY RELIEF	D	20,000
29067002	84602	FAMILY REUNIFICATION	D	5,000
29067002	86700	MEDICAL TRANSPORTATION	D	50,000
29067002	95500	MISCELLANEOUS	D	20,000
MI DEPT HUMAN SERV BD-ARENAC C				
29067003	68200	REIMBURSEMENTS-COUNTIES	D	9,353
29067003	71000	PER DIEM	D	2,700
29067003	80203	COUNTY PROJECTS D.S.S.	D	600
29067003	82000	MEMBERSHIPS AND DUES	D	725
29067003	83400	COUNTY HOSPITALIZATION	D	3,628
29067003	86100	CONFERENCE FEES & EXPENSES	D	900
29067003	86500	STATE TRAVEL MILEAGE	D	400
29067003	86600	LOCAL TRAVEL MILEAGE	D	400

	Favorable	Unfavorable
Total SOCIAL WELFARE FUND	$20,800	$0

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Budget Adjustment Detail

Explanation

THE STATE OF MICHIGAN "COMBINED OPERATIONS" FOR DEPARTMENT OF HUMAN SERVICES IN BAY COUNTY.

Budget Adjustment Detail

Journal Request Number **2013-12-009**

Ref: ALIGN Desc: ALIGN BUDG Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
GENERAL FUND				
DEPARTMENT OF PUBLIC DEFENDER				
10127302	72702	BOOK SUPPLIES	D	600
10127302	72800	PRINTING AND BINDING	D	250
10127302	79900	OTHER SUPPLIES	D	300
10127302	94601	EQUIPMENT RENTAL-COPY MACHINES	I	1,150

	Favorable	Unfavorable
Total GENERAL FUND	$0	$0

Explanation

TO REALIGN THE PUBLIC DEFENDER BUDGET.

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Budget Adjustment Detail

Journal Request Number **2013-12-010**

Ref: ALIGN Desc: ALIGN BUDG Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
GENERAL FUND				
COUNTY SURVEY/REMONUMENTATION				
10127801	40003	FUND BALANCE-RESRVS/DSGNATIONS	I	20,000
10127801	53900	STATE GRANTS	D	33,747
10127801	80200	CONTRACTUAL SERVICES	D	13,747

	Favorable	Unfavorable
Total GENERAL FUND	$0	$20,000

Explanation

TO REALIGN THE REMONUMENTATION BUDGET 10127801 FY2013.

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Budget Adjustment Detail

Journal Request Number **2013-12-011**

Ref: CORRRV Desc: CORR REV Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	D	80,000
PUBLIC GUARDIAN				
10114802	62500	MISC. SERVICES / FEES	I	80,000

	Favorable	Unfavorable
Total GENERAL FUND	$80,000	$0

Explanation

CORRECTS KEYING ERROR: WHEN THE GRANT REVENUE WAS KEYED TO THE BUDGET PROGRAM IT WAS ENTERED AS A DEBIT, WHICH SHOULD HAVE BEEN A CREDIT.

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Budget Adjustment Detail

Journal Request Number **2013-12-012**

Ref: HOUSIN Desc: HOUSING FD Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
HOUSING FUND				
		UNRESTRICTED NET ASSETS		
53502806	40002	UNRESTRICTED NET ASSETS	I	233,798
		INTEREST ON GENERAL FUND INV.		
53503610	66400	INVESTMENT INTEREST/DIVIDENDS	D	9,500
		OTHER INCOME		
53503690	67104	MISCELLANOUS REVENUES	I	8,000
		STAFF TRAINING		
53504140	86100	CONFERENCE FEES & EXPENSES	I	3,000
		ACCOUNTING FEES		
53504170	80600	ACCOUNTING SERVICES	I	1,120
		EMPLOYEE BENEFITS - ADMIN		
53504182	71600	HEALTH INSURANCE	I	11,136
		TELEPHONE		
53504185	81301	INTERNET SERVICES	D	21,028
53504185	85201	CELLPHONE	I	2,050
		OTHER ADMINISTRATIVE EXPENSE		
53504190	72700	OFFICE SUPPLIES	D	700
53504190	72800	PRINTING AND BINDING	D	200
53504190	72900	POSTAGE	D	300
53504190	73301	COPIER / FAX SUPPLIES	D	600
53504190	74200	FOOD SUPPLIES	D	40
53504190	75001	FUEL OIL	D	400
53504190	77600	CUSTODIAL SUPPLIES	D	400
53504190	77800	GROUNDS MAINTENANCE SUPPLIES	D	200
53504190	79900	OTHER SUPPLIES	D	3,000
53504190	80100	PROFESSIONAL SERVICES	I	6,000
		CONTRACT COSTS, TRNG & OTHER		
53504230	80100	PROFESSIONAL SERVICES	I	6,000
		WATER		
53504310	92000	PUBLIC UTILITIES	I	9,000
		ELECTRICITY		

Budget Adjustment Detail

Journal Request Number **2013-12-012** (Continue)

Ref: HOUSIN Desc: HOUSING FD Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
53504320	92000	PUBLIC UTILITIES	I	6,000
	GAS			
53504330	92000	PUBLIC UTILITIES	I	16,000
	LABOR			
53504410	70600	OVERTIME	I	6,000
	MATERIALS			
53504420	96730	MACHINERY & EQUIPMENT EXPENSE	I	10,000
	CONTRACT COSTS			
53504430	93100	EQUIPMENT REPAIR & MAINTENANCE	D	20,000
53504430	93300	BLDG. REPAIR AND MAINTENANCE	D	26,040
53504430	96711	LAND IMPROVEMENT EXPENSE	D	10,000
	PAYMENTS IN LIEU OF TAXES			
53504520	95510	PAYMENT IN LIEU OF TAXES	D	1,100
	NON ROUTINE MAINTENANCE			
53504610	97500	BLDGS, BLDG ADDITIONS & IMPROV	I	110,000
	CONTRIBUTIONS EARNED - OP SUB.			
53508020	53500	FEDERAL GRANT-H.U.D.	D	130,000

	Favorable	Unfavorable
Total HOUSING FUND	$0	$233,798

Explanation

TO ADJUST THE 2013 HOUSING FUND BUDGET TO AGREE WITH THE HUD GRANT AGREEMENT.

Budget Adjustment Detail

Journal Request Number **2013-12-014**

Ref: EQUIPM Desc: EQUIPMENT Eff Date: 12/10/2013

Org / Object		Description	I/D	Amount
GENERAL FUND				
BOARD OF COMMISSIONERS				
10110100	40001	FUND BALANCE	I	10,000
PROBATE COURT				
10114800	93100	EQUIPMENT REPAIR & MAINTENANCE	D	2,000
10114800	94000	RENTALS / LEASES	D	3,000
10114800	98500	AUDIO/VISUAL	I	15,000

	Favorable	Unfavorable
Total GENERAL FUND	$0	$10,000

Explanation

TO PURCHASE A RECORDER FOR THE PROBATE COURT HEARING ROOM.

Analysis of General Fund Unreserved/Undesignated Fund Balance 2013

Report Date: 11/25/2013

Description	Journal Number	2,013 Fund Balance
Assigned Fund Balance or (Deficit)12/31/2012		$7,133,913
Reverse previous years Committed Fund Balance *		$111,383
Assigned Fund Balance or (Deficit)		$7,245,296
2013 Budgeted Surplus /(Deficit)		$92,309
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH NOVEMBER 2013		
Budget for Pinconning Park grant	13-01-0005	$10,000
Budget for Prosecutor & Courts document management, workflow analysis	13-02-0133	-$30,000
Budget for 5 year Recreation Plan	13-04-0237	-$8,000
To budget for time clocks at the Juvenile Home	13-04-0004	-$1,532
Adjust 2013 Civic Arena Proshop merchandise sales budget	13-05-0008	8,800
Update the District Court owi grant budget all under 10113731 org.	13-05-0012	-15,121
Budget adjustment closes out District Court 10113701 org all goes to 10113731	13-05-0011	-20,614
Increase Parks & Recreations Maintenance budget for Temporary Help	13-05-0009	-4,884
Budget for Health Educator/Analyst position under Personnel Department	13-06-0002	-35,065
Increase Risk Management budget for settlement of a claim	13-06-0056	-9,000
Reduce Board of Canvassers per diem account 10126201-71000 to zero	13-07-0127	12,050
Secondary Rd Patrol Grant increased $8,994 used for equipment & personnel	13-07-0005	6,054
Budget for rollover of 2012 PO"s @12/31/12	13-08-0297	-111,383
Per Board resolution 2013-131 restore Bd. Of Canvassers 2013 budget plus $3,100	13-08-0284	-15,150
Probate Court Juvenile Drug Court grant was eliminated	13-08-0008	-45,440
Budget for Sheriff Department gasoline price increases	13-08-0006	-31,100
Budget for roll over of Michigan lake plain regional reference curve grant dollars	13-08-0005	7,083
Budget for Sheriff Department purchase of three vehicles	13-09-0003	-71,675
Budget for upgrade to the security in the Community Center and County Building	13-09-0303	-19,100
Budget for carpet, mower at Pinconning Park, glycol system & sign repair at Civic	13-11-0327	-48,800
Budget for new Animal Control truck	13-11-0130	-31,000
Increase the printing budget for Equalizaton Department	13-11-0005	-5,000
November 26, 2013		-458,877
Assigned Fund Balance or (Deficit) 11/26/2013		$6,878,728

BAY COUNTY
FINANCE DEPARTMENT

Thomas L. Hickner
Bay County Executive

Crystal A. Hebert
Finance Officer
heberte@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing/Housing Rehab
mooref@baycounty.net

TO: Kim Coonan, Chairperson
Ways & Means Committee

FROM: Crystal Hebert CH
Finance Officer

RE: Executive Directive #2007-11

DATE: November 26, 2013

REQUEST:
Please place this memo on the December 3, 2013, agenda for your committee's information.

BACKGROUND:
On November 11, 2013, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:
As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the state grants with regard to fiscal year 2013 and/or 2014 appear to have no changes.

RECOMMENDATION:
To receive.

c: Tom Hickner
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

515 Center Avenue, Suite 701, Bay City, MI 48708-5128
TEL (989) 895-4030 TDD (989) 895-4049 FAX (989) 895-4039
www.baycounty-mi.gov

NO. 2013-

BAY COUNTY BOARD OF COMMISSIONERS

2014

GENERAL APPROPRIATION BUDGET ACT RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, THE PROPOSED 2014 BAY COUNTY BUDGET HAS BEEN SUBMITTED TO THE BAY COUNTY BOARD OF COMMISSIONERS; PURSUANT TO THE PROVISIONS OF ACT 43 OF THE P.A., 1963, AS AMENDED BY P.A. 40 OF 1995, OF THE STATE OF MICHIGAN ON DECEMBER 10, 2013; AND

WHEREAS, THE TOTAL NUMBER OF MILLS TO BE LEVIED IN 2013 FOR 2014 OPERATIONS IS 10.7162. THE PURPOSE FOR WHICH THAT MILLAGE IS TO BE LEVIED IS AS FOLLOWS:

BAY COUNTY GENERAL OPERATING	5.7257
BAY COUNTY LIBRARY..	.9953
BAY COUNTY LIBRARY..	1.0000
BAY COUNTY MOSQUITO CONTROL	.4500
BAY COUNTY SENIOR CITIZENS	.5000
BAY COUNTY SENIOR CITIZENS	.3000
BAY COUNTY 911 CENTRAL DISPATCH	.7000
BAY COUNTY MEDICAL CARE FACILITY	.7500
BAY COUNTY HISTORICAL SOCIETY	.0952
BAY COUNTY VETERANS.....	.1000
BAY COUNTY GYPSY MOTH	.1000
TOTAL	10.7162

WHEREAS, IN CONFORMITY WITH ACT 2, MICHIGAN PUBLIC ACT OF 1968, AS AMENDED, IT IS REQUIRED THAT A GENERAL APPROPRIATIONS ACT BE ADOPTED WHICH SETS FORTH THE AMOUNTS APPROPRIATED BY THE BAY COUNTY BOARD OF COMMISSIONERS TO DEFRAY EXPENDITURES AND MEET THE LIABILITIES OF BAY COUNTY FOR THE ENSUING 2014 FISCAL YEAR ENDING DECEMBER 31, AND WHICH ALSO SETS FORTH THE ESTIMATED REVENUES, BY SOURCE IN EACH FUND FOR THE ENSUING YEAR,

WHICH SAID ESTIMATED REVENUES AND EXPENDITURES/ EXPENSES ARE BALANCED AS FOLLOWS:

GENERAL OPERATING FUND	34,209,118
SPECIAL REVENUE FUNDS	22,495,466
DEBT SERVICE FUNDS	2,587,019
CAPITAL PROJECT FUNDS	1,637,388
ENTERPRISE FUNDS	31,406,157
INTERNAL SERVICE FUNDS	9,063,186
TRUST FUNDS	25,680,130

RESOLVED, BY THIS BOARD OF COMMISSIONERS OF BAY COUNTY, MICHIGAN, THAT THE 2014 BAY COUNTY BUDGET, AS PRESENTED TO THE BAY COUNTY COMMISSIONERS IS ADOPTED ON A FUNCTIONAL LEVEL FOR THE GENERAL FUND AND ALL SPECIAL REVENUE FUNDS, SUBJECT TO ALL COUNTY POLICIES REGARDING THE EXPENDITURE OF FUNDS AND THE CONDITIONS SET FORTH IN THIS RESOLUTION; AND BE IT FURTHER

RESOLVED, THAT THE PROPER ELECTED AND APPOINTED COUNTY OFFICIALS ARE DIRECTED TO IMPLEMENT THIS 2014 COUNTY BUDGET IN CONFORMITY WITH ITS PROVISIONS; BE IT FURTHER

RESOLVED, THAT THE FOLLOWING BUDGET STIPULATIONS ARE ADOPTED IN CONFORMITY WITH THE 2014 BUDGET AND ALL PROPER AND NECESSARY COUNTY OFFICIALS ARE DIRECTED TO FOLLOW THESE STIPULATIONS WHILE IMPLEMENTING THE 2014 BUDGET:

1. THE FOLLOWING ACCOUNTS SHALL HAVE THEIR APPROPRIATIONS DISTRIBUTED QUARTERLY UNLESS OTHERWISE DIRECTED BY THE BAY COUNTY BOARD OF COMMISSIONERS.

   A. SUBSTANCE ABUSE APPROPRIATION
   B. BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY
   C. MID-MICHIGAN DISPUTE RESOLUTION

   THE APPROPRIATION IN FISCAL YEAR 2014 TO THE BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY WILL BE $682,242.

2. STATE AND FEDERAL GRANT REIMBURSEMENTS TO ALL APPLICABLE FUNDS OF THE COUNTY ARE OF EVER INCREASING IMPORTANCE. NOW, THEREFORE; THE FINANCE DEPARTMENT SHALL PREPARE AND IMPLEMENT THE NECESSARY CHARGES AND ACCOUNTING PROCEDURES TO INSURE THESE REIMBURSEMENTS ARE TIMELY AND CORRECT.

3. THE COUNTY EXECUTIVE SHALL COMPLY WITH THE PROVISIONS OF ACT 139 IN MAKING QUARTERLY REPORTS TO THE BAY COUNTY COMMISSIONERS AND THOSE REPORTS WILL INCLUDE AT LEAST THE COUNTY'S RECEIPT OF REVENUES, AND DISBURSEMENT OF EXPENDITURES/ EXPENSES FROM THE VARIOUS DEPARTMENTS ON A LINE ITEM BASIS FOR ALL FUNDS.

4. A MEMBER OF THE BOARD OF COMMISSIONERS, THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY OTHER ADMINISTRATIVE OFFICER OR EMPLOYEE OF BAY COUNTY SHALL NOT CREATE A DEBT, INCUR A FINANCIAL OBLIGATION ON BEHALF OF THE COUNTY AGAINST AN APPROPRIATION ACCOUNT IN EXCESS OF THE AMOUNT AUTHORIZED, NOR APPLY OR DIVERT MONEY OF THE COUNTY FOR PURPOSES INCONSISTENT WITH THOSE SPECIFIED IN THE GENERAL APPROPRIATIONS MEASURE AS APPROVED AND AMENDED BY THE BOARD OF COMMISSIONERS.

5. ANY VIOLATION OF THE GENERAL APPROPRIATIONS MEASURE BY THE COUNTY EXECUTIVE, ANY ELECTED OFFICER, THE FINANCE OFFICER, ANY ADMINISTRATIVE OFFICER, EMPLOYEE OF BAY COUNTY, OR MEMBER OF THE BOARD OF COMMISSIONERS DETECTED THROUGH APPLICATION OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES AND/OR AUDITING STANDARDS UTILIZED BY BAY COUNTY OR DISCUSSED IN AN AUDIT OF THE FINANCIAL RECORDS AND ACCOUNTS OF THE COUNTY SHALL BE FILED WITH THE STATE TREASURER AND REPORTED BY THE STATE TREASURER TO THE ATTORNEY GENERAL. PURSUANT TO PUBLIC ACT 621 OF 1978, THE UNIFORM BUDGETING AND ACCOUNTING ACT, THE ATTORNEY GENERAL SHALL REVIEW THE REPORT AND INITIATE APPROPRIATE ACTION AGAINST THE PERSON OR PERSONS IN VIOLATION. FOR USE AND BENEFIT OF THE COUNTY OF BAY, THE ATTORNEY GENERAL OR PROSECUTING ATTORNEY MAY INSTITUTE A CIVIL AND/OR CRIMINAL ACTION IN A COURT OF COMPETENT JURISDICTION FOR THE RECOVERY OF COUNTY FUNDS DISCLOSED BY AN EXAMINATION TO HAVE BEEN ILLEGALLY EXPENDED OR COLLECTED AS A RESULT OF MALFEASANCE, AND FOR THE RECOVERY OF PUBLIC PROPERTY DISCLOSED TO HAVE BEEN CONVERTED OR MISAPPROPRIATED.

6. THE BAY COUNTY EXECUTIVE SHALL PREPARE AS AN EXPLANATION TO THE 2014 BUDGET THE FOLLOWING CHARTS AND DESCRIPTION:

   A. SOURCE AND USE OF MONIES
   B. EXPENDITURE SUMMARIES BY FUNCTION
   C. DEPARTMENT/PROGRAM DESCRIPTION AND NUMBER OF PERSONNEL OF ALL DEPARTMENTS BUDGETED IN THE 2014 BUDGET

7. THE LEVEL OF EXPENDITURES OF THE FOLLOWING FUNDS ARE PREDICATED ON RECEIPT OF ANTICIPATED REVENUES FROM STATE AND/OR FEDERAL AGENCIES:

   A. GENERAL OPERATING FUND
   B. 911 CENTRAL DISPATCH FUND
   C. FRIEND OF THE COURT FUND
   D. HEALTH FUND
   E. GYPSY MOTH SUPPRESSION FUND
   F. MOSQUITO CONTROL FUND
   G. LIBRARY FUND
   H. COMMUNITY CORRECTIONS FUND
   I. DIVISION ON AGING FUND
   J. HOME REHABILITATION FUND
   K. CHILD CARE FUND
   L. VETERANS TRUST FUND
   M. MEDICAL CARE FACILITY FUND
   N. HOUSING FUND

8. THE BAY COUNTY EXECUTIVE IS DIRECTED TO CHARGE ALL FUNDS FOR THE ACTUAL CHARGES FOR FRINGE BENEFITS. IF THE ACTUAL CHARGES EXCEED OR ARE LESS THAN WHAT HAS BEEN BUDGETED AS A RESULT OF RATE CHANGES, ALL APPLICABLE BUDGET ADJUSTMENTS MUST BE APPROVED BY THE BOARD OF COMMISSIONERS AS SOON AS THE NEW RATES ARE IMPLEMENTED OR SHORTLY THEREAFTER.

9. EXCEPT FOR THE COURTS AND THE PERFORMANCE OF STATUTORY DUTIES BY THE PROSECUTING ATTORNEY, NO FUNDS APPROPRIATED IN THE 2014 GENERAL FUND EXPENDITURES BUDGET, WHETHER IN LINE ITEMS LABELED LEGAL OR NOT, MAY BE EXPENDED FOR LITIGATION AGAINST ANOTHER GOVERNMENTAL ENTITY, ELECTED OFFICIAL, OR BODY OR PUBLIC CORPORATION WITHOUT THE PERMISSION OF THE BAY COUNTY BOARD OF COMMISSIONERS.

10. THE WORKING 2014 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE MONITORED ONTO THE FOLLOWING SIX BUDGETARY CATEGORIES, WHICH IS IN ACCORDANCE WITH THE STATE'S LEGAL REQUIREMENT AND IS THE LEVEL OF CLASSIFICATION DETAIL AT WHICH EXPENDITURES MAY NOT LEGALLY EXCEED APPROPRIATIONS:

A. PERSONAL SERVICES
B. SUPPLIES
C. OTHER SERVICES & CHARGES
D. CAPITAL OUTLAY
E. DEBT SERVICE
F. TRANSFERS

AND SUBJECT TO THE FOLLOWING RESTRICTIONS:

A. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN LINE ITEMS WITHIN A CATEGORY.

B. THE ELECTED OFFICIALS AND AUTHORIZED DEPARTMENT/DIVISION HEADS ARE AUTHORIZED TO TRANSFER BUDGETED AMOUNTS BETWEEN CATEGORIES. ANY ADJUSTMENTS THAT ALTER THE TOTAL BUDGET OF ANY CATEGORY BY $5,000 MUST BE APPROVED BY THE BOARD OF COMMISSIONERS

C. IF A BUDGET ADJUSTMENT BETWEEN CATEGORIES IS DETERMINED TO BE REQUIRED BECAUSE OF AN ACCOUNTING CHANGE OR ERRORS AND OMISSIONS, AND THE USE OF THE APPROPRIATED FUNDS HAS NOT CHANGED, THE BUDGET ADJUSTMENT ONLY REQUIRES PRIOR APPROVAL OF THE FINANCE OFFICER.

D. APPROPRIATIONS IN THE PERSONAL SERVICES CATEGORY MAY ONLY BE EXPENDED FOR PERSONAL SERVICES, AND ANY APPROPRIATIONS NOT EXPENDED DUE TO VACANCIES, RESIGNATIONS, ETC., SHALL BE REMOVED FROM THE 2014 DEPARTMENTAL EXPENDITURE BUDGETS AND PLACED IN FUND BALANCE BY THE FINANCE DEPARTMENT UNLESS OTHERWISE APPROVED BY THE BOARD OF COMMISSIONERS.

E. 2014 CAPITAL EXPENDITURES WILL BE LIMITED TO THOSE APPROVED WITH THIS RESOLUTION (APPENDIX B). ANY MODIFICATIONS OF A DEPARTMENT'S CAPITAL OUTLAY CATEGORY GREATER THAN $5,000 PER ITEM, MUST FIRST GAIN APPROVAL OF THE BOARD OF COMMISSIONERS.

HOWEVER, THE WORKING 2014 BUDGET FOR ALL ACTIVITIES OF ALL FUNDS WILL BE ACCOUNTED FOR AND REPORTED ON A LINE-ITEM BASIS.

11. AT THE END OF THE 2014 FISCAL YEAR THE VALUE OF ALL ENCUMBRANCES FOR ANY UNLIQUIDATED COMMITMENT OR OBLIGATION (I.E. OPEN PURCHASE ORDER OR UNFULFILLED CONTRACT) OF THE COUNTY SHALL BECOME A PART OF DESIGNATED FUND BALANCE. IN 2014 THE FINANCE DEPARTMENT SHALL REAPPROPRIATE FROM DESIGNATED FUND BALANCE TO THE RESPECTIVE BUDGETS THE VALUE OF SUCH COMMITMENTS OR OBLIGATIONS FROM THE FUND BALANCE DESIGNATED FOR ENCUMBRANCES. IN ADDITION IN 2014, THE FINANCE DEPARTMENT SHALL REAPPROPRIATE TO THE RESPECTIVE CAPITAL PROJECT BUDGETS THE VALUE OF UNSPENT/UNENCUMBERED FUNDS APPROPRIATED IN 2013 FOR SUCH PROJECT.

12. THE CHAIRMAN OF THE BOARD OF COMMISSIONERS IS THE AUTHORIZED DEPARTMENT HEAD FOR ALL BOARD OF COMMISSIONERS BUDGET ACTIVITIES.

13. THE COUNTY EXECUTIVE SHALL SUBMIT TO THE BOARD OF COMMISSIONERS AT THEIR ANNUAL ORGANIZATIONAL MEETING, A LIST OF "AUTHORIZED DEPARTMENT HEADS."

14. ALL ELECTED OFFICIALS, EXCLUSIVE OF THE BOARD OF COMMISSIONERS, AND NON-REPRESENTED EMPLOYEES SHALL RECEIVE A PAY INCREASE EQUAL TO THE BOARD APPROVED INCREASE GRANTED TO THE UNITED STEELWORKERS OF AMERICA (U.S.W.A.) - FULL TIME BARGAINING UNIT. THIS METHOD SHALL BE USED FOR ALL FUTURE WAGE INCREASES. ELECTED OFFICIALS AFFECTED ARE AS FOLLOWS:

EXECUTIVE
SHERIFF
PROSECUTOR
TREASURER

CLERK
REGISTER OF DEEDS
DRAIN COMMISSIONER
ROAD COMMISSIONERS

15. THE BAY COUNTY CIRCUIT COURT EXPENDITURE BUDGET CONSIST OF $2,877,402 PERSONNEL COST AND $864,758 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF $3,742,160. THE CIRCUIT COURT BUDGETS INCLUDE: CIRCUIT COURT, FRIEND OF THE COURT, FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT, FRIEND OF THE COURT MICHIGAN WORKS, FRIEND OF THE COURT MEDIATION DUTIES, LAW LIBRARY, JURY/JUDICIAL COUNCIL AND CIRCUIT COURT ADULT PROBATION.

16. THE BAY COUNTY PROBATE COURT EXPENDITURE BUDGET CONSIST OF $1,155,357 PERSONNEL COST AND $386,002 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF $1,541,359. TOTAL EXPENDITURES INCLUDE PROBATE COURT, PUBLIC GUARDIAN AND PROBATE FAMILY DEPENDENCY.

17. THE BAY COUNTY DISTRICT COURT EXPENDITURE BUDGET CONSIST OF $1,556,561 PERSONNEL COST AND $201,713 OTHER OPERATING EXPENDITURES, FOR A TOTAL APPROPRIATION OF $1,758,274. TOTAL EXPENDITURES INCLUDE DISTRICT COURT, DISTRICT COURT ADULT PROBATION AND DISTRICT COURT OWI TREATMENT GRANT.

18. ANY NON-COUNTY ENTITY RECEIVING FUNDS FROM THE COUNTY MUST PRESENT THE BOARD OF COMMISSIONERS WITH DETAILED FINANCIAL REPORTS NO LESS THAN ANNUALLY. THESE ENTITIES SHALL BE PROPERLY BONDED AND INSURED TO PROTECT THE COUNTY FROM ANY AND ALL LIABILITY RESULTING FROM THE ENTITY'S ACTIONS. THE BAY COUNTY EXECUTIVE SHALL STOP PAYMENT OF COUNTY FUNDS TO ANY ENTITY THAT FAILS TO COMPLY WITH THESE REQUIREMENTS.

19. COUNTY COMMISSIONERS SERVING ON COUNTY RELATED BOARDS AND COMMISSIONS SHALL BE REIMBURSED $45.00 PER MEETING, EXCEPT THAT PER DIEM PAID TO THE BOARD OF CANVASSERS WILL BE $50.00 PER HALF DAY AND $100.00 PER FULL DAY.

20. THE FEE SCHEDULE MARKED AS APPENDIX A IS MADE A PART HEREOF AND IDENTIFIES CERTAIN DEPARTMENTAL FEES THAT WILL BE INCREASED EFFECTIVE JANUARY 1, 2014, UNLESS OTHERWISE INDICATED.

21. ALL PERSONNEL VACANCIES, REGARDLESS OF FUND, THAT ARE BUDGETED OR OCCUR IN THE 2014 DEPARTMENT EXPENDITURES BUDGET SHALL BE FILLED ONLY AFTER CONCURRENCE BY THE BOARD OF COMMISSIONERS.

22. THE COUNTY TREASURER IS AUTHORIZED, AS PERMITTED BY THE STATUTE, TO ADVANCE THE NECESSARY FUNDS FROM THE GENERAL FUND TO ANY SPECIAL REVENUE FUND FOR CASH FLOW PURPOSES.

ERNIE KRYGIER, CHAIR
AND BOARD

		2013	2014
ANIMAL CONTROL DEPARTMENT			
ADOPTION-DOGS	Spayed/Neutered	N/A	N/A
	Rabies Vaccine	N/A	N/A
	License	8.00	8.00
	Adoption	17.00	18.00
	Total	25.00	26.00
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
ADOPTION-CATS	Spayed/Neutered	N/A	N/A
	Rabies Vaccine	N/A	N/A
	License	8.00	8.00
	Adoption	17.00	18.00
	Total	25.00	26.00
Prepayment of sterilization and rabies vaccination is required prior to animal release.			
LICENSE-DOGS	Unaltered	24.00	24.00
	Unaltered-Late	44.00	44.00
	Altered	8.00	8.00
	Altered-Late	28.00	28.00
LICENSE-CATS	Unaltered	24.00	24.00
	Unaltered-Late	44.00	44.00
	Altered	8.00	8.00
	Altered-Late	28.00	28.00
3 YEAR LICENSE	Unaltered	60.00	60.00
Dogs and Cats	Unaltered (Late)	80.00	80.00
	Altered	20.00	20.00
	Altered (Late)	60.00	60.00
LICENSE-KENNEL	1 to 5 dogs	19.00	19.00
	6 to 10 dogs	32.00	32.00
	11 to 15 dogs	51.00	51.00
	Each additional 10 dogs	26.00	26.00
ANIMAL PICK-UP	Owner/Business Request-Daytime	38.00	40.00
	Owner/Business Request-After-Hours	76.00	80.00
IMPOUNDMENT	1st Time	38.00	40.00
	2nd Time	87.00	90.00
	3rd Time	153.00	160.00
	4th Time	292.00	300.00
BOARD & CARE	Small Animals, per day	12.00	13.00
	Large Animals, per day	23.00	25.00
EUTHANASIA	Owner Requested	43.00	46.00
	Disposal	17.00	19.00

BAY COUNTY USER FEES
2013 and 2014

CLERK

		2013	2014
ASSUMED NAME (DBA) FILING-	Includes 2 certified copies		10.00
ASSUMED NAME CERTIFIED COPY			2.00
ASSUMED NAME DISCONTINUANCE			10.00
BIRTH CERTIFICATES	Certified	14.00	14.00
	Each additional copy of same record		3.00
	Non-Certified	8.50	8.50
DEATH CERTIFICATES	Certified	14.00	14.00
	Each additional copy of same record		3.00
	Non-Certified	8.50	8.50
MARRIAGE CERTIFICATES	Certified	14.00	14.00
	Each additional copy of same record		3.00
	Non-Certified	8.50	8.50
CO-PARTNERSHIP FILING	Includes 2 certified copies		10.00
CO-PARTNERSHIP	Certified Copy		2.00
CO-PARTNERSHIP	Discontinuance		10.00
CONCEALED WEAPONS PERMIT	New		105.00
	Renewal		105.00
	Duplicate		10.00
CRIMINAL RECORDS SEARCH	Each	11.50	11.50
ADDITIONAL COPIES	Each	3.00	3.00
PHOTOCOPY	Each	1.00	1.00
CERTIFIED		2.00	2.00
MARRIAGE LICENSE	Bay County Resident	20.00	20.00
	Out of State Resident		30.00
MARRIAGE CEREMONY FEE	Performed by County Clerk	25.00	25.00
Waive 3 day waiting period for marriage license		15.00	15.00
NOTARY PUBLIC	Bond Filing		10.00
POWER OF ATTORNEY FILING			1.00
POWER OF ATTORNEY	Certified Copy		10.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
EQUALIZATION			
SUMMER TAX BILLING	Tax bills and receipt	0.18	0.18
	Tax roll per page	0.07	0.07
	Personnel	0.20	0.20
	Envelope	0.04	0.04
WINTER BILL	Tax bill	0.18	0.18
	Tax roll	0.07	0.07
	Maintenance	1.00	1.00
	Personnel	0.20	0.20
	Envelope	0.04	0.04
CHANGE OF ASSEMENT NOTICES			
	Notices	0.10	0.10
	Rolls per page	0.07	0.07
	Envelope	0.04	0.04

In addition to the above charges, will also bill back to the units the cost of postage

JUVENILE HOME			
HOUSING - Per day:	OUT-OF-COUNTY & STATE WARD JUVENILES	150.00	150.00
FAIRGROUND RENTALS			
HOUSE	Monthly	500.00	500.00
MERCHANTS BUILDING:		158.00	160.00
WINTER STORAGE:	Winter storage-Oct. 15-May 1	200.00	200.00
CANTEEN:	4 hr. Rate non-alcoholic day events	300.00	300.00
	alcoholic events	600.00	600.00
PAVILION		45.00	45.00
HORSE STALLS:	Monthly (per horse)	57.00	57.00
GROUNDS & BUILDINGS:	Per weekend	3,650.00	3,700.00
CAMPING RATES	per night	16.00	20.00
	youth groups using tents: $5.00 per night per tent		
PERE MARQUETTE PARKING			
PER MONTH:		32.50	32.50
FEDERAL JURY PARKING - PER DAY:		2.50	2.50
BAYSHIRE STUDENTS	PER MONTH	25.00	25.00

BAY COUNTY USER FEES
2013 and 2014

GOLF COURSE

		2013	2014
TRAIL FEES	Seasonal	105.00	105.00
GREEN FEES-9 HOLES May 4 - September 15	Monday-Sunday	14.00	14.00
	Seniors: Before 3pm, Mon-Fri	10.00	10.00
	Juniors: Before 3pm, Mon-Fri & After 3pm Weekends	8.00	8.00
PROMOTIONAL	9 Holes w/cart noon-3pm Mon-Thur. Sandwich and chips included	17.00	17.00
FOURSOME	18 holes w/cart after 11:00am Fri, Sat. & Sun. Sandwich and chips	100.00	100.00
CART RENTAL-9 HOLES May 4 - September 15	Daily	12.00	12.00
	Before 12pm (noon) Mon-Fri	10.00	10.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 9 HOLES	Fri, Sat & holidays after 3pm	17.00	17.00
GREEN FEES - 18 HOLES	Monday - Friday	23.00	23.00
	Weekend	25.00	25.00
	Seniors: Before 3pm Mon-Fri	15.00	15.00
	Juniors: Before 3pm Mon-Fri & After 3pm - weekends	11.00	11.00
CART RENTAL - 18 HOLES	Daily	24.00	24.00
	Before 12pm (noon) Mon-Fri	18.00	18.00
	Pull Cart Fee	3.00	3.00
GREEN FEES W/CART - 18 HOLES	Fri, Sat & holidays after 3pm	29.00	29.00
OUT OF SEASON FEES April 1-May 3 and September 16 to close	9 Holes Walking	12.00	12.00
	18 Holes Walking	20.00	20.00
	9 Holes w/cart Mon-Sun	17.00	17.00
	18 Holes w/cart Mon-Sun	29.00	29.00
GOLF PACKAGES Out of Season	9 hole 5 round pass	75.00	75.00
	9 hold 10 round pass	145.00	145.00
	18 hole 5 round pass	130.00	130.00
	18 hold 10 round pass	250.00	250.00
In Season (May-Sept.)	9 hole 5 round pass	90.00	90.00
	9 hold 10 round pass	175.00	175.00
	18 hole 5 round pass	165.00	165.00
	18 hold 10 round pass	325.00	325.00
DRIVE RANGE	Small buckets	3.00	3.00
	Large buckets	5.00	5.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
CART STORAGE	Gas Cart	295.00	295.00
	Electric Cart	375.00	375.00
SEASON PASS - 5 DAY	Single	545.00	545.00
	Husband & Wife	725.00	725.00
	Family (each child)	80.00	80.00
SEASON PASS - 7 DAY	Single	740.00	740.00
	Husband & Wife	950.00	950.00
	Family (each child)	105.00	105.00
SENIOR PASS - 5 DAY	Single (age 60 or over)	495.00	495.00
	Husband & Wife (age 60 or over)	650.00	650.00
JUNIOR PASS - 7 DAY	Under age 18	260.00	260.00
	After 3pm weekends		
COLLEGE PASS - 5 DAY	Age 19 thru 24	380.00	380.00
SEASON CART FEE - 5 DAY	Single	545.00	545.00
	Husband & Wife	725.00	725.00
	Family (each child)	80.00	80.00
SEASON CART FEE - 7 DAY	Single	740.00	740.00
	Husband & Wife	950.00	950.00
	Family (each child)	105.00	105.00
SENIOR CART FEE - 5 DAY	Single (age 60 or over)	495.00	495.00
	Husband & Wife (age 60 or over)	650.00	650.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
PARKS AND RECREATION			
COMMUNITY CENTER			
OPEN GYM:	Age 14 and under	2.00	2.00
	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
WEIGHT ROOM:	Age 14 and under	2.00	2.00
	Age 15 thru 17	3.25	3.25
	Age 18 and over	4.25	4.25
LOCKER:		1.00	1.00
GYM/WEIGHT ROOM SEASONAL PASS	Age 18 & Over	115.00	125.00
	Family	260.00	275.00
GYM/WEIGHT ROOM MONTHLY PASS	Age 18 & Over	15.00	15.00
	Family	26.00	26.00
PICKLE BALL COURTS	Per Player/2 hours	4.00	4.00
ROOM RENTALS:	Small meeting room per hour-weekday	26.00	26.00
	Small meeting room per hour-weekend	36.00	36.00
	Large meeting room per hour-weekday	36.00	36.00
	Large meeting room per hour-weekend	46.00	46.00
	Multi-Purpose room per hour-weekday	41.00	41.00
	Multi-Purpose room per hour-weekend	52.00	52.00
	Large gym per hour-weekday	63.00	63.00
	Large gym per hour-weekend	74.00	74.00
	Security Deposit for use of Kitchen	84.00	84.00
SUMMER YOUTH RECREATION PROGRAM		100.00	100.00
BASKETBALL:			
	Women's	22.50	22.50
	Men's	22.50	22.50
	Church	22.50	22.50
VOLLEYBALL:			
	Women's per person per season	13.00	13.00
	Men's and coed per person per season	13.00	13.00
SWIMMING POOL ADMISSION:	Age 17 and under	4.00	4.00
	Age 18 and over	5.00	5.00
SUMMER SWIMMING PASS	Age 17 and under	46.00	50.00
	Age 18 and over	65.00	75.00
FAMILY PASS	Swimming Pool	135.00	150.00
THURSDAY RATE	Children and adults	2.00	2.00
SWIMMING LESSON FEES		31.00	31.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
CIVIC/ICE ARENA			
BASE PRIME ICE (hourly rates reserved):		230.00	230.00
LOW VOLUME:	100 +	220.00	220.00
	U-8	40.00	45.00
	Plus $50 per child over 15 children per 20 sessions		
NON-PRIME RATES:	9 a.m. - 3 p.m. Mon.-Fri. non-holidays	195.00	200.00
MORNING ICE:	Mon.-Fri. 6-9 a.m.	155.00	155.00
UNRESERVED ICE:		150.00	155.00
SUMMER ICE - EVENINGS:	4:00 p.m. to close	220.00	220.00
SUMMER ICE - DAYTIME:	7:00 a.m. to 4:00 p.m.	200.00	200.00
DRY FLOOR RENTAL:		1,550.00	1,550.00
BIRTHDAY PARTIES	Regular package-per child	8.00	8.00
	Deluxe package-per child	10.00	10.00
PUBLIC SKATE	Weekdays @ noon-Mon-Fri	3.00	3.00
	Skate rental	2.00	2.00
	Friday morning 2hrs (18 & up only)	5.00	5.00
	Weekend 1hr, 20 mins	4.00	4.00
DROP IN HOCKEY	Wed, Fri, Sun. 1 1/2 hrs	8.00	8.00
	Skate rental	2.00	2.00
WEIGHT ROOM	Daily	3.00	3.00
	Monthly	15.00	15.00
	Yearly-Age 18 & Over	150.00	125.00
	Yearly-Family	N/A	275.00
	Teams per month	85.00	85.00

		2013	2014
PINCONNING PARK			
DAY USE PERMITS:	Season - regular	15.00	15.00
	Season - senior	11.00	11.00
	Daily	3.00	3.00
	Daily Boat Launch Permit	4.00	4.00
	Annual Boat Launch Permit	30.00	30.00
RENTALS:	Gazebo (Bldgs.& Grnds.)-per day	40.00	40.00
	Pavilion (Bldgs.& Grnds.)-per day	56.00	56.00
CAMPGROUNDS: Prices below do not include vehicle permit.			
Modern Site:		23.00	23.00
	One week	138.00	138.00
	One month	430.00	430.00
	Three months	825.00	825.00
	Five months	1,381.00	1,381.00
	Full year	2,100.00	2,100.00
Cabin	Per day	53.00	53.00
	Three day	125.00	125.00
	Seven day	250.00	250.00
Other	Septic Disposal	6.00	6.00
	1 day trailer storage	2.00	2.00
	1 month trailer storage	30.00	30.00
	Ice	1.75	1.75
	Firewood (Bundle)	4.75	4.75
REGISTER OF DEEDS			
RECORDING FEES	First page		14.00
	Each additional page		3.00
ASSIGNMENT AND DISCHARGE			3.00
TAX CERTIFICATE FEE			1.00
TRANSFER TAX	State (per thousand consideration)		7.50
	County (per thousand consideration)		1.10
FILING AND INDEXING			15.00
COPY - PLATS OF RECORD:	Each	1.00	1.00
MICROFILM IMAGE:	Each	1.00	1.00

BAY COUNTY USER FEES
2013 and 2014

	2013	2014
PLANNING		
AERIAL PHOTOS: 8.5"x11" (labor included)	10.00	10.00
Years available: 1993, 1987, 1978, 1963		
GIS-Prices for non-governmental agencies		
SPECIALTY MAPS		
A minimum cost of $25 for any GIS product from Bay County exists. Any total cost that exceeded $25, then the price will be that of the product.		
8.5"x11" Color	4.00	4.00
8.5"x11" Black & White	3.00	3.00
11"x17" Color	7.25	7.25
11"x17" Black & White	5.50	5.50
24"x24"	15.50+	15.50+
36"x36"	20.50++	20.50++
42"x42"	36.00+++	36.00+++
(+Printing on 24 inch roll paper. Min. charge of $10; for each inch over 24" in length, a charge of $0.25 will be added. ++ Printing on 36" roll paper. Min charge of $20, for each inch over 36" in length, a charge of $0.25 will be added. +++Printing on 42" roll paper. Min charge of $25, for each inch over over 42" in length, a charge of $0.25 will be added		
LABOR	varies	varies
DATA	varies	varies
***Tax Parcels** (Not available for City of Bay City)		
Parcel	0.75	0.75
County Wide ($27,033 if by parcel totals as of 2004)	10,000.00	10,000.00
Annual County Wide update (Prior purchase req annual	N/A	1,500.00
Street Centerline (With Address Ranges)		
Local Unit	153.75	153.75
County Wide	2,562.50	2,562.50
Subdivision Plats		
Lot (Includes all lot lines)	1.25	1.25
***Digital Aerial Photography (1993)**		
Local Unit	307.50	307.50
***2005 Color Digital Orthophotography** (100' scale 6" pixel)		
Tile (Tile is 2500'x2500')	30.75	30.75
Tile (4-150 Tiles)	25.50	25.50
Tile (151-500 Tiles)	20.50	20.50
Tile (501-1000 Tiles)	15.50	15.50
Tile (1001+ Tiles)	10.25	10.25
Bay City/Twp Mr. Sid Mosaic	3,075.00	3,075.00
Cities of Auburn, Pinconning, Essexville Mr. Sid Mosaic	1,025.00	1,025.00

*Digital Tax Parcel and Digital Aerial Photography sales require a data sharing agreement/non disclosure agreement to be signed

Other data may be available upon request. Prices to be determined.

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
SHERIFF DEPARTMENT			
PBT TEST:	Each	5.50	5.50
DRUG TESTING FEE	Each	10.00	10.00
DRUG TESTING FEE	Contested	15.00	15.00
INCIDENT/ACCIDENT REPORTS:	1ST page	9.50	9.50
	Additional page	1.00	1.00
FINGERPRINTING:		17.00	17.00
PHOTO SALES:		3.00	3.00
EXPLOSIVE PERMIT:		16.00	16.00
CERTIFIED DOCUMENTS:		3.00	3.00
FALSE ALARM:		39.00	39.00
LAMINATING RECORDS:		2.50	2.50
RECORDS CHECK:		16.00	16.00
LINE UPS:	Defense	238.00	238.00
ENTER WARRANTS:	Other agency	12.75	12.75
DIVE WORK:	Per hour	81.00	81.00
HOUSING PRISONERS:	Sentenced inmate housing per day	20.00	20.00
	Out of County prisoner/individual per day	49.00	49.00
	Federal per day	67.70	67.70
	State per day	45.00	35.00
CRIMINAL DEFENSE	Police Reports (per page)	0.10	0.10
PUBLIC DEFENDER	Police Reports (per page)	0.10	0.10
PROSECUTOR	Police Reports (per page)	0.50	0.50
	911 tapes	5.00	5.00
	Videos	5.00	5.00
	DVDs	5.00	5.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
SOIL EROSION			
RESIDENTIAL:			
Plan review	Up to one acre	59.00	60.00
Plan Revisions/Amdendments			
Permit fee	Up to one acre	32.00	33.00
Renewal of lapsed permit			
TRANSPORTATION FACILITIES:			
Railroads, airports, trails			
Plan review	Up to ½ mile	68.00	69.00
Permit fee	Up to ½ mile	230.00	235.00
Permit fee	Each add'l 1/2 mile or fraction thereof	207.00	211.00
UTILITIES:			
Pipelines, water mains, sewers:			
Plan review	Up to ½ mile	69.00	70.00
Permit fee	Up to ½ mile	230.00	235.00
Permit fee	Each add'l ½ mile or fraction thereof	117.00	119.00
Underground cables:			
Plan review	Up to ½ mile	69.00	70.00
Permit fee	Up to ½ mile	230.00	235.00
Permit fee	Each add'l ½ mile or fraction thereof	25.00	26.00
SUBDIVISIONS:			
Plat Development:			
Plan review	Up to 5 acres	69.00	70.00
Permit fee	Up to 5 acres	230.00	235.00
Permit fee	Each add'l acre or fraction thereof	117.00	119.00
Mobile Home Parks, Multiple Housing Units, and Condominiums:			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	401.00	409.00
Permit fee	Each add'l acre or fraction thereof	117.00	119.00
SERVICE FACILITIES:			
Schools, Churches			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	167.00	170.00
Permit fee	Each add'l acre or fraction thereof	57.00	58.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
COMMERCIAL BUILDINGS: Restaurants, Gas Stations, Party Stores, Shopping Centers:			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	401.00	409.00
Permit fee	Each add'l acre or fraction thereof	135.00	138.00
SEA WALLS & BOAT SLIPS:			
Sea Walls:			
Plan review	Up to 100 linear feet	69.00	70.00
Permit fee	Up to 100 linear feet	57.00	58.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00
Boat Slips:			
Plan review	Up to 100 linear feet	69.00	70.00
Permit fee	Up to 100 linear feet	57.00	58.00
Permit fee	Each add'l 5 linear feet or fraction thereof	2.00	2.00

Note: No additional charge for seawall if part of a boat slip–to a maximum of 300 linear feet.

RECREATIONAL FACILITIES: Parks, Campgrounds, and Golf Courses:			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	230.00	235.00
Permit fee	Each add'l acre or fraction thereof	117.00	119.00
WATER IMPOUNDMENTS: Ponds:			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	230.00	235.00
Permit fee	Each add'l acre or fraction thereof	59.00	60.00
EXCAVATION: Oil Stripping/Top Soil Removal, Borrow Pits:			
Plan review	Up to one acre	69.00	70.00
Permit fee	Up to one acre	288.00	294.00
Permit fee	Each add'l acre or fraction thereof	59.00	60.00
WATERCOURSES: Ditches/Drains:			
Plan review	Up to one mile	69.00	70.00
Permit fee	Up to one mile	207.00	211.00
Permit fee	Each add'l 1/2 mile or fraction thereof	70.00	71.00

BAY COUNTY USER FEES
2013 and 2014

		2013	2014
TREASURER			
NOTICE OF TAXES RTND.DLQ (MCLA 211.57)		5.00	5.00
NSF CHECK RETURN		20.00	20.00
CORPORATION COUNSEL			
FOIA	Cost for copies per page	0.20	0.20

Plus cost of hourly wage rate, multiplied by time required, plus postage, with rates adjusted for actual cost of other media requested and available.

FINANCE

Invoices left unpaid after 30 days will incur a $25.00 late fee. A 1 1/2% (18% APR) interest penalty per month on unpaid balances will be charged.

HEALTH DEPARTMENT **CLINIC FEES**

FAMILY PLANNING

Preventive care, Adolescent	110.00	100.00
Preventive care, Adult	110.00	100.00
Preventive care, Est, Adolescent	93.50	110.00
Preventive care, Est, Adult	104.50	132.00
Office/Outpatient New Focused	30.00	30.00
Office/Outpatient New Expanded	45.00	45.00
Office/Outpatient New Detailed	60.00	60.00
Office/Outpatient Est. RN Eval	21.00	21.00
Office/Outpatient Est. Focused	31.00	31.00
Office/Outpatient Est. Expanded	41.00	41.00
Pap Smear	19.00	19.00
Hematocrit	8.00	8.00
Wet Mount	19.00	19.00
Flagyl-7 day supply	21.00	21.00
Condoms (12 per package)	4.00	4.00
Oral Contraceptives	20.00	20.00
Depo-Provera Injection	44.00	44.00
Nuva Ring	47.00	47.00
Ortho Evra Patch	31.00	31.00
Foam/Jelly/Cream	11.00	10.00
Terazol Cream	16.00	16.00
Blood Draw	9.00	10.00
Serum Pregnancy Test	30.00	30.00
Urine Pregnancy Test	15.50	16.00

HEARING AND VISION PROGRAM

HEARING SCREENING:	16.00	20.00
VISION SCREENING	16.00	20.00

Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable

BAY COUNTY USER FEES
2013 and 2014

IMMUNIZATION/CONTAGIOUS DISEASE

			2013	2014
TB SKIN TEST:			21.50	22.00
VACCINE ADMIN FEE	(includes oral/nasal routes)		14.25	20.00
DT(Dip/Tet) Child up to 7 yrs.			30.00	30.00
DtaP			34.75	34.75
DtaP-IVP-HepB			82.00	82.00
Dtap-IVP (Kinrix)			80.00	80.00
Hepatitis A		Adult	83.00	83.00
		Child	42.00	46.00
Hepatitis B		Adult	72.00	72.00
		Child	35.00	35.00
Hepatitis A/B (Twinrix)			93.00	93.00
Hib			39.00	39.00
HPV			144.00	144.00
Influenza			25.00	25.00
Meningococcal MCV4	Meningitis		120.00	132.00
MMR			55.00	65.00
MMRV			129.00	129.00
Pneumococcal Conjugate	PCV13		133.00	133.00
Pneumococcal PPC23			53.25	38.00
Polio-IVP			37.00	37.00
Prevnar			83.00	83.00
Rotavirus			78.00	74.00
Varicella (Chick Pox)			95.00	95.00
Td			30.00	30.00
Tdap			38.75	42.75
Zostavax (Shingles)			176.00	176.00

LABORATORY

BLOOD DRAW	10.00	12.00
CHLAMYDIA	35.00	35.00
CHOLESTEROL SCREEN	12.00	12.00
GLUCOSE SCREEN	12.00	12.00
GONORRHEA CULTURE	21.00	21.00
GONORRHEA SMEAR	16.00	16.00
HERPES SIMPLEX TYPE 2 TESTING	28.00	28.00
HEMOGLOBIN	9.00	9.00
LEAD TESTING	17.00	17.00
PATERNITY	16.00	16.00
RPR	13.00	13.00
SERUM PREGNANCY	30.00	20.00
URINE PREGNANCY	16.00	16.00
WET PREPS	20.00	20.00
POOL TESTING	19.00	20.00
E COLI TESTING	19.00	20.00
WELL WATERS	19.00	20.00

BAY COUNTY USER FEES
2013 and 2014

	2013	2014
LAB DRUG TESTING		
5 PANEL TEST	13.00	15.00
ALCOHOL	7.00	8.00
CONFIRMATION	31.00	32.00
ECSTASY	7.00	8.00
MEDICAL EXAMINER		
AUTOPSY REPORT	40.00	45.00
CREMATION PERMIT	40.00	45.00
DISINTERMENT PERMIT	40.00	45.00
HIV-STD CLINIC		
Health Screening Office Call	55.00	55.00
COURT ORDERED TESTING		
Office Visit for Male Testing	191.00	191.00
Office Visit for Female Testing	250.00	250.00
Jail Visit for Male Testing	249.00	250.00
Jail Visit for Female Testing	305.00	305.00
DNA Blood Draw & Testing	103.00	105.00

NOTE: Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.

SERVSAFE CLASS		
For Profit		
Class, Book and exam	150.00	165.00
Class and exam - has book	115.00	120.00
Exam only - No class time or book needed	50.00	55.00
Not For Profit		
Class, Book and exam	120.00	125.00
Class and exam - has book	85.00	90.00
Exam only - No class time or book needed	50.00	55.00

		2013	2014
ENVIRONMENTAL HEALTH FEES			
INSPECTION-LATE FEES (VARIOUS PROGRAMS)			
FOLLOW-UP INSPECTION FEE (VARIOUS PROGRAMS)		155.00	160.00
FOLLOW UP INSPECTION FEE* ENFORCEMENT POLICY		75.00	75.00
LATE FEE	Up to 30 days After License Deadline	50% of original fee	50% of original fee
	30 Days + Past Deadline	100% of original fee	100% of original fee
FOOD SERVICE LICENSE:			
Administration Fee	Includes Permit Extension, Refunds, etc.	30.00	35.00
Type 1: Bar, with no food prep or pre-packaged low-hazard food		260.00	290.00
Type 2: Bar, with limited food prep, Kitchen Facilities and		360.00	390.00
Type 3: Table Service & Bar with Food Preparation and			
0 - 50 Occupancy		310.00	340.00
51 - 100 Occupancy		380.00	410.00
101 - 150 Occupancy		440.00	470.00
151+ Occupancy		530.00	560.00
Fixed Establishment All Occupancy - Not for Profit		160.00	175.00
LATE FEE	Up to 30 days After License Deadline	50% of original fee	50% of original fee
	30 Days + Past Deadline	100% of original fee	100% of original fee
CHANGE OF OWNERSHIP		260.00	260.00
FOLLOW-UP FOOD SERVICE INSPECTION FEE:		N/A	N/A
FOLLOW-UP INSPECTION FEE (VARIOUS PROGRAMS)		155.00	175.00
FOLLOW UP INSPECTION FEE* ENFORCEMENT POLICY		75.00	100.00
MOBILE FOOD SERVICE COMMISSARY LICENSE		190.00	220.00
SPECIAL TRANSITORY FOOD UNIT SERVICE LICENSE		147.00	158.00
TEMPORARY FOOD SERVICE LICENSE			
For Profit	With five days or more notification	60.00	65.00
	With less than five days notification	80.00	85.00
	Issued on Site	105.00	110.00
Not-For-Profit	With five days or more notification	45.00	48.00
	With less than five days notification	55.00	60.00
	Issued on Site	80.00	85.00
	SEASONAL	95.00	158.00
VENDING MACHINE LICENSE: per machine		40.00	42.00
FOOD SERVICE PLAN REVIEW FEE			
Equipment Only		85.00	90.00

		2013	2014
FOOD SERVICE PLAN REVIEW FEE			
Remodel of Existing, Licensed Facility			
	Type I Restaurant	260.00	265.00
	Type II Restaurant	360.00	365.00
	Type III Restaurant	360.00	365.00
	All Others	260.00	265.00
FOOD SERVICE PLAN REVIEW FEE			
New Construction			
	Type I Restaurant	565.00	570.00
	Type II Restaurant	775.00	780.00
	Type III Restaurant	775.00	780.00
	All Others	565.00	570.00
Resubmission of Plans or Modified Plans **AFTER** Plan		100% of original fee	100% of original fee
Site Inspection Fee (After Second Fee)		155.00	160.00
Fee if remodeling/construction is started before plans have		100% of original fee	100% of original fee
WATER/SEWAGE PROGRAMS			
CAMPGROUND & SWIMMING POOL INSPECTION:		110.00	110.00
SANITARY CODE BOARD OF APPEALS HEARING FEE		100.00	100.00
DHS FACILITY INSPECTIONS:			
SEWAGE AND/OR WATER	Partial inspection	125.00	130.00
	Full inspection	200.00	200.00
	Plan Review	95.00	95.00
SEWAGE AND WELL			
	Includes Permit Extension, Refunds, Etc.		
	Reinspection Fee	155.00	175.00
	Alternative OSDS Plan Review	210.00	210.00
SITE EVALUATION FEE		140.00	160.00
ON SITE SEWAGE DISPOSAL PERMIT:		280.00	280.00
SEPTIC TANK REPLACEMENT:		185.00	185.00
SEWAGE INSTALLER INSTALLATION FEE		50.00	50.00
TYPE II WATER SUPPLY SAMPLING:		50.00	60.00
TYPE II WATER SUPPLY FOLLOW-UP SAMPLING:		50.00	60.00
WELL PERMITS:	Type III & private	265.00	275.00
	Type I & Type II	565.00	575.00
	Follow-up sampling	50.00	60.00
LOAN EVALUATION:	Sewage or well	215.00	215.00

	2013	2014
ORDINANCE ENFORCEMENT		
Ordinance #51 Bay County Pawn Broker License Payable Annually	200.00	200.00
Ordinance #52 Secondhand Dealer License Payable Annually	200.00	200.00
Scrap Dealer License Payable Annually	200.00	200.00
TATTOO-BODY ART PROGRAM		
Tattoo Parlor Inspection Fee	210.00	210.00
Plan Review	200.00	200.00

FY 2014 BUDGET REQUESTS - CAPITAL ITEMS

NUMERIC BY DEPARTMENT ORG NUMBER

GENERAL FUND

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
PROBATE COURT							
10114800	98500	AUDIO / VISUAL	-	-	-	20,000	Recording equipment for court room
ACCOUNTING							
10119100	96740	OFFICE EQUIPMENT & FURNITURE	-	-	-	20,600	Re-fitting office space:remodeling costs
CLERK							
10121500	72702	BOOK SUPPLIES		200	200	200	Moved from 96770 (Old object code) $700 total
10121500	96740	OFFICE EQUIP & FURNITURE	1,500	1,500	1,500	1,500	Shelving unit
10121500	96741	COMPUTER HARDWARE EXPENSE	750	-	-	-	No narrative provided
10121500	96770	BOOK EXPENSE	200	-	-	-	No narrative. Moved to Books 72702
INFORMATION SYSTEMS							
10122800	96741	COMPUTER HARDWARE EXPENSE	201,300	39,900	39,900	42,900	See ISD detail attachment to this Appendix
10122800	96742	COMPUTER SOFTWARE EXP	166,350	-	-	-	See ISD detail attachment to this Appendix
10122800	98002	COMPUTER HARDWARE EXP	-	-	-	285,000	See ISD detail attachment to this Appendix
ELECTIONS							
10126200	96742	COMPUTER SOFTWARE EXP	500	500	500	500	Election software updates
BUILDINGS AND GROUNDS							
10126500	96720	BLDGS/BLDG ADD & IMPROVE EXPI	24,000	24,000	24,000	24,000	Carpet
10126500	96730	MACHINERY & EQUIP EXP	-	16,300	16,300	21,800	Asphalt Seal Coat Machine $9,600
							5 Cordless Drills @ $180 $900
							Power Washer $600
							4 Lawn Mowers @ $200 $800
							2 Snow Blowers @ $600 $1,200
							Gas-powered Tree Trimmer $600
							Scaffolding $800
							2 Vacuums @ $600 $1,200
							Wet/Dry Vacuum $600
							Plasma Cutter $2,500
							1 Vehicle Lift $3,000
10126500	97500	BUILDING ADD/IMPROVE	15,000	15,000	15,000	15,000	Roof Repair
10126500	98100	VEHICLES	29,000	29,000	29,000	29,000	Pick Up Truck with Plow
PERSONNEL & EMPLOYEE RELATIONS							
10127000	96740	OFFICE EQUIPMENT & FURNITURE	-	-	-	20,065	Office furniture for 3rd floor move
10127000	96741	COMPUTER HARDWARE EXP	-	-	-	-	Check printer: See ISD detail in this Appendix
ADMINISTRATIVE SERVICES							
10127200	96760	MACHINERY & EQUIPMENT EXP	-	-	-	1,000	Video camera
BLDG AUTH-MH GRP HOME, PARKER							
10127903	96720	BLDGS/BLDG ADD & IMPROVE EXPI	1,000	1,000	1,000	1,000	Repairs - Group homes
BLDG AUTH-MH GRP HOME, BANGOR							
10127910	96720	BLDGS/BLDG ADD & IMPROVE EXPI	1,000	1,000	1,000	1,000	Repairs - Group homes
BLDG AUTH-MH GRP HOME, FISHER							
10127911	96720	BLDGS/BLDG ADD & IMPROVE EXPI	1,000	1,000	1,000	1,000	Repairs - Group homes
BLDG AUTH-MH GRP HOME, HICKORY							
10127912	96720	BLDGS/BLDG ADD & IMPROVE EXPI	1,000	1,000	1,000	1,000	Repairs - Group homes
BLDG AUTH-MH GRP HOME, ALMONT 2							
10127922	96720	BLDGS/BLDG ADD & IMPROVE EXPI	1,000	1,000	1,000	1,000	Repairs - Group homes
RISOGRAPH PRINTING/POSTAGE							
10129800	96730	MACHINERY & EQUIP EXP	16,000	16,000	16,000	-	2 Riso Machines @ $8,000 each

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
SHERIFF DEPARTMENT							
10130100	72702	BOOK SUPPLIES		450	450	450	Moved from 96770 (Old object code) $858 total
10130100	96730	MACHINERY & EQUIPMENT EXP	14,845	14,845	14,845	14,845	Maint repairs due to age of equipment
10130100	96740	OFFICE EQUIP.& FURN. EXPENSE	1,292	1,292	1,292	1,292	Replace 24/7 chairs, big&tall @ $500 each
10130100	96751	VEHICLE EQUIPMENT EXPENSE	450	450	450	450	Maint equipment repairs of transport vehicles
10130100	96760	AUDIO / VISUAL EXPENSE	3,000	3,000	3,000	3,000	Maintain (2) cameras, light domes, lens covers
10130100	96770	BOOKS EXPENSE	450	-	-	-	LE & Polk directory: moved to Books:72702
10130100	98100	VEHICLES	-	-	-	45,000	Prisoner transport van (1)
SECONDARY ROAD PATROL							
10131500	72702	BOOK SUPPLIES		500	500	500	Moved from 96770 (Old object code) $908 total
10131500	96730	MACHINERY & EQUIPMENT EXP	1,500	1,500	1,500	1,500	Maintain install/uninstall equipment in new vehicles
10131500	96751	VEHICLE EQUIPMENT EXPENSE	10,760	10,760	10,760	10,760	Maint strip/install new equip to new vehicles
10131500	96770	BOOKS EXPENSE	500	-	-	-	LE & Polk directory: moved to Books:72702
10131500	98100	VEHICLES	73,000	73,000	73,000	-	3 patrol vehicles purchased in 2013
2ND RD PATROL-BANGOR TWP.							
10131503	96730	MACHINERY & EQUIPMENT EXP	400	400	400	400	Maintain equipment - stop sticks
SECONDARY ROAD PATROL GRANT							
10131600	96751	VEHICLE EQUIPMENT EXPENSE	3,050	3,050	3,050	3,050	Maint strip/install new equip to new vehicles
ROAD PATROL GRANT OCT-DEC							
10131681	96730	MACHINERY & EQUIPMENT EXP	600	600	600	600	Maint strip/install new equip to new/old vehicles
10131681	96751	VEHICLE EQUIPMENT EXPENSE	2,000	2,000	2,000	2,000	Maint strip/install new equip to new/old vehicles
10131681	98100	VEHICLES	24,500	24,500	24,500	24,500	Inc amount per State vehicle bid
HOMELAND SECURITY GRANT							
10142602	96730	MACHINERY & EQUIPMENT EXP	32,284	32,284	32,284	32,284	Grant funding
10142602	96741	COMPUTER HARDWARE EXP	3,316	-	-	-	See ISD detail attachment to this Appendix
10142602	96742	COMPUTER SOFTWARE EXP	550	-	-	-	See ISD detail attachment to this Appendix
ANIMAL CONTROL							
10143000	96751	VEHICLE EQUIPMENT EXPENSE	4,000	4,000	4,000	4,000	New truck box
10143000	98100	VEHICLES	21,000	21,000	21,000	24,000	New truck
PARKS/RECREATION MAINTENANCE							
10175112	96730	MACHINERY & EQUIPMENT EXP	700	700	700	700	Dust Collector Machine
CIVIC/ICE ARENA							
10176200	96760	AUDIO / VISUAL EXPENSE	4,500	-	-	-	No narrative provided
10176200	98500	AUDIO / VISUAL	13,100	-	-	-	No narrative provided
PINCONNING PARK							
10176300	96730	MACHINERY & EQUIP EXP	10,800	10,800	10,800	300	Reciprocating Saw $100 Weed Wacker $200 Riding Lawnmower $10,500: purchased in 2013
10176300	97101	LAND IMPROVEMENTS	125,000	125,000	125,000	55,908	No narrative provided.
PINCONNING PARK-GRANT							
10176301	97100	LAND	440,000	440,000	440,000	430,000	Land purchases planned
WELLNESS PROGRAM							
10185900	96730	MACHNERY & EQUIPMENT EXP	1,550	1,550	1,550	5,250	Treadmill/bike/exercise equipment
		SUB-TOTAL GEN FUND	1,252,747	919,081	919,081	1,106,754	
Various Depts		Less 72702-Book Supplies		(1,150)	(1,150)	(1,150)	
		GRAND TOTAL	1,252,747	917,931	917,931	1,105,604	

FY 2014 BUDGET REQUESTS - CAPITAL ITEMS

SPECIAL REVENUE FUNDS

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
HEALTH DEPT.-ADMINISTRATION							
22160100	96741	COMPUTER HARDWARE EXPENSE	3,200	-	-	-	No narrative provided
22160100	96742	COMPUTER SOFTWARE EXPENSE	520	-	-	-	No narrative provided
22160100	97500	BUILDING ADD/IMPROVEMENTS	5,000	5,000	5,000	5,000	Front entry door construction
CSHC-CHILD SPECIAL HEALTH CARE							
22160300	96741	COMPUTER HARDWARE EXPENSE	1,400				No narrative provided
22160300	96742	COMPUTER SOFTWARE EXP	260	-	-	-	No narrative provided
CONTAGIOUS DISEASE							
22160500	96741	COMPUTER HARDWARE EXP	500	-	-	-	No narrative provided
BIOTERRORISM PREPAREDNESS							
22160501	96741	COMPUTER HARDWARE EXPENSE	-	1,400	1,400	1,400	See ISD detail attachment to this Appendix
MATERNAL/INFANT SUPPORT SERVICE							
22161103	96742	COMPUTER SOFTWARE EXPENSE	350	-	-	-	No narrative provided
IMMUNIZATIONS							
22161106	96741	COMPUTER HARDWARE EXPENSE	2,800	800	800	800	See ISD detail attachment to this Appendix
22161106	96742	COMPUTER SOFTWARE EXPENSE	520	-	-	-	No narrative provided
22161106	98000	OFFICE EQUIP/FURNITURE	8,500	-	-	-	No narrative provided
ENVIRONMENTAL HEALTH							
22161500	96741	COMPUTER HARDWARE EXPENSE	5,500	-	-	-	No narrative provided
22161500	67742	COMPUTER SOFTWARE EXPENSE	260	-	-	-	No narrative provided
22161500	98001	COMPUTER SOFTWARE	8,000	-	-	-	No narrative provided
LABORATORY							
22161400	96741	COMPUTER HARDWARE EXPENSE	900	-	-	-	No narrative provided
22161400	67742	COMPUTER SOFTWARE EXPENSE	260	-	-	-	No narrative provided
FAMILY PLANNING							
22161600	96741	COMPUTER HARDWARE EXPENSE	1,400	1,800	1,800	1,800	See ISD detail attachment to this Appendix
22161600	96742	COMPUTER SOFTWARE EXPENSE	260	260	260	260	See ISD detail attachment to this Appendix
FAMILY PLANNING - OCT-DEC							
22161681	72702	BOOK SUPPLIES		200	200	200	Moved from 96770 (Old object code)
22161681	96770	BOOK EXPENSE	200	-	-	-	No narrative provided
WOMEN, INFANTS, & CHILDREN							
22161800	96740	OFFICE EQUIPMENT & FURNITURE	3,825	-	-	-	No narrative provided
22161800	96741	COMPUTER HARDWARE EXPENSE	1,400	11,600	11,600	11,600	See ISD detail attachment to this Appendix
22161800	96742	COMPUTER SOFTWARE EXP	260	-	-	-	No narrative provided
REGISTER OF DEEDS							
25626800	96740	OFFICE EQUIP & FURNITURE	1,200	-	-	-	Removal requested by department. Items purch 2013.
911 CENTRAL DISPATCH							
26132500	96730	MACHINERY AND EQUIPMENT	-	-	-	50,000	Contingency equipment purchases
26132500	96740	OFFICE EQUIP.& FURN. EXPENSE	12,000	12,000	12,000	-	Conference room table and chairs
26132500	96741	COMPUTER HARDWARE EXPENSE	50,000	50,000	50,000	50,000	See ISD detail attachment to this Appendix
26132500	96742	COMPUTER SOFTWARE EXP	5,000	5,000	5,000	5,000	Quality Assurance program-MS SharePoint
26132500	96761	RADIO EQUIPMENT EXPENSE	15,000	15,000	15,000	15,000	Radio cache 800MHZ portables completion

911 Central Dispatch Continued on next page.

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
26132500	97500	BLDGS, BLDG ADD & IMPROV	10,000	10,000	10,000	-	New windows
26132500	97900	MACHINERY AND EQUIPMENT	7,000	7,000	7,000	57,000	Generator-Old MSP post, Euclid site & contingency
26132500	98001	COMPUTER SOFTWARE	73,000	73,000	73,000	73,000	Interface software-New World CAD Pro Q&A
26132500	98002	COMPUTER HARDWARE	375,000	375,000	375,000	375,000	New 911 phone system
26132500	98500	AUDIO/VISUAL	24,000	24,000	24,000	24,000	Siren installation-municipality partnership
B.A.Y.A.N.E.T.							
26513120	96730	MACHINERY & EQUIPMENT EXPEN	3,000	1,000	1,000	1,000	No narrative provided
				-	-	-	
DIV. ON AGING - ADMINISTRATION							
27667200	96740	OFFICE EQUIP.& FURN. EXPENSE	500	500	500	500	Replace (2) office chairs for caseworkers
27667200	96741	COMPUTER HARDWARE EXPENSE	4,500	3,400	3,400	3,400	See ISD detail attachment to this Appendix
27667200	96742	COMPUTER SOFTWARE EXP	635	-	-	-	No narrative provided
DIV. ON AGING - FED C1-CONGREGATE							
27667206	96730	MACHINERY & EQUIPMENT	4,000	1,000	1,000	1,000	Replace one thermal food transportation bag
DIV. ON AGING - HOME DELIVERED MEALS							
27667208	98100	VEHICLES	20,000	26,000	26,000	-	New food delivery truck
DIV. ON AGING - 2013 SPECIAL PROJECT							
27667250	96711	LAND IMPROVEMENT EXPENSE	10,000	-	-	-	No narrative provided
27667250	96730	MACHINERY & EQUIPMENT	5,000	30,000	30,000	30,000	Replace chairs & equipment-Riverside Dining Ctr
27667250	96740	OFFICE EQUIP & FURN EXPENSE	5,000	-	-	-	Furniture purchases removed per dept request
27667250	96741	COMPUTER HARDWARE EXPENSE	5,000	-	-	-	No narrative provided
27667250	96742	COMPUTER SOFTWARE EXP	2,000	-	-	-	No narrative provided
27667250	97500	BUILDING ADD/IMPROVE	75,939	307,371	307,371	307,371	Estimated costs for kitchen update (feasibility study)
27667250	97900	BUILDING EQUIPMENT	-	250,265	250,265	250,265	Estimated costs for kitchen update (feasibility study)
INSTIT. CARE - DET. FAC (JUV HOME)							
29266203	96730	MACHINERY & EQUIPMENT	379	379	379	379	Resident misc. equipment
29266203	96741	COMPUTER HARDWARE EXPENSE	1,230	-	-	-	Time clocks purchased in 2013
		SUB-TOTAL SPECIAL REV	754,698	1,211,975	1,211,975	1,263,975	
Family Planning -		Less 72702-Book Supplies		(200)	(200)	(200)	
		GRAND TOTAL	754,698	1,211,775	1,211,775	1,263,775	

FY 2014 BUDGET REQUESTS - CAPITAL ITEMS

ENTERPRISE/INTERNAL SERVICE/TRUST FUNDS

ORG	OBJ	DESCRIPTION	DEPARTMENT	FINANCE	EXECUTIVE	COMMISSION	NARRATIVE
GOLF COURSE							
50975600	96730	MACHINERY & EQUIP EXPENSE	2,450	-	-	-	No narrative provided
50975600	98500	AUDIO/VISUAL	13,100	-	-	-	No narrative provided
TAX COLLECT. ADMIN.							
51625301	96742	COMPUTER HARDWARE EXP	4,600	-	-	-	See ISD detail attachment to this Appendix:BS&A
HOUSING FUND-ADMINISTRATIVE							
53504190	96730	MACHINERY & EQUIP EXPENSE	1,000	-	-	-	No narrative provided
53504190	96741	COMPUTER HARDWARE EXPENSE	1,800	-	-	-	No narrative provided
HOUSING FUND-MATERIALS							
53504420	96730	MACHINERY & EQUIP EXPENSE	-	-	-	20,000	No narrative provided
HOUSING FUND-CONTRACT COSTS							
53504430	96711	LAND IMPROVEMENT EXPENSE	10,000	10,000	10,000	-	No narrative provided
53504430	96730	MACHINERY & EQUIPMENT	5,000	5,000	5,000	5,000	No narrative provided
HOUSING FUND-NON-ROUTINE MAINTENANCE							
53504610	97500	BUILDING ADD/IMPROVE	-	-	-	130,000	No narrative provided
RETIREMENT BOARD							
73127400	96730	MACHINERY & EQUIPMENT	2,000	2,000	2,000	2,000	Facsimile machine
73127400	96740	OFFICE EQUIP & FURN EXPENSE	1,000	1,000	1,000	1,000	Office chairs (2)
73127400	98001	COMPUTER SOFTWARE EXP	34,000	34,000	34,000	34,000	Actuary calculator software
		GRAND TOTAL ENT/INT SERV/TRUSTS	74,950	52,000	52,000	192,000	

2014 ISD Computer Hardware/Software/Maintenance
Budget Prep Detail

Line Item	Description	Proposed Budget	Comments:
93700	**Software/Hardware Repair and Maintenance**		
	Annual software contracts	225,045	
	Annual maintenance contracts	53,467	
	Total line item 93700	**$ 278,512**	Software/Hardware Repair/Maintenance detail starts on next page
95502	**Contingency**		
	Sub-total:General Fund	$ 15,000	Software/Hardware Repair/Maintenance
	Total line item 95502	**$ 15,000**	
96741	**Computer Hardware Expense**		
	Department Requests	42,900	See *ISD 2014 Budget Preparation Support Document-General Fund*
	Sub-total:General Fund	$ 42,900	
	Millage Funds	$ 72,316	See *ISD 2014 Budget Preparation Support Document-Millage/Grants*
	Total line item 96741	**$ 115,216**	
96742	**Computer Software Expense**		
	Department Requests	-	
	Sub-total:General Fund	$ -	
	Millage Funds	$ 810	See *ISD 2014 Budget Preparation Support Document-Millage/Grants*
	Total line item 96742	**$ 810**	
98002	**Computer Hardware**		
	Department Requests	70,000	Firewall
		200,000	Servers for Prosecutor/Courts project and Other
		15,000	Contingency
	Sub-total:General Fund	$ 285,000	
	Sub-total:Millage Funds	375,000	NG911 VOIP Phone - See APPENDIX B *FY2014 Budget Requests-Capital Items,* Page 4, Central Dispatch
	Total line item 98002	**$ 660,000**	
	Total 93700-98002 Computer Exp	**$ 1,069,538**	

2014 ISD Computer Hardware/Software/Maintenance
Budget Prep Detail

93700 Software/Hardware Repair and Maintenance detail:

Software Vendor Yearly/Quarter:	2013	2014	Comments
Time Clock Plus Web	-	1,700	Per request from Mosquito Control
iyetek e-ticketing	6,000	8,200	Per Kim Mead (not sure what part for)
MDM	-	2,500	
iSeries Software maintenance	4,900	5,390	10% increase
iSeries HMC Software maintenance	410	451	10% increase
FTR	-	1,300	
Symantec Backup/Replacing with VEEAM	6,000	-	1/20/16
Symantec Anti Virus	6,500	5,300	535 Licenses
ASK	2,400	2,400	Yearly fee for the iSeries DR box
Disaster Recovery	5,700	3,700	NetSource One/SVSU
BS&A Assessing System	4,260	4,260	Equalization .Net Systems
BS&A Delinquent Tax System	4,650	-	Treasurer .Net Systems:Treasurer to pay
BS&A Animal Licensing	850	850	
BS&A Tax System	3,835	3,835	Treasurer .Net Systems
BS&A PRE Audit	-	-	for .net:Treasurer pays for this service
BS&A Internet Services	-	-	Treasurer pays for this service
NIGP Nat. Institute prior Purchasing Dept	640	704	10% increase
VMWare	-	8,000	Pd $6852 4/2011 3yr: Exp 04/2014
What's Up Gold	700	770	Increase for potential 10% of $700
Survey Monkey	225	225	Annual invoice
Telemate	1,250	1,250	Annual: Expires 12/26/XX
Apex Software - Department responsibility	-	-	Equalization $645
Fujitsu Copier - Department responsibility	-	-	
CareVantage - Department responsibility	-	-	
Sword Solutions -Department responsibility	-	-	
Cherry Lan-Probate Module	3,500	4,250	
Cherry Lan-Prosecutor Module	3,400	4,250	
CherryLan-Filer	10,600	11,000	
Fortinet-Fortigate 500A	5,333	18,000	Current firewall(s) annual renewal
Track IT Help Desk Software	5,500	10,500	Expires 11/27/13, 2010 thru 2013
MUNIS/TYLER - Financials	93,179	97,838	5% annual increase from 2012 pricing
MUNIS/TYLER - OS/DBA Contract	23,295	23,300	5% annual increase from 2012 pricing
MUNIS/TYLER - Site License	4,830	5,072	5% annual increase from 2012 pricing
VMWare View - Desktop virtualization main.	-	-	Exp 12/16/14 - 20 licenses
M & M - Health Department main. - VHN	19,733	-	6% increase over base-removed-grant
M & M - Health Department - interface.	5,275	-	6% increase over base-removed-grant
Software Expense Sub-total	**$ 222,965**	**$ 225,045**	

Hardware Vendor Yearly/Quarter:	2013	2014	Comments
Solutionary	-	17,000	Firewall Monitoring 1/8/2014
Service Express – AS/400 Printers	2,000	1,000	Bank of hours due to less usage
9-1-1 Generator - 1/2 the total cost	900	900	9-1-1 still uses iSeries
Iseries County	5,028	5,028	911 still uses-split this with Chri l/911
Iseries – Spare/redundant	2,640	2,640	All General Fund
Small Peripherals – Desktops and printers	15,000	15,000	Maintenance inspection and yearly
UPS County - APC	7,107	-	Maintenance inspection and yearly
CISCO Network switches/backbone	9,800	10,000	Exp 8/26/12 - one yr - NS1
Fortigate-Offsite VPN Firewall	-	-	All renewals are co-term under Software
UPS 911	1,439	1,439	Eaton UPS Switch - Central Dispatch
Verizon – ISD Laptop/On-call	460	460	Wireless AirCard/Verizon
Dell View Servers	9,738	-	Purchasing new
Hardware Expense Sub-total	**$ 54,112**	**$ 53,467**	
Total Software/Hardware Exp 93700	**$ 277,077**	**$ 278,512**	

INFORMATION SYSTEMS
2014 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND - DEPARTMENT REQUEST

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
ADMINISTRATIVE SERVICES			
No Reply Received			
ANIMAL CONTROL			
No Reply Received			
BOARD OF COMMISSIONERS			
Reply received - no items requested			
BUDGET			
No Reply Received			
BUILDINGS & GROUNDS			
No Reply Received			
CIRCUIT COURT			
Laser Printer (3)		9,300	Sheeran, Schmidt, Administration
Sub Total		**$9,300**	
CIVIC ARENA			
WiFi Access Point		1,000	
Computer Equipment Rack-Network Closet		2,500	
Color Printer		500	
Sub Total		**$4,000**	
CORPORATION COUNSEL			
No Reply Received			
COUNTY CLERK			
No Reply Received			
COUNTY EXECUTIVE			
Reply received - no items requested			
DISTRICT COURT			
Laser Printer (2)		6,200	Janer, Klida
Sub Total		**$6,200**	
DISTRICT COURT PROBATION			
Laser Printer (1)		3,100	
Sub Total		**$3,100**	
DRAIN OFFICE			
No Reply Received			
DRAIN OFFICE - SOIL EROSION			
No Reply Received			
EMERGENCY SERVICES			
Reply Received - no items requested			
ENVIRONMENTAL AFFAIRS			
Reply received - no items requested			
EQUALIZATION			
No Reply received			

INFORMATION SYSTEMS
2014 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND - DEPARTMENT REQUEST

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
FINANCE			
Desktop Scanner		550	Accounts Receivable-McKeon
Monitors (2-17" from ISD stock) and Video Cards		300	Video Cards
Printer HP1606DN (2)		800	LaPraire, Kotcher
Sub Total		**$1,650**	
FRIEND OF THE COURT			
No Reply received			
GIS			
No Reply received			
HEALTH-MEDICAL EXAMINER			
No Reply received			
INFORMATION SYSTEMS			
Reply received			
JUVENILE HOME			
No Reply received			
LEPC			
No Reply Received			
MSU EXTENSION			
No Reply Received			
MSU TRAINING LAB			
No Reply Received			
OFFICE OF ASSIGNED COUNSEL			
No Reply Received			
MSU TRAINING LAB			
No Reply Received			
PARKS & RECREATION			
No Reply Received			
PAYROLL & BENEFITS			
No Reply Received			
PERSONNEL			
Check Printer (supports Payroll Dept. move to 3rd		$3,000	Added at the Commission Level
Sub Total		**$3,000**	
PROBATE COURT			
No Reply Received			
PROSECUTOR			
Laser Printer (3)		9,300	
Sub Total		**$9,300**	
PUBLIC DEFENDER			
No Reply Received			

INFORMATION SYSTEMS
2014 BUDGET PREPARATION SUPPORT DOCUMENT
GENERAL FUND - DEPARTMENT REQUEST

PURCHASING			
No Reply received			
REMONUMENTATION			
No Reply received			
SHERIFF			
iPads (3)		2,250	
DB Color Laser		2000	
Laptop for Aris360		2100	
Sub Total		$6,350	
SOIL EROSION			
No Reply Received			
TRANSPORTATION & PLANNING			
Reply received - no items requested			
TREASURER			
Reply Received			
GRAND TOTAL	-	$42,900	
GF 96741 (Hardware) 96742 (Software) Total	$42,900		

INFORMATION SYSTEMS
2014 BUDGET PREPARATION SUPPORT DOCUMENT
MILLAGE/GRANTS/SPECIAL FUNDS - DEPARTMENT REQUEST

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
911-CENTRAL DISPATCH			
Laptop (12)		14,000	
Computer (4)		8,000	BOC Center
iPad		20,000	Qty*750.00
Dell 30" Monitor (6)		8,000	Quote Sent to Chris I.
Sub Total		**$50,000**	
DIVISION ON AGING			
Laptop		1,400	Beth
Desktop		2,000	Linda, Cathy
Sub Total		**$3,400**	
GOLF COURSE			
No Reply Received			
GYPSY MOTH			
No Reply Received			
HEALTH - ADMIN			
No Reply Received			
HEALTH-BIO TERRORRISM PANDEMIC FLU			
Laptop		1,400	
Sub Total		**$1,400**	
HEALTH-CHILDREN'S SPECIAL HEALTH CARE			
No Reply Received			
HEALTH-HEARING AND VISION			
Reply received - no items requested			
HEALTH-ENVIRONMENTAL HEALTH			
No Reply Received			
HEALTH-FAMILY PLANNING			
Computer (1)		1,000	
MS Office Standard (1)	260		For Computer Ordering
Windows 8 Tablet (1)		800	
Sub Total	**$260**	**$1,800**	
HEALTH-FISCAL			
Reply received - no items requested			
HEALTH-IMMUNIZATION			
Windows 8 Tablet (1)		800	replacing PCs
Sub Total		**$800**	
HEALTH-LABORATORY			
Reply received			

INFORMATION SYSTEMS
2014 BUDGET PREPARATION SUPPORT DOCUMENT
MILLAGE/GRANTS/SPECIAL FUNDS - DEPARTMENT REQUEST

DEPARTMENT/DIVISION	SOFTWARE	HARDWARE	COMMENTS
HEALTH-MATERNAL/INFANT SUPPORT			
Reply received - no items requested			
HEALTH-HEALTH SCREENING			
Reply received - no items requested			
HEALTH-WIC/PINCONNING CLINIC			
Computer (8)		8,000	
Windows 8 Tablet (2)		1,600	
Thin Client (Clinic) (4)		2,000	
Sub Total		**$11,600**	
HOMELAND SECURITY GRANT			
Grant dollars - software	550		
Grant dollars - hardware		3316	
Sub Total	**$550**	**$3,316**	
HOUSING			
No Reply received			
MOSQUITO CONTROL			
No Reply received			
REGISTER OF DEEDS-TECH FUND			
Reply Received			Making purchases In 2013
RETIREMENT SYSTEM			
Actuary calculator software			See APPENDIX B- Capital Items - Pg 5
GRAND TOTAL	**$810**	**$72,316**	
Millage/Grants/SF 96741 and 96742 Total	**$73,126**		

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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
1010	**GENERAL FUND**								
	BOARD OF COMMISSIONERS								
1	10110100	70501	INCREASE	PART TIME WAGES	XE	64,695	65,714		1,019
2	10110100	71500	INCREASE	SOCIAL SECURITY	XF	11,612	11,690		78
3	10110100	71600	DECREASE	HEALTH INSURANCE	XF	17,796	14,064		-3,732
4	10110100	71800	INCREASE	RETIREMENT	XF	9,860	9,942		82
5	10110100	72001	INCREASE	SIF ADMINISTRATION	XF	268	269		1
6	10110100	72100	INCREASE	WORKERS' COMPENSATION	XF	393	395		2
7	10110100	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	229	236		7
8	10110100	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	357	362		5
	CIRCUIT COURT								
9	10113100	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	541,741	545,797		4,056
10	10113100	71500	INCREASE	SOCIAL SECURITY	XF	42,876	43,190		314
11	10113100	71600	DECREASE	HEALTH INSURANCE	XF	262,068	207,072		-54,996
12	10113100	71800	INCREASE	RETIREMENT	XF	50,972	51,296		324
13	10113100	72001	INCREASE	SIF ADMINISTRATION	XF	1,247	1,253		6
14	10113100	72100	INCREASE	WORKERS' COMPENSATION	XF	1,828	1,838		10
15	10113100	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	4,028	4,056		28
16	10113100	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	3,256	3,278		22
	CIRCUIT COURT - SSSPP GRANT								
17	10113101	71500	DECREASE	SOCIAL SECURITY	XF	3,097	2,973		-124
18	10113101	71600	INCREASE	HEALTH INSURANCE	XF	7,356	17,592		10,236
19	10113101	83100	DECREASE	OTHER SERVICES AND CHARGES	XL	10,530	10,353		-177
	DISTRICT COURT								
20	10113600	71500	DECREASE	SOCIAL SECURITY	XF	47,183	47,180		-3
21	10113600	71600	DECREASE	HEALTH INSURANCE	XF	217,978	172,266		-45,712
	DISTRICT COURT ADULT PROBATION								
22	10113700	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	61,162	71,956		10,794
23	10113700	71500	INCREASE	SOCIAL SECURITY	XF	20,897	21,686		789
24	10113700	71600	DECREASE	HEALTH INSURANCE	XF	94,879	78,504		-16,375
25	10113700	71700	INCREASE	LIFE INSURANCE	XF	522	540		18
26	10113700	71800	INCREASE	RETIREMENT	XF	22,712	23,576		864
27	10113700	72001	INCREASE	SIF ADMINISTRATION	XF	485	505		20
28	10113700	72100	INCREASE	WORKERS' COMPENSATION	XF	711	739		28
29	10113700	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,932	2,006		74
30	10113700	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,564	1,624		60
	DIST.CT OWI TREATMENT OCT-DEC								
31	10113731	53900	INCREASE	STATE GRANTS	RH	-80,000	-85,000	5,000	
32	10113731	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	10,794	0		-10,794
33	10113731	71500	DECREASE	SOCIAL SECURITY	XF	4,416	3,629		-787
34	10113731	71600	DECREASE	HEALTH INSURANCE	XF	7,552	2,459		-5,093
35	10113731	71700	DECREASE	LIFE INSURANCE	XF	47	29		-18
36	10113731	71800	DECREASE	RETIREMENT	XF	4,674	3,810		-864
37	10113731	71900	DECREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	361	-15,277		-15,638
38	10113731	72001	DECREASE	SIF ADMINISTRATION	XF	110	90		-20
39	10113731	72100	DECREASE	WORKERS' COMPENSATION	XF	160	132		-28
40	10113731	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	134	60		-74
41	10113731	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	324	264		-60
42	10113731	80200	INCREASE	CONTRACTUAL SERVICES	XL	32,080	44,793		12,713

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						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
43	10113731	86500	INCREASE	STATE TRAVEL MILEAGE	XL	0	825		825
	FRIEND OF THE COURT								
44	10114100	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	2,700	900		-1,800
45	10114100	71500	DECREASE	SOCIAL SECURITY	XF	42,102	41,969		-133
46	10114100	71600	DECREASE	HEALTH INSURANCE	XF	198,722	157,046		-41,676
47	10114100	71800	DECREASE	RETIREMENT	XF	45,954	45,810		-144
48	10114100	72001	DECREASE	SIF ADMINISTRATION	XF	980	977		-3
49	10114100	72100	DECREASE	WORKERS' COMPENSATION	XF	1,442	1,438		-4
50	10114100	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	3,911	3,898		-13
51	10114100	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	3,164	3,154		-10
	FRND OF CRT-COOP REIMBURSEMENT								
52	10114200	71500	INCREASE	SOCIAL SECURITY	XF	36,151	36,152		1
53	10114200	71600	DECREASE	HEALTH INSURANCE	XF	145,174	114,778		-30,396
	LAW LIBRARY								
54	10114500	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	16,620	20,620		4,000
	JURY/JUDICIAL COUNCIL								
55	10114700	71600	DECREASE	HEALTH INSURANCE	XF	29,261	23,133		-6,128
	PROBATE COURT								
56	10114800	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	317,819	388,684		70,865
57	10114800	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	410,134	409,122		-1,012
58	10114800	71500	INCREASE	SOCIAL SECURITY	XF	52,837	58,118		5,281
59	10114800	71600	DECREASE	HEALTH INSURANCE	XF	193,498	158,758		-34,740
60	10114800	71700	INCREASE	LIFE INSURANCE	XF	1,328	1,436		108
61	10114800	71800	INCREASE	RETIREMENT	XF	58,852	64,440		5,588
62	10114800	72001	INCREASE	SIF ADMINISTRATION	XF	1,255	1,374		119
63	10114800	72100	INCREASE	WORKERS' COMPENSATION	XF	1,844	2,019		175
64	10114800	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	4,053	4,528		475
65	10114800	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	3,281	3,666		385
66	10114800	98500	INCREASE	AUDIO/VISUAL	XQ	0	20,000		20,000
	COUNTY EXECUTIVE								
67	10117100	71600	DECREASE	HEALTH INSURANCE	XF	7,356	5,832		-1,524
	ACCOUNTING DEPARTMENT								
68	10119100	69920	DECREASE	TRSF IN-OTHER FND-INDIRECT CST	RT	-637,070	-625,406	-11,664	
69	10119100	70501	INCREASE	PART TIME WAGES	XE	25,474	25,569		95
70	10119100	71500	INCREASE	SOCIAL SECURITY	XF	21,568	21,575		7
71	10119100	71600	DECREASE	HEALTH INSURANCE	XF	66,816	52,776		-14,040
72	10119100	71800	INCREASE	RETIREMENT	XF	23,178	23,186		8
73	10119100	96740	INCREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	0	20,600		20,600
	PAYROLL, RETIREMENT, INSURANCE								
74	10120200	71500	INCREASE	SOCIAL SECURITY	XF	7,028	7,029		1
75	10120200	71600	DECREASE	HEALTH INSURANCE	XF	44,544	35,184		-9,360
	BUDGET DEPARTMENT								
76	10121200	71600	DECREASE	HEALTH INSURANCE	XF	40,068	31,656		-8,412
77	10121200	73301	INCREASE	COPIER / FAX SUPPLIES	XI	132	132		0
	CLERK								
78	10121500	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	1,800	0		-1,800
79	10121500	71500	DECREASE	SOCIAL SECURITY	XF	12,425	12,288		-137
80	10121500	71600	DECREASE	HEALTH INSURANCE	XF	47,424	37,488		-9,936

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81	10121500	71800	DECREASE	RETIREMENT	XF	13,474	13,330		-144
82	10121500	72001	DECREASE	SIF ADMINISTRATION	XF	288	284		-4
83	10121500	72100	DECREASE	WORKERS' COMPENSATION	XF	423	419		-4
	INFORMATION SYSTEMS DIVISION								
84	10122800	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	208,833	258,906		50,073
85	10122800	70501	INCREASE	PART TIME WAGES	XE	24,193	24,919		726
86	10122800	71500	INCREASE	SOCIAL SECURITY	XF	23,610	27,308		3,698
87	10122800	71600	DECREASE	HEALTH INSURANCE	XF	118,716	111,384		-7,332
88	10122800	71700	INCREASE	LIFE INSURANCE	XF	478	565		87
89	10122800	71800	INCREASE	RETIREMENT	XF	23,808	27,816		4,008
90	10122800	72001	INCREASE	SIF ADMINISTRATION	XF	552	638		86
91	10122800	72100	INCREASE	WORKERS' COMPENSATION	XF	808	937		129
92	10122800	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	2,027	2,367		340
93	10122800	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,774	2,054		280
94	10122800	95502	INCREASE	CONTINGENCY	XL	0	15,000		15,000
95	10122800	96741	INCREASE	COMPUTER HARDWARE EXPENSE	XL	39,900	42,900		3,000
96	10122800	98002	INCREASE	COMPUTER HARDWARE	XQ	0	285,000		285,000
	PURCHASING DEPARTMENT								
97	10123300	71600	DECREASE	HEALTH INSURANCE	XF	16,016	12,657		-3,359
	TREASURER								
98	10125300	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	-14,321,534	-14,430,194	108,660	
99	10125300	41000	DECREASE	CURRENT PERSONAL PROPERTY TAX	RB	-1,524,873	-1,414,284	-110,589	
100	10125300	57400	INCREASE	STATE REVENUE SHARING	RH	-1,992,888	-2,066,027	73,139	
101	10125300	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	68,891	67,696		-1,195
102	10125300	71500	DECREASE	SOCIAL SECURITY	XF	19,159	18,980		-179
103	10125300	71600	DECREASE	HEALTH INSURANCE	XF	41,220	40,807		-413
104	10125300	71800	DECREASE	RETIREMENT	XF	20,562	20,468		-94
105	10125300	72001	DECREASE	SIF ADMINISTRATION	XF	436	434		-2
106	10125300	72100	DECREASE	WORKERS' COMPENSATION	XF	642	638		-4
107	10125300	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	1,252	1,243		-9
108	10125300	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	1,014	1,008		-6
	EQUALIZATION DEPARTMENT								
109	10125700	63800	DECREASE	TAX BILLING SERVICES	RL	-50,600	-46,000	-4,600	
110	10125700	68100	INCREASE	REIMBURSEMENT-TOWNSHIPS/CITIES	RR	-24,500	-27,000	2,500	
111	10125700	71600	DECREASE	HEALTH INSURANCE	XF	44,544	35,184		-9,360
112	10125700	72702	DECREASE	BOOK SUPPLIES	XI	100	0		-100
113	10125700	72800	INCREASE	PRINTING AND BINDING	XI	5,200	15,500		10,300
114	10125700	75100	DECREASE	COMPUTER SUPPLIES	XI	1,000	750		-250
115	10125700	85200	DECREASE	TELEPHONE	XL	525	500		-25
116	10125700	90000	INCREASE	PRINTING/PUBLISHING/ADVERTISI	XL	950	1,400		450
117	10125700	93700	DECREASE	HARD/SOFTWARE REPAIR & MAINT	XL	4,000	3,000		-1,000
118	10125700	94601	INCREASE	EQUIPMENT RENTAL-COPY MACHINES	XL	905	1,000		95
	BOARD OF CANVASSERS								
119	10126201	80100	DECREASE	PROFESSIONAL SERVICES	XL	3,100	0		-3,100
	BUILDINGS AND GROUNDS								
120	10126500	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	152,448	142,938		-9,510
121	10126500	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	464,902	461,620		-3,282
122	10126500	70500	INCREASE	TEMPORARY HELP	XE	22,832	32,869		10,037
123	10126500	71500	INCREASE	SOCIAL SECURITY	XF	47,275	48,691		1,416
124	10126500	71600	DECREASE	HEALTH INSURANCE	XF	240,000	205,032		-34,968

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125	10126500	71700	INCREASE	LIFE INSURANCE	XF	1,215	1,302		87
126	10126500	71800	INCREASE	RETIREMENT	XF	51,786	53,394		1,608
127	10126500	72001	INCREASE	SIF ADMINISTRATION	XF	1,110	1,144		34
128	10126500	72100	INCREASE	WORKERS' COMPENSATION	XF	1,627	1,678		51
129	10126500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	4,258	4,395		137
130	10126500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	3,568	3,679		111
131	10126500	96730	INCREASE	MACHINERY & EQUIPMENT EXPENSE	XL	16,300	21,800		5,500
	CORPORATION COUNSEL								
132	10126600	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	171,334	208,692		37,358
133	10126600	71201	DECREASE	PRIOR YEARS VACATION PAY	XE	1,373	1,157		-216
134	10126600	71500	INCREASE	SOCIAL SECURITY	XF	12,684	15,414		2,730
135	10126600	71600	INCREASE	HEALTH INSURANCE	XF	48,976	49,248		272
136	10126600	71700	INCREASE	LIFE INSURANCE	XF	258	324		66
137	10126600	71800	INCREASE	RETIREMENT	XF	13,818	16,792		2,974
138	10126600	71900	DECREASE	OTHER FRINGE BENEFITS (DETAIL)	XF	44,985	1,891		-43,094
139	10126600	72001	INCREASE	SIF ADMINISTRATION	XF	295	358		63
140	10126600	72100	INCREASE	WORKERS' COMPENSATION	XF	433	526		93
141	10126600	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,175	1,428		253
142	10126600	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	950	1,156		206
143	10126600	81700	DECREASE	LEGAL FEES	XL	32,400	20,000		-12,400
	PROSECUTING ATTORNEY								
144	10126700	50100	DECREASE	FEDERAL GRANTS	RF	-8,595	-8,592	-3	
145	10126700	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	618,485	619,633		1,148
146	10126700	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	2,400	3,600		1,200
147	10126700	71500	INCREASE	SOCIAL SECURITY	XF	65,003	65,373		370
148	10126700	71600	DECREASE	HEALTH INSURANCE	XF	264,072	191,064		-73,008
149	10126700	71800	INCREASE	RETIREMENT	XF	70,742	70,930		188
150	10126700	72001	INCREASE	SIF ADMINISTRATION	XF	1,512	1,516		4
151	10126700	72100	INCREASE	WORKERS' COMPENSATION	XF	2,222	2,228		6
152	10126700	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	5,302	5,318		16
153	10126700	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	4,288	4,301		13
154	10126700	72702	INCREASE	BOOK SUPPLIES	XI	0	3,795		3,795
155	10126700	72800	INCREASE	PRINTING AND BINDING	XI	0	1,500		1,500
156	10126700	75100	INCREASE	COMPUTER SUPPLIES	XI	0	4,500		4,500
157	10126700	82000	INCREASE	MEMBERSHIPS AND DUES	XL	0	4,555		4,555
158	10126700	82800	INCREASE	INVESTIGATIONS	XL	0	5,000		5,000
159	10126700	93700	INCREASE	HARD/SOFTWARE REPAIR & MAINT	XL	0	5,567		5,567
160	10126700	95500	INCREASE	MISCELLANEOUS	XL	0	1,100		1,100
	CRIME VICTIMS RIGHTS								
161	10126702	71500	DECREASE	SOCIAL SECURITY	XF	6,951	6,950		-1
162	10126702	71600	DECREASE	HEALTH INSURANCE	XF	29,628	23,424		-6,204
	CRIME VICTIMS RIGHTS-VOCA GRNT								
163	10126703	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
	COOP REIMBURSEMENT-PROSECUTOR								
164	10126704	71500	DECREASE	SOCIAL SECURITY	XF	11,354	11,352		-2
165	10126704	71600	DECREASE	HEALTH INSURANCE	XF	51,900	41,016		-10,884
	REGISTER OF DEEDS								
166	10126800	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	64,558	61,151		-3,407
167	10126800	71500	DECREASE	SOCIAL SECURITY	XF	15,504	15,243		-261
168	10126800	71600	DECREASE	HEALTH INSURANCE	XF	59,256	46,848		-12,408

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169	10126800	71800	DECREASE	RETIREMENT	XF	16,800	16,526		-274
170	10126800	72001	DECREASE	SIF ADMINISTRATION	XF	358	353		-5
171	10126800	72100	DECREASE	WORKERS' COMPENSATION	XF	526	518		-8
172	10126800	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	440	417		-23
173	10126800	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	765	746		-19
	PERSONNEL & EMPLOYEE RELATIONS								
174	10127000	70501	INCREASE	PART TIME WAGES	XE	13,164	19,088		5,924
175	10127000	71500	INCREASE	SOCIAL SECURITY	XF	11,301	11,755		454
176	10127000	71600	DECREASE	HEALTH INSURANCE	XF	40,068	31,656		-8,412
177	10127000	71800	INCREASE	RETIREMENT	XF	11,288	11,762		474
178	10127000	72001	INCREASE	SIF ADMINISTRATION	XF	265	275		10
179	10127000	72100	INCREASE	WORKERS' COMPENSATION	XF	388	403		15
180	10127000	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	854	886		32
181	10127000	96740	INCREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	0	20,065		20,065
	ADMINISTRATIVE SERVICES								
182	10127200	71500	DECREASE	SOCIAL SECURITY	XF	7,729	7,692		-37
183	10127200	71600	DECREASE	HEALTH INSURANCE	XF	40,068	35,184		-4,884
184	10127200	96760	INCREASE	AUDIO / VISUAL EXPENSE	XL	0	1,000		1,000
	INDIGENT ATTORNEY								
185	10127301	81503	DECREASE	ATTY FEES-INDIGENTS JUVINL DIV	XL	20,000	8,000		-12,000
	DEPARTMENT OF PUBLIC DEFENDER								
186	10127302	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	196,850	153,393		-43,457
187	10127302	71201	DECREASE	PRIOR YEARS VACATION PAY	XE	3,748	3,424		-324
188	10127302	71500	DECREASE	SOCIAL SECURITY	XF	18,048	14,810		-3,238
189	10127302	71600	DECREASE	HEALTH INSURANCE	XF	35,636	17,592		-18,044
190	10127302	71700	DECREASE	LIFE INSURANCE	XF	347	281		-66
191	10127302	71800	DECREASE	RETIREMENT	XF	19,188	15,684		-3,504
192	10127302	72001	DECREASE	SIF ADMINISTRATION	XF	409	334		-75
193	10127302	72100	DECREASE	WORKERS' COMPENSATION	XF	602	492		-110
194	10127302	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	1,634	1,335		-299
195	10127302	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	1,322	1,080		-242
	DRAIN COMMISSIONER								
196	10127500	71500	INCREASE	SOCIAL SECURITY	XF	24,646	24,647		1
197	10127500	71600	DECREASE	HEALTH INSURANCE	XF	120,204	94,968		-25,236
	M.S.U. EXTENSION								
198	10128300	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
	ENVIRONMENTAL AFFAIRS								
199	10128700	50100	INCREASE	FEDERAL GRANTS	RF	0	-4,882	4,882	
200	10128700	71600	DECREASE	HEALTH INSURANCE	XF	20,419	16,127		-4,292
	GEOGRAPHIC INFORMATION SYSTEMS								
201	10128800	71500	INCREASE	SOCIAL SECURITY	XF	2,153	2,154		1
202	10128800	71600	DECREASE	HEALTH INSURANCE	XF	12,914	10,201		-2,713
	RISOGRAPH PRINTING/POSTAGE								
203	10129800	71600	DECREASE	HEALTH INSURANCE	XF	5,339	4,220		-1,119
204	10129800	96730	DECREASE	MACHINERY & EQUIPMENT EXPENSE	XL	16,000	0		-16,000
	SHERIFF DEPARTMENT								
205	10130100	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	10,800	11,231		431
206	10130100	71201	INCREASE	PRIOR YEARS VACATION PAY	XE	11,472	11,686		214

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
207	10130100	71500	INCREASE	SOCIAL SECURITY	XF	171,892	172,026		134
208	10130100	71600	DECREASE	HEALTH INSURANCE	XF	811,512	641,450		-170,062
209	10130100	71700	INCREASE	LIFE INSURANCE	XF	3,914	3,918		4
210	10130100	71800	INCREASE	RETIREMENT	XF	118,257	118,379		122
211	10130100	72001	INCREASE	SIF ADMINISTRATION	XF	4,025	4,030		5
212	10130100	72100	INCREASE	WORKERS' COMPENSATION	XF	5,891	5,898		7
213	10130100	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	15,036	15,048		12
214	10130100	72301	INCREASE	UNIFORM ALLOWANCE	XF	21,475	22,325		850
215	10130100	72303	INCREASE	GUN ALLOWANCE	XF	200	300		100
216	10130100	72304	INCREASE	BREATHALYZER ALLOWANCE	XF	100	200		100
217	10130100	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	12,481	12,492		11
218	10130100	98100	INCREASE	VEHICLES	XQ	0	45,000		45,000
	CIRCUIT COURT WARRANT OFFICER								
219	10131100	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
	B.A.Y.A.N.E.T.								
220	10131200	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
	SECONDARY ROAD PATROL								
221	10131500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	833,967	887,485		53,518
222	10131500	71201	DECREASE	PRIOR YEARS VACATION PAY	XE	25,705	25,491		-214
223	10131500	71500	INCREASE	SOCIAL SECURITY	XF	64,904	68,770		3,866
224	10131500	71600	DECREASE	HEALTH INSURANCE	XF	213,509	186,185		-27,324
225	10131500	71700	INCREASE	LIFE INSURANCE	XF	1,050	1,154		104
226	10131500	71800	INCREASE	RETIREMENT	XF	40,164	42,538		2,374
227	10131500	72001	INCREASE	SIF ADMINISTRATION	XF	1,507	1,594		87
228	10131500	72100	INCREASE	WORKERS' COMPENSATION	XF	2,210	2,341		131
229	10131500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	6,004	6,363		359
230	10131500	72301	DECREASE	UNIFORM ALLOWANCE	XF	11,450	11,125		-325
231	10131500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	4,855	5,145		290
232	10131500	98100	DECREASE	VEHICLES	XQ	73,000	0		-73,000
	2ND RD PATROL-BANGOR TWP								
233	10131503	68102	DECREASE	REIMBURSEMENT-BANGOR TOWNSHIP	RR	-291,431	-279,825	-11,606	
234	10131503	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	1,800	0		-1,800
235	10131503	71500	DECREASE	SOCIAL SECURITY	XF	12,720	12,719		-1
236	10131503	71600	DECREASE	HEALTH INSURANCE	XF	44,340	35,088		-9,252
237	10131503	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	13,878	13,325		-553
	2ND RD PATR-PORTSMOUTH								
238	10131504	68111	DECREASE	REIMBURSEMENT-PORTSMOUTH TWNSI	RR	-94,349	-89,435	-4,914	
239	10131504	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
240	10131504	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	4,493	4,259		-234
	2ND RD PTRL-WILLIAMS TWP								
241	10131505	68101	DECREASE	REIMBURSEMENT-WILLIAMS TOWNSHP	RR	-192,616	-182,788	-9,828	
242	10131505	71600	DECREASE	HEALTH INSURANCE	XF	44,544	35,184		-9,360
243	10131505	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	9,172	8,704		-468
	2ND RD PATROL-MONITOR TWP								
244	10131506	68113	DECREASE	REIMBURSEMENT-MONITOR TOWNSHIP	RR	-145,386	-143,238	-2,148	
245	10131506	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	620	705		85
246	10131506	71500	DECREASE	SOCIAL SECURITY	XF	7,243	7,224		-19
247	10131506	71600	DECREASE	HEALTH INSURANCE	XF	8,700	6,928		-1,772
248	10131506	71800	DECREASE	RETIREMENT	XF	4,406	4,395		-11

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
249	10131506	72100	DECREASE	WORKERS' COMPENSATION	XF	243	242		-1
250	10131506	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	659	658		-1
251	10131506	72301	DECREASE	UNIFORM ALLOWANCE	XF	1,300	975		-325
252	10131506	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	534	532		-2
253	10131506	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	6,923	6,821		-102
	2ND RD.PAT-BAY CITY SCHOOLS								
254	10131516	68123	DECREASE	REIMBURSEMENTS-SCHOOL DISTRICT	RR	-104,451	-93,992	-10,459	
255	10131516	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
256	10131516	99920	DECREASE	TRF OUT-GENERL FD-INDIRECT CST	XX	14,783	4,476		-10,307
	SECONDARY ROAD PATROL GRANT								
257	10131600	71600	DECREASE	HEALTH INSURANCE	XF	33,268	26,276		-6,992
	ROAD PATROL GRANT OCT-DEC								
258	10131681	71600	DECREASE	HEALTH INSURANCE	XF	11,276	8,908		-2,368
	TOWNSHIP ROAD PATROL								
259	10131700	68103	INCREASE	REIMBURSEMENT-BEAVER TOWNSHIP	RR	-351	-509	158	
260	10131700	68105	INCREASE	REIMBURSEMENT-FRANKENLUST TWP	RR	-751	-1,080	329	
261	10131700	68106	INCREASE	REIMBURSEMENT-FRASER TOWNSHIP	RR	-524	-754	230	
262	10131700	68110	INCREASE	REIMBURSEMENT-KAWKAWLIN TWP.	RR	-807	-1,162	355	
263	10131700	68115	INCREASE	REIMBURSEMENT-PINCONNING TWP.	RR	-396	-571	175	
264	10131700	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	15,000	5,000		-10,000
265	10131700	70600	DECREASE	OVERTIME	XE	598	199		-399
266	10131700	70800	INCREASE	HOLIDAY PAY	XE	125	375		250
267	10131700	71500	DECREASE	SOCIAL SECURITY	XF	1,106	371		-735
268	10131700	71600	DECREASE	HEALTH INSURANCE	XF	6,683	1,760		-4,923
269	10131700	71700	DECREASE	LIFE INSURANCE	XF	15	7		-8
270	10131700	71800	DECREASE	RETIREMENT	XF	697	234		-463
271	10131700	72001	DECREASE	SIF ADMINISTRATION	XF	28	11		-17
272	10131700	72100	DECREASE	WORKERS' COMPENSATION	XF	40	15		-25
273	10131700	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	105	36		-69
274	10131700	72303	DECREASE	GUN ALLOWANCE	XF	225	75		-150
275	10131700	72304	DECREASE	BREATHALYZER ALLOWANCE	XF	30	10		-20
276	10131700	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	86	30		-56
	TOWNSHIP ROAD PATROL APRIL-DEC								
277	10131701	68103	INCREASE	REIMBURSEMENT-BEAVER TOWNSHIP	RR	-1,062	-1,202	140	
278	10131701	68105	INCREASE	REIMBURSEMENT-FRANKENLUST TWP	RR	-2,148	-2,549	401	
279	10131701	68106	INCREASE	REIMBURSEMENT-FRASER TOWNSHIP	RR	-1,572	-1,779	207	
280	10131701	68110	INCREASE	REIMBURSEMENT-KAWKAWLIN TWP.	RR	-2,323	-2,741	418	
281	10131701	68115	INCREASE	REIMBURSEMENT-PINCONNING TWP.	RR	-1,190	-1,347	157	
282	10131701	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	5,000	15,000		10,000
283	10131701	70600	INCREASE	OVERTIME	XE	199	598		399
284	10131701	70800	DECREASE	HOLIDAY PAY	XE	375	125		-250
285	10131701	71500	INCREASE	SOCIAL SECURITY	XF	371	1,106		735
286	10131701	71600	INCREASE	HEALTH INSURANCE	XF	2,228	5,279		3,051
287	10131701	71700	INCREASE	LIFE INSURANCE	XF	7	15		8
288	10131701	71800	INCREASE	RETIREMENT	XF	234	697		463
289	10131701	72001	INCREASE	SIF ADMINISTRATION	XF	11	28		17
290	10131701	72100	INCREASE	WORKERS' COMPENSATION	XF	15	40		25
291	10131701	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	36	105		69
292	10131701	72303	INCREASE	GUN ALLOWANCE	XF	75	225		150
293	10131701	72304	INCREASE	BREATHALYZER ALLOWANCE	XF	10	30		20

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
294	10131701	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	30	86		56
	COMMUNITY CORRECTIONS PLAN								
295	10136400	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	26,466	25,323		-1,143
	COMM.CORRECTIONS PLAN, OCT-DEC								
296	10136481	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	9,746	9,365		-381
	ANIMAL SHELTER/DOG WARDEN								
297	10143000	71500	INCREASE	SOCIAL SECURITY	XF	16,776	16,777		1
298	10143000	71600	DECREASE	HEALTH INSURANCE	XF	59,256	46,848		-12,408
299	10143000	98100	INCREASE	VEHICLES	XQ	21,000	24,000		3,000
	HEALTH DEPART.- ADMINISTRATION								
300	10160100	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	1,207,689	928,109		-279,580
	CHILD CARE-PROBATE (CHILD IN C								
301	10166200	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	355,600	200,600		-155,000
	INSTIT.CARE-DET.FAC(JUV.HOME)								
302	10166203	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	566,860	547,405		-19,455
	IN-HOME CARE-INTENSIVE PROBAT.								
303	10166400	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	19,781	15,323		-4,458
	YOUTH&FAMILY SUPPORT SERVICE								
304	10166401	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	98,211	94,005		-4,206
	JUVENILE DRUG COURT								
305	10166402	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	50,910	19,740		-31,170
	MI DEPT HUMAN SERV-BAY COUNTY								
306	10167000	69900	INCREASE	TRANSFERS IN FROM OTHER FUNDS	RT	0	-50,000	50,000	
	TRANSPORTATION PLANNING								
307	10172101	71600	DECREASE	HEALTH INSURANCE	XF	23,925	18,904		-5,021
	TRANS. PLANNING - OCT.-DEC.								
308	10172181	71600	DECREASE	HEALTH INSURANCE	XF	8,569	6,771		-1,798
	RECREATION/PARKS DEPARTMENT								
309	10175100	71600	DECREASE	HEALTH INSURANCE	XF	1,113	879		-234
	JUV.COMMUNITY BASED TREATMENT								
310	10175104	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	83,015	78,588		-4,427
	JUV.GENDER SPECIFIC SERVICES								
311	10175105	99900	DECREASE	TRANSFERS OUT TO OTHER FUNDS	XX	77,244	74,904		-2,340
	PARKS/RECREATION MAINTENANCE								
312	10175112	71500	INCREASE	SOCIAL SECURITY	XF	6,564	6,565		1
313	10175112	71600	DECREASE	HEALTH INSURANCE	XF	40,068	31,656		-8,412
	COMMUNITY CENTER								
314	10175700	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	77,666	82,900		5,234
315	10175700	71500	INCREASE	SOCIAL SECURITY	XF	7,101	7,501		400
316	10175700	71600	DECREASE	HEALTH INSURANCE	XF	29,943	23,691		-6,252
317	10175700	71800	INCREASE	RETIREMENT	XF	6,582	7,000		418
318	10175700	72001	INCREASE	SIF ADMINISTRATION	XF	164	173		9
319	10175700	72100	INCREASE	WORKERS' COMPENSATION	XF	242	255		13
320	10175700	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	560	596		36

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
321	10175700	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	531	560		29
	CIVIC/ICE ARENA								
322	10176200	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	45,305	46,449		1,144
323	10176200	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	17,446	18,523		1,077
324	10176200	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	0	1,800		1,800
325	10176200	70501	INCREASE	PART TIME WAGES	XE	25,987	73,159		47,172
326	10176200	71500	INCREASE	SOCIAL SECURITY	XF	6,567	10,483		3,916
327	10176200	71600	DECREASE	HEALTH INSURANCE	XF	27,510	22,268		-5,242
328	10176200	71700	INCREASE	LIFE INSURANCE	XF	127	130		3
329	10176200	71800	INCREASE	RETIREMENT	XF	7,112	7,290		178
330	10176200	72001	INCREASE	SIF ADMINISTRATION	XF	153	242		89
331	10176200	72100	INCREASE	WORKERS' COMPENSATION	XF	224	354		130
332	10176200	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	429	444		15
333	10176200	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	491	774		283
	CIVIC/ICE ARENA-ICE/DRY SURFAC								
334	10176201	70501	DECREASE	PART TIME WAGES	XE	55,050	53,050		-2,000
335	10176201	71500	DECREASE	SOCIAL SECURITY	XF	4,213	4,060		-153
336	10176201	72001	DECREASE	SIF ADMINISTRATION	XF	95	91		-4
337	10176201	72100	DECREASE	WORKERS' COMPENSATION	XF	138	133		-5
338	10176201	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	304	293		-11
	CIVIC/ICE ARENA-CONCESSION								
339	10176202	70501	DECREASE	PART TIME WAGES	XE	27,200	24,200		-3,000
340	10176202	71500	DECREASE	SOCIAL SECURITY	XF	2,082	1,852		-230
341	10176202	72001	DECREASE	SIF ADMINISTRATION	XF	47	42		-5
342	10176202	72100	DECREASE	WORKERS' COMPENSATION	XF	68	61		-7
343	10176202	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	150	134		-16
	PINCONNING PARK								
344	10176300	71600	DECREASE	HEALTH INSURANCE	XF	7,356	5,832		-1,524
345	10176300	96730	DECREASE	MACHINERY & EQUIPMENT EXPENSE	XL	10,800	300		-10,500
	RISK MANAGEMENT								
346	10185100	96502	INCREASE	SELF INS RETENT-EXPENSE	XL	50,000	150,000		100,000
	WELLNESS PROGRAM								
347	10185900	69900	INCREASE	TRANSFERS IN FROM OTHER FUNDS	RT	-12,180	-16,618	4,438	
348	10185900	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	42,806	34,245		-8,561
349	10185900	71500	DECREASE	SOCIAL SECURITY	XF	3,086	2,468		-618
350	10185900	71600	DECREASE	HEALTH INSURANCE	XF	22,272	14,073		-8,199
351	10185900	71700	DECREASE	LIFE INSURANCE	XF	87	69		-18
352	10185900	71800	DECREASE	RETIREMENT	XF	3,426	2,740		-686
353	10185900	72001	DECREASE	SIF ADMINISTRATION	XF	73	58		-15
354	10185900	72100	DECREASE	WORKERS' COMPENSATION	XF	108	86		-22
355	10185900	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	292	233		-59
356	10185900	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	236	188		-48
357	10185900	74200	INCREASE	FOOD SUPPLIES	XI	0	550		550
358	10185900	74901	INCREASE	ATHELETIC SUPPLIES	XI	2,015	3,903		1,888
359	10185900	79900	INCREASE	OTHER SUPPLIES	XI	0	1,000		1,000
360	10185900	81900	INCREASE	CONSULTANTS	XL	0	1,500		1,500
361	10185900	88100	DECREASE	HEALTH EDUCATION & PROMOTION	XL	7,200	3,000		-4,200
362	10185900	96730	INCREASE	MACHINERY & EQUIPMENT EXPENSE	XL	1,550	5,250		3,700
	RETIREES HEALTH/LIFE INSURANCE								

Bay County
2014 Commissioner Budget

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET,
AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

						Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
363	10187800	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	804,394	724,920		-79,474
364	10187800	71604	DECREASE	RETIREES HEALTH INS-SHERIFF GP	XF	300,709	256,484		-44,225

SUMMARY:

Total Revenue Changes-Positive (Negative)	85,378	
Total Expenditure Changes (Positive) Negative		-801,242

Proposed changes [Increase(decrease) use of Unreserved, undesigned Fund Bal. in Commiss.Budget]	Rev. & Exp.	85,378	-801,242
Revenues and Expenditures in the **Executive** proposed budget		35,010,360	35,010,360
Revenue/Expenditure with above changes (except addition to fund balance)		35,095,738	34,209,118
Unreserved, undesignated Fund Bal. included in **Executive** Recom. Budget		1,582,539	
Increase(decrease) use of Unreserved, undesigned Fund Bal. in Commiss.Budget	(EXP. minus REV.)	-886,620	
Total use of (addition to) General Fund Balance		695,919	

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THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

					Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
2150	**FRIEND OF THE COURT FUND**							
	FOTC-MEDIATION DUTIES PA294-82							
21514300	40001	DECREASE	FUND BALANCE	RA	12,486	20,897	-8,411	
21514300	71500	INCREASE	SOCIAL SECURITY	XF	4,344	4,345		1
21514300	71600	DECREASE	HEALTH INSURANCE	XF	40,068	31,656		-8,412
						Fund 2150	-8,411	-8,411
2210	**HEALTH DEPT - DIST HEALTH FUND**							
	HEALTH DEPART.- ADMINISTRATION							
22160100	40001	INCREASE	FUND BALANCE	RA	-100,000	-165,410	65,410	
22160100	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-1,207,689	-928,109	-279,580	
22160100	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	180,578	122,423		-58,155
22160100	70500	INCREASE	TEMPORARY HELP	XE	22,806	23,474		668
22160100	70501	DECREASE	PART TIME WAGES	XE	19,463	9,732		-9,731
22160100	71500	DECREASE	SOCIAL SECURITY	XF	19,199	14,243		-4,956
22160100	71600	DECREASE	HEALTH INSURANCE	XF	50,428	22,256		-28,172
22160100	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	251,546	233,315		-18,231
22160100	71700	DECREASE	LIFE INSURANCE	XF	354	245		-109
22160100	71800	DECREASE	RETIREMENT	XF	18,700	13,266		-5,434
22160100	72001	DECREASE	SIF ADMINISTRATION	XF	435	320		-115
22160100	72100	DECREASE	WORKERS' COMPENSATION	XF	642	472		-170
22160100	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	1,456	1,060		-396
22160100	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	1,412	1,042		-370
	CSHC-CHILD SPECIAL HEALTH CARE							
22160300	55500	DECREASE	STATE GRANTS-HEALTH	RH	-15,000	-12,000	-3,000	
22160300	71600	DECREASE	HEALTH INSURANCE	XF	16,704	13,194		-3,510
22160300	96500	INCREASE	INSURANCE AND BONDS	XL	1,000	1,510		510
	CSHC-CHILD SPEC HLTH OCT-DEC							
22160381	55500	DECREASE	STATE GRANTS-HEALTH	RH	-5,000	-4,000	-1,000	
22160381	71600	DECREASE	HEALTH INSURANCE	XF	5,568	4,398		-1,170
22160381	96500	INCREASE	INSURANCE AND BONDS	XL	0	170		170
	CONTAGIOUS DISEASE							
22160500	71600	DECREASE	HEALTH INSURANCE	XF	18,491	14,627		-3,864
22160500	76000	DECREASE	MEDICAL SUPPLIES	XI	2,000	1,000		-1,000
	BIOTERRORISM PREPAREDNESS							
22160501	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	32,939	16,354		-16,585
22160501	71500	DECREASE	SOCIAL SECURITY	XF	2,390	1,182		-1,208
22160501	71600	DECREASE	HEALTH INSURANCE	XF	13,473	5,275		-8,198
22160501	71700	DECREASE	LIFE INSURANCE	XF	50	24		-26
22160501	71800	DECREASE	RETIREMENT	XF	2,632	1,304		-1,328
22160501	72001	DECREASE	SIF ADMINISTRATION	XF	56	27		-29
22160501	72100	DECREASE	WORKERS' COMPENSATION	XF	81	38		-43
22160501	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	223	109		-114
22160501	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	179	88		-91
22160501	72700	INCREASE	OFFICE SUPPLIES	XI	0	783		783
22160501	79900	INCREASE	OTHER SUPPLIES	XI	0	400		400
22160501	85201	INCREASE	CELLPHONE	XL	300	655		355
22160501	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	13	1,943		1,930

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					Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
22160501	86500	INCREASE	STATE TRAVEL MILEAGE	XL	54	254		200
22160501	96000	INCREASE	EDUCATION AND TRAINING	XL	0	1,000		1,000
22160501	96741	INCREASE	COMPUTER HARDWARE EXPENSE	XL	0	1,400		1,400
BIOTERRORISM-OCT/DEC								
22160581	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	42,731	49,058		6,327
22160581	71500	INCREASE	SOCIAL SECURITY	XF	3,084	3,571		487
22160581	71600	DECREASE	HEALTH INSURANCE	XF	18,152	15,833		-2,319
22160581	71700	INCREASE	LIFE INSURANCE	XF	72	78		6
22160581	71800	INCREASE	RETIREMENT	XF	3,420	3,926		506
22160581	72001	INCREASE	SIF ADMINISTRATION	XF	73	84		11
22160581	72100	INCREASE	WORKERS' COMPENSATION	XF	108	124		16
22160581	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	291	335		44
22160581	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	236	271		35
22160581	72700	DECREASE	OFFICE SUPPLIES	XI	1,694	911		-783
22160581	86100	DECREASE	CONFERENCE FEES & EXPENSES	XL	1,930	0		-1,930
22160581	96000	DECREASE	EDUCATION AND TRAINING	XL	1,000	0		-1,000
22160581	96741	DECREASE	COMPUTER HARDWARE EXPENSE	XL	1,400	0		-1,400
MATERNAL/INFANT SUPPORT SERVIC								
22161103	71500	INCREASE	SOCIAL SECURITY	XF	11,653	11,654		1
22161103	71600	DECREASE	HEALTH INSURANCE	XF	70,494	55,692		-14,802
22161103	72700	DECREASE	OFFICE SUPPLIES	XI	1,072	772		-300
22161103	73301	DECREASE	COPIER / FAX SUPPLIES	XI	150	0		-150
22161103	86600	DECREASE	LOCAL TRAVEL MILEAGE	XL	4,000	2,000		-2,000
22161103	95505	DECREASE	BAD DEBTS/WRITE OFFS	XL	2,000	0		-2,000
IMMUNIZATIONS								
22161106	51600	DECREASE	FEDERAL GRANTS-HEALTH	RF	-140,000	-110,000	-30,000	
22161106	68003	INCREASE	BLUE CROSS/OTHER INSURANCE	RR	-110,000	-120,000	10,000	
22161106	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	324	431		107
22161106	71500	INCREASE	SOCIAL SECURITY	XF	11,835	11,846		11
22161106	71600	DECREASE	HEALTH INSURANCE	XF	58,424	46,194		-12,230
22161106	71800	INCREASE	RETIREMENT	XF	13,070	13,078		8
22161106	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	1,111	1,112		1
22161106	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	899	900		1
22161106	74000	DECREASE	OPERATING SUPPLIES	XI	105,000	95,000		-10,000
22161106	76000	DECREASE	MEDICAL SUPPLIES	XI	140,000	110,000		-30,000
COMMUNITY HEALTH ASSESSMENT								
22161300	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	9,326	9,792		466
22161300	71500	INCREASE	SOCIAL SECURITY	XF	657	689		32
22161300	71600	DECREASE	HEALTH INSURANCE	XF	4,455	3,695		-760
22161300	71700	INCREASE	LIFE INSURANCE	XF	18	19		1
22161300	71800	INCREASE	RETIREMENT	XF	748	784		36
22161300	72001	INCREASE	SIF ADMINISTRATION	XF	16	17		1
22161300	72100	INCREASE	WORKERS' COMPENSATION	XF	24	25		1
22161300	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	64	67		3
22161300	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	52	54		2
22161300	75100	INCREASE	COMPUTER SUPPLIES	XI	0	218		218
HEARING AND VISION SCREENING								
22161301	71600	DECREASE	HEALTH INSURANCE	XF	1,839	1,458		-381
22161301	75100	INCREASE	COMPUTER SUPPLIES	XI	500	881		381
LABORATORY								

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					Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
22161400	71500	INCREASE	SOCIAL SECURITY	XF	5,106	5,107		1
22161400	71600	DECREASE	HEALTH INSURANCE	XF	17,796	14,064		-3,732
ENVIRONMENTAL HEALTH								
22161500	67601	DECREASE	REIMBURSEMENT - INDIVIDUALS	RR	-2,000	-1,601	-399	
22161500	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-3,000	-2,200	-800	
22161500	70501	INCREASE	PART TIME WAGES	XE	0	9,732		9,732
22161500	71500	INCREASE	SOCIAL SECURITY	XF	17,725	18,472		747
22161500	71600	DECREASE	HEALTH INSURANCE	XF	84,612	66,840		-17,772
22161500	71700	INCREASE	LIFE INSURANCE	XF	500	522		22
22161500	71800	INCREASE	RETIREMENT	XF	19,312	20,092		780
22161500	72001	INCREASE	SIF ADMINISTRATION	XF	413	430		17
22161500	72100	INCREASE	WORKERS' COMPENSATION	XF	607	632		25
22161500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	1,331	1,385		54
HEALTH EDUCATION GRANT								
22161502	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	52	180		128
22161502	71500	INCREASE	SOCIAL SECURITY	XF	732	743		11
22161502	71800	INCREASE	RETIREMENT	XF	766	776		10
22161502	72001	INCREASE	SIF ADMINISTRATION	XF	15	16		1
22161502	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	62	64		2
22161502	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	52	53		1
22161502	79900	DECREASE	OTHER SUPPLIES	XI	193	40		-153
PHOSPHORUS REDUCTION								
22161507	79900	DECREASE	OTHER SUPPLIES	XI	500	200		-300
22161507	86100	DECREASE	CONFERENCE FEES & EXPENSES	XL	200	0		-200
HEALTH EDUCATION GRANT O-DEC								
22161582	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	156	540		384
22161582	71500	INCREASE	SOCIAL SECURITY	XF	2,208	2,237		29
22161582	71800	INCREASE	RETIREMENT	XF	2,310	2,340		30
22161582	72100	INCREASE	WORKERS' COMPENSATION	XF	74	75		1
22161582	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	198	200		2
22161582	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	160	162		2
22161582	79900	DECREASE	OTHER SUPPLIES	XI	1,296	848		-448
FAMILY PLANNING								
22161600	62500	DECREASE	MISC. SERVICES / FEES	RL	-25,000	-23,295	-1,705	
22161600	71600	DECREASE	HEALTH INSURANCE	XF	8,114	6,409		-1,705
FAMILY PLANNING OCT-DEC								
22161681	62500	DECREASE	MISC. SERVICES / FEES	RL	-6,500	-5,865	-635	
22161681	71600	DECREASE	HEALTH INSURANCE	XF	3,023	2,388		-635
WOMEN, INFANTS, & CHILDREN								
22161800	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	97,582	92,920		-4,662
22161800	71500	DECREASE	SOCIAL SECURITY	XF	14,509	14,181		-328
22161800	71600	DECREASE	HEALTH INSURANCE	XF	78,390	60,198		-18,192
22161800	71700	DECREASE	LIFE INSURANCE	XF	392	384		-8
22161800	71800	DECREASE	RETIREMENT	XF	15,904	15,532		-372
22161800	72001	DECREASE	SIF ADMINISTRATION	XF	336	328		-8
22161800	72100	DECREASE	WORKERS' COMPENSATION	XF	497	485		-12
22161800	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	1,353	1,321		-32
22161800	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	1,093	1,067		-26
22161800	72700	INCREASE	OFFICE SUPPLIES	XI	2,500	3,500		1,000

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22161800	72800	INCREASE	PRINTING AND BINDING	XI	0	500		500
22161800	72900	INCREASE	POSTAGE	XI	1,000	1,500		500
22161800	74200	INCREASE	FOOD SUPPLIES	XI	200	300		100
22161800	74600	INCREASE	UNIFORM PURCHASES	XI	0	1,000		1,000
22161800	76000	INCREASE	MEDICAL SUPPLIES	XI	3,000	4,000		1,000
22161800	79900	INCREASE	OTHER SUPPLIES	XI	1,277	5,269		3,992
22161800	82000	INCREASE	MEMBERSHIPS AND DUES	XL	200	400		200
22161800	85200	INCREASE	TELEPHONE	XL	1,600	3,000		1,400
22161800	86100	INCREASE	CONFERENCE FEES & EXPENSES	XL	250	2,700		2,450
22161800	86500	INCREASE	STATE TRAVEL MILEAGE	XL	750	1,750		1,000
22161800	86600	DECREASE	LOCAL TRAVEL MILEAGE	XL	1,322	1,320		-2
22161800	88100	INCREASE	HEALTH EDUCATION & PROMOTION	XL	1,000	2,000		1,000
22161800	90000	INCREASE	PRINTING/PUBLISHING/ADVERTISI	XL	100	3,900		3,800
22161800	95800	INCREASE	LICENSES AND PERMITS	XL	500	5,300		4,800
22161800	96000	INCREASE	EDUCATION AND TRAINING	XL	600	1,500		900
WOMEN, INFANTS & CHILD OCT-DEC								
22161883	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	32,530	37,192		4,662
22161883	71500	INCREASE	SOCIAL SECURITY	XF	4,847	5,175		328
22161883	71600	DECREASE	HEALTH INSURANCE	XF	26,134	22,415		-3,719
22161883	71700	INCREASE	LIFE INSURANCE	XF	137	145		8
22161883	71800	INCREASE	RETIREMENT	XF	5,318	5,690		372
22161883	72001	INCREASE	SIF ADMINISTRATION	XF	120	128		8
22161883	72100	INCREASE	WORKERS' COMPENSATION	XF	172	184		12
22161883	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	456	488		32
22161883	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	370	396		26
22161883	76000	DECREASE	MEDICAL SUPPLIES	XI	3,781	2,052		-1,729
WIC-COUNSELING								
22161885	50100	INCREASE	FEDERAL GRANTS	RF	0	-13,702	13,702	
22161885	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	0	8,859		8,859
22161885	71500	INCREASE	SOCIAL SECURITY	XF	0	624		624
22161885	71600	INCREASE	HEALTH INSURANCE	XF	0	3,343		3,343
22161885	71700	INCREASE	LIFE INSURANCE	XF	0	17		17
22161885	71800	INCREASE	RETIREMENT	XF	0	710		710
22161885	72001	INCREASE	SIF ADMINISTRATION	XF	0	16		16
22161885	72100	INCREASE	WORKERS' COMPENSATION	XF	0	23		23
22161885	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	0	61		61
22161885	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	0	49		49
MEDICAID OUTREACH/ADVOCACY								
22161901	68002	DECREASE	MEDICAID	RR	-44,409	-42,608	-1,801	
22161901	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	8,393	9,326		933
22161901	71500	INCREASE	SOCIAL SECURITY	XF	3,438	3,506		68
22161901	71600	DECREASE	HEALTH INSURANCE	XF	24,043	19,347		-4,696
22161901	71700	INCREASE	LIFE INSURANCE	XF	76	78		2
22161901	71800	INCREASE	RETIREMENT	XF	3,856	3,932		76
22161901	72001	INCREASE	SIF ADMINISTRATION	XF	84	85		1
22161901	72100	INCREASE	WORKERS' COMPENSATION	XF	122	125		3
22161901	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	329	335		6
22161901	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	267	272		5
						Fund 2210	-229,808	-229,808

2380 GYPSY MOTH CONTROL FUND

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GYPSY MOTH SUPPRESSION								
23828600	40001	DECREASE	FUND BALANCE	RA	39,974	42,935	-2,961	
23828600	71600	DECREASE	HEALTH INSURANCE	XF	14,210	11,249		-2,961
						Fund 2380	-2,961	-2,961
2400 MOSQUITO CONTROL FUND								
MOSQUITO CONTROL								
24062000	40001	DECREASE	FUND BALANCE	RA	-43,854	-27,953	-15,901	
24062000	71500	DECREASE	SOCIAL SECURITY	XF	31,206	31,205		-1
24062000	71600	DECREASE	HEALTH INSURANCE	XF	76,084	60,184		-15,900
						Fund 2400	-15,901	-15,901
2610 911 SERVICE FUND								
911 CENTRAL DISPATCH								
26132500	40001	INCREASE	FUND BALANCE	RA	-851,284	-902,697	51,413	
26132500	70400	INCREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	859,441	891,343		31,902
26132500	71500	INCREASE	SOCIAL SECURITY	XF	67,470	69,568		2,098
26132500	71600	DECREASE	HEALTH INSURANCE	XF	394,620	341,160		-53,460
26132500	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	81,763	71,352		-10,411
26132500	71604	INCREASE	RETIREES HEALTH INS-SHERIFF GP	XF	10,555	11,153		598
26132500	71700	INCREASE	LIFE INSURANCE	XF	1,120	1,164		44
26132500	71800	INCREASE	RETIREMENT	XF	74,790	77,310		2,520
26132500	72001	INCREASE	SIF ADMINISTRATION	XF	1,604	1,658		54
26132500	72100	INCREASE	WORKERS' COMPENSATION	XF	2,349	2,427		78
26132500	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	6,370	6,585		215
26132500	72301	DECREASE	UNIFORM ALLOWANCE	XF	9,200	8,800		-400
26132500	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	5,147	5,322		175
26132500	96730	INCREASE	MACHINERY & EQUIPMENT EXPENSE	XL	0	50,000		50,000
26132500	96740	DECREASE	OFFICE EQUIP.& FURN. EXPENSE	XL	12,000	0		-12,000
26132500	97500	DECREASE	BLDGS, BLDG ADDITIONS & IMPROV	XQ	10,000	0		-10,000
26132500	97900	INCREASE	MACHINERY AND EQUIPMENT	XQ	7,000	57,000		50,000
						Fund 2610	51,413	51,413
2690 LAW LIBRARY FUND								
LAW LIBRARY								
26914500	40001	DECREASE	FUND BALANCE	RA	-5,260	-1,260	-4,000	
26914500	69901	INCREASE	TRANSFERS IN FROM GENERAL FUND	RT	-16,620	-20,620	4,000	
2740 COMMUNITY CORRECTIONS FUND								
COMMUNITY CORRECTIONS PLAN								
27436400	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-26,466	-25,323	-1,143	
27436400	71600	DECREASE	HEALTH INSURANCE	XF	5,517	4,374		-1,143
COMM.CORRECTION PLAN,OCT-DEC								
27436481	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-9,746	-9,365	-381	
27436481	71600	DECREASE	HEALTH INSURANCE	XF	1,839	1,458		-381
						Fund 2740	-1,524	-1,524

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2760	**DIVISION ON AGING FUND**							
	PERSONAL CARE - PRIVATE PAY							
27661700	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-127,863	-120,175	-7,688	
27661700	71500	INCREASE	SOCIAL SECURITY	XF	6,336	6,337		1
27661700	71600	DECREASE	HEALTH INSURANCE	XF	36,687	28,998		-7,689
	PERSONAL CARE-PRIVATE/OCT-DEC.							
27661730	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-46,297	-43,734	-2,563	
27661730	71600	DECREASE	HEALTH INSURANCE	XF	12,230	9,667		-2,563
	ADMINISTRATION - DIV. ON AGING							
27667200	40001	DECREASE	FUND BALANCE	RA	-250,000	-170,037	-79,963	
27667200	40200	INCREASE	CURRENT REAL PROPERTY TAXES	RB	-79,641	-146,850	67,209	
27667200	71500	DECREASE	SOCIAL SECURITY	XF	11,356	11,353		-3
27667200	71600	DECREASE	HEALTH INSURANCE	XF	21,167	16,774		-4,393
27667200	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	69,560	61,202		-8,358
	HOMEMAKING							
27667201	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-80,428	-78,234	-2,194	
27667201	71600	DECREASE	HEALTH INSURANCE	XF	10,442	8,248		-2,194
	CASE COORDINATION							
27667203	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-165,209	-157,443	-7,766	
27667203	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	1,230	1,183		-47
27667203	71500	DECREASE	SOCIAL SECURITY	XF	10,106	10,101		-5
27667203	71600	DECREASE	HEALTH INSURANCE	XF	37,091	29,378		-7,713
27667203	71800	DECREASE	RETIREMENT	XF	10,904	10,902		-2
27667203	72100	INCREASE	WORKERS' COMPENSATION	XF	340	341		1
	CAREGIVING TRAINING							
27667204	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-21,154	-19,399	-1,755	
27667204	71600	DECREASE	HEALTH INSURANCE	XF	8,352	6,597		-1,755
	ELDER ABUSE PREVENTION GRANT							
27667205	70401	INCREASE	PAY IN LIEU OF HEALTH INSURANC	XE	312	1,080		768
27667205	71500	INCREASE	SOCIAL SECURITY	XF	1,986	2,044		58
27667205	71800	INCREASE	RETIREMENT	XF	2,076	2,138		62
27667205	72001	INCREASE	SIF ADMINISTRATION	XF	45	46		1
27667205	72100	INCREASE	WORKERS' COMPENSATION	XF	66	68		2
27667205	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	178	183		5
27667205	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	143	147		4
27667205	72800	DECREASE	PRINTING AND BINDING	XI	4,000	3,100		-900
	FEDERAL C1-CONGREGATE							
27667206	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-203,547	-199,015	-4,532	
27667206	71500	INCREASE	SOCIAL SECURITY	XF	11,083	11,087		4
27667206	71600	DECREASE	HEALTH INSURANCE	XF	21,616	17,080		-4,536
	HOME DELIVERED MEALS							
27667208	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-396,873	-363,905	-32,968	
27667208	71500	INCREASE	SOCIAL SECURITY	XF	21,810	21,811		1
27667208	71600	DECREASE	HEALTH INSURANCE	XF	33,362	26,393		-6,969
27667208	98100	DECREASE	VEHICLES	XQ	26,000	0		-26,000
	HOMEMAKING OCT-DEC							
27667231	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-29,101	-28,370	-731	

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

					Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
27667231	71600	DECREASE	HEALTH INSURANCE	XF	3,479	2,748		-731
CASE COORDINATION OCT-DEC								
27667233	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-57,727	-55,135	-2,592	
27667233	70401	DECREASE	PAY IN LIEU OF HEALTH INSURANC	XE	410	395		-15
27667233	71500	DECREASE	SOCIAL SECURITY	XF	3,373	3,372		-1
27667233	71600	DECREASE	HEALTH INSURANCE	XF	12,366	9,793		-2,573
27667233	71800	DECREASE	RETIREMENT	XF	3,646	3,644		-2
27667233	72100	DECREASE	WORKERS' COMPENSATION	XF	117	116		-1
CAREGIVING TRAINING-OCT/DEC								
27667234	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-8,067	-7,482	-585	
27667234	71600	DECREASE	HEALTH INSURANCE	XF	2,784	2,199		-585
FEDERAL C1-CONGREGATE OCT-DEC								
27667236	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-64,334	-62,822	-1,512	
27667236	71600	DECREASE	HEALTH INSURANCE	XF	7,206	5,694		-1,512
HOME DELIVERED MEALS OCT-DEC								
27667238	40200	DECREASE	CURRENT REAL PROPERTY TAXES	RB	-115,518	-113,195	-2,323	
27667238	71600	DECREASE	HEALTH INSURANCE	XF	11,122	8,799		-2,323
						Fund 2760	-79,963	-79,963
2770 HOME REHABILITATION FUND								
REDEVELOPMENT AND HOUSING								
27769000	71600	DECREASE	HEALTH INSURANCE	XF	1,780	1,407		-373
REDEVELOP/HOUSING RECAPTURED								
27769001	80200	INCREASE	CONTRACTUAL SERVICES	XL	5,000	5,373		373
2900 SOCIAL WELFARE FUND								
MI DEPT HUMAN SERV-BAY COUNTY								
29067000	40003	INCREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	-30,000	-80,000	50,000	
29067000	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	0	50,000		50,000
MI DEPT HUMAN SERV BRD-BAY CTY								
29067001	40003	DECREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	-7,400	-5,900	-1,500	
29067001	82000	DECREASE	MEMBERSHIPS AND DUES	XL	2,000	1,000		-1,000
29067001	96300	DECREASE	EMPLOYEE RECOGNITION/GOODWILL	XL	500	0		-500
						Fund 2900	48,500	48,500
2920 CHILD CARE FUND								
CHILD CARE-PROBATE (CHILD IN C								
29266200	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-355,600	-200,600	-155,000	
29266200	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-355,600	-200,600	-155,000	
29266200	84400	DECREASE	BOARD AND CARE	XL	7,000	2,000		-5,000
29266200	84601	DECREASE	PRIVATE PLACEMENT-RM & BD	XL	120,000	85,000		-35,000
29266200	84603	DECREASE	PRIVATE PLACEMENT-OTHER EXP.	XL	50,000	30,000		-20,000
29266200	84604	DECREASE	AGENCY PLACEMENT-RM & BD	XL	375,000	220,000		-155,000
29266200	84605	DECREASE	AGENCY PLACEMENT-OTHER EXP.	XL	20,000	5,000		-15,000
29266200	84606	DECREASE	INSTIT.PLACEMENT-RM & BD.	XL	180,000	100,000		-80,000
INSTIT.CARE-DET.FAC(JUV.HOME)								
29266203	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-566,860	-547,406	-19,454	

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

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29266203	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-566,860	-547,405	-19,455	
29266203	71500	INCREASE	SOCIAL SECURITY	XF	47,450	47,451		1
29266203	71600	DECREASE	HEALTH INSURANCE	XF	160,272	126,624		-33,648
29266203	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	33,158	27,896		-5,262
IN-HOME CARE FAM & JUV.D COURT								
29266400	53900	INCREASE	STATE GRANTS	RH	-50,000	-56,250	6,250	
29266400	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-19,782	-15,323	-4,459	
29266400	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-19,781	-15,323	-4,458	
29266400	71600	DECREASE	HEALTH INSURANCE	XF	11,136	8,796		-2,340
29266400	71601	DECREASE	RETIREES HEALTH INS-GENERAL GP	XF	10,020	9,693		-327
YOUTH & FAMILY SUPPORT SERVICE								
29266401	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-98,211	-94,006	-4,205	
29266401	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-98,211	-94,005	-4,206	
29266401	71600	DECREASE	HEALTH INSURANCE	XF	40,068	31,656		-8,412
29266401	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	6,102	6,103		1
JUVENILE DRUG COURT								
29266402	53900	INCREASE	STATE GRANTS	RH	0	-60,000	60,000	
29266402	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-50,911	-19,741	-31,170	
29266402	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-50,910	-19,740	-31,170	
29266402	71600	DECREASE	HEALTH INSURANCE	XF	11,136	8,796		-2,340
JUV.COMMUNITY BASED TREATMENT								
29275104	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-83,016	-78,589	-4,427	
29275104	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-83,015	-78,588	-4,427	
29275104	71600	DECREASE	HEALTH INSURANCE	XF	29,628	23,424		-6,204
29275104	80100	DECREASE	PROFESSIONAL SERVICES	XL	950	400		-550
29275104	81200	DECREASE	MEDICAL SERVICES	XL	1,400	900		-500
29275104	82000	DECREASE	MEMBERSHIPS AND DUES	XL	600	0		-600
29275104	86400	DECREASE	AUTO LEASE	XL	8,000	7,000		-1,000
JUV.GENDER SPECIFIC SERVICES								
29275105	68300	DECREASE	REIMBURSEMENTS-STATE	RR	-77,244	-74,905	-2,339	
29275105	69901	DECREASE	TRANSFERS IN FROM GENERAL FUND	RT	-77,244	-74,904	-2,340	
29275105	71500	INCREASE	SOCIAL SECURITY	XF	6,633	6,634		1
29275105	71600	DECREASE	HEALTH INSURANCE	XF	22,272	17,592		-4,680
						Fund 2920	-375,860	-375,860
2921 CHILD CARE/SOCIAL SERVICES								
MI DEPT HUMAN SERV-BAY COUNTY								
29216700	40001	DECREASE	FUND BALANCE	RA	-8,600	-4,100	-4,500	
29216700	84500	DECREASE	EMERGENCY RELIEF	XL	9,500	5,000		-4,500
						Fund 2921	-4,500	-4,500
2940 VETERANS' TRUST FUND								
VETERANS' TRUST BOARD								
29468300	68300	INCREASE	REIMBURSEMENTS-STATE	RR	-47,600	-60,000	12,400	
29468300	93000	INCREASE	REPAIR AND MAINTENANCE	XL	0	11,000		11,000
29468300	93100	INCREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	0	1,400		1,400
						Fund 2940	12,400	12,400

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

					Bgt req Exec:level-3	Bgt req Comm:level-4	Revenue changes Positive (negative) IMPACT	Expenditure changes (positive) negative IMPACT
5090 GOLF COURSE FUND								
PUBLIC GOLF COURSE								
50975600	40002	DECREASE	UNRESTRICTED NET ASSETS	RA	-88,743	0	-88,743	
50975600	65104	INCREASE	SEASON PASSES	RL	-80,000	-81,000	1,000	
50975600	67500	DECREASE	CONTRIBUTIONS FROM PVT SOURCES	RR	-2,000	0	-2,000	
50975600	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	35,612	0		-35,612
50975600	70500	INCREASE	TEMPORARY HELP	XE	48,452	55,952		7,500
50975600	71201	DECREASE	PRIOR YEARS VACATION PAY	XE	2,915	0		-2,915
50975600	71500	DECREASE	SOCIAL SECURITY	XF	11,026	8,815		-2,211
50975600	71600	DECREASE	HEALTH INSURANCE	XF	25,152	5,832		-19,320
50975600	71700	DECREASE	LIFE INSURANCE	XF	152	87		-65
50975600	71800	DECREASE	RETIREMENT	XF	7,910	4,806		-3,104
50975600	72001	DECREASE	SIF ADMINISTRATION	XF	253	200		-53
50975600	72100	DECREASE	WORKERS' COMPENSATION	XF	372	294		-78
50975600	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	673	409		-264
50975600	72301	DECREASE	UNIFORM ALLOWANCE	XF	250	0		-250
50975600	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	813	641		-172
50975600	72700	DECREASE	OFFICE SUPPLIES	XI	250	0		-250
50975600	74600	DECREASE	UNIFORM PURCHASES	XI	450	0		-450
50975600	77800	DECREASE	GROUNDS MAINTENANCE SUPPLIES	XI	40,000	30,000		-10,000
50975600	79900	DECREASE	OTHER SUPPLIES	XI	1,750	200		-1,550
50975600	85200	DECREASE	TELEPHONE	XL	735	0		-735
50975600	93100	DECREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	11,750	6,750		-5,000
50975600	93101	DECREASE	EQUIP REPAIR & MAINT-GOLF CART	XL	4,000	1,000		-3,000
PUBLIC GOLF COURSE-SNACK SHOP								
50975601	64600	DECREASE	FOOD SALES	RL	-10,000	0	-10,000	
50975601	70500	DECREASE	TEMPORARY HELP	XE	7,500	0		-7,500
50975601	71500	DECREASE	SOCIAL SECURITY	XF	574	0		-574
50975601	72001	DECREASE	SIF ADMINISTRATION	XF	13	0		-13
50975601	72100	DECREASE	WORKERS' COMPENSATION	XF	19	0		-19
50975601	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	42	0		-42
50975601	74200	DECREASE	FOOD SUPPLIES	XI	7,500	0		-7,500
50975601	79900	DECREASE	OTHER SUPPLIES	XI	500	0		-500
PUBLIC GOLF COURSE-CLUB HOUSE								
50975602	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	43,322	42,178		-1,144
50975602	71500	DECREASE	SOCIAL SECURITY	XF	7,374	7,291		-83
50975602	71600	DECREASE	HEALTH INSURANCE	XF	18,486	14,074		-4,412
50975602	71700	DECREASE	LIFE INSURANCE	XF	73	70		-3
50975602	71800	DECREASE	RETIREMENT	XF	3,468	3,376		-92
50975602	72001	DECREASE	SIF ADMINISTRATION	XF	170	168		-2
50975602	72100	DECREASE	WORKERS' COMPENSATION	XF	250	247		-3
50975602	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	295	287		-8
50975602	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	544	538		-6
50975602	75100	DECREASE	COMPUTER SUPPLIES	XI	100	87		-13
50975602	75600	DECREASE	DRIVING RANGE SUPPLIES	XI	300	0		-300
						Fund 5090	-99,743	-99,743

5120 MEDICAL CARE FACILITY FUND

SOCIAL SERVICES-MED CARE FACIL

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

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51267100	40002	INCREASE	UNRESTRICTED NET ASSETS	RA	-1,558,712	-2,468,564	909,852	
51267100	68002	INCREASE	MEDICAID	RR	-14,606,790	-14,618,286	11,496	
51267100	68007	INCREASE	MEDICAID-QUALITY ASSURANCE SUP	RR	-2,467,647	-2,511,859	44,212	
51267100	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	10,561,109	10,559,749		-1,360
51267100	71500	DECREASE	SOCIAL SECURITY	XF	807,924	807,821		-103
51267100	71603	INCREASE	RETIREE HEALTH CARE CONTRIBUT.	XF	2,294,672	3,031,800		737,128
51267100	72100	DECREASE	WORKERS' COMPENSATION	XF	355,000	100,000		-255,000
51267100	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	0	255,000		255,000
51267100	75000	DECREASE	GAS, OIL AND GREASE	XI	3,000	0		-3,000
51267100	93200	INCREASE	VEHICLE REPAIR & MAINTENANCE	XL	5,500	8,500		3,000
51267100	95504	INCREASE	OTHER OPERATING EXPENSES	XL	1,269,299	1,274,116		4,817
51267100	95509	INCREASE	PROVIDER TAX-QUALITY ASSUR SUP	XL	902,121	1,127,199		225,078
						Fund 5120	965,560	965,560

5160 100% TAX PAYMENT FUND (DTR)

TREASURER								
51625300	40002	DECREASE	UNRESTRICTED NET ASSETS	RA	-269,364	-266,283	-3,081	
100% TAX COLLECT.ADMINISTRATIO								
51625301	70400	DECREASE	WAGES-CLERICAL-OTHER FULL TIME	XE	34,613	34,101		-512
51625301	71500	DECREASE	SOCIAL SECURITY	XF	6,071	5,995		-76
51625301	71600	DECREASE	HEALTH INSURANCE	XF	28,476	26,033		-2,443
51625301	71800	DECREASE	RETIREMENT	XF	6,638	6,596		-42
51625301	72001	DECREASE	SIF ADMINISTRATION	XF	145	144		-1
51625301	72100	DECREASE	WORKERS' COMPENSATION	XF	212	211		-1
51625301	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	567	564		-3
51625301	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	458	455		-3
						Fund 5160	-3,081	-3,081

5350 HOUSING FUND

UNRESTRICTED NET ASSETS								
53502806	40002	INCREASE	UNRESTRICTED NET ASSETS	RA	-284,241	-433,640	149,399	
INTEREST ON GENERAL FUND INV.								
53503610	66400	DECREASE	INVESTMENT INTEREST/DIVIDENDS	RP	-12,000	-2,500	-9,500	
OTHER INCOME								
53503690	67104	INCREASE	MISCELLANOUS REVENUES	RR	-32,000	-40,000	8,000	
ADMINISTRATIVE SALARIES								
53504110	71600	DECREASE	HEALTH INSURANCE	XF	22,272	0		-22,272
LEGAL EXPENSE								
53504130	81700	DECREASE	LEGAL FEES	XL	1,200	0		-1,200
ACCOUNTING FEES								
53504170	80600	INCREASE	ACCOUNTING SERVICES	XL	4,100	5,220		1,120
EMPLOYEE BENEFITS - ADMIN								
53504182	71600	INCREASE	HEALTH INSURANCE	XF	22,272	35,184		12,912
53504182	71601	INCREASE	RETIREES HEALTH INS-GENERAL GP	XF	19,491	20,164		673
TELEPHONE								
53504185	81301	DECREASE	INTERNET SERVICES	XL	23,028	2,000		-21,028

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53504185	85201	INCREASE	CELLPHONE	XL	650	2,700		2,050
CONTRACT COSTS, TRNG & OTHER								
53504230	80100	INCREASE	PROFESSIONAL SERVICES	XL	0	6,000		6,000
WATER								
53504310	92000	INCREASE	PUBLIC UTILITIES	XL	26,000	35,000		9,000
ELECTRICITY								
53504320	92000	INCREASE	PUBLIC UTILITIES	XL	26,000	32,000		6,000
LABOR								
53504410	70600	INCREASE	OVERTIME	XE	0	6,000		6,000
MATERIALS								
53504420	96730	INCREASE	MACHINERY & EQUIPMENT EXPENSE	XL	0	20,000		20,000
CONTRACT COSTS								
53504430	93100	DECREASE	EQUIPMENT REPAIR & MAINTENANCE	XL	100,000	10,000		-90,000
53504430	93300	DECREASE	BLDG. REPAIR AND MAINTENANCE	XL	51,040	26,040		-25,000
53504430	96711	DECREASE	LAND IMPROVEMENT EXPENSE	XL	10,000	0		-10,000
EMPLOYEE BENEFITS - MAINT								
53504433	71600	DECREASE	HEALTH INSURANCE	XF	25,152	19,896		-5,256
PAYMENTS IN LIEU OF TAXES								
53504520	95510	DECREASE	PAYMENT IN LIEU OF TAXES	XL	16,200	15,100		-1,100
NON ROUTINE MAINTENANCE								
53504610	97500	INCREASE	BLDGS, BLDG ADDITIONS & IMPROV	XQ	0	130,000		130,000
CONTRIBUTIONS EARNED - OP SUB.								
53508020	53500	DECREASE	FEDERAL GRANT-H.U.D.	RF	-306,500	-176,500	-130,000	
						Fund 5350	17,899	17,899
5920 WATER AND SEWER FUND								
DEBT- BAY AREA WATER T. PLANT								
59290500	67600	INCREASE	REIMBURSEMENTS	RR	0	-1,505,083	1,505,083	
59290500	69800	INCREASE	BOND/NOTE/CP/IPC DEBT RROCEEDS	RT	0	-125,350	125,350	
59290500	80100	INCREASE	PROFESSIONAL SERVICES	XL	0	125,350		125,350
59290500	99500	INCREASE	INTEREST PAYMENT	XU	0	1,505,083		1,505,083
						Fund 5920	1,630,433	1,630,433
6770 SELF-INSURANCE FUND-WC/UC/S&A								
SELF INSURANCE CLAIMS								
67787200	40002	DECREASE	UNRESTRICTED NET ASSETS	RA	-48,342	0	-48,342	
67787200	40004	INCREASE	NET ASSETS - RESERVES	RA	-252,605	-296,585	43,980	
SELF INSURANCE ADMINISTRATION								
67787201	70300	DECREASE	SALARIES-ELECTED OR APPOINTED	XE	11,493	8,562		-2,931
67787201	71500	DECREASE	SOCIAL SECURITY	XF	835	618		-217
67787201	71600	DECREASE	HEALTH INSURANCE	XF	4,454	3,519		-935
67787201	71700	INCREASE	LIFE INSURANCE	XF	17	18		1
67787201	71800	DECREASE	RETIREMENT	XF	920	686		-234
67787201	72001	DECREASE	SIF ADMINISTRATION	XF	19	15		-4
67787201	72100	DECREASE	WORKERS' COMPENSATION	XF	29	22		-7

THE FOLLOWING REPRESENTS PROPOSED CHANGES TO THE 2014 BUDGET, AS ORIGINALLY RECOMMENDED IN THE EXECUTIVE'S BUDGET ON 10/01/2013

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67787201	72200	DECREASE	SICK AND ACCIDENT INSURANCE	XF	78	59		-19
67787201	72500	DECREASE	UNEMPLOYMENT COMPENSATION	XF	64	48		-16
						Fund 6770	-4,362	-4,362

6771 SELF-INSURANCE FUND-HEALTHCARE

SELFINSURANCE WELLNESS PROGRAM

67718590	40004	INCREASE	NET ASSETS - RESERVES	RA	0	-16,618	16,618	
67718590	99900	INCREASE	TRANSFERS OUT TO OTHER FUNDS	XX	12,180	16,618		4,438

SELF INSURANCE CLAIMS

67718720	40004	INCREASE	NET ASSETS - RESERVES	RA	169,228	-198,347	367,575	
67718720	60000	DECREASE	CHARGES FOR SERVICES	RL	-6,812,094	-6,812,094	0	
67718720	71612	INCREASE	PASS THROUGH MEDICAL	XF	0	55,668		55,668
67718720	71622	DECREASE	ACTUAL MEDICAL CLAIMS	XF	4,852,367	4,796,700		-55,667
67718720	71642	DECREASE	ACTUAL RX CLAIMS	XF	1,449,760	1,364,223		-85,537
67718720	71652	INCREASE	PASS THROUGH RX	XF	0	85,536		85,536
67718720	80200	INCREASE	CONTRACTUAL SERVICES	XL	0	379,755		379,755
						Fund 6771	384,193	384,193

7310 RETIREMENT SYSTEM FUND

RETIREMENT BOARD

73127400	40003	INCREASE	FUND BALANCE-RESRVS/DSGNATIONS	RA	29,403	16,176	13,227	
73127400	70300	INCREASE	SALARIES-ELECTED OR APPOINTED	XE	45,969	57,460		11,491
73127400	71500	INCREASE	SOCIAL SECURITY	XF	3,905	4,740		835
73127400	71600	DECREASE	HEALTH INSURANCE	XF	17,818	17,592		-226
73127400	71700	INCREASE	LIFE INSURANCE	XF	114	131		17
73127400	71800	INCREASE	RETIREMENT	XF	3,678	4,598		920
73127400	72001	INCREASE	SIF ADMINISTRATION	XF	92	111		19
73127400	72100	INCREASE	WORKERS' COMPENSATION	XF	134	163		29
73127400	72200	INCREASE	SICK AND ACCIDENT INSURANCE	XF	313	391		78
73127400	72500	INCREASE	UNEMPLOYMENT COMPENSATION	XF	294	358		64
						Fund 7310	13,227	13,227

End of Report

ANALYSIS AND HIGHLIGHTS OF REQUESTS FOR
PERSONNEL CHANGES FOR 2014 BUDGET

Department	Description	Amount of Request With Fringe Bene.	Amount In Exec. Budget w/Benefits	Updated Amt. Comm. Budget With w/Benefits
General Fund:				
Budget Department:	Increase Temporary Help, AP Cerk $9,774.before fringe, 10121200-70500	$10,618	$10,618	$10,618
Payroll Department:	Incr. Payroll overtime $8,000. before fringe,10120200-70600	9,384	9,384	9,384
	Payroll Temporary Help $14,600. before fringe benefits 10120200-70500	15,859	15,859	15,859
Corporation Counsel:	Increase Staff Attorney(24 hrs/per wk.)60% PN10,No Hlth.Ins (Current Staff Attorney in 2014 budgeted@(16 hrs/per wk)40%)	43,095	43,095	See below
	Incr.Staff Attorney(24 hrs/per wk.)60% PN10-hire, with Hlth.Ins			54,555
Probate Court:	FT Attorney position PN10-3yr. level, includes Insurance			100,639
Dept. of Public Defender	Remove Cur.Staff Attorney 60% from Public Defender to Probate			-64,679
Community Center & Civic Arena :	Eliminate Civic Arena & Comm Center Mgr position,FT,MB09 10176200-70300 (50%) & 10175700-70300 (50%) annual wage $48,527. before fringe	-58,722	-58,722	-58,722
Circuit Court:	Incr. two Staff Attorneys from PC07 to PC09 $4,056. wages	0	0	4,758
District Court OWI Grant:	Decrease Case Evaluator, PD05. FT position to 24 hrs/wkly. FT annual salary $39,100 before fringe & insurance	0	0	-18,240
Information Systems Dept:	In error, Vacant ISD Tech Coord position not in 2014 Exec. Bdgt, PB07 annual salary $46,449, before fringe & insurance	0	0	71,977
Building & Grounds:	Increase Temp help B&G Suprv 500 hrs to 1,000 hours	0	0	17,852
Secondary Rd Patrol:	Vacant Rd Patrol position not included in Exec Bdgt RU01 annual salary $53,518 before fringe & insurance	0	0	78,518
Civic Arena:	Civic Office Supvr,MB04,Increase allocation to 85%from 82% $ 1,114, before insurance & fringes	0	0	1,342
	Decr.Pooled Zam. Drivers CP03,salary $37,500,before fringe	0	0	-2,173
	Decr.pooled Team Lead,CP07,salary $27,200,before fringe	0	0	-3,258
Wellness Program:	Wellness Cood, PB06, decrease allocation to 80%. Self Ins. Fund incr. 20%. Net savings to Gen Fund $13,547	0	0	-13,547
	SUBTOTAL GENERAL FUND	$20,234	$20,234	$204,883
911 Central Dispatch:	Vacant Dispatcher 911 position not included in Exec Bdgt CD01 annual salary $29,213 before fringe & insurance	0	0	51,751
	Central Dispatch Temporary Help $12,400. before fringe benefits, 26132500-70500	13,469	13,469	13,469
Health Department Fund:	Incr.Health Dept.two Sanitarian positions from PB07 to PB08 total annual amount for both positions reclassified $2,544. before fringe, 22161500-70300	$3,074	$3,074	3,074
	Remove Full Time Clinical Services Mgr. position, MB12, annualy salary $58,155. before fringe & benefits	0	0	-90,390
Self Insurance Fund:	Wellness Cood, PB06, increase alloc to 20% Self Ins Fund	0	0	13,547
	Ret Admn/Acct. PB08 decrease alloc to 0% for Self Ins Fund	0	0	-17,909
Golf Course:	Civic Office support, MB04, decrease alloc to 15% from 18%. $1,144 before insurance & fringes	0	0	-1,342
	Golf Course Greenskeeper position eliminated, TU07, Effective 1/1/2014, annual salary $35,612 before fringe and insurance, org 50975600	0	0	-59,185
	Reallocate 50975601 Golf Course snack shop pooled positions $7,500.before fringe			-8,148
	Reallocate from 50975601 Golf Course snack shop pooled positions $7,500.before fringe to Public G. Course 50975600			8,148

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ANALYSIS AND HIGHLIGHTS OF REQUESTS FOR
PERSONNEL CHANGES FOR 2014 BUDGET

Department	Description	Amount of Request With Fringe Bene.	Amount In Exec. Budget w/Benefits	Updated Amt. Comm. Budget With w/Benefits
Retirement Fund:	Ret Admn/Acct increase alloc to 100% to Retirement Fund. Under Exec Budget was 20% to Self Insurance Fund. Salary before fringe and insurance. $11,491.	0	0	17,909
	SUBTOTAL OTHER FUNDS	$16,543	$16,543	-$69,076

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