

**APPLICATION FOR CERTIFIED COPY OF BIRTH CERTIFICATE
BAY COUNTY CLERK, CYNTHIA A. LUCZAK**

Birth records are confidential information only available to the person on the record, parent on the record or a Legal Representative, Legal Guardian, or pursuant to a Court Order. Birth must have occurred in Bay County. Please indicate which is applicable to receive the requested record.

___ Person named on record ___ Parent named on record ___ Legal Representative, Legal Guardian, or pursuant to a Court Order (provide copy)

Name at Birth: _____
First Middle (Maiden) Last

Date of Birth: _____ County of Birth: _____
Month Day Year

Father's Name: _____
First Middle Last

Mother's Maiden Name: _____
First Middle Maiden

Number of Certificates Requested: _____

APPLICANT'S SIGNATURE:

Phone # _____

Must be signed in Order to Process

Please enclose the following in order to process this request:

- Completed and ***Signed*** application
- Photocopy of applicant's current photo ID: valid driver's license/ State ID/military ID/ school ID.
- Self addressed, stamped business size envelope to expedite return.
- Check or Money Order Payable to: **Bay County Clerk** (No credit cards accepted)
 The fee is \$14.00 for the 1st record, \$3.00 for each additional copy of the same record requested at the same time.

Mail
 Bay County Clerk
 Cynthia A. Luczak
 515 Center Avenue, Ste. 101
 Bay City, MI 48708
 (989)895-4280