



## Bay County, Michigan

# Cooperation, Collaboration, and Consolidation of Services Plan

## Category 2 of the State of Michigan Economic Vitality Incentive Program (EVIP)

### Introduction

With the passage of PA 63 of 2011, also known as the Fiscal Year 2012 Appropriations Act, the Michigan Legislature revised the state revenue sharing structure that had been in place for several years. Historically State Shared Revenue had two parts: Constitutional and Statutory. The revised structure does not change the Constitutional component; however, the Statutory component is eliminated and replaced with a new program called the *Economic Vitality Incentive Program (EVIP)*. Under EVIP a County can receive additional revenue sharing beyond the Constitutional portion by demonstrating the use of certain "Best Practices" in each of these three categories: 1) accountability & transparency, 2) consolidation of services, and 3) employee compensation.

The County of Bay met requirements for the first category, accountability & transparency, by the October 1, 2012, due date. The information provided herein will illustrate the County's on-going practice of intergovernmental cooperation. It will detail many of the successful past endeavors that are still in practice today, and list many new goals that the County will work on during the next fiscal year.

The third category relating to employee compensation will be responded to on or before June 1, 2013.

## List of County Elected Officials

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### **County Executive**

Thomas L. Hickner

### **County Commissioners**

1st District-Brandon Krause

2<sup>nd</sup> District-Ernie Krygier

3<sup>rd</sup> District Vaughn Begick

4<sup>th</sup> District-Kim Coonan

5<sup>th</sup> District- Thomas Herek

6<sup>th</sup> District- Donald Tilley

7<sup>th</sup> District-Michael Lutz

### **Clerk**

Cynthia Luczak

### **Treasurer**

Rick Brzezinski

### **Register of Deeds**

Victoria Roupe

### **Sheriff**

John Miller

### **Prosecutor**

Kurt Asbury

### **Drain Commissioner**

Joseph Rivet

# **Bay County Future Cooperation, Collaboration, and Consolidation Proposals and Projects**

**As of February 2013**

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## **Bay County and Bay City GIS systems**

There have been discussions of a more formal agreement between the City of Bay City and Bay County regarding their Geographic Information Systems (GIS) both in regards to GIS software and data layers.

It is believed that there could be software savings by full utilization of existing software licenses as witnessed in our joint tax query partnership. Estimated annual savings could be \$10,000 per year or more.

## **GIS**

Bay County, the Bay County Road Commission, Bay County 911 the City of Bay City, Saginaw County, Midland County, Dow Chemical, and United States Geological Service (USGS) have acquired digital orthophotography in both 2005 and 2010 independently. In 2010, there was an effort to coordinate the acquisition of this aerial photography as a joint project but due to timing issues and individual unique specifications of the final product, the project was not able to be combined. Representatives from Bay County and the City of Bay City will meet during the Fourth Quarter of 2013 to discuss consolidating efforts and resources. It is anticipated that in October 2015, if funding allows, each entity will pursue a new digital orthophotography product and it is anticipated that this and any future orthophotography projects will be a combined effort. Estimated cost savings of this project is \$50,000 - \$60,000 every 5 years or approximately \$10,000 per year.

## **Centralized Health Clinic for Self Insured Groups**

The following organizations began partnering in March 2012 to create a Centralized Health Clinic for Self Insured Health groups. The current partner groups include:

1. Bay County Juvenile Home
2. Bay County Sheriff Department
3. Bay County
4. Bay County Health Department
5. Bay County Court
6. Bay County Central Dispatch
7. Bay-Arenac Intermediate School District
8. City of Bay City

Office visits to this Clinic will be free for all Bay County employees and their dependents. The Clinic would have the ability to dispense generic prescriptions at no cost because there will be no dispensing fees for prescriptions.

A shared clinic will provide many other benefits, including the following:

1. No cost visits, ensuring greater compliance at lower claim costs to the organization
2. Low overhead, positively impacting overall claim costs
3. Improved employee morale by making it more convenient to see a medical professional; making the waiting time less, and providing employees better care.
4. Increased direct care management by the physician, reducing overall large claim costs for chronic and undetected claims.
5. Expanded wellness initiatives.

The proposed opening date is in the Third Quarter 2013. The estimated saving will be significant.

### **Water Supply Agreement**

The following municipalities are partnering to create the Bay Area Water Treatment Plant. The current partners include:

1. Bay County
2. Board of County Road Commissioners of the County of Bay
3. State of Michigan
4. City of Bay City
5. Charter Township of Hampton
6. City of Essexville
7. Charter Township of Bangor
8. Beaver Township

9. Frankenlust Township
10. Fraser Township
11. Kawkawlin Township
12. Merritt Township
13. Charter Township of Monitor
14. City of Pinconning
15. Pinconning Township
16. Charter Township of Portsmouth
17. Charter Township of Williams
18. Saginaw/Midland Water Corporation

The Bay Area Water Treatment Plant will be used to provide treated water to the above parties. These partnering municipalities will share in the process of acquisition, construction, operation, administration, and maintenance for this enterprise. This project is a product of numerous meetings and studies defining the needs and options of the region, which began in the First Quarter of 2012.

This cooperative project will yield a higher quality of water through a newer process, with less chemicals involved. The operation will be less costly, as well, due to the absence of chemicals in the process.

The proposed opening date of the Bay Area Water Treatment Plant is in the Fourth Quarter of 2015.

Data for Future and Current Cooperation, Consolidation, and Collaboration projects will be updated as new information becomes available

## Bay County's Existing Shared Services

As of February 1, 2013

Service Area and Initiative	Description	Communities/Partners	Estimated Savings/(Cost)
Michigan Intergovernmental Trade Network (MITN)	MITN is a cooperative purchasing organization that has partnered with BidNet. This membership allows us to place all of our bids on a database so they are seen statewide, nationally, and internationally.	Multiple Cities, Counties, Colleges, Schools, and Other Entities	Value Added Service
Bay County Auction	Annual auction is held at the Bay County Fairgrounds. A professional auctioneer is hired.	Bay County Library, Center Ridge Arms and Local Townships	\$2,000 Annually
Computer Purchase Program	Bay County completed an RFP in 2012 which enabled other municipalities in Bay County to take advantage of purchasing group at a volume discount.	City of Bay City, Local Townships	Value Added Service
Office Supply Contract	A cooperative was formed by Bay County in order to work with other entities within the Great Lakes Bay Region. This agreement allows the smaller entities (schools, libraries, etc.) to use the purchasing volume of all the members providing them lower prices than if they were to order separately and allows a rebate to all members of the cooperative.	City of Bay City, Saginaw County, City of Saginaw	\$2,480 Annually
Mosquito Control Chemical Purchase	Bay County has participated in a joint control material bid process.	Midland and Tuscola Counties	\$7,000 Annually
Bay County G.I.S.	A Cooperative Tax Query and interactive mapping website since 2007 between Bay County GIS/Equalization and the City of Bay City. The Bay County Equalization Department supplies the tax information, the Bay County GIS program supplies the digital county tax parcel layer, and the City of Bay City supplies its digital tax parcel layer and the ESRI server license required to operate the interactive mapping site. In addition to the online parcel query system, the Bay County GIS program supplies to other local units of government our GIS digital files for their use. The units of government that take advantage of this are saving the cost of creating and maintaining their tax parcel layer, address layers, and purchasing aerial photography as a reference layer.	City of Bay City	Value Added Service
Bay County Jail	Bay County makes available up to 12 beds for the use of federal inmates at \$67.70 per bed/per day.	U.S. Department of Corrections	Estimated revenue for 2012 \$177,200
Bay County Juvenile Detention Facility	Bay County houses detainees periodically for other counties that do not have their own detention facilities at \$150 per bed/per day.	Other Michigan Counties	Estimated revenue for 2012 \$140,500
Bay Future	Bay Future, Inc. is a private-public alliance of government, business and other organizations that support economic growth in our community.	City of Bay City, Local Townships, numerous local organizations and businesses	Value Added Service
Sheriff Road Patrol Services	The Bay County Sheriff's Office provides police protective services and all necessary vehicles, equipment, communication, labor, and supervision.	Local Townships, Villages, and Cities within Bay County and Bay City	Quality of Life and Value Added Service
Elections	The Bay County Clerk's office partners with local clerks to provide more efficient election result reporting.	Local Townships, Villages, and Cities within Bay County	Value Added Service

## Bay County's Existing Shared Services

As of February 1, 2013

Service Area and Initiative	Description	Communities/Partners	Estimated Savings/(Cost)
MBS International Airport	Bay County and the cities of Saginaw and Midland established and formed a commission to manage the operations at MBS International Airport.	City of Midland, City of Saginaw	Value Added Service and Quality of Life
Michigan Delivering Extended Agreements Locally (MiDeal)	MiDeal is the State of Michigan's purchasing cooperative website. The state will negotiate contracts for specific items and offer to all public entities the ability to purchase off of their contracts.	State of Michigan	\$10,000 Annually
Softball Fields	Softball fields at Veterans Memorial Park are maintained by Bay County personnel. Bay City owns the property.	City of Bay City, Bay County Softball Association	Quality of Life
E-Trucking	Enables law enforcement to issue tickets from their mobile data terminals. Software captures data and auto-populates an electronic ticket. Data can be obtained from a swipe or scan of the offender's driver's license.	Bay County Sheriff, 74th District Court, Local Police Agencies, Internal	(\$115,000)
Fiber Optic Network	A fiber connection between BAISD and Saginaw Valley State University.	Saginaw Valley State University, BAISD	Value Added Service
Law Enforcement Center	Bay County supplies a facility for operations for the City of Bay City's Police and emergency services.	Bay County Sheriff, City of Bay City	Value Added Service
Radio Operations/Mobile Data Terminal (MDT) Support	A computerized device used by Law Enforcement to communicate with 911 Central Dispatch. They are also used to display mapping and other information relevant to the tasks and actions performed by the vehicle.	Bay County Sheriff, Bay City Police, Hampton Police, Essexville Public Safety, and Pinconning Police	Value Added Service
Byrne/Jag Assistance Grants	The Justice Assistance Grant (JAG) Program is a primary provider of federal criminal justice funding to state and local jurisdictions.	Bay City Police/Bay County Sheriff's Department	\$9,300 Annually
Consolidated Departments-Department of Criminal Defense and Department of Public Defender	Bay County contracts a portion of legal services with outside law firms.	Internal	\$47,500 Annually
Bay Area Narcotics Enforcement Team (BAYANET)	BAYANET is an instrument of six counties and the State Police formed to organize a multi-jurisdictional/multi-tiered investigative task force designed to singularly combat the proliferation of narcotic trafficking in the eastern Mid-Michigan area. It consists of three street level multi-jurisdictional drug enforcement teams, one mid to upper level conspiracy team, and houses the Third District Fugitive Team. Bay County is the acting fiduciary.	Bay County, Gladwin County, Isabella County, Midland County Sheriff Offices, Midland City, Mt Pleasant Police Departments, Saginaw Township, Saginaw - Chippewa Tribal Police, Bureau of Alcohol, Tobacco and Firearms (ATF), FBI, DEA and the Michigan State Police	Quality of Life
Sheriff Work Program	The participants work under the direction of Bay County staff on many different projects. They are used for ground upkeep during the summer and for snow removal in the winter. They have assisted with the renovations at Pinconning Park, re-roofing houses, moving furniture and many other maintenance tasks.	Internal	\$20,000 Annually
Bulk Salt for Roads	Road salt is picked up in bulk for salting parking lots maintained by Bay County. It is also delivered to Bay City Public Schools for use in their parking lots.	Bay City Schools	Value Added Service

## Bay County's Existing Shared Services

As of February 1, 2013

Service Area and Initiative	Description	Communities/Partners	Estimated Savings/Cost
ARMS	Records Management System that allows Law Enforcement agencies to organize, maintain and access the large amount of information that each Law Enforcement agency gathers. Whether in the office or on a mobile device, ARMS allows for seamless data entry in Records Management.	Saginaw County, City of Bay City, Bay City Police	Value Added Service
Mobile Data Terminal (MDT) in Sheriff and Police Vehicles	Provide IT service and support for public safety vehicles, including software and hardware support.	Bay City Police, Hampton Police, Essenville Public Safety, Delta College, and Pinconning Police	Value Added Service
Delinquent Tax Revolving Fund	The Bay County Treasurer receives the delinquent taxes from 18 units of government, then disburses proceeds to all of the tax units that appear on the bill, including the State of Michigan, school districts, Delta College, intermediate school districts, county operating, county special millages and local units.	State of Michigan, Delta College, School Districts, Local Governments	Value Added Service
Foreclosed Home Maintenance	The Bay County Treasurer coordinates with the Bay County Buildings and Grounds to provide minor maintenance and lawn care to properties foreclosed on for the non-payment of taxes until the auction. This is done in the most densely populated areas.	City of Bay City, Townships of Bangor, Hampton, Monitor, Portsmouth, City of Essenville, City of Pinconning, City of Auburn, and Village Kawkawlin	Approximately \$8,000 to \$10,000 Annually
Bay County Treasurer and Staff	Provide ongoing support and information to the 18 local unit treasurers during the current tax collection process. The staff answers questions about changes to the tax roll due to Boards of Review, Michigan Tax Tribunal and Principal Residence denials.	Local Townships, Villages, and Cities within Bay County	Value Added Service
Bay County Treasurer Training	The Bay County Treasurer provides training to local unit treasurers upon their election. They provide a 3 hour training which includes receiving the tax roll from the supervisor, collection of taxes, forwarding payments to the tax units on the bills, making the changes to the tax roll and annual settlement with the County Treasurer.	Local Townships, Villages, and Cities within Bay County	Value Added Service
Local Unit Revitalization Program	During 2012, in coordination with the Bay County Building and Grounds, coordinated the demolition of two structures located in the City of Pinconning that were obtained through the delinquent property tax foreclosure process. The City of Pinconning management requested the demolitions.	City of Pinconning, Internal	(\$5,000)
Delinquent Tax Foreclosure Auction	Auction of property with three year old taxes, using the proceeds to reimburse the tax units for revenue lost due to the non-payment of property taxes.	Local Townships, Villages, and Cities within Bay County	Value Added Service
Digital Tax Parcel Map	The Bay County Equalization Department maintains the City of Bay City's digital tax parcel map.	City of Bay City	Approximate annual cost (\$1,000)
Bay County Land Bank	Used for special situations arising from the delinquent property tax foreclosure process. Purchasing and selling property in a variety of situations.	Local Townships, Villages, and Cities within Bay County	Value Added Service

## Bay County's Existing Shared Services

As of February 1, 2013

Service Area and Initiative	Description	Communities/Partners	Estimated Savings/(Cost)
Michigan Public Safety Communications System (MPSCS)	All Bay County First Responder Agencies are users of the MPSCS radio system. The MPSCS is a complex type of computer-controlled, two-way radio system that allows sharing of relatively few radio frequency channels among a large group of users. The primary purpose of this type of system is efficiency; many agencies can carry many conversations over only a few distinct frequencies.	All Bay County First Responders	Value Added Service
VHF Radio Operations	VHF Radio System is primarily utilized for the paging of Fire Departments in Bay County.	All Fire Departments in Bay County	Annual cost of (\$37,000)
911 Central Dispatch of Public-Safety Answering Point (PSAP)	A PSAP is a call center responsible for answering calls to an emergency telephone number for law enforcement, firefighting, and ambulance services. Trained dispatchers are responsible for answering the calls and dispatching the emergency services.	All Fire, EMS and Law Enforcement Agencies in Bay County as well as all the Citizens of Bay County.	Value Added Service
Bay Alerts-Public Warning System	Bay Alerts is a combination of software and hardware that provides a means of delivering a message to a set of recipients via text, email, and voice mass notification system.	Bay County 911, City of Bay City, Bay Metro Bus, Bay County Road Commission, Monitor Fire Department, Portsmouth Fire Department, Bay City Fire Department, Bay County Health Department and McLaren BAY Regional Medical Center EVIS.	(\$17,600) Annually
Outdoor Public Warning System	A total of 15 outdoor warning sirens are currently installed throughout Bay County. The sirens are intended to warn Bay County residents who are outside to seek shelter and to turn on local broadcast media for more information.	Bay County 911, Bangor Township, City of Bay City, Monitor Township, Hampton Township, City of Essexville, Bay City Schools, Bangor Schools, Dow Corning, City of Auburn, Midland County 911 and Williams Township	(\$206,000.00)
Homeland Security	The State Homeland Security Program (SHSP) is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels and to implement the goals and objectives included in state homeland security strategies and initiatives in the State Preparedness Report. Bay County is the acting fiduciary for Region 3 since 2006.	14 Counties in Region 3	Value Added Service
Bay County Historical	Agreement for historical preservation and advancement of historical interest of the County.	Bay County Historical Society	Value Added Service
GIS	Bay County GIS program provides a street center line file with address ranges and also an address point file for use in the 911 Computer Aided Dispatch (CAD) system. We also supply and maintain other data sets used in the CAD system, such as aerial photography and push updates to the CAD system, when changes occur.	Internal	\$4,000 Annually