

NOTICE

There is a job vacancy with **Bay County Mosquito Control**.

JOB TITLE: **FLEET MECHANIC (Full-time)**

PAY SCALE: **Michigan Certified Mechanic -- \$15.09 per hour entry, progressing to \$17.91 per hour after 2 years (TU07)**

Michigan Automotive Master Mechanic -- \$16.60 per hour entry, progressing to \$19.74 per hour after 2 years (TU08)

This is a full-time position (40 hours per week) with benefits as provided for within the USW Full-time labor agreement although union membership is voluntary.

GENERAL SUMMARY: Under direct supervision of the Operations Supervisor, performs work that is minor to moderate in difficulty in repair and maintenance of equipment, small engines, and light-duty vehicles.

ESSENTIAL FUNCTIONS:

1. Routine service of mosquito control vehicles and other small engines, as well as maintenance of pumps, application equipment, and surveillance equipment. Completes preventative maintenance such as oil changes, tire rotation and changes, engine tune-ups, replacing filters and winterization.
2. Maintains vehicles by listening to driver concerns, conducting inspections, repairing engines, repairing mechanical and electrical systems, replacing parts, repairing body damage, and ensures safe operating condition of fleet.
3. Operates a variety of hand tools and power tools as well as diagnostic scan tools, vehicle hoists, presses, drill presses, oxy/acetylene torches, MIG and ARC welding, tire mounting and balancing.
4. Performs initial set up and calibration of ultra-low volume fogging equipment.
5. Maintains and monitors a parts inventory.
6. Maintains records of all repair and maintenance to vehicles and equipment.
7. Responsible for keeping work areas clean and organized, and follows necessary safety precautions in the garage.
8. May work variable hours to ensure equipment is ready for operation the following day.
9. Consistent and punctual attendance is an essential function of this position.
10. All other duties as assigned.

The above statements are intended to describe the general nature of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

QUALIFICATIONS: State of Michigan certified in automotive specialty areas of engine repair, suspension and steering, brakes, electrical/electronic systems, and engine performance. Must have knowledge and skills in the methods and practices of general mechanical maintenance work. Good knowledge of the tools and equipment used in vehicle and equipment maintenance. 6 months to 1 year of experience is required. Good communication skills and basic computer skills are needed. Applicants may be required to take written and/or other examinations.

APPLICATION PROCEDURE: Apply online at www.baycounty-mi.gov or in person/via US Mail to the Bay County Personnel Department, 515 Center Avenue, Suite 302, Bay City, Michigan 48708, no later than **4:00 p.m. Friday, March 23, 2018.**

AN EQUAL OPPORTUNITY EMPLOYER

"Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public."