

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required) 1/6
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events Gym Class

Name of Reporting School: Bay County Juvenile Home - 151

Date of Drill: 10-12-17 Time drill was held: 1:45 (pm/am)

Exact time required to evacuate/shelter/secure: 3 MINS

Total Participants: 17

Remarks: 2 SCHOOL STAFF, 2 SUPERVISORS, DIRECTOR, 12 JUV STAFF

This report is for emergency drill # 1 for school year 2017 - 2018

Name of person conducting drill: Laura Kukla

Title of person conducting drill: SUPERVISOR

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Nancy Fischer - Supervisor

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____