

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>  |        | <u>Time of Drill</u>                             |              |
|---|--------|--|--------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required)               | 2 of 6 | <input type="checkbox"/> Standard                |              |
| <input type="checkbox"/> Tornado Drill (2 required)                       |        | <input type="checkbox"/> Class Change            |              |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill<br>(2 required) |        | <input checked="" type="checkbox"/> Recess       |              |
|   |        | <input checked="" type="checkbox"/> Other Events | after school |

Name of Reporting School: Bay County Juvenile Home

Date of Drill: 3-28-17 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min.

Total Participants: 17 (12 RESIDENTS, 5 STAFF)

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2016-2017

Name of person conducting drill: LAURA KUKLA

Title of person conducting drill: SUPERVISOR

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_