

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Bay County Juvenile Home

Date of Drill: 3-15-18 Time drill was held: 3 (pm/am)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 12 RESIDENTS

Remarks: ① SUPERVISOR ② YOUTH DEVELOPMENT WORKER

This report is for emergency drill # 2 for school year 2017/2018

Name of person conducting drill: LAURA KUKLA

Title of person conducting drill: SUPERVISOR

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title [Signature] - Supervisor

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_