

JOB POSTING

There is a job opening in the **BAY COUNTY BUILDINGS & GROUNDS DIVISION.**

JOB TITLE: **MECHANICAL CONTRACTOR / MAINTENANCE**

RATE OF PAY: **\$17.45 per hour entry, progressing to
\$20.79 per hour after two years (TU09)**

Full-time position, with benefits.

In accordance with the Agreement between Bay County and the United Steelworkers, Local 15157, preference may be given to seniority County employee applicants.

GENERAL SUMMARY: Under general supervision of the Buildings & Grounds Supervisor performs a variety of semi-skilled and skilled building maintenance tasks. Installs HVAC systems, boilers, piping, duct work, related equipment and controls. Work includes equipment maintenance, plumbing, electrical, heating, air conditioning and refrigeration repairs.

TYPICAL DUTIES:

1. Confers with supervisor to receive assignments, establish priorities and schedule work repair projects.
2. Estimates in conjunction with supervisor, type and amount of material necessary for job.
3. Performs electrical repairs such as installing light fixtures, adding electrical outlets and replacing switches and fuses.
4. Performs plumbing repairs such as opening clogged drains, draining water fountains and repairing plumbing fixtures such as faucets and sinks; mends leaking and/or bursted pipes.
5. Installs, maintains and troubleshoots repairs, heating and cooling equipment such as package HVAC systems, fan coil units, boilers and chillers.
6. Observes operation, monitors gauges and instruments, and performs routine service and maintenance operations on heating systems.
7. Uses a variety of power and hand tools along with various testers and metering devices.
8. Frequently is placed in an on-call status for emergency repairs.
9. Repairs, evacuates and recharges refrigeration equipment.
10. Updates records of equipment to reflect service performed on each piece of equipment.
11. Runs telephone and computer lines to various departments and locations.
12. Directs temporary workers that might be assigned.
13. Plows and/or shovels snow and assists in snow removal & salting.
14. Routinely applies for mechanical permits for construction projects when required.
15. Schedules CSD1 testing of County boilers.
16. All other duties as assigned.

The above statements are intended to describe the general nature of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

QUALIFICATIONS:

Requires licensing & knowledge in the following areas: air conditioning, refrigeration, installation and repair of hot water boilers, installation & repair of low pressure steam boilers, installation & repair of gas fired forced air furnaces, installation & repair of heat exchangers, ventilation equipment, plumbing, electrical and general maintenance and preventative maintenance. Must be certifiable for backflow and RPZ testing.

Requires: a) must possess and retain a mechanical contractor license with following classifications: hydronic heating & cooling process piping, HVAC equipment, limited or unlimited heating, refrigeration & air conditioning service, b) certification for type 1 & 2 refrigerants, and c) 4 years on the job experience in air conditioning, refrigeration, and boilers.

Make application online at www.baycounty-mi.gov or in person/via US Mail at the Bay County Personnel and Employee Relations Department , 515 Center Avenue, Bay City, Michigan 48708 no later than **4:00 p.m. Wednesday, December 18, 2013.**

AN EQUAL OPPORTUNITY EMPLOYER

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."