

NOTICE

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT – Childhood Lead Program and Communicable Disease Program.**

JOB TITLE: Public Health Nurse

RATE OF PAY: **B.S.N.:** \$22.28 per hour - \$26.15 per hour (5 year range)
R.N.: \$22.11 per hour - \$25.44 per hour (5 year range)

Full-time position, 40 hours per week, with benefits as provided for within the Bay County Public Health Registered Nurses' Organization labor agreement although union membership is voluntary.

GENERAL SUMMARY: Primary duties include providing home based public health nursing services to children identified with an elevated blood lead level and their families necessary to implement the Childhood Lead Program, to provide outreach and education for the Childhood Lead Program and to provide PHN assistance in the Communicable Disease program. To be cross-trained in Immunization Clinic, Children's Special Health Care Services (CSHCS), Family Planning and Maternal Infant Health Program as needed. Supervision received: Works under qualified Nursing Services Manager.

ESSENTIAL FUNCTIONS:

1. Receives and reviews Michigan Department of Health and Human Services (MDHHS) childhood lead screening reports and identifies children who have an elevated blood lead level.
2. Once a child with an elevated blood lead level is identified, the PHN will contact the family to initiate Childhood Lead Nursing Case Management.
3. Provides client assessment, plan of care, care coordination, education, referral, and case management to clients in the Childhood Lead Program.
4. Coordinates care with families, physicians, MDHHS Childhood Lead program staff, hospitals, and other appropriate health and social agencies
5. Provides outreach and education on the MDHHS Childhood Lead Program for agencies within Michigan Prosperity Region 5, our eight county jurisdiction.
6. Assists Nursing Services Manager with Childhood lead Program policies and procedures.
7. Assists in the Communicable Disease (CD) program following policies and procedures to:
 - Investigate Communicable Diseases reported to the BCHD and is responsible for contacting individuals involved with the communicable disease and the input of communicable disease data into the Michigan Disease Surveillance System (MDSS).
 - Provides consultation to families/schools/other social/health agencies with reference to Communicable Diseases, STDs, HIV/AIDS, immunizations.
 - Through email alerts from MDHHS keeps updated on communicable diseases affecting our county and state and alerts management with trends.
 - During times of Foodborne illness (FBI) outbreak will work closely with the Environmental Health Department in FBI investigation.
 - Working with CD team reviews and updates CD policy and procedures.
8. Participates in community and health department in-service projects and health fairs.
9. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
10. Consistent and punctual attendance is an essential function of this position.
11. All other duties as assigned.
 - Following policies and procedures of immunization clinic, evaluates immunization records and facilitates the provision of recommended immunizations.
 - Following policies and procedures of Family Planning Clinic assists with contraceptives.
 - Following policies and procedures of CSHCS or MIHP provides services to clients.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

MINIMUM QUALIFICATIONS:

Licensure: Possession of a current license to practice Professional nursing in Michigan. Also must possess a Michigan driver's license and have proof of current automobile insurance.

Education: A.D.N., B.S.N. or diploma from a school of nursing approved by the N.L.N. of Nursing.

Experience: Demonstrated competency in practice of professional nursing. One to two years of nursing experience in Public Health and infant/child health is preferred. Computer skills required. Applicants may be required to take written and/or other examinations.

Physical: This position requires sitting, being mobile, bending and/or standing for significant periods of time.

Additional requirements include the ability to move objects according to the following weight and frequency: Generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform medical procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions.

APPLICATION PROCEDURE: Apply online at www.baycounty-mi.gov or in person/VIA US Mail at the Bay County Personnel Department, 515 Center Avenue, Suite 301, Bay City, Michigan 48708 no later **than 4:00 p.m. Tuesday, August 22, 2017.**

AN EQUAL OPPORTUNITY EMPLOYER

"Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public."