

**JOB VACANCY NOTICE**

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT - Maternal Infant Health Program (MIHP).**

JOB TITLE:	<b>Public Health Nurse</b>
RATE OF PAY:	<b>B.S.N.: \$22.28/hour - \$26.15/hour (5 year range)</b> <b>R.N.: \$22.11/hour - \$25.44/hour (5 year range)</b>

Full-time position (up to 40 hours per week) with benefits as provided for within the Bay County Public Health Registered Nurses' Organization labor agreement although union membership is voluntary.

**GENERAL SUMMARY:**

Provides home based public health nursing services to children and their families necessary to implement the Maternal Infant Health Program (MIHP). To be cross-trained in Childhood lead program, Immunization Clinic and Communicable Disease programs. Supervision received: Works under qualified public health nursing supervision.

**ESSENTIAL FUNCTIONS:**

1. Provides client assessment, plan of care, care coordination, education, referral, and case management to MIHP clients.
2. Coordinates care with families, physicians, and MIHP program staff.
3. Conducts screening for Maternal Infant Health Program (MIHP) services.
4. Contributes to continuity of care by planning and exchanging information with other MIHP disciplines, physicians, hospitals and other appropriate health and social agencies, as necessary.
5. Evaluates immunization records, childhood growth and development and refers to community resources
6. Cross trained to provides lead case management for children with elevated blood lead level (EBLL) including home visits for lead education according to MDHHS guidelines.
7. Cross trained to provide nursing services in the Immunization Clinic and Communicable Disease departments as needed.
8. Participates in community and health department in-service projects and health fairs on immunizations, women and children's health issues, and lead poisoning prevention.
9. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
10. Consistent and punctual attendance.
11. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**MINIMUM QUALIFICATIONS:**

**Licensure:** Possession of a current license to practice Professional nursing in Michigan.

**Education:** A.D.N. or B.S.N. from a school of nursing approved by the N.L.N. of Nursing.

**Experience:** Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience in infant/child health and knowledge of infant/child development required. Proficiency in use of technology/software applications required. Applicants may be required to take written and/or other examinations.

**PHYSICAL REQUIREMENTS:** This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform nursing procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers. Must have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions. Applicant must possess a valid operator's license and auto liability insurance. Must be able to perform the essential functions of the job without or with accommodation.

**APPLICATION PROCEDURE:** Apply online at [www.baycounty-mi.gov](http://www.baycounty-mi.gov), in person, or in U.S. Mail at the Bay County Personnel Department, 515 Center Avenue, Bay City, Michigan 48708 no later than **4:00 p.m. Thursday, November 16, 2017.**

**AN EQUAL OPPORTUNITY EMPLOYER**

"Bay County is an equal opportunity employer. It is the policy of Bay County and its departments to pursue equal employment opportunity regardless of height, weight, political or religious affiliations, race, color, sex, disability, familial status, sexual orientation, gender identity, national origin, or other protected classification set forth by law in our relationship with applicants for employment, employees of the department, and the public."