

BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION
 AGENDA
 TUESDAY, FEBRUARY 9, 2016
 (Immediately Following the Retirement Board of Trustees' Meeting @ Approximately 2:30 P.M.)
COMMISSIONERS CHAMBERS
515 CENTER AVENUE - 4TH FLOOR
BAY CITY, MI 48708

PAGE	I.	CALL TO ORDER
	II.	ROLL CALL
	III.	MINUTES
1 - 6	1.	JANUARY 12, 2015
	IV.	PUBLIC INPUT
	A.	THE BOGDAHN GROUP - HOWARD POHL AND PETER BROWN
7 - 18	1.	FOURTH QUARTER REPORT
	2.	VEBA INVESTMENT POLICY
19 - 20	3.	TRANSITION MANAGEMENT AGREEMENT - CAPIS RES NO. 2016-3
	B.	MONTHLY REPORTS - RES NO. 2016 -2
21 - 23	1.	PORTFOLIO VALUE 1/01/16 - 1/31/16
	2.	CHANGE IN BOOK AND MARKET VALUE - 12/31/15
24 - 32	3.	MONEY MANAGER REPORTS
	a.	C.S. MCKEE - PORTFOLIO ENDING -12/31/15 & FOURTH QTR REPORT
33	4.	RECAPTURE SERVICES
	a.	CAPIS - 12/31/15
34 - 37	5.	VEBA YTD BUDGET REPORT - 1/31/16
38	6.	INVOICES APPROVED - 1/31/16
	C.	CORRESPONDENCE
39	1.	LETTER TO MFS - BROKERAGE SERVICES
	V.	ANNOUNCEMENTS
	A.	NEXT REGULAR MEETING - TUESDAY, MARCH 8, 2016 IMMEDIATELY FOLLOWING THE RETIREMENT BOARD OF TRUSTEES MEETING AT APPROXIMATELY 2:30 P.M., COMMISSIONERS CHAMBERS, 515 CENTER AVENUE - 4 TH FLOOR, BAY CITY, MI 48708

BAY COUNTY VOLUNTARY EMPLOYEES'
BENEFICIARY ASSOCIATION

AGENDA

TUESDAY, FEBRUARY 9, 2016

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COMMISSIONERS CHAMBERS
515 CENTER AVENUE - 4TH FLOOR
BAY CITY, MI 48708

- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS
- VIII. MISCELLANEOUS BUSINESS
- IX. ADJOURNMENT

**BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION
02/09/2016
RESOLUTION**

BY: BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION BOARD

RESOLVED By the Bay County Voluntary Employees' Beneficiary Association Board that the following reports are received:

1. PORTFOLIO VALUE - 1/1/16 -1/31/16
2. CHANGE IN BOOK AND MARKET VALUE - 12/31/15
3. MONEY MANAGER REPORTS
 - a. C.S. MCKEE - ENDING 12/31/15 & 4th QTR REPORT 12/31/15
4. RECAPTURES SERVICES
 - a. CAPIS - SUMMARY ENDING- 12/31/15
5. VEBA YTD BUDGET REPORT - ENDING 1/31/16
6. INVOICES APPROVED - 1/31/16

STEVE GRAY, CHAIR
AND BOARD

MONTHLY REPORTS FEBRUARY

MOVED BY TRUSTEE Coonan
SUPPORTED BY TRUSTEE Goetz

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____
Amended _____ Corrected _____ Referred _____

**BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION
02/09/2016
RESOLUTION**

- BY: BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION BOARD
- WHEREAS, The use of a transition manager may lower the transaction costs associated with major manager or allocation changes
- WHEREAS, Currently, the Bay County Voluntary Employees' Beneficiary Association (VEBA) is engaged only with Northern Trust to provide transition management services, a service necessary when restructuring investments by terminating or reducing the asset allocations of certain investment managers.
- WHEREAS, Our consultants suggest that we engage with more than one management service which allows VEBA the ability to request proposals as to the methods, timing, estimated costs, etc. for future major manager or allocation changes.
- WHEREAS, Due to timing issues, our consultants also suggest that the Board give the Finance Officer the authority to request proposals on the Board's behalf and select an approved manager after their review. Therefore, Be It
- RESOLVED That this Board enter into a transition management agreement with CAPIS, Be It Further
- RESOLVED That the Finance Officer is authorized to request proposals, as needed, for major transitions, and Be It Further
- RESOLVED That the Finance Officer, after consultation with the Investment Consultant, is authorized to select which of the approved transition managers shall be utilized, Be It Finally
- RESOLVED That the Chairman of the Board is authorized to execute the agreement with CAPIS and all related documents on behalf of the Bay County Voluntary Employee's Beneficiary Association (VEBA) Board following review by Corporation Counsel.

STEVE GRAY, CHAIR
AND BOARD

TRANSITION MANAGEMENT AGREEMENT CAPIS

MOVED BY TRUSTEE Pett
SUPPORTED BY TRUSTEE Goetz

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X	/		Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:
 Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Coonan

MOTION SUPPORTED BY Goetz

MOTION NO.: 6

MOTION 6: Moved, supported and carried to excuse Trustees Brzezinski and Gromaski.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Coonan

MOTION SUPPORTED BY Krygier

MOTION NO.: 7

MOTION 7: Moved, supported and carried to approve the minutes, as printed, from the January 12, 2016 regular meeting.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____

Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____

Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Pett

MOTION SUPPORTED BY Goetz

MOTION NO.: 8

MOTION 8: Moved, supported and carried to receive the fourth quarter report from The Bogdahn Group.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Coonan

MOTION SUPPORTED BY Krygier

MOTION NO.: 9

MOTION 9: Moved, supported and carried to accept the VEBA Investment Policy as written.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____

Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____

Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Pett

MOTION SUPPORTED BY Krygier

MOTION NO.: 10

MOTION 10: Moved, supported and carried to receive correspondence to MFS regarding Brokerage Services.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray	X			Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____

Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____

Amended _____ Corrected _____ Referred _____

BAY COUNTY VEBA BOARD OF TRUSTEES

MEETING DATE: February 9, 2016

MOTION MOVED BY: Krygier

MOTION SUPPORTED BY Goetz

MOTION NO.: 11

MOTION 11: Moved, supported and carried to adjourn the meeting at 2:47 p.m.

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski			X	Steve Gray				Jon Morse	X		
Kim Coonan	X			Richard Gromaski			X	Matthew Pett	X		
Kristal Goetz	X			Ernie Krygier	X			Thomas Starkweather	X		

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas 7 Nays 0 Excused 2

Disposition: Adopted X Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____