

BAY COUNTY RETIREMENT BOARD OF TRUSTEES
 AGENDA
 TUESDAY, MARCH 8, 2016 @ 1:30 P.M.
COMMISSIONERS CHAMBERS
515 CENTER AVENUE - 4TH FLOOR
BAY CITY, MI 48708

PAGE	I. CALL TO ORDER
	II. ROLL CALL
	III. MINUTES
1 - 14	A. FEBRUARY 9, 2016
	IV. PUBLIC INPUT
	V. PETITIONS & COMMUNICATIONS
	A. EAGLE ASSET – CLAY LINDSEY, VP OF INSTITUTIONAL CLIENT SERVICES
15 - 17	B. MONTHLY REPORTS – RES NO. 2016-9
	1. PORTFOLIO VALUE - 1/1/16 - 2/29/16
	2. CHANGE IN BOOK AND MARKET VALUE – 1/31/16
	3. MONEY MANAGERS ON WATCH - (EFFECTIVE DATE)
	a. NONE
18 – 41	4. MONEY MANAGER REPORTS
	a. BAIRD – ENDING 12/31/15
	b. CORNERSTONE – ENDING 1/31/16
	c. EAGLE ASSET MGMT - ENDING 1/31/16
	d. GENEVA HENDERSON – ENDING 1/31/16
	e. HOTCHKIS & WILEY – ENDING 1/31/16
	f. MACKAY SHIELDS – ENDING 1/31/16
	g. MFS HERITAGE TRUST – ENDING 1/31/16
	h. MFS INVESTMENT - ENDING 1/31/16
	i. PRISA - 2015 4 TH QTR REPORTS (AVAILABLE UPON REQUEST)
	5. RECAPTURE SERVICES
42 - 44	a. ABEL/NOSER - SUMMARY ENDING 1/31/16
	b. CAPIS - SUMMARY ENDING 1/31/16
45 – 50	6. NORTHERN TRUST
	a. SUMMARY EARNINGS - ENDING 1/31/16
51	7. REFUNDS/RETIREMENTS ENDING 2/29/16
52 - 57	8. BCERS YTD BUDGET REPORT – ENDING 2/29/16

BAY COUNTY RETIREMENT BOARD OF TRUSTEES
AGENDA
TUESDAY, JANUARY, 2016 @ 1:30 P.M.
COMMISSIONERS CHAMBERS
515 CENTER AVENUE - 4TH FLOOR
BAY CITY, MI 48708

- 58 9. INVOICES APPROVED – 2/29/16
- 59 – 62 C. DUTY DISABILITY PHYSICIAN UPDATE FORM
RES NO. 2016-12
- 63 – 66 D. DUTY DISABILITY RETIREMENT APPLICATION
- 67 – 70 1. JAMES CHARBONNEAU – SHERIFF DEPT
RES NO. 2016-10
- 2. CRYSTAL BACKUS – SHERIFF DEPT
RES NO. 2016-11
- E. CORRESPONDENCE – REGARDING ASSET ALLOCATION
REBALANCE. (MOTION TO RECEIVE)
- 1. EAGLE
- 2. GENEVA HENDERSON
- 3. HOTCHKIS & WILEY
- 4. INTEGRITY
- VI. ANNOUNCEMENTS
- A. NEXT REGULAR MEETING – APRIL 12, 2016 AT 1:30 P.M.,
COMMISSIONERS CHAMBERS, 515 CENTER AVENUE 4TH
FLOOR, BAY CITY, MI 48708
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
- IX. MISCELLANEOUS BUSINESS
- X. ADJOURNMENT

NOTE: In addition to these typed minutes, this board meeting was also recorded. These audio files are available for review in the Retirement Office

A meeting of the Board of Trustees was held on February 9, 2016 at 1:30 p.m. in the Commission Chambers, 4th Floor, Bay County Building, 515 Center Avenue, Bay City, Michigan. Roll call taken.

Trustees Present: Chairperson Gray, Mr. Coonan, Ms. Goetz, Mr. Krygier Mr. Morse, Mr. Pett, and Mr. Starkweather.

Trustees Absent: Mr. Brzezinski and Mr. Gromaski.

Also Present:

Consultant: The Bogdahn Group: Howard Pohl and Peter Brown.

Finance Officer: Crystal Hebert

Retirement Administrator: Rebecca Marsters

Corporation Counsel: Shawna Walraven

The meeting was called to order by Chairman, Steve Gray at 1:31p.m.

MOTION 13: Moved, supported and carried to excuse Trustees Brzezinski and Gromaski.

MOTION 14: Moved, supported and carried to approve the minutes, as printed, from the January 12, 2016 meeting.

Mr. Gray called for public input. There was no public input and he moved onto petitions and communications.

Present today are Howard Pohl and Peter Brown, from The Bogdahn Group to present the performance report. A copy was provided to all Trustees, in advance, via the web.

Mr. Brown gave a recap of the market conditions of the Portfolio. It was a strong fourth quarter with October being up almost 9%; the strongest month in about four years. It was offset by small reductions in November and December where the markets were down about 1% to 2%. Interest rates did rise a little bit during the quarter which resulted in declining values with bonds down and the Barclay aggregate down 1.5%.

On a one-year basis, it was really kind of a mixed year. International markets were down significantly – developed markets down about 5.5% and emerging markets down almost 15%. In the U.S. Market, large caps were up about 1.5%. The mid caps and small caps were actually negative. Throughout the year, bonds were somewhat stable. There was some nice recovery in the fourth quarter which offset some poor performance they had during the year.

Mr. Pohl went over the changes in the market value. At the beginning of the quarter, the Fund was just under \$293 million. A little over \$3.2 million was net taken out during the quarter. There was a return on investments of just about \$12 million. The quarter ended at \$301.6 million. That was a very sound rebound for the end of the quarter. At the beginning of 2015, the Fund started out with a little over \$308 million.

There was \$11 million in net withdrawn. The fund ended the year at \$301.6 million.

With regard to asset allocation, a little over 50% of the Fund is in domestic common stocks, 17% in international and fixed income is about 25% of the Portfolio. REITs make up 2.8% of the Portfolio and U.S. private real estate at 3.8%.

He went over the Fund's structure relative to target allocation. In terms of absolute percentages, everything is pretty close to target and well within the target ranges.

Going through the comparative performance, for the most recent quarter the Fund was up 4.09% and ranked in the top 4% of all plans in the U.S. For the year, the Fund was up 1.45% almost in the top decile ranking at the 11th percentile in the country. For the last five years, it was compounding at close to 9% a year ranking in the top 5th percentile for that time period. For that time period, the Fund was above the investment policy and above the median. Comparing the Fund to other funds of similar mix of more than 70% in common stock the rankings are virtually identical to the total fund median.

He also did a comparison on rolling five-year time periods with 19 of the 20 periods the Bay County Fund ranked in the top quartile and in one period the Fund was in the second quartile. He stated 95% of the time this Fund, on a rolling five-year basis, has been top quartile. The Fund has had excellent long-term comparisons and very consistent results.

He went through the individual managers and cumulative results. They answered questions of the Board and concluded their presentation.

MOTION 15: Moved, supported and carried to receive the 4th quarter report from Bogdahn.

Mr. Pohl explained the transition management agreement with CAPIS. He stated The Bogdahn Group is suggesting the Board approve the contract with CAPIS. By engaging two companies for transition management, it would enable there to be two different bids on transitions going forward. Mr. Pohl suggested the Finance Officer be authorized to request both companies to submit bids for transition services. Because of the time frames on many of these transitions, he suggested that the Board authorize the Finance Officer to select which of the firms to utilize, after consultation with the Investment Consultant.

Trustee asked how it would work. Ms. Hebert explained it would be for major transitions such as if a manager were terminated and a new manager was engaged. She would then send an email to CAPIS and to Northern Trust and ask them for a quote on that transition. This motion would include that so we could enter into that agreement and the agreement would be readily available when the time comes. Trustee asked about the timeframe. Ms. Hebert explained that after the Board approves it, Corporation Counsel will review it and the Board Chair will sign the agreement so it on file and basically just a standing agreement. That way the next time it happens they wouldn't be in a situation again where they have to engage with just one manager because that is who the contract is with. Mr. Pohl stated Northern Trust has been the only transition manager utilized and they thought it would be good to have two.

Trustee moved to amend the resolution to add an appointed executive either the Chair or Vice Chair to authorize and sign. The amendment was not supported.

MINUTES BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES (BCERS)

FEBRUARY 9, 2016 - **REGULAR MEETING**

PAGE 3

Res No 2016-4:

Moved, supported and carried to approve resolution 2016-4 authorizing this Board to enter into a transition management agreement with CAPIS, Be It Further that the Finance Officer is authorized to request proposals, as needed, for major transitions, and Be It Further that the Finance Officer, after consultation with the Investment Consultant, is authorized to select which of the approved transition managers shall be utilized, Be It Finally that the Chairman of the Board is authorized to execute the agreement with CAPIS and all related documents on behalf of the Bay County Voluntary Employee's Beneficiary Association (BCERS) Board following review by Corporation Counsel. **(Resolution is corrected to state on behalf of the Bay County Employees' Retirement System (BCERS) Board following review by Corporation Counsel.)**

Roll Call Vote:

Coonan – Yes

Goetz – Yes

Gray – Yes

Krygier – Yes

Morse – Yes

Pett – Yes

Starkweather – Yes

Motion passes.

Mr. Brown explained the fee amendment for MFS. Recently MFS was added to the VEBA to replace Atalanta Sosnoff. He explained that MFS has a tiered fee structure so that as you have more assets under management with MFS, the fees go down. MFS is proposing an amendment to the investment agreement that will open the opportunity that as the combined assets under management with MFS in that strategy begin to achieve certain hurdles, the Retirement System will benefit from that fee reduction. He explained the reduction. Currently, we are paying 57 basis points with less than \$50 million in assets under management with the two accounts. The two together total about \$45 million. As those assets continue to grow and once they hit \$50 million in assets combined, the fee will be reduced from 57 to 50 basis points. Bogdahn encourages and recommends that the Board execute this agreement for the potential savings.

RES NO 2016-7

Moved, supported and carried to approve Res No 2016-7 that the Board approves the Chairman of the Board to sign an amended fee agreement with MFS after review by Corporation Counsel.

Trustee Pett asked if Corporation Counsel agreed with the verbiage of the contract. Ms. Walraven stated she still needs to review the contract.

RES NO 2016-3

Moved, supported and carried to adopt Res. No 2016-3 to receive the following monthly reports: The Portfolio Value Ending 1/31/16 (Today's Value is \$277 million), Change in Book & Market Value 12/31/15, Money Managers on Watch - None, Money Manager Reports: Cornerstone - ending 12/31/15 & 4th quarter 12/31/15, Eagle Asset - Ending 12/31/15, Hotchkis & Wiley - Ending 12/31/15 & 4th QTR Proxy vote

MINUTES BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES (BCERS)

FEBRUARY 9, 2016 - **REGULAR MEETING**

PAGE 4

12/31/15, Integrity Ending – 12/31/15, Loomis Sayles - Ending 12/31/15, Mackay Shields - Ending – 12/31/15, MFS Heritage - Ending 12/31/15 & 4th QTR proxy vote report 12/31/15, MFS Investment - Ending 12/31/15 & 4th QTR proxy vote 12/31/15; Recapture Services: Abel/Noser - Summary Ending 12/31/15, CAPIS - Summary Ending 12/31/15; Northern Trust Summary Earnings 12/31/15; Refunds & Retirements Ending 1/31/16; BCERS YTD Budget Report ending 1/31/16; Invoices approved – 1/31/16

The next item was the RFP for Medical Director. Trustee Coonan made a motion to approve resolution 2016-5. Trustees discussed that currently there is no cost to the Retirement System from the Medical Director.

It was clarified that the Board is satisfied with the new process for Disability Retirements and the form the Medical Director is now completing. Trustee rescinded his motion for this resolution.

Ms. Walraven commented that due diligence is to examine the service to make sure the Board is happy and to ask questions about the cost and the service benefits. She stated if the Board is satisfied with the service and the price they are getting the service at then they are meeting their due diligence requirements just by considering this.

Ms. Walraven answered trustees questions regarding the five-year rotation of the RFP process and as well as performing due diligence. Chairman Gray stated these services are on a five-year rotation for RFPs with possible one time extension of five years so that the services would be looked at every five years, but no longer than 10 years.

Resolution 2016-5 was withdrawn.

Next item was Res No 2016-6 Non-duty Disability Retirement - Teresa Wilbert

MOTION 16: Moved, supported and carried To go into closed session pursuant to MCLA 15.268, Sec. 8 (h) to consider material exempt from discussion or disclosure by state or federal statute.

ROLL CALL:

Brzezinski - Excused
Coonan – Yes
Goetz – Yes
Gray - Yes
Gromaski – Excused
Krygier – Yes
Morse – Yes
Pett – Yes
Starkweather – Yes

Open session resumed.

RES No 2016-6: (The resolution number was corrected from 2015-6)

Moved, supported and carried to approve Res No. 2016-6 to approve the non-duty disability retirement of Teresa Wilbert.

ROLL CALL VOTE:

Coonan – Yes
Goetz – Yes
Gray – Yes
Krygier - Yes
Morse – Yes
Starkweather – Yes

Motion Carries.

MOTION 17: Moved, supported and carried to receive correspondence to Columbia, Eagle, Henderson Geneva, Hotchkis & Wiley, Integrity, and MFS regarding commission recapture.

ANNOUNCEMENTS:

- A. Next regularly scheduled meeting will be Tuesday, March 8, 2016 at 1:30 P.M. in Commissioner's Chambers, 515 Center Avenue - 4th Floor, Bay City, MI 48708.
- B. There is a MAPERS one-day Seminar March 4, 2016 at the Somerset Inn in Troy, Michigan. If anyone wishes to attend, they may contact Rebecca Marsters and she will get them signed up.

UNFINISHED BUSINESS:

Trustee asked the status of replacing the Retirement Administrator position. Chairman Gray stated interviews were scheduled for this Friday and that he and Trustee Brzezinski would be sitting in on the interviews.

Next item: Ms. Walraven stated Resolution 2016-8 along with a supplemental actuarial valuation was handed out to the Board members at the beginning of the meeting. Ms. Walraven explained this resolution is in regards to changes in the retirement provisions from Bay Medical Care Facility's most recent contract negotiations as well as from their General Group. Bay Medical Care Facility has submitted the changes to the actuarial for a supplemental actuarial analysis. It has to be received by this Board seven days before their Board, as the benefit approving board, votes to ratify that so that those changes will be effective from the time of that vote. This Board would be receiving that information.

Ms. Walraven explained the process and stated the 11 changes made were listed in the supplemental actuarial analysis. The changes were not detailed from the previous contract in the resolution and that could be changed going forward. Trustee stated the changes in the resolution were negotiated as part of a labor contract and that the Retirement Board will just be receiving the supplemental actuarial analysis.
The handout and resolution not previously available for the agenda are attached to these minutes.

Res No 2015-8

Moved, supported and carried to approve resolution 2015-8 that the Bay County Employees'

MINUTES BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES (**BCERS**)
FEBRUARY 9, 2016 - **REGULAR MEETING**
PAGE 6

Retirement System Board of Trustees receive the attached Supplemental Actuarial Analysis.

ROLL CALL VOTE:

Coonan – Yes
Goetz – Yes
Gray – Yes
Krygier – Yes
Morse – Yes
Pett – Yes
Starkweather - Yes

NEW BUSINESS: None
MISCELLANEOUS BUSINESS None
ADJOURNMENT:

MOTION 18: Moved, supported and carried to adjourn the meeting at 2:28 p.m.

Respectfully submitted,



Crystal Hebert
Finance Officer/Secretary

Transcribed by: Tracy Cederquist

**Bay County Employees' Retirement System
Medical Care Facility
Supplemental Actuarial Valuation**

Confidential

TO: Ms. Kristal K. Goetz
Human Resources Director
Medical Care Facility

FROM: James D. Anderson, FSA, EA, MAAA and Shana M. Neeson, ASA, MAAA
Gabriel, Roeder, Smith & Company

SUBJECT: Supplemental Valuations for the Medical Care Facility Divisions

DATE: February 5, 2016

This report contains actuarial valuations of proposed post-retirement changes in benefits for the Medical Care Facility Divisions of the Bay County Employees' Retirement System. The actuaries issuing this report are independent of the plan sponsor. James D. Anderson and Shana M. Neeson are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. This report may be provided to parties other than the System only in its entirety and only with permission of the System.

The date of the valuation was December 31, 2014. Supplemental valuations do not predict the result of future actuarial valuations. Rather, supplemental valuations give an indication of the probable long-term cost of the **benefit change only** without comment on the complete end result of the future valuations.

Except where indicated, the member data, actuarial assumptions and methods were consistent with those which were used in the December 31, 2014 actuarial valuations of the Retirement System. In particular:

- The assumed rate of interest was 7.50%;
- The valuation method was the entry-age actuarial cost method;
- The pension amortization period was 28 years for groups that are underfunded and 10 years for groups that are overfunded; and
- Base wage inflation was assumed to be 3.50% per year.

This report does not reflect any changes in investment experience, which may have occurred since the December 31, 2014 valuations.

Bay County Employees' Retirement System
Medical Care Facility
Supplemental Actuarial Valuation
as of December 31, 2014
Data

A brief summary of the active data used in this supplemental valuation is presented below:

Active Data as of December 31, 2014

Division	Number	Covered Payroll	Average in Years	
			Age	Service
Div. 20 - United Steelworkers Local 15301	224	\$ 5,815,743	38.0	7.9
Div. 21 - United Steelworkers Local 15301-01	58	2,687,838	43.6	9.2
Div. 22 - General	79	2,105,440	35.7	5.6
Total	361	\$10,609,021	38.4	7.6

**Bay County Employees' Retirement System
 Medical Care Facility
 Supplemental Actuarial Valuation
 as of December 31, 2014**

Proposal: New Benefits for Employees Hired on or After July 30, 2015

Current Benefits:

For current and future Medical Care Facility employees the benefit formula is 2.25% of Final Average Compensation (FAC) times years of service. In addition, these employees will be eligible for unreduced normal retirement benefits after attaining any age with 30 years of service, age 55 with 25 years of service or age 60 with 8 years of service, early reduced retirement after attaining age 55 with 8 years of service, and vested deferred retirement after attaining 8 years of service.

Proposed Benefits:

For Medical Care Facility employees hired before July 30, 2015, the benefit formula will remain 2.25% of FAC times years of service. In addition, all of these employees will continue to be eligible for unreduced normal retirement benefits after attaining any age with 30 years of service, age 55 with 25 years of service or age 60 with 8 years of service, early reduced retirement after attaining age 55 with 8 years of service, and vested deferred retirement after attaining 8 years of service.

For future Medical Care Facility employees hired on or after July 30, 2015, the benefit formula will be 1.75% of FAC times years of service. In addition, these employees will be eligible for unreduced normal retirement benefits after attaining any age with 30 years of service or age 60 with 10 years of service, early reduced retirement after attaining age 55 with 10 years of service, and vested deferred retirement after attaining 10 years of service.

The changes indicated in the proposed benefits for new hires have no effect on the current benefit obligation or current employer contributions for the active members currently covered under the Medical Care Facility Divisions of the Bay County Employees' Retirement System.

However, the employer's long-term cost of providing benefits (the employer-funded normal cost) to new members hired on or after July 30, 2015 will be **reduced** if the proposal is implemented. This change would typically emerge gradually over a 30-year period.

Division	Reduction in Employer-Funded Normal Cost
Div. 20 - United Steelworkers Local 15301	2.46 %
Div. 21 - United Steelworkers Local 15301-01	2.79
Div. 22 - General	2.56

We used the current active members as of December 31, 2014 to estimate the effect on future active members. Changes in hiring patterns or termination patterns could affect the amount of the ultimate reduction as well as the time period over which it will emerge.

Bay County Employees' Retirement System
Medical Care Facility
Supplemental Actuarial Valuation
as of December 31, 2014
Comments

Comment 1: The calculations are based upon assumptions regarding future events, which may or may not materialize. They are also based upon present and proposed plan provisions that are outlined in the report. If you have reason to believe that the assumptions that were used are unreasonable, that the plan provisions are incorrectly described, that important plan provisions relevant to this proposal are not described, or that conditions have changed since the calculations were made, you should contact the authors of this report prior to relying on information in the report.

Comment 2: If you have reason to believe that the information provided in this report is inaccurate, or is in any way incomplete, or if you need further information in order to make an informed decision on the subject matter of this report, please contact the authors of the report prior to making such decision.

Comment 3: No statement in this report is intended to be interpreted as a recommendation in favor of the changes, or in opposition to them. This report should not be relied on for any purpose other than the purpose described in the primary communication. Determinations of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

Comment 4: This report is intended to describe the potential financial effect of the proposed plan changes on the Retirement System in isolation. Except as otherwise noted, potential effects on other benefit plans were not considered.

Comment 5: In the event that more than one plan change is being considered, it is very important to remember that the results of separate actuarial valuations cannot generally be added together to produce a correct estimate of the combined effect of all of the changes. The total can be considerably different from the sum of the parts due to the interaction of various plan provisions with each other, and with the assumptions that must be used.

Comment 6: A review of the proposed plan changes for compliance with federal, state, or local law or regulations of the Internal Revenue Service, or any other regulatory body was outside the scope of this report and has not been performed by the actuary.

Comment 7: Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

**Bay County Employees' Retirement System
Supplemental Actuarial Valuation
as of December 31, 2014
Medical Care Facility
Comments**

Comment 8: In order to value the proposed retirement eligibility changes, the assumed probabilities of retirement for new hires coming in under the new provisions were adjusted. The following rates were used to measure the probabilities of an eligible Medical Care Facility member retiring during the next year.

Retirement Ages	Percent of Active Members Retiring Within Next Year	
	Hired Before July 30, 2015	Hired on or After July 30, 2015
50	20 %	20 %
51	20	20
52	20	20
53	20	20
54	20	20
55	30	25
56	40	30
57	50	30
58	50	30
59	50	30
60	30	30
61	30	30
62	50	50
63	25	25
64	25	25
65	100	100

**BAY COUNTY RETIREMENT BOARD
2/9/16
RESOLUTION**

BY: BAY COUNTY RETIREMENT BOARD (2/9/16)
 WHEREAS, The Bay Medical Care Facility (BCMCF) participates in the Bay County Employees' Retirement System (BCERS). BCMCF has negotiated with the USW Local #15301 & 15301-01 and their General group and mutually agreed to changes for newly hired employees to change retirement provisions to the following:

1. Years of service to vest: 10
2. Retirement Eligibility (normal): ROA/30 and 60/10
3. Retirement Eligibility (early): 55/10
4. Retirement Eligibility (deferred): 10 years of service
5. Employees will contribute 4.0% of gross compensation to pension.
6. Multiplier: 1.75%.
7. Lump sum payouts from FAC limited to 50%.
8. FAC: Highest 5 years of service
9. Cap benefit at 75%
10. Minimum hours work to be included in pension plan: 1000 hours.
11. Disability Retirement Vesting: 10 years: Therefore, Be It

RESOLVED That the Bay County Employees' Retirement System Board of Trustees receive the attached Supplemental Actuarial Analysis.

STEVE GRAY, CHAIR
AND BOARD

RESOLUTION - SUPPLEMENTAL ACTUARIAL ANALYSIS BCMCF RETIREMENT ORDINANCE AMENDMENT

MOVED BY TRUSTEE _____

SUPPORTED BY TRUSTEE _____

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Steve Gray				Matthew Pett				Ernie Krygier			
Richard Brzezinski				Jon Morse				Richard Gromaski			
Kim Coonan				Thomas Starkweather				Kristal Goetz			

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas _____ Nays _____ Excused _____

Disposition: Adopted _____ Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

MEETING OF THE **BCERS** BOARD OF TRUSTEES COMMITTEE
FEBRUARY 9, 2016

IN THE BOARD OF COMMISSIONER'S CHAMBERS, LOCATED AT 515 CENTER AVENUE, 4TH FLOOR,
 BAY CITY, MI 48708

MEETING CALLED TO ORDER BY: CHAIRPERSON STEVE GRAY 1:31P.M. _____

RESOLUTIONS

TRUSTEE	2016-3	2016-4	2016-5*	2016-6	2016-7	2016-8				
BRZEZINSKI	E	E		E	E	E				
COONAN	M-Y	M-Y		Y	M-Y	Y				
GOETZ	Y	Y		Y	S-Y	Y				
GRAY	Y	Y		Y	Y	Y				
GROMASKI	E	E		E	E	E				
KRYGIER	Y	S-Y		Y	Y	Y				
MORSE	Y	Y		M-Y	Y	S-Y				
PETT	S-Y	Y		S-Y	Y	M-Y				
STARKWEATHER	Y	Y		Y		Y				

* 2016-5 WITHDRAWN

CODE: M - MOVED; S - SUPPORTED; Y-YEA; N-NAY; A-ABSENT; E-EXCUSED

MEETING OF THE BCERS BOARD OF TRUSTEES COMMITTEE
FEBRUARY 9, 2016

IN THE BOARD OF COMMISSIONER'S CHAMBERS, LOCATED AT 515 CENTER AVENUE, 4TH FLOOR,
 BAY CITY, MI 48708

MEETING CALLED TO ORDER BY: CHAIRPERSON STEVE GRAY AT 1:31 P.M.

MOTIONS

TRUSTEE	13	14	15	16	17	18				
BRZEZINSKI	E	E	E	E	E	E				
COONAN	Y	M-Y	Y	M-Y	Y	S-Y				
GOETZ	Y	Y	Y	Y	Y	Y				
GRAY	Y	Y	Y	Y	Y	Y				
GROMASKI	E	E	E	E	E	E				
KRYGIER	M-Y	Y	Y	S-Y	S-Y	M-Y				
MORSE	S-Y	Y	S-Y	Y	M-Y	Y				
PETT	Y	S-Y	M-Y	Y	Y	Y				
STARKWEATHER	Y	Y	Y	Y	Y	Y				

CODE: M - MOVED; S - SUPPORTED; Y-YEA; N-NAY; A-ABSENT; E-EXCUSED

**BAY COUNTY RETIREMENT BOARD
3 /08/2016
RESOLUTION**

BY: BAY COUNTY RETIREMENT BOARD

RESOLVED By the Bay County Retirement Board that the following reports are received:

1. PORTFOLIO VALUE - 1/1/16 - 2/29/16
2. CHANGE IN BOOK AND MARKET VALUE - 1/31/16
3. MONEY MANAGERS ON WATCH - NONE
4. MONEY MANAGER REPORTS
 - a. BAIRD - ENDING 12/31/15
 - b. CORNERSTONE - ENDING 1/31/16
 - c. EAGLE ASSET MGMT - ENDING 1/31/16
 - d. HENDERSON GENEVA - ENDING 1/31/16
 - e. HOTCHKIS & WILEY - ENDING 1/31/16
 - f. INTEGRITY - ENDING 1/31/16
 - f. MACKAY SHIELDS - ENDING 1/31/16
 - g. MFS HERITAGE TRUST - ENDING /31/16
 - h. MFS INVESTMENT - ENDING 1/31/16
 - i. PRISA - 2015 4TH QTR REPORTS (AVAILABLE UPON REQUEST)
5. RECAPTURE SERVICES
 - a. ABEL/NOSER - SUMMARY ENDING 1/31/16
 - b. CAPIS - SUMMARY ENDING 1/31/16
6. NORTHERN TRUST SUMMARY EARNINGS - 1/31/16
7. REFUNDS/RETIREMENTS - ENDING 2/29/16
8. BCERS YTD BUDGET REPORT - ENDING 2/29/16
9. APPROVED EXPENSES - 2/29/16

STEVE GRAY, CHAIR
AND BOARD

MONTHLY REPORTS - MARCH

MOVED BY TRUSTEE _____
SUPPORTED BY TRUSTEE _____

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski				Steve Gray				Jon Morse			
Kim Coonan				Richard Gromaski				Matthew Pett			
Kristal Goetz				Ernie Krygier				Thomas Starkweather			

Vote Totals:
 Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas _____ Nays _____ Excused _____
 Disposition: Adopted _____ Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

RET. 2016	VENDOR #	BAIRD	BARRINGS	CORNERSTONE	DENVER	EAGLE (RPM)	GENEVA	HOTCHKISS & WILEY	LOOMIS SAYLES	MACKAY SHIELDS	MFS	MFS INTER-NATIONAL	INTEGRITY	SCHRODER	COLUMBIA	VANGUARD	PRISA	CASH	TOTAL
JAN	03641	26,283,389.90	9,549.37	8,024,589.76	20024	9,137,770.44	19,317,122.12	8,643,010.65	35,628,694.74	12,045,416.38	31,368,773.03	24,387,024.29	18,703,644.28	25,440,447.89	27,919,505.11	28,982,807.66	10,204,988.00	2,119,603.07	286,213,356.99
FEB		26,478,385.90	9,724.10	7,983,427.70		8,486,932.78	18,428,652.58	7,745,292.81	35,982,113.86	12,118,530.94	30,801,024.89	23,447,311.75	18,310,781.32	25,285,553.05	28,067,691.20	28,943,698.36	10,492,136.00	3,590,989.69	286,130,124.60
MARCH																			0.00
APRIL																			0.00
MAY																			0.00
JUNE																			0.00
JULY																			0.00
AUG																			0.00
SEPT																			0.00
OCT																			0.00
NOV																			0.00
DEC																			0.00

2016	BAIRD	BARRINGS	CORNERSTONE	DENVER	EAGLE	GENEVA	HOTCHKISS & WILEY	LOOMIS SAYLES	MACKAY SHIELDS	MFS	MFS INTL	INTEGRITY	SCHRODER	COLUMBIA	VANGUARD	PRISA	CASH	TOTAL	
1ST QTR																			0.00
2ND QTR																			0.00
3RD QTR																			0.00
4TH QTR																			0.00
2014 YTD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Portfolio Statement

JAN 16 - 31 JAN 16

Account Number 8755
Account Name FAMILY CODE FAW8755

Change in Book and Market Value

	Cost	Market value	For more information
Opening balance	264,527,022.81	301,323,221.19	
Miscellaneous Cash Receipts	124,321.04	124,321.04	See funding & disbursement summary
Participant Contributions	65,715.12	65,715.12	See funding & disbursement summary
Sponsor Contributions	142,948.32	142,948.32	See funding & disbursement summary
Benefit Payment Redeposits	377.16	377.16	See funding & disbursement summary
Total receipts	333,361.64	333,361.64	See funding & disbursement summary
Benefit Payments / Beneficiary Payments	- 1,386,431.30	- 1,386,431.30	See funding & disbursement summary
Total disbursements	- 1,386,431.30	- 1,386,431.30	See funding & disbursement summary
Income received	329,057.65	329,057.65	See income & expense summary, cash activity detail
Expenses paid	- 134,218.07	- 134,218.07	See income & expense summary
Unrealized gain/loss change	0.00	- 12,089,118.88	See asset summary
Realized gain/loss	- 762,995.12	- 762,995.12	See realized gain/loss summary
Accrued income change	- 18,172.15	- 18,172.15	See income & expense summary
Return of capital	- 26,816.02	- 26,816.02	See capital change detail
Closing balance	262,850,809.44	287,567,898.94	

Northern Trust

Generated by Northern Trust from periodic data on 12 Feb 16



Charles B. Groeschell
 Managing Director
 Senior Portfolio Manager
 Baird Advisors

January 28, 2016

Ms. Rebecca Marsters
 Retirement Administrator
 Bay County Employees' Retirement System
 515 Center Avenue, Suite 706
 Bay City, MI 48708-5128

Dear Rebecca:

Enclosed please find a summary review as of December 31, 2015 for the Bay County Employees' Retirement System Portfolio managed by Baird Advisors.

Market Review

The wait is over. In December, the Fed finally moved off the zero federal funds policy rate that it had maintained for seven years, raising the level by 25 basis points. The rate hike was widely anticipated based on sufficient strength in recent economic data and consistent guidance from key Fed members prior to the meeting. As important as this step was by the Fed, it should be viewed in the context of the long, gradual path toward monetary policy normalization. You will recall that the Fed's first move toward normalization began back in January 2013, with the tapering of monthly Fed asset purchases, the last of which occurred in October 2014. This first rate hike is likely to be the first of several over the next few years, assuming the economic and inflation trends remain supportive of further Fed action.

Enclosed please find the December 2015 Bond Market Comments which provide a more detailed review of the market. A quick overview will show that fourth quarter sector returns were marginally negative across most fixed income sectors, but positive for the year, the exception being credit-only benchmarks and TIPS, both of which posted negative returns for the quarter and year. The quarterly sector returns were impacted primarily by higher Treasury yields and a flatter yield curve, with short-term rates rising more than intermediate and long. Corporate credit spreads were under pressure for much of the year, in part for fundamental reasons as weakness in the commodity and energy sectors impacted the broader market, but also due to technical pressure from record annual corporate issuance. In the fourth quarter, investment grade credit spreads were relatively stable while high yield issues continued to widen. Higher quality securitized sector spreads, such as agency mortgages and asset-backed securities, held relatively stable last quarter. To the surprise of many, municipals outperformed all other sectors for the quarter and full year thanks primarily to favorable supply/demand dynamics.

Robert W. Baird & Co.
 777 L Wisconsin Ave
 Milwaukee WI 53202
 Direct 414 298 1063
 Toll Free 888 392-9813
 Fax 414 298 1038
 Email cgroeschell@rwbaird.com
 rwbaird.com

Performance Update

During the quarter and year, the Bay County Employees' Retirement System Portfolio tracked the benchmark. An underweight to Government Agency MBS was a modest positive contributor as the sector underperformed equal duration U.S. Treasuries. An overweight to agency CMBS was also a modest positive as the sector modestly outperformed.

The start of any new year is always filled with excitement and uncertainty and 2016 certainly qualifies on both of those accounts. We will be tracking the economic data and Fed guidance with the same diligence as always knowing there will be both challenges and opportunities as the Fed normalization process unfolds. Global market influences are likely to add to market volatility, as may the political environment in the U.S. leading up to the November elections. There is a lot to look forward to this year but most important from our perspective is the opportunity to continue to serve your fixed income needs as we have in the past. As always, we thank you for your ongoing trust and confidence.

Finally, we have an update regarding the firmwide management of Baird. As part of Baird's previously-announced, multi-year succession plan to transition responsibilities from Paul Purcell to Steve Booth, Steve was named CEO effective January 1, 2016. Paul will continue as Chairman.

Sincerely,



Charles B. Groeschell

cc: Crystal Hebert - Bay County Employees' Retirement System
Tiffany Jerry - Bay County Employees' Retirement System
Howard Pohl - The Bogdahn Group
Peter Brown - The Bogdahn Group

Bay County Employees' Retirement System

Fixed Income Portfolio

December 31, 2015

	Fixed Income Portfolio	Custom Benchmark
Average Quality	AAA	AAA
Average Coupon	3.38 %	2.89 %
Current Yield	3.18 %	2.79 %
Yield to Maturity	2.22 %	2.25 %
Duration	5.10 years	5.10 years
Average Maturity	6.10 years	6.96 years
 Quality Profile		
US Treasury	35.0 %	46.4 %
Agency	63.8 %	53.6 %
Aaa	1.2 %	0.0 %
Aa	0.0 %	0.0 %
A	0.0 %	0.0 %
Baa	0.0 %	0.0 %
	100.0 %	100.0 %
 Sector Profile		
US Treasury	35.0 %	46.4 %
Agency	1.5 %	3.6 %
Mortgages/CMOs	42.5 %	50.0 %
Asset-Backed	0.0 %	0.0 %
CMBS	19.7 %	0.0 %
Other Govt	0.0 %	0.0 %
Industrial	0.0 %	0.0 %
Utility	0.0 %	0.0 %
Financial Institutions	0.0 %	0.0 %
Cash	1.3 %	0.0 %
	100.0 %	100.0 %
 Number of Issues	 89	 1,193
 Market Value	 \$25,802,015	

Custom benchmark is comprised of 50% Barclays U.S. Government/50% Barclays U.S. MBS

**Baird Advisors
Performance Summary**

3/31/2006 - 12/31/2015



Bay County Employees' Retirement System

	Portfolio Performance Gross of Fees	Custom Benchmark*
1 Month Return	-0.20%	-0.10%
Trailing 3 Months	-0.66%	-0.51%
Year to Date	1.31%	1.19%
Trailing 12 Months	1.31%	1.19%
3 Year	1.45%	1.51%
5 Year	3.03%	2.87%
7 Year	3.50%	3.08%
Annualized Since Inception	4.69%	4.54%
Cumulative Since Inception	56.29%	54.19%
Market Value as of 12/31/2015	\$25,802,015	

The performance is presented on a cumulative compound and annualized basis and does not reflect the deduction of investment advisory fees. Returns would be reduced by an advisory fee and other fees such as custodial expenses, refer to the client contract for client specific fee schedule. All returns are calculated on a time weighted, total return basis. The results shown should not be considered representative of future investment returns. Baird Advisors relies on securities valuations provided by client's custodian for purposes of performance reports. The Baird Advisors Brochure is available upon request.

*The current benchmark is the custom benchmark of 50% Barclays U.S. Government/50% Barclays U.S. MBS which is an unmanaged portfolio of specific securities. Direct investment in the index is not available.

Baird Advisors Performance Summary

3/31/2006 - 12/31/2015

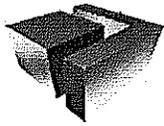


Bay County Employees' Retirement System

	Portfolio Performance Net of Fees	Custom Benchmark*
1 Month Return	-0.22%	-0.10%
Trailing 3 Months	-0.73%	-0.51%
Year to Date	1.03%	1.19%
Trailing 12 Months	1.03%	1.19%
3 Year	1.15%	1.51%
5 Year	2.73%	2.87%
7 Year	3.19%	3.08%
Annualized Since Inception	4.38%	4.54%
Cumulative Since Inception	51.84%	54.19%
Market Value as of 12/31/2015	\$25,802,015	

The performance is presented on a cumulative compound and annualized basis net of fees. Returns would be reduced by an advisory fee and other fees such as custodial expenses, refer to the client contract for client specific fee schedule. All returns are calculated on a time weighted, total return basis. The results shown should not be considered representative of future investment returns. Client should review all account statements provided by its custodian and compare those account statements to any account statement provided by Baird Advisors. Baird Advisors relies on securities valuations provided by client's custodian for purposes of performance reports. The Baird Advisors Brochure is available upon request.

*The current benchmark is the custom benchmark of 50% Barclays U.S. Government/50% Barclays U.S. MBS which is an unmanaged portfolio of specific securities. Direct investment in the index is not available.



CORNERSTONE

PERFORMANCE HISTORY

Bay County Employees' Retirement System

U.S. REIT Strategy

Percent Total Return
Per Period

Time Period	1/31/2016	Portfolio		FTSE/NAREIT
		Gross	Net	Equity REIT Index
1 Month		-3.64%	-3.69%	-3.35%
YTD		-3.64%	-3.69%	-3.35%
1 Year		-5.59%	-6.16%	-6.53%
3 Year		10.49%	9.83%	8.63%
5 Year		11.72%	11.05%	10.49%
Inception (October 21, 2008)		15.54%	14.85%	13.53%



CORNERSTONE

Bay County Employees' Retirement System
U.S. REIT Strategy

January 31, 2016

Symbol	Description	Property Type	Shares	Cost	Cost Per Share	Closing Price 1/31/2016	Percentage of Portfolio	Market Value 1/31/2016	Dividend Yield
AVB	AvalonBay Communities Inc	Apartment	1,126	\$199,191	\$176.90	\$171.49	2.4%	\$193,098	2.9%
EQR	Equity Residential	Apartment	5,380	\$407,146	\$75.68	\$77.09	5.2%	\$414,744	2.9%
ESS	Essex Property Trust Inc	Apartment	1,120	\$250,904	\$224.02	\$213.11	3.0%	\$238,683	2.7%
UDR	UDR Inc	Apartment	6,700	\$234,711	\$35.03	\$35.59	3.0%	\$238,453	3.1%
DLR	Digital Realty Trust Inc	Data Center	3,400	\$251,318	\$73.92	\$80.08	3.4%	\$272,272	4.2%
EQIX	Equinix Inc	Data Center	770	\$224,239	\$291.22	\$310.57	3.0%	\$239,139	5.7%
DOC	Physicians Realty Trust	Healthcare	7,900	\$122,012	\$15.44	\$17.07	1.7%	\$134,853	4.0%
HCN	Welltower Inc	Healthcare	6,010	\$386,804	\$64.36	\$62.22	4.7%	\$373,942	5.3%
NHI	National Health Investors Inc	Healthcare	1,197	\$73,775	\$61.63	\$60.68	0.9%	\$72,634	5.6%
VTR	Ventas Inc	Healthcare	4,017	\$251,638	\$62.64	\$55.32	2.8%	\$222,220	5.1%
CLDT	Chatham Lodging Trust	Hotels	1,909	\$56,140	\$29.55	\$18.86	0.4%	\$35,834	6.8%
CHSP	Chesapeake Lodging Trust	Hotels	4,840	\$112,121	\$23.17	\$25.12	1.5%	\$121,581	6.0%
DRH	Diamondrock Hospitality Co	Hotels	6,690	\$87,501	\$13.08	\$8.30	0.7%	\$55,527	6.0%
FCH	FelCor Lodging Trust Inc	Hotels	18,960	\$183,458	\$9.68	\$6.96	1.6%	\$131,962	2.6%
HLT	Hilton Worldwide Holdings Inc	Hotels/Not Indexed	4,100	\$98,385	\$24.00	\$17.81	0.9%	\$73,021	0.8%
DRE	Duke Realty Corp	Industrial	9,810	\$199,230	\$20.31	\$20.13	2.5%	\$197,475	4.4%
PLD	Prologis Inc	Industrial	8,800	\$353,941	\$40.22	\$39.47	4.3%	\$347,336	3.9%
BXP	Boston Properties Inc	Office	2,970	\$313,221	\$105.46	\$116.21	4.3%	\$345,144	3.3%
HIW	Highwoods Properties Inc	Office	3,930	\$148,903	\$37.89	\$42.29	2.1%	\$166,200	4.0%
KRC	Kilroy Realty Corp	Office	4,632	\$282,773	\$61.05	\$55.87	3.2%	\$258,790	2.5%
PGRE	Paramount Group Inc	Office	14,190	\$250,710	\$17.67	\$16.40	2.9%	\$232,716	2.6%
MAC	Macerich Co/The	Regional Mall	3,500	\$276,555	\$79.02	\$77.97	3.4%	\$272,895	8.5%
TCO	Simon Property Group Inc	Regional Mall	4,348	\$512,887	\$117.96	\$186.28	10.1%	\$809,945	3.2%
SPG	Spartan Stores Inc	Regional Mall	3,720	\$283,537	\$76.22	\$71.04	3.3%	\$264,269	3.2%
EXR	Extra Space Storage Inc	Self-Storage	5,880	\$446,983	\$76.02	\$90.69	6.6%	\$533,257	2.5%
PSA	Public Storage	Self-Storage	2,400	\$556,529	\$231.89	\$253.56	7.6%	\$608,544	2.6%
AKR	Acadia Realty Trust	Shopping Centers	6,041	\$174,506	\$28.89	\$34.10	2.6%	\$305,998	3.6%
EQY	Equity One Inc	Shopping Centers	4,410	\$115,699	\$26.24	\$27.72	1.5%	\$122,245	3.2%
KIM	Kimco Realty Corp	Shopping Centers	7,790	\$196,740	\$25.26	\$27.19	2.6%	\$211,810	3.6%
REG	Regency Centers Corp	Shopping Centers	4,760	\$275,358	\$57.85	\$72.39	4.3%	\$344,576	2.7%
SKT	Tanger Factory Outlet Centers	Shopping Centers	4,780	\$160,993	\$33.68	\$31.99	1.9%	\$152,912	4.2%
Total Equities							98.4%	\$7,892,076	3.7%
Total Cash & Cash Equivalents							1.6%	\$131,869	
Total Portfolio Value							100.0%	\$8,023,945	

24

Bay County Employees' Retirement System - 05281100
Portfolio Style: Smallcap Growth Equity

Portfolio Summary

	Month To Date	Year To Date
Beginning Market Value	10,188,378.45	10,188,378.45
Contributions	0.00	0.00
Withdrawals	-36.93	-36.93
Dividend and Interest Income	3,067.68	3,067.68
Change in Market Value	-1,053,689.36	-1,053,689.36
Ending Market Value	9,137,719.84	9,137,719.84

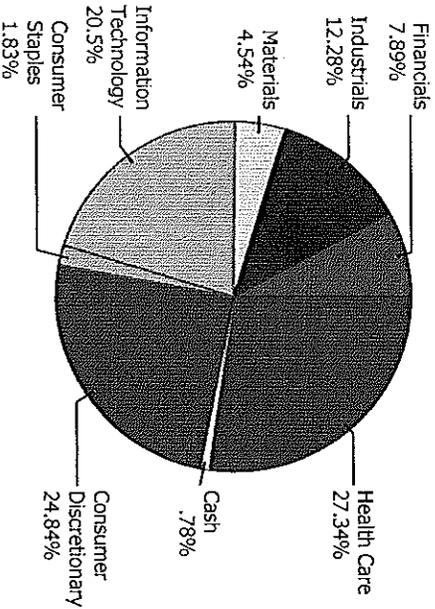
Performance Summary

	MTD	QTD	YTD	1 Year	3 Years	5 Years	Annualized Since Inception
Gross	-10.31	-10.31	-10.31	-6.29	6.95	8.24	12.64
Net	-10.52	-10.52	-10.52	-7.08	5.98	7.31	11.70
RU20GRTR ¹	-10.83	-10.83	-10.83	-10.01	7.68	8.28	13.43

¹Russell 2000 Growth Index

Performance is based on fiscal year end of portfolio

Industry Weightings



Top Ten Holdings

Security Description	Total Market Value	% of Market Value
GENESCO INC	376,402.74	4.12%
UNIVERSAL ELECTRONICS INC	341,170.45	3.73%
MARTIN MARIETTA MATERIALS	223,155.66	2.44%
TUMI HOLDINGS INC	222,643.33	2.44%
NATUS MEDICAL INC	221,664.24	2.43%
IMPERVA INC	218,408.16	2.39%
CENTENE CORP	198,964.36	2.18%
JETBLUE AIRWAYS CORP	192,216.20	2.10%
QUAKER CHEMICAL CORP	191,800.57	2.10%
VAIL RESORTS INC	187,125.00	2.05%

25

Henderson Geneva Capital Management
PORTFOLIO APPRAISAL
Bay County Employees' Retirement System XXXX9057 (bcers)
 January 31, 2016

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Yield
COMMON STOCK							
1,518	ACUITY BRANDS INC COM	196.88	298,857	202.43	307,289	1.6	0.3
1,941	AFFILIATED MANAGERS GRP COM	122.37	237,518	134.19	260,463	1.3	0.0
5,491	ALIGN TECHNOLOGY INC COM	30.60	168,050	66.14	363,175	1.9	0.0
8,943	AMPHENOL CORP NEW CL A	33.96	303,688	49.57	443,305	2.3	1.1
4,145	ANSYS INC COM	72.76	301,592	88.19	365,548	1.9	0.0
2,207	BARD C R INC COM	127.05	280,397	183.27	404,477	2.1	0.5
4,362	BEACON ROOFING SUPPLY INC COM	36.15	157,704	40.50	176,661	0.9	0.0
5,517	BROADRIDGE FINL SOLUTIONS INC COM	53.14	293,157	53.56	295,491	1.5	2.2
4,466	CARTER INC COM	85.78	383,086	97.22	434,185	2.2	0.9
6,857	CERNER CORP COM	40.92	280,580	58.01	397,775	2.1	0.0
5,476	CHURCH & DWIGHT INC COM	59.54	326,021	84.00	459,984	2.4	1.6
7,262	COGNIZANT TECHNOLOGY SOLUTIONS CL A	39.08	283,829	63.31	459,757	2.4	0.0
2,135	COOPER COS INC COM NEW	163.99	350,117	131.15	280,005	1.4	0.0
6,975	COPART INC COM	32.80	228,787	33.51	233,732	1.2	0.0
1,545	COSTAR GROUP INC COM	135.61	209,512	175.37	270,947	1.4	0.0
10,310	EAST WEST BANCORP INC COM	23.16	238,757	32.42	334,250	1.7	2.5
6,310	FASTENAL CO COM	46.02	290,414	40.56	255,934	1.3	3.0
5,516	FISERV INC COM	41.39	228,308	94.56	521,593	2.7	0.0
4,692	GARTNER INC COM	81.35	381,694	87.89	412,380	2.1	0.0
8,504	HAIN CELESTIAL GROUP INC COM	45.49	386,855	36.38	309,376	1.6	0.0
3,714	HUNT J B TRANS SVCS INC COM	72.41	268,932	72.70	270,008	1.4	1.2
4,415	IDEX CORP COM	52.85	233,317	72.51	320,132	1.7	1.8
3,122	IDEXX LABS INC COM	64.91	202,646	70.14	218,977	1.1	0.0
2,029	IHS INC CL A	102.21	207,380	104.62	212,274	1.1	0.0
1,716	INTERCONTINENTAL EXCHANGE INC COM	127.72	219,165	263.80	452,681	2.3	1.1
4,576	INTUIT COM	62.44	285,730	95.51	437,054	2.3	1.3
2,801	J2 GLOBAL INC COM	75.91	212,627	72.51	203,101	1.1	1.7
15,692	LKQ CORP COM	23.35	366,440	27.40	429,961	2.2	0.0
8,269	MANHATTAN ASSOCS INC COM	36.87	304,882	57.65	476,708	2.5	0.0
3,194	MAXIMUS INC COM	64.16	204,912	53.37	170,464	0.9	0.3
4,651	MIDDLEBY CORP COM	76.75	356,952	90.36	420,264	2.2	0.0
2,294	O REILLY AUTOMOTIVE INC NEW COM	87.69	201,153	260.90	598,505	3.1	0.0
1,496	PANERA BREAD CO CL A	161.26	241,241	194.00	290,224	1.5	0.0
5,425	PAREXEL INTL CORP COM	33.14	179,768	63.96	346,983	1.8	0.0
2,547	PERRIGO CO PLC SHS	149.25	380,152	144.58	368,245	1.9	0.3

Henderson Geneva Capital Management
PORTFOLIO APPRAISAL
Bay County Employees' Retirement System XXXX9057 (bcers)
 January 31, 2016

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Yield
2,757	POLARIS INDS INC COM	83.79	231,022	73.84	203,577	1.1	2.9
7,288	RAYMOND JAMES FINANCIAL INC COM	53.44	389,477	43.81	319,287	1.7	1.8
5,575	RED HAT INC COM	57.20	318,914	70.05	390,529	2.0	0.0
1,873	ROPER TECHNOLOGIES INC COM	125.96	235,931	175.67	329,030	1.7	0.7
2,989	SIGNATURE BK NEW YORK N Y COM	72.85	217,744	139.34	416,487	2.2	0.0
3,829	SIRONA DENTAL SYSTEMS INC COM	71.43	273,505	106.29	406,984	2.1	0.0
2,655	SMUCKER J M CO COM NEW	93.37	247,902	128.32	340,690	1.8	2.1
1,117	SNAP ON INC COM	163.65	182,802	161.56	180,463	0.9	1.5
2,378	STERICYCLE INC COM	95.08	226,101	120.35	286,192	1.5	0.0
4,231	STERIS PLC SHS USD	75.09	317,706	69.24	292,954	1.5	1.4
3,297	TIFFANY & CO NEW COM	92.89	306,266	63.84	210,480	1.1	2.5
6,711	TRACTOR SUPPLY CO COM	46.82	314,195	88.31	592,648	3.1	0.9
3,210	TYLER TECHNOLOGIES INC COM	90.03	288,996	157.06	504,163	2.6	0.0
1,869	ULTIMATE SOFTWARE GROUP INC COM	151.72	283,571	175.63	328,252	1.7	0.0
6,539	UNDER ARMOUR INC CL A	34.40	224,914	85.43	558,627	2.9	0.0
3,761	VARIAN MED SYS INC COM	74.77	281,216	77.13	290,086	1.5	0.0
5,645	VERISK ANALYTICS INC COM	62.77	354,356	73.00	412,085	2.1	0.0
2,872	WABTEC CORP COM	47.44	136,235	63.95	183,664	1.0	0.5
3,113	WILLIAMS SONOMA INC COM	75.97	236,501	51.66	160,818	0.8	2.7
			14,561,575		18,608,920	96.3	0.6
CASH AND EQUIVALENTS							
	ACCRUED DIVIDENDS		5,778		5,778	0.0	0.0
	CASH ACCOUNT		702,502		702,502	3.6	0.0
			708,280		708,280	3.7	0.0
TOTAL PORTFOLIO			15,269,855		19,317,200	100.0	0.6

Henderson Geneva Capital Management
PORTFOLIO APPRAISAL
Bay County Employees' Retirement System XXXX9057 (bcers)
 January 31, 2016

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Pct. Assets	Yield
----------	----------	--------------	---------------	-------	-----------------	----------------	-------

The enclosed reports include account information such as asset allocation, performance, trade activity, and holdings. Please notify Henderson Geneva Capital Management ("HGCM") immediately at 414-224-6002 or operations@gcmllc.com if there have been any material changes related to the financial information presented.

We encourage you to compare these reports with information provided by the independent custodian for your account(s). If you are not receiving periodic statements directly from your custodian, you should notify us immediately. Please note that the market value on HGCM reports may differ from the statement provided by your custodian due to cut-off date, unsupervised assets (if applicable), pricing, or deposits/withdrawals. HGCM has no responsibility to act on any holdings designated as unsupervised holdings until instructions are received from the client. For tax purposes, refer to custodian records and consult with your tax advisor. HGCM reports should not be relied upon for tax purposes. Cost basis and gain/loss detail is provided for informational purposes only and may differ from custodian records. Please reference your custodial statement for the yield on money market fund(s). Sector information is based on data provided by Russell Index Services. Frank Russell Company is the source and owner of the Russell index data contained or reflected in this material and all trademarks and copyrights related thereto. Frank Russell is not responsible for the formatting or configuration of this material or for any inaccuracy in HGCM's presentation thereof. Past performance is not indicative of future results. One cannot invest directly in an index. This is a presentation of HGCM and contains confidential information. Unauthorized use, disclosure, copying, dissemination or redistribution is strictly prohibited. Henderson Geneva Capital Management is the name under which Geneva Capital Management LLC provides investment advisory services.

Henderson Geneva Capital Management
PERFORMANCE HISTORY
NET OF FEES
Bay County Employees' Retirement
System XXXX9057 (bcers)

From 12-31-2015 to 01-31-2016

Time Period	Percent Return Per Period		
	Total Account	Equities	Russell Midcap Growth Index
12-31-2015 to 01-31-2016	-5.72	-5.71	-7.57
Date to Date			
12-31-2015 to 01-31-2016	-5.72	-5.71	-7.57

The enclosed reports include account information such as asset allocation, performance, trade activity, and holdings. Please notify Henderson Geneva Capital Management ("HGCM") immediately at 414-224-6002 or operations@gcmltd.com if there have been any material changes related to the financial information presented.

We encourage you to compare these reports with information provided by the independent custodian for your account(s). If you are not receiving periodic statements directly from your custodian, you should notify us immediately. Please note that the market value on HGCM reports may differ from the statement provided by your custodian due to cut-off date, unsupervised assets (if applicable), pricing, or deposits/withdrawals. HGCM has no responsibility to act on any holdings designated as unsupervised holdings until instructions are received from the client. For tax purposes, refer to custodian records and consult with your tax advisor. HGCM reports should not be relied upon for tax purposes. Cost basis and gain/loss detail is provided for informational purposes only and may differ from custodian records. Please reference your custodial statement for the yield on money market fund(s). Sector information is based on data provided by Russell Index Services. Frank Russell Company is the source and owner of the Russell index data contained or reflected in this material and all trademarks and copyrights related thereto. Frank Russell is not responsible for the formatting or configuration of this material or for any inaccuracy in HGCM's presentation thereof. Past performance is not indicative of future results. One cannot invest directly in an index. This is a presentation of HGCM and contains confidential information. Unauthorized use, disclosure, copying, dissemination or redistribution is strictly prohibited. Henderson Geneva Capital Management is the name under which Geneva Capital Management LLC provides investment advisory services.

Henderson Geneva Capital Management
PERFORMANCE HISTORY
NET OF FEES
Bay County Employees' Retirement
System XXXX9057 (bcers)

From 01-17-2013 to 01-31-2016

Time Period	Percent Return Per Period		
	Total Account	Equities	Russell Midcap Growth Index
01-17-2013 to 12-31-2013	25.11	26.17	29.97
12-31-2013 to 12-31-2014	4.96	6.21	11.90
12-31-2014 to 12-31-2015	3.99	4.61	-0.20
12-31-2015 to 01-31-2016	-5.72	-5.71	-7.57
Date to Date			
01-17-2013 to 01-31-2016	28.75	32.17	34.16
Annualized	8.67	9.62	10.15

The enclosed reports include account information such as asset allocation, performance, trade activity, and holdings. Please notify Henderson Geneva Capital Management ("HGCM") immediately at 414-224-6002 or operations@gcmllc.com if there have been any material changes related to the financial information presented.

We encourage you to compare these reports with information provided by the independent custodian for your account(s). If you are not receiving periodic statements directly from your custodian, you should notify us immediately. Please note that the market value on HGCM reports may differ from the statement provided by your custodian due to cut-off date, unsupervised assets (if applicable), pricing, or deposits/withdrawals. HGCM has no responsibility to act on any holdings designated as unsupervised holdings until instructions are received from the client. For tax purposes, refer to custodian records and consult with your tax advisor. HGCM reports should not be relied upon for tax purposes. Cost basis and gain/loss detail is provided for informational purposes only and may differ from custodian records. Please reference your custodial statement for the yield on money market fund(s). Sector information is based on data provided by Russell Index Services. Frank Russell Company is the source and owner of the Russell index data contained or reflected in this material and all trademarks and copyrights related thereto. Frank Russell is not responsible for the formatting or configuration of this material or for any inaccuracy in HGCM's presentation thereof. Past performance is not indicative of future results. One cannot invest directly in an index. This is a presentation of HGCM and contains confidential information. Unauthorized use, disclosure, copying, dissemination or redistribution is strictly prohibited. Henderson Geneva Capital Management is the name under which Geneva Capital Management LLC provides investment advisory services.

BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM

Small Cap Value

Total Market Value: \$8,641,752 (2.3% Cash)

Month Ended January 31, 2016

Performance Returns - Gross of Fees	Weighted Average Portfolio Characteristics			
	MTD	QTD	YTD	Since Incept
Portfolio - Total Return	-9.34 %	-9.34 %	-9.34 %	8.53 %
Russell 2000 Value Index	-6.72	-6.72	-6.72	6.40
Russell 2000 Index	-8.80	-8.80	-8.80	6.79
S&P 500 Index	-4.96	-4.96	-4.96	7.29

Comment: *of portfolio: 12/1/03. Periods over one year are average annualized returns.*

Top and Bottom Five Contributors to Performance	Major Buy/Sell	Trading Data	Top Ten Holdings - Total Portfolio		
Enstar Group Ltd.	2.26 %	6.34 %	0.14 %	Office Depot Inc.	0.6%
Great Plains Energy Inc.	5.98	2.09	0.13		
QLogic Corp.	2.26	5.08	0.13		
Portland General Electric	1.57	6.87	0.11		
Global Indemnity PLC	2.52	3.62	0.09		

Portfolio	Avg Wgt	Equ. Ret.	Avg Wgt	Equ. Ret.	Allocation	End Wgt
Financials	28.67 %	-6.25 %	44.03 %	-6.92 %	Sector	10.7 %
Energy	2.16	-19.72	3.95	-15.30	Stock	10.6
Telecommunication Services	0.00	0.00	0.88	-5.18	Total	8.2
Consumer Staples	0.00	0.00	3.33	-4.73	Banks	7.9
Utilities	8.85	1.50	7.95	4.03	Insurance	7.1
Health Care	10.78	-9.86	4.54	-11.72	Health Care Prov. & Svcs	4.6
Materials	4.87	-12.23	3.03	-7.88	Electric Utilities	4.1
Industrials	24.63	-9.52	11.53	-7.90	Machinery	3.9
Information Technology	11.69	-13.08	10.72	-6.13	Real Estate Inv. Trusts	3.7
Consumer Discretionary	8.34	-19.78	10.06	-7.43	Construction & Engineering	3.7
					Trading Cos & Distributors	3.7
					Communications Equip.	3.7
					Specialty Retail	3.7

Top Ten Holdings - Total Portfolio	End Wgt
Great Plains Energy Inc.	6.2 %
Horace Mann Educ. Corp.	4.8
Rush Enterprises Inc.	3.9
First Niagara Fin'l Grp Inc.	3.7
Geo Grp Inc.	3.5
LifePoint Hospitals Inc.	3.5
Masonite Int'l Corp.	3.4
Hanger Inc.	3.3
Enpro Inds. Inc.	3.0
Matson Inc.	2.9

Returns are calculated using daily holding information, gross of fees. Performance attribution returns can differ from actual client portfolio returns due to data differences, cash flows, trading, and other activity.

The Global Industry Classification Standard ("GICS") was developed by and is the exclusive property and a service mark of MSCI Inc. ("MSCI") and Standard & Poor's Financial Services, LLC ("S&P") and is licensed for use by Hotchkis & Wiley ("H&W"). All rights reserved. Neither S&P nor MSCI is liable for any errors or delays in this report, or for any actions taken in reliance on any information contained herein. Russell Investment Group is the source and owner of the Russell Index data contained herein (and all trademarks related thereto), which may not be redistributed. The information herein is not approved by Russell. H&W and Russell sectors are based on GICS by MSCI and S&P.

BAY COUNTY EMPLOYEES RETIREMENT SYSTEM



Portfolio Composition and Performance — Account 1256

January 31, 2016

Composition	Market Value	Percent of Total
Fixed Income	9,541,704	78.80
Equity	1,632,001	13.48
Cash & Equivalents	935,109	7.72
Total Portfolio	\$12,108,814	100.00%

Performance	Latest Month	Latest 3 Months	Year To Date	Latest 12 Months	3 Years Annualized	5 Years Annualized	Since 10/1/2003	Annualized Since 10/1/2003
CUSTOM BENCHMARK I	-6.16%	8.75%	-6.16%	-8.85%	7.25%	6.20%	69.25%	4.35%
CUSTOM BENCHMARK II	-6.16%	-8.75%	-6.16%	-8.70%	5.99%	N/A	N/A	N/A
	-5.36%	6.56%	5.36%	-5.26%	6.30%	5.18%	99.04%	5.73%

Expressed in USD
 Note: Custom Benchmarks consist of BofAML All Convrt (Inc Mand) since 8/31/15. Previously, (I) was BofAML Convrt Inv Grade Bds (Inc Mand) Index and (II) was BofAML Convrt Inv Grade Bds (Inc Mand) 5% Cap Index.
 Past performance is not indicative of future results.

Bay County Employees' Retirement System

MFS® Heritage Trust Company CIT - MFS International Growth Fund
(Class 1 Shares)



Performance results (%) class 1 shares net of expenses (USD)	Portfolio	Benchmark ^A	Excess returns
January 2016	-3.85	-6.17	2.32
1 year	-3.38	-8.04	4.66
Since client inception (06-Aug-14)	-4.83	-7.71	2.88

Source for benchmark performance: SPAR, FactSet Research Systems Inc.

All periods greater than one year are annualized.

Past performance is no guarantee of future results.

For periods prior to the inception date of a unit class, performance information shown for such class is based on the performance of an older class of units that dates back to the Fund's inception, as adjusted to reflect differences in fees paid and expenses incurred by the newer class.

Net of expenses performance does not include management fees.

^A MSCI All Country World (ex-US) Growth Index (net div)

Performance results reflect any applicable expense subsidies and waivers in effect during the periods shown. Without such subsidies and waivers the fund's performance results would be less favorable. All results are historical and assume the reinvestment of dividends and capital gains.

Asset summary (USD)

Beginning value as of 31-Dec-15	24,387,023
Contributions	0
Withdrawals	0
Change in market value	-939,712
Ending value as of 31-Jan-16	23,447,311

Characteristics	Portfolio	Benchmark ^{AA}
IBES long-term EPS growth ¹ weighted median	9.2%	10.6%
Price/earnings (12 months forward ex-negative earnings) - weighted median	18.1x	17.8x
Return on invested capital - weighted median	12.7%	10.8%
Market capitalization (USD) ²	31.0 bn	24.7 bn
Number of holdings	82	1,061
Trailing 1 year turnover ³	27%	-
Barra predicted tracking error ⁴	2.95%	-

¹ Source: Thomson Reuters

² Weighted median.

³ (Lesser of Purchase or Sales)/Average Month End Market Value

⁴ Source: Barra

No forecasts can be guaranteed.

Top 10 issuers

Top 10 issuers	Sector
ROCHE HOLDINGS AG	Health Care
NESTLE SA	Consumer Staples
DANONE	Consumer Staples
ACCENTURE PLC	Special Products & Services
NOVARTIS AG NEW	Health Care
TAIWAN SEMICONDUCTOR MANUFACTURING COMPANY LIMITED	Technology
PERNOD-RICARD	Consumer Staples
COMPASS GROUP EQUITY	Special Products & Services
AIA GROUP LTD	Financial Services
LVMH MOET HENNESSY	Retailing

Sectors (%)	Portfolio	Benchmark ^{AA}
Consumer Staples	20.5	15.9
Health Care	16.0	12.6
Financial Services	11.3	14.3
Technology	9.8	11.7
Special Products & Services	9.6	4.7
Basic Materials	7.7	5.1
Industrial Goods & Services	7.3	5.1
Retailing	6.4	7.7
Leisure	4.9	4.6
Transportation	2.1	4.4
Energy	1.7	1.6
Autos & Housing	0.9	5.7
Utilities & Communications	0.6	6.5

Regions (%)	Portfolio	Benchmark ^{AA}
Europe ex-U.K.	49.5	35.8
United Kingdom	17.7	12.3
Emerging Markets	9.4	20.3
North America	8.3	5.9
Japan	7.6	16.9
Asia/Pacific ex-Japan	4.9	8.3
Developed - Middle East/Africa	1.5	0.5
1.2% Cash & cash equivalents		

FOR EXISTING INSTITUTIONAL CLIENT USE ONLY.

MFS Heritage Trust Company

^{AA} MSCI All Country World (ex-US) Growth Index

FOR MORE INFORMATION CONTACT

Kimberly Hyland, Director, Relationship Management

Phone: +1 617 954 5575 | Cell: +1 781 929 6122

Email: khyland@mfs.com

PSR-HTG-31-Jan-16

Thomas Shanley, Client Service Manager

Phone: +1 617 954 7492 | Cell: +1 857 208 5297

Email: tshanley@mfs.com

33470



MFS HERITAGE TRUST COMPANY™
111 Huntington Avenue, Boston, Massachusetts 02199

MFS HERITAGE TRUST COMPANY

Account Statement
01/01/2016 - 01/31/2016
Page 1 of 2

Registration: BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
(BCERS)
Account Number: 193

PETER BROWN
C/O THE BOGDAN GROUP
5000 ROCKSIDE RD, STE 320
INDEPENDENCE, OH 44131

Account Summary - Period

Fund Name	01/31/2016 NAV	Beginning Market Value	Period Purchases	Period Redemptions	Ending Units	Ending Market Value
MFS INTERNATIONAL GROWTH FUND CL 1	\$118.52	\$24,387,023.07	\$0.00	(\$0.00)	197,834,210	\$23,447,310.57
Account Total		\$24,387,023.07				\$23,447,310.57

Account Summary - YTD

Fund Name	YTD Purchases	YTD Redemptions	Account Inception
MFS INTERNATIONAL GROWTH FUND CL 1	\$0.00	(\$0.00)	08/05/14

35



MFS HERITAGE TRUST COMPANY^{and}
 111 Huntington Avenue, Boston, Massachusetts 02199

MFS HERITAGE TRUST COMPANY

Account Statement
 01/01/2016 - 01/31/2016
 Page 2 of 2

Transaction History

Trade Date	Transaction Type	Gross Amount	Net Amount	NAV	Transaction Units	Total Units
MFS INTERNATIONAL GROWTH FUND CL 1						
— There are no transactions for this section —						

Message

Please contact your MFS relationship team for any questions regarding your account statement or transaction confirm.

36

Bay County Employees' Retirement System
MFS® Heritage Trust Company CIT - MFS International Growth Fund
Class 1 Shares
Report as of 31 January 2016

Performance results (%) class 1 shares net of expenses (USD)

Period	Portfolio net	Benchmark [^]	Excess [^]
January	-3.85	-6.17	2.32
1 year	-3.38	-8.04	4.66
Since client inception (06-Aug-14)	-4.83	-7.71	2.88

Source for benchmark performance: SPAR, FactSet Research Systems Inc.

All periods greater than one year are annualized.

Past performance is no guarantee of future results.

For periods prior to the inception date of a unit class, performance information shown for such class is based on the performance of an older class of units that dates back to the Fund's inception, as adjusted to reflect differences in fees paid and expenses incurred by the newer class.

Net of expenses performance does not include management fees.

[^] MSCI All Country World (ex-US) Growth Index (net div)

^{^^} Excess return net vs benchmark (%)

FOR EXISTING INSTITUTIONAL CLIENT USE ONLY.

MFS Heritage Trust Company

ME Full Holdings Report

HTG - MFS Heritage Trust Company Collective Currency: USD



ISIN	Symbol	Company Name	Market Cap	Market Value	Weight	Industry	Country	ISIN
0000000000	US0000000000	United Kingdom	0000000000	0000000000	0000000000	United Kingdom	0000000000	
0000000000	US0000000000	Canada	0000000000	0000000000	0000000000	Canada	0000000000	
0000000000	US0000000000	Switzerland	0000000000	0000000000	0000000000	Switzerland	0000000000	
0000000000	US0000000000	France	0000000000	0000000000	0000000000	France	0000000000	
0000000000	US0000000000	Japan	0000000000	0000000000	0000000000	Japan	0000000000	
0000000000	US0000000000	United Kingdom	0000000000	0000000000	0000000000	United Kingdom	0000000000	
0000000000	US0000000000	United Kingdom	0000000000	0000000000	0000000000	United Kingdom	0000000000	
0000000000	US0000000000	South Korea	0000000000	0000000000	0000000000	South Korea	0000000000	
0000000000	US0000000000	India	0000000000	0000000000	0000000000	India	0000000000	
0000000000	US0000000000	Mexico	0000000000	0000000000	0000000000	Mexico	0000000000	
0000000000	US0000000000	Japan	0000000000	0000000000	0000000000	Japan	0000000000	
0000000000	US0000000000	Switzerland	0000000000	0000000000	0000000000	Switzerland	0000000000	
0000000000	US0000000000	Switzerland	0000000000	0000000000	0000000000	Switzerland	0000000000	
0000000000	US0000000000	Denmark	0000000000	0000000000	0000000000	Denmark	0000000000	
0000000000	US0000000000	Denmark	0000000000	0000000000	0000000000	Denmark	0000000000	
0000000000	US0000000000	China	0000000000	0000000000	0000000000	China	0000000000	
0000000000	US0000000000	Japan	0000000000	0000000000	0000000000	Japan	0000000000	
0000000000	US0000000000	Germany	0000000000	0000000000	0000000000	Germany	0000000000	
0000000000	US0000000000	South Korea	0000000000	0000000000	0000000000	South Korea	0000000000	
0000000000	US0000000000	Sweden	0000000000	0000000000	0000000000	Sweden	0000000000	
0000000000	US0000000000	Taiwan	0000000000	0000000000	0000000000	Taiwan	0000000000	
0000000000	US0000000000	Germany	0000000000	0000000000	0000000000	Germany	0000000000	
0000000000	US0000000000	Denmark	0000000000	0000000000	0000000000	Denmark	0000000000	
0000000000	US0000000000	China	0000000000	0000000000	0000000000	China	0000000000	
0000000000	US0000000000	Australia	0000000000	0000000000	0000000000	Australia	0000000000	
0000000000	US0000000000	Japan	0000000000	0000000000	0000000000	Japan	0000000000	
0000000000	US0000000000	Japan	0000000000	0000000000	0000000000	Japan	0000000000	
0000000000	US0000000000	Hong Kong	0000000000	0000000000	0000000000	Hong Kong	0000000000	
0000000000	US0000000000	Brazil	0000000000	0000000000	0000000000	Brazil	0000000000	

Periodic characteristics reflect the market value, and is not based on equivalent exposure, which may differ.

39

Bay County Employees' Retirement System
 Growth Equity
 Report as of 31 January 2016

Performance results (%) gross and net of fees (USD)					
Period	Portfolio gross	Portfolio net	Benchmark ^a	Excess ^a	
January	-5.09	-5.14	-5.58	0.44	
1 year	4.17	3.55	1.32	2.23	
3 year	13.95	13.27	13.02	0.25	
Since client inception (04-Sep-12)	15.02	14.33	12.95	1.38	

Source for benchmark performance: SPAR, FactSet Research Systems Inc.

All periods greater than one year are annualized.

Past performance is no guarantee of future results.

^a Russell 1000 Growth Index

^{aa} Excess return net vs benchmark (%)

FOR EXISTING INSTITUTIONAL CLIENT USE ONLY.

MFS Institutional Advisors, Inc.

HD



Bay County Employees' Retirement System - Growth Equity

BCS

Valuation Summary

31-Jan-16

Portfolio Currency: USD

	Cost	Market Value	Accrued Income	Total Value	Total Value
CASH	1,101,138.76	1,101,138.76	0.00	1,101,138.76	3.51 %
COMMON STOCK	29,166,743.45	29,955,653.59	11,064.86	29,966,718.45	95.53 %
ADR	303,454.67	300,628.05	0.00	300,628.05	.96 %
	24,571,336.88	31,357,420.40	11,064.86	31,368,485.26	100.00 %
	Accrued Income:		11,064.86		
	Total Value:		31,368,485.26		

This report contains trade date position values, calculated by MFS. This is not the official book of record for the account. Cash is a net cash balance comprised of cash on deposit, and payables and receivables that have not settled.

HT



>Abel/Noser Corp.
 One Battery Park Plaza,
 New York, NY 10004-1405
 phone:646.432.4000 800.322.2610
 fax: 212.363.7571
 website: www.abelnoser.com>

Ms. Crystal Herbert
 Bay County Financial Officer
 Bay County Retirement System
 515 Center Avenue
 Suite 701
 Bay City, MO 48708

Date 2/16/2016
 Page 1 of 2

Commission Program Review
 Rep: MARY DAVIDSON

Month Summary: BAY COUNTY EMPLOYEES RETIREMENT SYSTEM

Period: January 1, 2016 To January 31, 2016

	<u>January 2016</u>	<u>Year To Date</u>
Opening Balance:	\$0.00	\$0.00*
Commission:	\$31.00	\$31.00
Credit:	\$0.00	\$0.00
Payments:	\$0.00	\$0.00
Adjustments:	\$0.00	\$0.00
Ending Balance:	\$0.00	\$0.00

**Previous Year's closing balance*

Manager Commission Summary

	<u>January 2016 Commission</u>	<u>January 2016 Credit</u>	<u>Year to Date Commission</u>	<u>Year to Date Credit</u>
HOTCHKIS & WILEY	\$31.00	\$0.00	\$31.00	\$0.00
Total:	\$31.00	\$0.00	\$31.00	\$0.00

Are you considering making a portfolio change soon? Contact your Abel Noser representative or Transitions@abelnoser.com for information about our Transition Service which was rated #1 in the 'Overall Service' category in the 2013 aiCIO Global TM Survey.

In order to comply with ERISA; It is our understanding that the monies disbursed from your commission recapture account are for the exclusive benefit of the plan's participants and their beneficiaries. Please contact us if you see there are any exceptions to this compliance.

Member New York Stock Exchange and other Principle Exchanges, FINRA/SIPC



>AbelNoser Corp.
 One Battery Park Plaza,
 New York, NY 10004-1405
 phone:646.432.4000 800.322.2610
 fax: 212.363.7571
 website: www.abelnoser.com>

Date 2/16/2016

Page 2 of 2

Commission Program Review
 Rep: MARY DAVIDSON

Trade Details: BAY COUNTY EMPLOYEES RETIREMENT SYSTEM

Period: January 1, 2016 To January 31, 2016

Account: 1122-BAY COUNTY EMPL RET SYSTEM/ HOTCHKIS EAN71916

<u>trade date</u>	<u>side</u>	<u>ticker</u>	<u>security description</u>	<u>share</u>	<u>commission</u>	<u>credit</u>	<u>cumulation</u> <u>credit</u>
01/06/16	S	QLGC	QLOGIC CORP COM	100	\$1.00	\$0.00	\$0.00
01/28/16	B	ODP	OFFICE DEPOT INC COM	3,000	\$30.00	\$0.00	\$0.00
Account Total:				3,100	\$31.00	\$0.00	
Grand Total:				3,100	\$31.00	\$0.00	



CAPITAL INSTITUTIONAL SERVICES, INC.

1601 Elm Street, Suite 3900
Dallas, Texas 75201

214.720.0055
800.247.6729

Founded 1977
Member NYSE, FINRA, NFA, SIPC

Bay County Employees' Ret. Sys.

CAPIS Account: 10263

Settlement Month Ending: 1/31/2016

TOTAL COMMISSION

COMMISSION ALLOCATION

Beginning Balance
U.S. Equity
International Equity
Fixed Income
International Fixed Income
New Issues
Options
Futures
Foreign Currency
Syndicates
U.S. Correspondent Equity
Recapture Subtotals
Execution
Directed
Correspondent Broker/Dealer
Total

	January	YTD
Beginning Balance		
U.S. Equity	28.44	28.44
International Equity	-	-
Fixed Income	-	-
International Fixed Income	-	-
New Issues	-	-
Options	-	-
Futures	-	-
Foreign Currency	-	-
Syndicates	-	-
U.S. Correspondent Equity	675.00	675.00
Recapture Subtotals	\$ 703.44	\$ 703.44
Execution	\$ 0.00	\$ 0.00
Directed	\$ 0.00	\$ 0.00
Correspondent Broker/Dealer	\$ 0.00	\$ 0.00
Total	\$ 703.44	\$ 703.44

Execution **Recapture**

	January	YTD	January	YTD
U.S. Equity	7.11	7.11	21.33	21.33
International Equity	-	-	-	-
Fixed Income	-	-	-	-
International Fixed Income	-	-	-	-
New Issues	-	-	-	-
Options	-	-	-	-
Futures	-	-	-	-
Foreign Currency	-	-	-	-
Syndicates	-	-	-	-
U.S. Correspondent Equity	315.00	315.00	360.00	360.00
Recapture Subtotals	\$ 322.11	\$ 322.11	\$ 381.33	\$ 381.33
Execution				
Directed				
Correspondent Broker/Dealer				
Total				

Total Earned	\$ 381.33	\$ 381.33
Total Redeemed	\$ 177.01	\$ 177.01
Balance as of 1/31/2016	\$ 381.33	\$ 381.33

421

Account Executive: Jon Lantz
Phone: (214) 978-4778

Sales Assistant: Christilla Moreno
Phone: (214) 978-4743

Securities Lending

Summary Earnings Report for MR

FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
--	----------	-----------	--------------	---------------	-------

ACCOUNT NUMBER : 2608694

ACCOUNT NAME : *BAYCO - COLUMBIA MANAGEMENT

CURRENCY : USD

OPEN CASH	0.00	4,042.92	0.00	0.00	4,042.92
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	0.00	0.00	0.00	0.00
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	4,042.92	0.00	0.00	4,042.92
TOTAL REBATES	0.00	1,716.83	0.00	0.00	1,716.83
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	2,326.09	0.00	0.00	2,326.09
BANK FEES	0.00	697.19	0.00	0.00	697.19
NET INCOME	0.00	1,628.90	0.00	0.00	1,628.90

ACCOUNT NUMBER : 2618668

ACCOUNT NAME : *BAYCO - BAIRD -SL

CURRENCY : USD

OPEN CASH	678.91	0.00	0.00	0.00	678.91
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	29.71	0.00	0.00	0.00	29.71
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	708.62	0.00	0.00	0.00	708.62
TOTAL REBATES	586.39	0.00	0.00	0.00	586.39
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	122.23	0.00	0.00	0.00	122.23
BANK FEES	36.54	0.00	0.00	0.00	36.54
NET INCOME	85.69	0.00	0.00	0.00	85.69

45

Securities Lending

Summary Earnings Report for MR

FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
--	----------	-----------	--------------	---------------	-------

ACCOUNT NUMBER : 2622490					
ACCOUNT NAME : *BAYCO - MACKAY SHIELDS -SL					
CURRENCY : USD					
OPEN CASH	710.15	84.16	112.07	21.04	927.42
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	744.29	0.00	0.00	0.00	744.29
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	1,454.44	84.16	112.07	21.04	1,671.71
TOTAL REBATES	-582.26	37.67	37.83	-18.97	-525.73
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	2,036.70	46.49	74.24	40.01	2,197.44
BANK FEES	610.59	13.85	22.26	11.96	658.66
NET INCOME	1,426.11	32.64	51.98	28.05	1,538.78

ACCOUNT NUMBER : 2622536

ACCOUNT NAME : *BAYCO - HOTCHKIS & WILEY -SL

CURRENCY : USD

OPEN CASH	0.00	2,387.20	0.00	493.35	2,880.55
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	2.21	0.00	4.48	6.69
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	2,389.41	0.00	497.83	2,887.24
TOTAL REBATES	0.00	732.24	0.00	206.74	938.98
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	1,657.17	0.00	291.09	1,948.26
BANK FEES	0.00	493.92	0.00	86.79	580.71
NET INCOME	0.00	1,163.25	0.00	204.30	1,367.55

46

Securities Lending

Summary Earnings Report for MR FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
--	----------	-----------	--------------	---------------	-------

ACCOUNT NUMBER : 2641401

ACCOUNT NAME : *BAYCO - LOOMIS SAYLES -SL

CURRENCY : USD

OPEN CASH	1,619.03	0.00	972.27	0.00	2,591.30
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	19.36	0.00	0.00	0.00	19.36
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	1,638.39	0.00	972.27	0.00	2,610.66
TOTAL REBATES	698.46	0.00	11.80	0.00	710.26
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	939.93	0.00	960.47	0.00	1,900.40
BANK FEES	281.02	0.00	287.83	0.00	568.85
NET INCOME	658.91	0.00	672.64	0.00	1,331.55

ACCOUNT NUMBER : 2649057

ACCOUNT NAME : *BAYCO GENEVA CAPITAL MGMT -SL

CURRENCY : USD

OPEN CASH	0.00	4,729.07	0.00	147.75	4,876.82
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	0.00	0.00	0.00	0.00
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	4,729.07	0.00	147.75	4,876.82
TOTAL REBATES	0.00	1,980.62	0.00	61.07	2,041.69
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	2,748.45	0.00	86.68	2,835.13
BANK FEES	0.00	823.47	0.00	25.97	849.44
NET INCOME	0.00	1,924.98	0.00	60.71	1,985.69

Securities Lending

Summary Earnings Report for MR FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
--	----------	-----------	--------------	---------------	-------

ACCOUNT NUMBER : 2663308					
ACCOUNT NAME : *BAYCO - INTEGRITY -SL					
CURRENCY : USD					
OPEN CASH	0.00	4,021.23	0.00	191.25	4,212.48
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	4.50	0.00	0.00	4.50
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	4,025.73	0.00	191.25	4,216.98
TOTAL REBATES	0.00	1,633.40	0.00	83.89	1,717.29
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	2,392.33	0.00	107.36	2,499.69
BANK FEES	0.00	715.69	0.00	32.13	747.82
NET INCOME	0.00	1,676.64	0.00	75.23	1,751.87

ACCOUNT NUMBER : 2663296

ACCOUNT NAME : *BAYCO - CORNERSTONE REALES-SL

CURRENCY : USD

OPEN CASH	0.00	1,985.35	0.00	0.00	1,985.35
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	0.00	0.00	0.00	0.00
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	1,985.35	0.00	0.00	1,985.35
TOTAL REBATES	0.00	856.96	0.00	0.00	856.96
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	1,128.39	0.00	0.00	1,128.39
BANK FEES	0.00	337.33	0.00	0.00	337.33
NET INCOME	0.00	791.06	0.00	0.00	791.06

48

Securities Lending

Summary Earnings Report for MR FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
--	----------	-----------	--------------	---------------	-------

ACCOUNT NUMBER : 2693854

ACCOUNT NAME : *BAYCO - MFS INVESTMENTS -SL

CURRENCY : USD

OPEN CASH	0.00	4,346.98	0.00	221.99	4,568.97
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	0.30	0.00	0.00	0.30
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	4,347.28	0.00	221.99	4,569.27
TOTAL REBATES	0.00	1,855.53	0.00	-36.31	1,819.22
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	2,491.75	0.00	258.30	2,750.05
BANK FEES	0.00	746.46	0.00	77.38	823.84
NET INCOME	0.00	1,745.29	0.00	180.92	1,926.21

ACCOUNT NUMBER : 2695063

ACCOUNT NAME : *BAYCO - EAGLE ASSET -SL

CURRENCY : USD

OPEN CASH	0.00	3,082.40	0.00	136.14	3,218.54
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	0.00	43.48	0.00	0.00	43.48
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	0.00	3,125.88	0.00	136.14	3,262.02
TOTAL REBATES	0.00	657.31	0.00	48.69	706.00
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	0.00	2,468.57	0.00	87.45	2,556.02
BANK FEES	0.00	737.65	0.00	26.08	763.73
NET INCOME	0.00	1,730.92	0.00	61.37	1,792.29

49

Securities Lending

Summary Earnings Report for MR

FAMILY CODE FAM8765

From Jan 1, 2016 To Jan 31, 2016

Page 6 of 6

	US FIXED	US EQUITY	GLOBAL FIXED	GLOBAL EQUITY	TOTAL
GRAND TOTAL					
CURRENCY : USD					
OPEN CASH	3,008.09	24,679.31	1,084.34	1,211.52	29,983.26
TERM CASH	0.00	0.00	0.00	0.00	0.00
NON CASH	793.36	50.49	0.00	4.48	848.33
DEAL STOCKS	0.00	0.00	0.00	0.00	0.00
EXCLUSIVES	0.00	0.00	0.00	0.00	0.00
GROSS EARNINGS	3,801.45	24,729.80	1,084.34	1,216.00	30,831.59
TOTAL REBATES	702.59	9,470.56	49.63	345.11	10,567.89
COMMISSIONS	0.00	0.00	0.00	0.00	0.00
CLIENT EARNINGS	3,098.86	15,259.24	1,034.71	870.89	20,263.70
BANK FEES	928.15	4,565.56	310.09	260.31	6,064.11
NET INCOME	2,170.71	10,693.68	724.62	610.58	14,199.59

50

Although this report has been prepared using information believed to be reliable, it may contain information provided by third parties or derived from third party information, and/or information that may have been obtained from, categorized or otherwise reported based upon client direction. The Northern Trust Company does not guarantee the accuracy, timeliness or completeness of any such information. The information included in this report is intended to assist clients with their financial reporting needs, but you must consult with your accountants, auditors and/or legal counsel to ensure your accounting and financial reporting complies with applicable laws, regulations and accounting guidance. The Northern Trust Company and its affiliates shall have no responsibility for the consequences of investment decisions made in reliance on information contained in this report.

Northern Trust

* Generated on 02 Mar 16 14:26 No. 60525

REFUNDS: FOR THE MONTH ENDED:

February 28, 2015

--

EMPLOYEE/BENEFICIARY	CONTRIBUTIONS	PROCESSED	DEPARTMENT	TERMINATION
Coleman, Branden	1,876.80	2/5/16	BABH	11/14/16
Martindale, Kelly	48.09	2/5/16	BMCF	12/10/15
Hollis, Mariba	368.06	2/5/16	BABH	10/28/15

TOTAL REFUNDS: 2,292.95

NEW RETIREE	CONTRIBUTIONS TRANSFERRED	RETIREMENT GROUP/ COUNTY DEPT	EFFECTIVE DATE
Hoppe, Ginger	21,303.36	BMCF	1/30/2016
Schultz, Donald	\$87,606.24	ROAD	2/13/2016
Arsenault, Mary	\$31,614.59	GEN	2/15/2016

DECEASED EMPLOYEE/ RETIREE	BENEFICIARY	REFUND/ PENSION	DATE OF DEATH	DIVISION/ DEPARTMENT
----------------------------	-------------	-----------------	---------------	----------------------

NO REFUNDS EMPLOYEE NAME	ACCUMULATED CONTRIBUTIONS	UNION GROUP	DATE TERMINATED
--------------------------	---------------------------	-------------	-----------------

0.00

Bay County, Michigan

03/02/2016 15:24
RMasterers

BAY COUNTY, MI
YEAR-TO-DATE BUDGET REPORT

P 1
gllytdbud

FOR 2016 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
--	-----------------	----------------	------------	------------	--------------	------------------	----------

7310 RETIREMENT SYSTEM FUND

73127400 RETIREMENT BOARD

RA FUND BALANCE, NET AS

73127400 40001	FUND BALANCE	0	0	.00	.00	.00	.0%
73127400 40003	FUND BALANCE-RESRVS	0	0	.00	.00	.00	.0%
73127400 40004	NET ASSETS - RESERV	4,601,447	4,601,447	.00	.00	4,601,447.00	.0%
TOTAL FUND BALANCE, NET AS		4,601,447	4,601,447	.00	.00	4,601,447.00	.0%

RJ LOCAL UNIT CONTRIBUT

73127400 59401	ER CONTR-BRHAYE,HEA	-1,100,000	-1,100,000	.00	.00	-1,100,000.00	.0%
73127400 59402	ER CONTR-MOSQUITO_C	-13,000	-13,000	-840.31	.00	-12,159.69	6.58*
73127400 59403	ER CONTR-HEALTH FUN	-60,000	-60,000	-4,651.52	.00	-55,348.48	7.88*
73127400 59404	ER CONTR-ROAD COMM	-550,000	-550,000	.00	.00	-550,000.00	.0%
73127400 59406	ER CONTR-LIBRARY	-180,000	-180,000	.00	.00	-180,000.00	.0%
73127400 59407	ER CONTR-GOLF COURS	-5,000	-5,000	-295.86	.00	-4,704.14	5.98*
73127400 59408	ER CONTR-GENERAL_FU	-375,000	-375,000	-29,819.69	.00	-345,180.31	8.08*
73127400 59409	ER CONTR-DWS	-375,000	-375,000	.00	.00	-375,000.00	.0%
73127400 59410	ER CONTR-911_SERVIC	-45,000	-45,000	-3,060.27	.00	-41,939.73	6.88*
73127400 59411	ER CONTR-CHLD CARE	-40,000	-40,000	-3,083.22	.00	-36,916.78	7.78*
73127400 59412	ER CONTR-DIV ON AGI	-43,000	-43,000	-3,515.79	.00	-39,484.21	8.28*
73127400 59413	ER CONTR-RETIRE SYS	-1,900	-1,900	-93.49	.00	-1,806.51	4.98*
73127400 59414	ER CONTR-HOMELAND_S	-3,000	-3,000	.00	.00	-3,000.00	.0%
73127400 59415	ER CONTR-CYPSY MOTH	-2,000	-2,000	-154.47	.00	-1,845.53	7.78*
73127400 59416	ER CONTR-HOME REHAB	-1,180	-1,180	-2.26	.00	-1,177.74	1.38*
73127400 59419	ER CONTR-MED CARE_F	-3,300	-3,300	-240.12	.00	-3,059.88	7.38*
73127400 59424	ER CONTR-SELF INSUR	-600,000	-600,000	.00	.00	-600,000.00	.0%
73127400 59429	ER CONTR-COMM.CORRE	-2,100	-2,100	-43.58	.00	-1,956.42	7.38*
73127400 59432	ER CONTR-F.O.C. FUN	-2,500	-2,500	-122.94	.00	-1,977.06	5.98*
73127400 59430	ER CONTR-HOUSING_FU	-6,000	-6,000	-439.75	.00	-5,560.25	8.18*
73127400 59434	ER CONTR-LOCAL CFO	-300	-300	.00	.00	-300.00	.0%
73127400 59435	ER CONTRIB-CONC PIS	0	0	-17.42	.00	17.42	100.08*
73127400 59499	ER CONTR-SHERIFF DE	-5,000	-5,000	.00	.00	-5,000.00	.0%

Bay County, Michigan

03/02/2016 15:24
Rmarsters

BAY COUNTY, MI
YEAR-TO-DATE BUDGET REPORT

P
glyctdbud 2

FOR 2016 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73127400 59501	EE CONTR-BEHAVE, HEA	-500,000	.00	.00	.00	-500,000.00	0.0%
73127400 59502	EE CONTR-MOSQUITO C	-12,750	-840.31	.00	.00	-11,909.69	6.6%
73127400 59503	EE CONTR-HEALTH RUN	-60,000	-4,651.52	.00	.00	-55,348.48	7.8%
73127400 59504	EE CONTR-ROAD COMM	-130,000	.00	.00	.00	-130,000.00	0.0%
73127400 59506	EE CONTR-LIBRARY	-75,000	.00	.00	.00	-75,000.00	0.0%
73127400 59507	EE CONTR-GOLF COURS	-4,200	-295.86	.00	.00	-3,904.14	7.0%
73127400 59508	EE CONTR-GENERAL RV	-450,000	-30,419.39	.00	.00	-419,580.61	6.8%
73127400 59509	EE CONTR-DMS	-85,000	.00	.00	.00	-85,000.00	0.0%
73127400 59510	EE CONTR-911 SERVIC	-60,000	-4,195.98	.00	.00	-55,804.02	7.0%
73127400 59511	EE CONTR-CHILD CARE	-40,000	-3,083.22	.00	.00	-36,916.78	7.7%
73127400 59512	EE CONTR-DIV ON AGI	-43,000	-3,515.79	.00	.00	-39,484.21	8.2%
73127400 59513	EE CONTR-BETTR SVS	-2,200	-93.49	.00	.00	-2,106.51	4.2%
73127400 59514	EE CONTR-HOMELAND S	0	.00	.00	.00	.00	0.0%
73127400 59515	EE CONTR-GYPSY MONTH	-1,900	-154.47	.00	.00	-1,745.53	8.1%
73127400 59516	EE CONTR-HOME REHAB	-200	-2.26	.00	.00	-197.74	1.1%
73127400 59518	EE CONTR-100% TAX P	-3,100	-240.12	.00	.00	-2,859.88	7.7%
73127400 59519	EE CONTR-MED CABE, F	-400,000	.00	.00	.00	-400,000.00	0.0%
73127400 59524	EE CONTR-SELF INSUR	-450	-43.58	.00	.00	-406.42	9.7%
73127400 59529	EE CONTR-F.O.C. FUN	-1,500	-122.94	.00	.00	-1,377.06	8.2%
73127400 59530	EE CONTR-HOUSING FU	-2,500	-202.76	.00	.00	-2,297.24	8.1%
73127400 59535	EE CONTR-LOCAL CFO	-5,800	-439.75	.00	.00	-5,360.25	7.6%
73127400 59535	EE CONTR-RIB-CONC PIS	-300	.00	.00	.00	-300.00	0.0%
73127400 59535	EE CONTR-SHERIFF DE	0	-17.42	.00	.00	17.42	100.0%
73127400 59599	EE CONTR-SHERIFF DE	-230,000	-16,335.69	.00	.00	-213,664.31	7.1%
TOTAL LOCAL UNIT CONTRIBUT		-5,520,780	-111,238.00	.00	.00	-5,409,542.00	2.0%
RP INTEREST & RENTALS							
73127400 66400	INVESTMENT INTEREST	-5,000,000	.00	.00	.00	-5,000,000.00	0.0%
73127400 66500	GAIN ON SALE OF INV	-20,000,000	.00	.00	.00	-20,000,000.00	0.0%
73127400 66501	UNBALANCED GAIN ON	-3,000,000	.00	.00	.00	-3,000,000.00	0.0%
73127400 66502	GAIN ON FOREIGN CUR	-40,000	.00	.00	.00	-40,000.00	0.0%
73127400 66600	SECURITIES LENDING	-180,000	.00	.00	.00	-180,000.00	0.0%
TOTAL INTEREST & RENTALS		-28,220,000	.00	.00	.00	-28,220,000.00	0.0%
RR OTHER REVENUE							
73127400 67104	MISCELLANEOUS REVENUE	0	.00	.00	.00	.00	0.0%

53

Bay County, Michigan

03/02/2016 15:24
RMarsters

BAY COUNTY, MI
YEAR-TO-DATE BUDGET REPORT

P
glytcbud 3

FOR 2016 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73127400 67600 REIMBURSEMENTS	0	0	.00	.00	.00	.00	.0%
73127400 67601 REIMBURSEMENT - IND	0	0	.00	.00	.00	.00	.0%
73127400 68900 TRADE-IN ALLOWANCE	0	0	.00	.00	.00	.00	.0%
73127400 69000 COMMISSION RECAPTUR	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%*
73127400 69200 CLAIMS/SETTLEMENTS/	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%*
TOTAL OTHER REVENUE	-115,000	-115,000	.00	.00	.00	-115,000.00	.0%

XE WAGES & SALARIES

73127400 70300 SALARIES-ELECTED OR	51,012	51,012	1,094.73	.00	.00	49,917.27	2.1%
73127400 70400 WAGES-CLERICAL-OTHER	10,566	10,566	1,416.80	769.12	.00	9,149.20	13.4%
73127400 70500 TEMPORARY HELP	9,000	9,000	.00	.00	.00	9,000.00	.0%
73127400 70501 PART TIME WAGES	0	0	.00	.00	.00	.00	.0%
73127400 70800 OVERTIME	2,809	2,809	.00	.00	.00	2,809.00	.0%
73127400 71000 HOLIDAY PAY	0	0	546.88	40.48	.00	-546.88	100.0%*
73127400 71200 PER DIEM	3,420	3,420	315.00	135.00	.00	3,105.00	9.2%*
73127400 71202 VACATION PAY	0	0	40.48	.00	.00	-40.48	100.0%*
73127400 71203 SICK PAY	0	0	48.12	.00	.00	-48.12	100.0%*
73127400 71204 TERMINATION VACATION	0	0	.00	.00	.00	.00	.0%
TOTAL WAGES & SALARIES	76,807	76,807	3,462.01	944.60	.00	73,344.99	4.5%

XF FRINGES

73127400 71500 SOCIAL SECURITY	4,713	4,713	210.65	54.68	.00	4,502.35	4.5%
73127400 71600 HEALTH INSURANCE	17,435	17,435	1,226.55	440.38	.00	16,208.45	7.0%
73127400 71603 RETIREE HEALTH CARE	0	0	.00	.00	.00	.00	.0%
73127400 71632 EMPLOYEE INCENTIVE	177	177	.00	.00	.00	177.00	.0%
73127400 71700 LIFE INSURANCE	131	131	12.85	3.60	.00	118.15	9.8%
73127400 71800 RETIREMENT	4,928	4,928	251.74	64.76	.00	4,676.26	5.1%
73127400 71900 OTHER FRINGE BENEFIT	0	0	.00	.00	.00	.00	.0%
73127400 72001 STR ADMINISTRATION	0	0	.00	.00	.00	.00	.0%
73127400 72100 WORKERS' COMPENSATI	93	93	4.73	1.22	.00	88.27	5.1%
73127400 72200 STOCK AND ACCIDENT I	709	709	17.57	.00	.00	691.43	2.5%
73127400 72500 UNEMPLOYMENT COMPEN	93	93	4.73	1.22	.00	88.27	5.1%
TOTAL FRINGES	28,279	28,279	1,728.82	565.86	.00	26,550.18	6.1%

XI SUPPLIES

73127400 72700 OFFICE SUPPLIES	2,000	2,000	30.28	30.28	.00	1,969.72	1.5%
--------------------------------	-------	-------	-------	-------	-----	----------	------

Bay County, Michigan

03/02/2016 15:24
RMarsters

BAY COUNTY, MI
YEAR-TO-DATE BUDGET REPORT

P
glytdbud 4

FOR 2016 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73127400 72702	0	0	.00	.00	.00	.00	.0%
73127400 72800	1,000	1,000	.00	.00	.00	1,000.00	.0%
73127400 72900	500	500	35.86	.00	.00	464.14	7.2%
73127400 73000	400	400	.00	.00	.00	400.00	.0%
73127400 73301	500	500	.00	.00	.00	500.00	.0%
73127400 74200	150	150	.00	.00	.00	150.00	.0%
73127400 74700	0	0	.00	.00	.00	.00	.0%
73127400 75000	0	0	.00	.00	.00	.00	.0%
73127400 75100	1,500	1,500	.00	.00	.00	1,500.00	.0%
TOTAL SUPPLIES	6,050	6,050	66.14	30.28	.00	5,983.86	1.1%
XL OTHER SERVICES AND C							
73127400 80100	1,750,000	1,750,000	.00	.00	.00	1,750,000.00	.0%
73127400 80101	70,000	70,000	.00	.00	.00	70,000.00	.0%
73127400 80200	0	0	.00	.00	.00	.00	.0%
73127400 81200	1,000	1,000	.00	.00	.00	1,000.00	.0%
73127400 81400	250,000	250,000	.00	.00	.00	250,000.00	.0%
73127400 81700	7,500	7,500	.00	.00	.00	7,500.00	.0%
73127400 81900	175,000	175,000	.00	.00	.00	175,000.00	.0%
73127400 82000	550	550	100.00	.00	.00	450.00	18.2%*
73127400 82900	200	200	.00	.00	.00	200.00	.0%
73127400 83500	0	0	.00	.00	.00	.00	.0%
73127400 83200	400	400	.00	.00	.00	400.00	.0%
73127400 85100	15,000	15,000	.00	.00	.00	15,000.00	.0%
73127400 86500	2,700	2,700	.00	.00	.00	2,700.00	.0%
73127400 86600	300	300	23.36	.00	.00	276.64	7.8%
73127400 87500	16,250,000	16,250,000	.00	2.80	.00	16,250,000.00	.0%
73127400 90000	500	500	.00	.00	.00	500.00	.0%
73127400 90100	1,000	1,000	.00	.00	.00	1,000.00	.0%
73127400 93100	500	500	.00	.00	.00	500.00	.0%
73127400 93700	4,100	4,100	.00	.00	.00	4,100.00	.0%
73127400 94601	5,000	5,000	58.42	.00	.00	4,941.58	1.2%
73127400 95500	500	500	.00	.00	.00	500.00	.0%
73127400 95600	259,947	259,947	21,662.25	.00	.00	239,284.75	8.3%
73127400 96000	1,500	1,500	.00	.00	.00	1,500.00	.0%
73127400 96200	9,000,000	9,000,000	.00	.00	.00	9,000,000.00	.0%
73127400 96203	1,000,000	1,000,000	.00	.00	.00	1,000,000.00	.0%
73127400 96401	60,000	60,000	.00	.00	.00	60,000.00	.0%
73127400 96402	5,000	5,000	.00	.00	.00	5,000.00	.0%

55

Bay County, Michigan

03/02/2016 15:24
 RMasters

BAY COUNTY, MI
 YEAR-TO-DATE BUDGET REPORT

P 5
 glytdbud

FOR 2016 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
73127400 96403 CONTRIB REGRND-ROAD	5,000	5,000	.00	.00	.00	5,000.00	.0%
73127400 96404 CONTRIB REGRND-MED	40,000	40,000	.00	.00	.00	40,000.00	.0%
73127400 96405 CONTRIB REGRND-B.A.	100,000	100,000	.00	.00	.00	100,000.00	.0%
73127400 96406 CONTRIB REGRND-D.W.	5,000	5,000	.00	.00	.00	5,000.00	.0%
73127400 96407 CONTRIB REGRND-LIBR	5,000	5,000	.00	.00	.00	5,000.00	.0%
73127400 96500 INSURANCE AND BONDS	22,000	22,000	.00	.00	.00	22,000.00	.0%
73127400 96730 MACHINERY & EQUIPME	3,400	3,400	.00	.00	.00	3,400.00	.0%
73127400 96740 OFFICE EQUIP. & FURN	2,100	2,100	.00	.00	.00	2,100.00	.0%
73127400 96741 COMPUTER HARDWARE E	0	0	.00	.00	.00	.00	.0%
73127400 96742 COMPUTER SOFTWARE E	0	0	.00	.00	.00	.00	.0%
73127400 96770 BOOK EXPENSE	0	0	.00	.00	.00	.00	.0%
73127400 96999 BUDGET REDUCTION TA	0	0	.00	.00	.00	.00	.0%
TOTAL OTHER SERVICES AND C	29,143,197	29,143,197	21,844.03	2,80	.00	29,121,352.97	.1%

KQ CAPITAL OUTLAY

73127400 98001 COMPUTER SOFTWARE	0	0	.00	.00	.00	.00	.0%
TOTAL CAPITAL OUTLAY	0	0	.00	.00	.00	.00	.0%
TOTAL RETIREMENT BOARD	0	0	-84,137.00	1,543.54	.00	84,137.00	100.0%
TOTAL RETIREMENT SYSTEM FUND	0	0	-84,137.00	1,543.54	.00	84,137.00	100.0%
TOTAL REVENUES	-29,254,333	-29,254,333	-111,238.00	.00	.00	-29,143,095.00	
TOTAL EXPENSES	29,254,333	29,254,333	27,101.00	1,543.54	.00	29,227,232.00	
GRAND TOTAL	0	0	-84,137.00	1,543.54	.00	84,137.00	100.0%

** END OF REPORT - Generated by Rebecca Masters **

Bay County, Michigan

03/02/2016 15:24
RMarsters

BAY COUNTY, MI
YEAR-TO-DATE BUDGET REPORT

P
g1ytdbud
6

REPORT OPTIONS

Sequence	Field #	Total	Page	Break
Sequence 1	1	Y	N	N
Sequence 2	9	Y	N	N
Sequence 3	10	Y	N	N
Sequence 4	0	N	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Print Full or Short description: F
 Print MTD Version: Y
 Print Revenues-Version headings: N
 Format type: 1
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Include requisition amount: N
 Multiyear view: D

Year/Period: 2016/ 2
 Print revenue as credit: Y
 Print totals only: N
 Suppress zero bal accts: N
 Print full GL account: N
 Double space: N
 Roll projects to object: N

Carry forward code: 1
 Print journal detail: N
 From Yr/Per: 2014/ 7
 To Yr/Per: 2014/ 7
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1

Field Name Find Criteria
 Field Value

7310

Fund
 FUNCTION
 ACTIVITY
 SPECIAL CODE
 SPECIAL COD2
 Character Code
 Org
 Object
 Project
 Account type
 Account status
 Rollup Code

BCERS Invoices Approved: February

Invoice Date	Vendor	Amount	Description
--------------	--------	--------	-------------

**BAY COUNTY
DEPARTMENT OF CORPORATION COUNSEL**



SHAWNA S. WALRAVEN
Assistant Corporation Counsel

THOMAS L. HICKNER
Bay County Executive

TO: STEVE GRAY, CHAIR, BAY COUNTY EMPLOYEES'
RETIREMENT SYSTEM

FROM: SHAWNA S. WALRAVEN, ASSISTANT CORPORATION
COUNSEL

RE: DUTY DISABILITY PHYSICIAN UPDATE FORM

DATE: MARCH 2, 2016

Background:

The Retirement Board, through Resolution 2015-35, adopted the Disability Retirement Policy. The Board also approved a Physician Form for Non-Duty Disability Retirements in that Resolution. A form for Duty Disability Retirements is also required by the Disability Retirement Policy to be adopted by the Board.

The Duty Disability Physician Form adds one additional question in which the Medical Director will make a determination that the injury was duty related and additional room for comments. Additional comments may be necessary if the Medical Director believes that additional review by a specialist is required.

RECOMMENDATION: THIS BOARD APPROVE THE USE OF THE DUTY DISABILITY
PHYSICIAN FORM FOR DUTY DISABILITY RETIREMENTS.

BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
PHYSICIAN FORM FOR DUTY DISABILITY

RE: _____
(name of Patient)

An examination of the Applicant took place on _____ by:

Physician's Name: _____

Mailing Address: _____

Specialty: _____

The following records were reviewed by me in addition to my examination (identify each individual record reviewed; attach additional sheets if necessary):

After examination of the Patient please complete the questions below:

I have reviewed the medical information identified above, as well as, a written job description for _____ (position) relating to the above-named Patient, and states as follows:

I find that:

- | | | |
|-----|---|-----------------------|
| (1) | the Patient is mentally or physically incapacitated
for continued employment in the same or substantially similar
position in which the Patient was previously employed | Yes _____
No _____ |
| (2) | the incapacity is likely to be permanent | Yes _____
No _____ |
| (3) | the Patient should continue to be retired | Yes _____
No _____ |

(continued on reverse)

Factors I considered in making this determination that the Patient is physically or mentally incapacitated and that the incapacity is likely to be permanent are:

I find the Patient is totally and permanently disabled as a result of causes directly related to his or her actual performance of duty while an employee: Yes _____

No _____

Additional comments (*if necessary*): _____

Dated: _____

Physician Signature

**BAY COUNTY RETIREMENT BOARD
3/8/16
RESOLUTION**

BY: BAY COUNTY RETIREMENT BOARD 3/8/16)

WHEREAS, The Retirement Board, through Resolution 2015-35, adopted the Disability Retirement Policy.

WHEREAS, The Board also approved a Physician Form for Non-Duty Disability Retirements in that Resolution.

WHEREAS, A form for Duty Disability Retirements is also required by the Disability Retirement Policy to be adopted by the Board.

WHEREAS, The Duty Disability Physician Form adds one additional question in which the Medical Director will make a determination that the injury was duty related and additional room for comments. Additional comments may be necessary if the Medical Director believes that additional review by a specialist is required. Therefore, Be It

RESOLVED That this Board approve the use of the Duty Disability Physician Form for Duty Disability Retirements.

STEVE GRAY, CHAIR
AND BOARD

RESOLUTION DUTY DISABILITY PHYSICIAN FORM

MOVED BY TRUSTEE _____

SUPPORTED BY TRUSTEE

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski				Steve Gray				Jon Morse			
Kim Coonan				Richard Gromaski				Matthew Pett			
Kristal Goetz				Ernie Krygier				Thomas Starkweather			

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____

Voice: Yeas _____ Nays _____ Excused _____

Disposition: Adopted _____ Defeated _____ Withdrawn _____

Amended _____ Corrected _____ Referred _____

BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM

APPLICATION FOR A DISABILITY RETIREMENT

Date of Application: 2-16-16

Retirement Board of Trustees:

I, James V. Charbonneau, am requesting of the Board of Trustees
Employee Name

consideration for: (Circle one)

A. Non-duty disability retirement

B. Duty disability retirement

James V. Charbonneau
Employee Signature

M. Master
Witness Signature

Adopted by Resolution 2015-35

**BAY COUNTY RETIREMENT BOARD
3/08/16
RESOLUTION**

BY: BAY COUNTY RETIREMENT BOARD (03/08/16)

WHEREAS, An application for a duty disability was received from Mr. James Charbonneau.
 WHEREAS, All required documents have been filed with the Retirement Office.
 WHEREAS, Application was made while member was in the employment of the County – Bay
 County Sheriff's group. Therefore, Be It
 RESOLVED That this Board refer this matter to the medical director at this time.

STEVE GRAY, CHAIR
AND BOARD

RESOLUTION NON-DUTY DISABILITY APPLICATION - CHARBONNEAU

MOVED BY TRUSTEE _____

SUPPORTED BY TRUSTEE _____

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski				Steve Gray				Jon Morse			
Kim Coonan				Richard Gromaski				Matthew Pett			
Kristal Goetz				Ernie Krygier				Thomas Starkweather			

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas _____ Nays _____ Excused _____

Disposition: Adopted _____ Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____

64

BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM

APPLICATION FOR A DISABILITY RETIREMENT

Date of Application: 3-1-16

Retirement Board of Trustees:

I, Crystal Backus, am requesting of the Board of Trustees
Employee Name

consideration for: (Circle one)

A. Non-duty disability retirement

B. Duty disability retirement

Crystal Backus
Employee Signature

M. M. Masters
Witness Signature

Adopted by Resolution 2015-35

**BAY COUNTY RETIREMENT BOARD
3/08/16
RESOLUTION**

BY: BAY COUNTY RETIREMENT BOARD (03/08/16)

WHEREAS, An application for a duty disability was received from Ms. Crystal Backus.
 WHEREAS, All required documents have been filed with the Retirement Office.
 WHEREAS, Application was made while member was in the employment of the County – Bay
 County Sheriff's group. Therefore, Be It
 RESOLVED That this Board refer this matter to the medical director at this time.

STEVE GRAY, CHAIR
AND BOARD

RESOLUTION DUTY DISABILITY APPLICATION - BACKUS

MOVED BY TRUSTEE _____

SUPPORTED BY TRUSTEE _____

TRUSTEE	Y	N	E	TRUSTEE	Y	N	E	TRUSTEE	Y	N	E
Richard Brzezinski				Steve Gray				Jon Morse			
Kim Coonan				Richard Gromaski				Matthew Pett			
Kristal Goetz				Ernie Krygier				Thomas Starkweather			

Vote Totals:

Roll Call: Yeas _____ Nays _____ Excused _____
 Voice: Yeas _____ Nays _____ Excused _____

Disposition: Adopted _____ Defeated _____ Withdrawn _____
 Amended _____ Corrected _____ Referred _____



BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION

BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Thomas L. Hickner
Bay County Executive

Crystal Hebert
Finance Officer/Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Richard Brzezinski
Kim Coonan
Richard Gromaski
Tom Herek
Jon Morse
Matthew Pett
Thomas Starkweather
Kristal Goetz

February 8, 2016

ADMINISTRATIVE STAFF
Tiffany Jerry
Rebecca Marsters
(989) 895-4043
TDD (989) 895-4049
FAX (989) 895-4039

Ms. Nancy Clark
Eagle Asset Management
880 Carillon Parkway
St. Petersburg, FL 33716

Dear Ms. Clark:

There is a need for the Bay County Employee's Retirement System to rebalance its asset allocation; therefore, I am requesting that Eagle Asset Management divest themselves of \$625,000.00 (six hundred twenty five thousand dollars) and make funds available for the Northern Trust Company on Thursday, February 11, 2016.

If you have any questions or concerns regarding the above, please contact me at (989) 895-4030.

Sincerely,

Crystal Hebert
Bay County Finance Officer/Secretary

VIA E-MAIL - ORIGINAL TO BE SENT SURFACE MAIL

c: Bay County Employees' Retirement System Board of Trustees
Howard Pohl, The Bogdahn Group
Peter Brown, The Bogdahn Group
Larry Fumarolo, The Northern Trust Company
Rebecca Marsters, Retirement Administrator



BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION

BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Thomas L. Hickner
Bay County Executive

Crystal Hebert
Finance Officer/Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Richard Brzezinski
Kim Conan
Richard Gromaski
Tom Herek
Jon Morse
Matthew Pett
Thomas Starkweather
Kristal Goetz

February 8, 2016

ADMINISTRATIVE STAFF
Tiffany Jerry
Rebecca Marsters
(989) 895-4043
TDD (989) 895-4049
FAX (989) 895-4039

Ms. Lori Klomstad
Geneva Capital Management
100 East Wisconsin Avenue, Suite 2550
Milwaukee, WI 53202

Dear Ms. Klomstad:

There is a need for the Bay County Employee's Retirement System to rebalance its asset allocation; therefore, I am requesting that Geneva Capital Management divest themselves of \$625,000.00 (six hundred twenty five thousand dollars) and make funds available for the Northern Trust Company on Thursday, February 11, 2016.

If you have any questions or concerns regarding the above, please contact me at (989) 895-4030.

Sincerely,

A handwritten signature in cursive script that reads "Crystal Hebert".

Crystal Hebert

Bay County Finance Officer/Secretary

VIA E-MAIL -ORIGINAL TO BE SENT SURFACE MAIL

- c: Bay County Employees' Retirement System Board of Trustees
Howard Pohl, The Bogdahn Group
Peter Brown, The Bogdahn Group
Larry Fumarolo, The Northern Trust Company
Rebecca Marsters, Retirement Administrator



BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION

BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Thomas L. Hickner
Bay County Executive

Crystal Hebert
Finance Officer/Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Richard Brzezinski
Kim Coonan
Richard Gromaski
Tom Herek
Jon Morse
Matthew Pelt
Thomas Starkweather
Kristal Goetz

February 8, 2016

ADMINISTRATIVE STAFF
Tiffany Jerry
Rebecca Marsters
(989) 895-4043
TDD (989) 895-4049
FAX (989) 895-4039

Ms. Anna Marie Lopez
Hotchkis & Wiley Capital Management
725 S. Figueroa St. - 39th Floor
Los Angeles, CA 90017

Dear Ms. Lopez:

There is a need for the Bay County Employee's Retirement System to rebalance its asset allocation; therefore, I am requesting that Hotchkis & Wiley Capital Management divest themselves of \$625,000.00 (six hundred twenty five thousand dollars) and make funds available for the Northern Trust Company on Thursday, February 11, 2016.

If you have any questions or concerns regarding the above, please contact me at (989) 895-4030.

Sincerely,

Crystal Hebert
Bay County Finance Officer/Secretary

VIA E-MAIL - ORIGINAL TO BE SENT SURFACE MAIL

- c: Bay County Employees' Retirement System Board of Trustees
Howard Pohl, The Bogdahn Group
Peter Brown, The Bogdahn Group
Larry Fumarolo, The Northern Trust Company
Rebecca Marsters, Retirement Administrator



BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION

BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Thomas L. Hickner
Bay County Executive

Crystal Hebert
Finance Officer/Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Richard Brzezinski
Kim Coonan
Richard Gromaski
Tom Herek
Jon Morse
Matthew Pelt
Thomas Starkweather
Kristal Goetz

February 8, 2016

ADMINISTRATIVE STAFF
Tiffany Jerry
Rebecca Marsters
(989) 895-4043
TDD (989) 895-4049
FAX (989) 895-4039

Ms. Andrea E. Leistra
Integrity Asset Management
480 Pierce Street
Birmingham, MI 48009

Dear Ms. Leistra:

There is a need for the Bay County Employee's Retirement System to rebalance its asset allocation; therefore, I am requesting that Integrity Asset Management divest themselves of \$625,000.00 (six hundred twenty five thousand dollars) and make funds available for the Northern Trust Company on Thursday, February 11, 2016.

If you have any questions or concerns regarding the above, please contact me at (989) 895-4030.

Sincerely,

Crystal Hebert
Bay County Finance Officer/Secretary

VIA E-MAIL - ORIGINAL TO BE SENT SURFACE MAIL

c: Bay County Employees' Retirement System Board of Trustees
Howard Pohl, The Bogdahn Group
Peter Brown, The Bogdahn Group
Larry Fumarolo, The Northern Trust Company
Rebecca Marsters, Retirement Administrator